

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

**POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056-1529**

COLUMBIA COUNTY SCHOOL BOARD ADMINISTRATIVE COMPLEX

**372 WEST DUVAL STREET
LAKE CITY, FLORIDA 32055**

Budget Workshop

August 11, 2023

9:00 AM

-
- (1) Invocation**
 - (2) Pledge to U.S. Flag**
 - (3) Projected Revenues - Richard Powell**
 - (4) Proposed Changes for FY 2023-2024**
 - (5) Budget Requests**
 - 1. Clerk of Court**
 - 2. Supervisor of Elections**
 - 3. Property Appraiser**
 - 4. Tax Collector**
 - 5. Sheriff**
 - (6) Staff Comments**
 - (7) Commissioner Comments**
 - (8) Adjournment**

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
MAJOR REVENUE ALLOCATIONS
2023-2024 FLOOR BUDGET
July 10, 2023

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	GENERAL	CTTF	MUN SVS	OTHER	
Ad Valorem Taxes	\$ 19,277,747	\$ 20,444,717	\$ 22,613,174	\$ 24,242,201	24,874,274	27,807,013	31,191,116	31,191,116				
Interest	157,500	211,300	708,500	690,550	209,500	250,000	558,000	375,000	70,000	40,000	73,000	
State Revenue Sharing	1,600,000	1,650,000	1,700,000	1,500,000	1,700,000	2,100,000	2,300,000	1,700,000	600,000	-	-	
Half-Cent Sales Tax- Regular	4,550,000	4,700,000	5,010,000	4,700,000	6,350,000	7,000,000	7,500,000	2,250,000	3,000,000	-	2,250,000	ED / JD / LE
Fiscally Constrained Emergency	700,000	720,000	800,000	500,000	600,000	520,000	520,000	-	520,000	-	-	
Amendment 1 Relief	1,900,000	1,900,000	1,900,000	2,200,000	2,200,000	2,400,000	2,000,000	2,000,000	-	-	-	
Communications Services Tax	1,040,000	1,050,000	1,060,000	1,060,000	1,070,000	1,110,000	1,210,000	-	-	-	1,210,000	LE
Tourist Development Tax	1,500,000	1,600,000	1,600,000	1,000,000	1,500,000	1,800,000	2,200,000	-	-	-	2,200,000	TD
Voted Gas Tax	610,000	650,000	750,000	740,000	790,000	850,000	900,000	-	900,000	-	-	
Racing Tax	223,250	223,250	223,250	223,250	223,250	223,250	223,250	-	-	223,250	-	
Local Option Gas Tax	2,450,000	2,600,000	3,100,000	2,800,000	3,300,000	3,600,000	3,800,000	-	1,600,000	-	2,200,000	RD / RI
Constitutional Gas Tax	1,540,000	1,575,000	1,600,000	1,400,000	1,900,000	1,900,000	1,900,000	-	500,000	-	1,400,000	RI
County Gas Tax	685,000	690,000	695,000	660,000	745,000	813,000	830,000	-	830,000	-	-	
Small County Surtax	7,700,000	7,900,000	8,600,000	8,000,000	10,000,000	11,000,000	11,400,000	5,500,000	4,100,000	1,425,000	375,000	CT SVS
	\$ 43,933,497	\$ 45,914,267	\$ 50,359,924	\$ 49,716,001	55,462,024	61,373,263	66,532,366	\$ 43,016,116	\$ 12,120,000	\$ 1,688,250	\$ 9,708,000	
Increase (Decrease)	1,085,728	1,980,770	4,445,657	(643,923)	6,382,600	5,911,239	5,159,103	3,733,603	692,000	154,000	579,500	
95%	\$ 1,031,442	\$ 1,881,732	\$ 4,223,374	\$ (611,727)	\$ 6,063,470	\$ 5,615,677	\$ 4,901,148	\$ 3,546,922	\$ 657,400	\$ 146,300	\$ 550,525	

**COLUMBIA COUNTY CLERK OF COURT
BUDGET PROPOSAL
FY 2022-23**

Clerk to the Board of County Commissioners

	<i><u>FY 2022-23 BUDGET</u></i>	<i><u>FY 2023-24 PROPOSED</u></i>
Appropriations:		
Personal Services	<u>539,084</u>	<u>562,401</u>
Operating Expenses	<u>3,000</u>	<u>3,000</u>
 Total	 <u><u>542,084</u></u>	 <u><u>565,401</u></u>



JAMES M. SWISHER, JR.

Columbia County Clerk Of Courts & Comptroller



To: David Kraus
Board of County Commissioners

Date: August 4, 2023

Subject: Digitization of Official Records

Our public records mark the history of our community. They are the cornerstone of our democratic system. Florida Statute Ch. 28.22, charges the clerk of the circuit court with preserving our "Official Records." These records include, but are not limited to, deeds, mortgages, liens, instruments related to the ownership of real property, judgments, satisfactions, marriage licenses, and death certificates. Additionally, Florida law requires that these records "shall always be open to the public, under the supervision of the clerk."

Currently, these official records are securely stored in a publicly accessible fire proof vault within the Columbia County Courthouse. Although Columbia County was established as a county under the Territory of Florida in 1832, most of the official records from 1832-1874 have been destroyed by previous courthouse fires. Additional records have been lost due to the degradation of paper, ink, and binding material.

As Clerk, I have placed a high priority on the preservation of all records. Allowing future generations the ability to view our oldest official records ensures that our past will never be forgotten.

Over the last 12 months, clerk staff has been exploring options available to preserving our records. Although we heard several proposals, we believe that US Imaging is a sole source provider because of the following reasons:

1. They provide on-site scanning capabilities. The other provider requires all of our records to be boxed and shipped out of state to a scanning facility, thus losing care, custody, and control of these records.
2. They use state of the art scanners and image enhancement technology to adjust to poor contrast and image quality. This allows images to be cropped, enhanced, zoomed, de-skewed, and fit to page.



JAMES M. SWISHER, JR.

Columbia County Clerk Of Courts & Comptroller



3. They will provide the clerk's office a software utility called ImageXpress to allow us to retrieve single page TIFF & JPEG images until the final images are completely restored, and imported into the reporting system.

4. All single page JPEG images will be copied to two sets of external USB hard drives. One set will be stored within the clerk's office for on-site backup and the other will be stored at US Imaging for future processing and off-site backup.

US Imaging is a nationwide trusted document imaging company with 47 years of experience. Over 950 counties in the United States have trusted their digital imaging, indexing and archiving projects to US Imaging. This includes 7 counties in the state of Florida (Alachua, Baker, Bradford, Desoto, Liberty, Pinellas, and Sarasota).

By digitizing and enhancing the quality of our official records, not only will we be preserving our past, but we will also expand the ability for the general public to view our records. When this project is complete, all official records for Columbia County will be available for viewing online. This will not only provide speed/ease for record searching, but will also reduce the traffic in and around the courthouse, which at times gets very congested.

Please review the attached proposal for your consideration. As Clerk, I am asking that you allocate \$587,090.48 in FY 2023-2024 towards the completion of this project. Please remember that due to the state of technology today, all documents are scanned and digitized when they are received. There will be no re-occurring cost associated with this project. Additionally, all unspent funds will promptly be returned at the completion of the project.

Finally, I have attached photographs which hopefully will better demonstrate the capabilities of having our records digitally enhanced and preserved.

I sincerely appreciate your consideration for this project, which will permanently preserve our past for future generations. Please feel free to reach out to me with any questions, comments, or a tour of our official records vault.

Respectfully Submitted

James M. Swisher Jr.

Proposal to:

**Scan 1880 - 1986 Deed & Official Records,
and 1874-1972 Marriage Record Books Onsite
with Document Indexing Services**

Presented to:

**Columbia County Clerk of Circuit Court
173 NE Hernando Avenue
Lake City, FL 32055**

Presented by:

**US Imaging, Inc.
400 S. Franklin Street
Saginaw, MI 48607
www.us-imaging.com**

Brandon Gonzalez
Southeast Account Manager
bgonzalez@us-imaging.com
(904) 307-1099

July 7, 2023

US★Imaging

July 7, 2023

James Swisher
Columbia County FL
173 NE Hernando Ave
Lake City, FL 32055

US Imaging, Inc. is pleased to present this proposal to scan **Land and Marriage Record Books** On-Site for Columbia County. Our team will provide Columbia County with an unparalleled combination of county expertise, proven processes, and state-of-the-art technology to provide the highest quality images and indexes possible. US Imaging understands the scope of work required, the critical success factors, and the County's goals. US Imaging has become America's premier County Conversion Service for the following reasons:

- **Experience** – We have been in the imaging business for 47 years and have successfully served over 970 Counties nationwide. We are the only scanning vendor in America that exclusively serves Counties.
- **3 Stage Process** – Our unique 3 stage process allows us to provide the highest quality at the lowest price while providing the County with complete control over the image quality and project budget.
- **Stage 1: On-Site Scanning** – County Records are irreplaceable and extremely valuable; therefore, we scan all original media on-site.
- **State of the Art Scanners** – We are a beta test site for multiple scanner manufacturers and receive new technology several months before our competitors. We are constantly upgrading and currently operate the very latest scanners for Bound books, Photostat books, Rollfilm, Cards, Aperture Cards, and Drawings.
- **ImageXpress** – A software utility that allows Counties to easily access images by book-page #, document #, quickly scroll through an entire book, roll, jacket or aperture card, view both TIFF & JPEG images, adjust JPEG grayscale contrast, crop, deskew, redact, mask, print, save or e-mail images as needed.
- **Stage 2: Double Inspect, Group, Index & Verify** – 100% of the images are inspected for legibility, grouped together as documents, and indexed by two separate operators and compared electronically, any mismatches are inspected by a third operator and corrected for 100% accuracy.
- **Poor Quality Reporting** – 100% of the images are inspected two times as 12" x 18" images on 27" portrait monitors for legibility. We will provide a detailed report of Book-Page # or Document-Page # and the reason that it has been reported as poor quality: too light, too dark, blurry, A Page, retake, missing, etc.
- **ImageReview** – A software utility that sorts and filters the images on the poor quality image report and displays the poor quality images. The County can easily uncheck images that are acceptable quality.
- **Stage 3: Image Enhancement** – US Imaging can adjust the poor contrast of an entire roll, splice, book, jacket, aperture card, document, page, or any specific area on a page to provide the most legible images possible.
- **Image & Index Formatting** – US Imaging has export formats for every County Imaging system on the market.
- **Guaranteed Quality** – If a County is ever unsatisfied with any image or index, we will correct it for free.

We appreciate the opportunity to present our services and look forward to working with you. If you have any questions, please call (904) 907-1099 or e-mail bgonzalez@us-imaging.com.

Sincerely,



Brandon Gonzalez
Southeast Account Manager
US Imaging, Inc.

Columbia County Requirements:

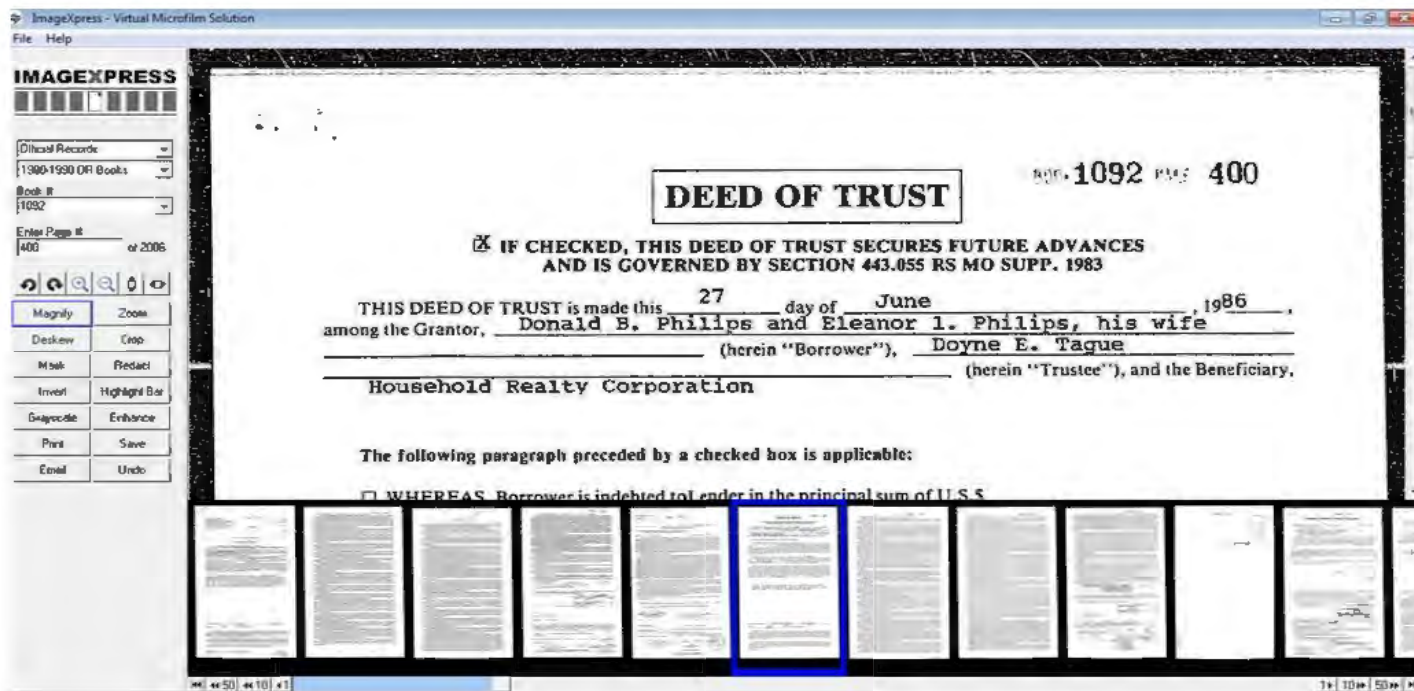
- **Work Area** - County will provide a 12' x 18' (minimum) space inside the County Building, near the vault with access 24 hours per day, 7 days a week, electricity, lighting, and heat/air to allow on-site scanning. If on-site time is less than 24/7, the time and investment to complete will change according to the hours and days access is available.
- **Hardware** – County will allocate sufficient hard drive storage to import TIFF images into the system.
- **Import** – County will work with their software vendor, **CLERICUS**, to import images into the imaging system.
- **Pilot** - County will inspect the first 1,000 images each time that the media changes and approve image quality and index accuracy.
- **Poor Quality Image Report** – County will review images on the poor quality image report and approve the enhancement and indexing of Poor Quality images.

US Imaging Requirements:

Stage 1 – Capture & Pilot

- **On-Site Scanning** – We will provide all necessary hardware, software, staff, and project managers to perform all preparation and scanning on-site 24 hours per day, 7 days a week. If access to books is less than 24/7, the time and investment to complete will change according to the days and hours available.
- **Inventory Report** – US Imaging staff will create an inventory report of all media types for the entire range of images that require capture. This on-line report will be utilized to track the progress of the project from start to finish.
- **Book Tracking** – Labels will be applied to the County's shelving units to identify the location where books are to be returned after scanning. Labels will be removed once scanning is completed.
- **Book Inspection** - If books or pages in mechanical binders require sorting or preparation, we can sort or prep them for \$37.50 per hour. If pages are too fragile to handle, we will bring this to the county's attention and recommend a Book Restoration and Binding Company.
- **Book Handling** - Books will be removed from shelves in sequential order. Bound pages will remain in the binder and placed in a custom book cradle during capture to hold two pages (left & right) open, flat, level and in focus. Pages in mechanical binders that are smaller than twelve" will be removed from the binders and fed through a document scanner. After scanning, pages will be placed back into mechanical binders and books will be put back onto shelves in order.
- **Bound Book Scanning** – Pages within a bound (sewn or glued) binder will not be cut and the pages and binder will remain intact. Pages will be scanned on a book scanner at 300dpi and are saved as color JPEG images. Our Book Scanners will capture two pages (left & right) per image, utilize book cradles to hold pages level & a glass platen will flatten the pages to minimize spine curvature and allow the scanner to obtain consistent focus and sharpness across both pages.
- **Mechanical Book Scanning** – Handwritten, Typed and Photostat pages are removed from mechanical binders and are scanned in color at 300dpi and are saved as color JPEG images. Pages are fed through an automatic document feeder and capture the front and back of the page simultaneously to create two individual JPEG images. Scanners will be cleaned each time vertical lines appear to minimize file size and eliminate data from being covered up.
- **Plat Inspection/Preparation** – This will include unbinding, unrolling, unfolding documents, mending tears, and bent corners and orientate pages for optimum scanning throughput.
- **Plat Scanning** – Plats will be scanned with a large format Drawing Scanner at 300 dpi Grayscale JPEG images and 300 dpi Black and White TIFF images. Capturing grayscale JPEG images allows US Imaging to enhance black and white TIFF images at any point in the future without having to physically rescan the pages. All JPEG images are sequentially numbered by a zero filled 8-digit number and stored in folders named by the Document Type and Book #.
- **On-Site Content Inspection** – After scanning, our on-site staff will inspect 100% of the pages as 1"x1.5" thumbnail images to confirm that no pages have been double fed, cut off, stretched, or contain scanner errors. Any pages with these issues will be rescanned at no charge before the on-site team leaves the premises. If pages are sequentially numbered within each book, our on-site staff will confirm that the quantity of images within each book directory matches the last page number within each book. If there are any mismatches between the number of images and number of pages, they will be corrected if present or noted in the production report. 100% of the JPEG and TIFF images will be thoroughly inspected for legibility and image quality as 12"x18" full size images in Stage 2.
- **JPEG to TIFF Conversion** – All JPEG images will be converted to 300dpi single page Black & White TIFF images with Group IV compression. TIFF images will be sequentially numbered by a zero filled 8-digit number and stored in folders named by the Document Type and Book #.

- **Auto-Crop & Deskew** - Each TIFF image will be automatically deskewed and solid black borders will be automatically cropped for optimum file compression. Despeckle is not performed on scanned images as it has a tendency to remove punctuation.
- **Automatic Polarity Reversal** – Each TIFF image will be automatically reversed so that black images with white text will be reversed to white images with black text. If Dual Polarity exists, it will be corrected in Stage 3.
- **USB Hard Drives** – All single page JPEG images will be copied to two sets of external USB Hard Drives. One set will be shipped to the County for review and on-site backup. One set will be stored at US Imaging for Stage 2 processing and off-site backup.
- **Pilot Images** – 1,000 images from each media change will be cropped, enhanced, grouped as documents, indexed by Document # or Book-Page # and saved as multi-page TIFF's that can be easily viewed by any imaging viewer. We will e-mail a link, username, and password to download the Pilot Images from our FTP site.
- **ImageXpress Software** – We will provide a software utility called *ImageXpress* to allow the County to retrieve single page TIFF & JPEG images until final images from Stage 3 are completed and imported into the Recording System. End users can retrieve digital images in the same manner as they currently do from microfilm and books, only much faster! Digital images can be viewed at Fit to Height, Fit to Width, Zoomed, Deskewed, Cropped, Redacted, Masked, Inverted, and viewed in Black & White or Grayscale. Grayscale images can be adjusted lighter and darker and multiple pages can be selected for printing, saving, or e-mailing as TIFF, JPEG or PDF. A web-based version is also available if the County would prefer to host the images or have US Imaging host the images. Training will be provided via GoToMeeting at no charge.



Stage 2 – Crop, Inspect, Group, Index, and Verify

- **Excess Border Removal** – Due to certain page sizes, the automatic crop included in Stage 1 may leave large white borders, black borders, black lines, and shadows on the images. Manual cropping can be performed to provide a more accurate original page size, fewer bytes per image, and better performance of your system and overall appearance of every image. No data or marginal notations will be removed from the image during this process.
- **Single Inspect & Report Quality** – Each black and white TIFF image will be visually inspected as a 12"W x 18"H image on 27" Portrait monitors and compared to the color or grayscale JPEG image on a second monitor and TIFF images with missing light data or gray shaded boxes that turn black with be reported as poor quality. Our staff will also check for sequential page order, missing pages, duplicate pages, "A" pages, retakes, and image quality. Particular attention is to be given to the Party Names, Dates, Legal Descriptions, and Signatures during this process. If any part of the image is considered illegible, it will be added to the Poor Quality Image Report. The poor quality issues that will be identified in the report are images too dark, images too light, blurry, white spots, black spots, poor original, out of order, missing, duplicate, "A" page & retake.
- **Double Inspect & Verify (Optional)** – Image quality is subjective, and we highly recommend a second opinion. 100% of the images will be inspected and reported a second time by a second inspector. The poor quality images identified by the first inspector and the second inspector will be consolidated into one Poor Quality Report to guarantee the highest image quality possible.
- **Page Duplication** – Handwritten Books commonly have multiple documents on a single page. These pages are duplicated so that each document can have its own set of images. A 600-page handwritten book will typically contain 900 documents; thus 300 pages will be duplicated.
- **Double Page Duplication (Optional)** – Duplication of pages is performed a second time and the second set of duplicated images are electronically compared against the first set of duplicated images and any mismatches are corrected by a third set of operators to provide the most accurate duplicating possible.
- **Manually Group & Index** – During scanning images are captured as single images and stored in folders by each Book #. If Computer Index data is not available, our staff will manually group individual pages together for each document and index each document by the **Document #, Book-Page #, and Date Recorded** of the first page of each new document.
- **Double Group, Index & Verify (Optional)** – Manual grouping and Indexing is prone to human errors, and we highly recommend double grouping and indexing to eliminate them. 100% of the images will be grouped and indexed a second time by a second indexer. The documents and indexes identified by the first indexer and the second indexer will be compared electronically and any mismatches will be inspected, verified, or corrected by a third indexer to guarantee the highest grouping and indexing accuracy possible.
- **USB Hard Drives** – 100% of the inspected, cropped, grouped, indexed, and verified TIFF images, the Poor Quality Image Report and **ImageReview** Software will be copied to two sets of external USB Hard Drives. One set will be shipped to the County for review and on-site backup. One set will be stored at US Imaging for Stage 3 enhancing and off-site backup.
- **ImageReview Software** - We will provide a reviewing software program called **ImageReview** that will allow the County to easily sort the Poor Quality Report by Document-Page #, Book-Image # or Poor Quality Issue (light, dark, blurry, etc.). **ImageReview** can also filter the images by poor quality issue to isolate specific issues of concern and minimize the number of images that need to be reviewed. **ImageReview** will display the poor quality image so the County can see the problem with the image. Images can be deselected from the list if the image is of acceptable quality to the County. **ImageReview** highlights images on the list after they have been inspected so the users know if the image has already been inspected or not. Once inspection is complete, **ImageReview** exports an approved list of images to be enhanced that can be easily e-mailed to US Imaging and provide approval to proceed to Stage 3. This tool dramatically reduces the number of images that need to be inspected by the County and provides the County with complete control over the quality and budget.

OpenGroupExportE-Mail

Unhighlight all records

	Book/Image	Issue	ok
1	1234/00000096.TIF	Dark	<input checked="" type="checkbox"/>
2	1234/00000280.TIF	Dark	<input checked="" type="checkbox"/>
3	1234/00000447.TIF	Dark	<input checked="" type="checkbox"/>
4	1234/00000690.TIF	Light	<input checked="" type="checkbox"/>
5	1234/00001011.TIF	Cut Off	<input checked="" type="checkbox"/>
6	1234/00001013.TIF	Dark	<input checked="" type="checkbox"/>

Total 6 images

Image

3897

RELEASE OF MORTGAGE

FOR VALUE RECEIVED, the receipt of which is hereby acknowledged, ASSOCIATES FINANCIAL SERVICES COMPANY OF KENTUCKY, INC., a Kentucky corporation, does hereby release and discharge any interest which it has in a certain Real Estate Mortgage executed by Paul S. Henrich, JR and Diana L. Henrich the property described therein, said Real Estate Mortgage having been duly executed on 8/1/83, and recorded in the Office of the Clerk of the County of Warwick, State of Kentucky, in Reg File #2 11787 Mortgage Record Book: , Page , Instrument no. , and said Record Officer is hereby instructed to release said Real Estate Mortgage from his records.

IN WITNESS WHEREOF, the undersigned has caused this release to be executed by its duly authorized Group Director, attended to by its Assistant Secretary and its notary's seal affixed this 28 day of April, 1987.

ATTEST:

Assistant Secretary

Group Director

Notary

Witness

Notary

Witness

May 12 9 11 AM '87

VICTOR STRANLE
RECORDER OF
WARWICK COUNTY, IN.

ACKNOWLEDGMENT

State of Kentucky ss
County of Fayette

Before me, a Notary Public, on this 28 day of April, 1987, personally appeared Associates Financial Services Corporation, by Russell Lathams, Group Director and Cindy Tidwell, Assistant Secretary, respectively, and acknowledged the execution of the foregoing instrument.

This instrument was prepared by:

Notary Public

Notary Public

Stage 3 – Enhance & Format

- **Image Enhancement** – US Imaging will adjust the poor contrast of an entire page or any specific area on a page to provide the most legible images possible. If the County is not satisfied with the legibility of any image, at any time, US Imaging will enhance the TIFF image from the JPEG backup image without having to physically rescan the original media.
- **Masking (Optional)** – Pages with multiple documents on a page can have unwanted documents masked so only one document is visible at a time. Page #'s, page margins and overall format of the page will not be changed.
- **Marginal Notations** – Photostat Books commonly contain a white border around the black page. Book-Page #, Reference Book-Page # and Release information are commonly located in this white border and are called Marginal Notations. We have the unique ability to include these notations in the image and make all the background white and all the text and handwriting black.
- **Dual Polarity Correction** – The majority of Photostat pages are Black background with white text; however, some pages contain a mix where a portion of the page contains black background white text, and another portion contains white background with black text. US Imaging has the unique ability to correct this issue and adjust the background polarity, so the entire page contains white background with black writing. This will reduce storage space and will save a huge amount of toner when printing.
- **Formatting** – US Imaging will format the images and indexes to the requirements provided by the system vendor.
- **USB Hard Drives** – All formatted images will be copied to two sets of external USB Hard Drives. One set will be shipped to the County for review and on-site backup. One set will be stored at US Imaging for off-site backup.

Before

IN WITNESS WHEREOF, W. B. Carver Lumber Company, the BUYER, has executed this agreement on this 22 day of April, 1958, at

WITNESSES: W. B. Carver Lumber Company
By W. B. Carver

THE STATE OF TEXAS, }
COUNTY OF ORANGE, }

BEFORE ME, A NOTARY PUBLIC in and for Orange County, Texas on this day personally appeared H. J. L. Stark, known to me to be the person and officer whose name is subscribed to the foregoing instrument as President of The Litcher and Moore Lumber Company and acknowledged to me that he executed the same as the act and deed of said Corporation, for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 13 day of May, 1958.

Notary Public in and for Orange County, Texas.

THE STATE OF TEXAS, }
COUNTY OF Hendrix, }

BEFORE ME, A NOTARY PUBLIC in and for Hendrix County on this day personally appeared W. B. Carver known to me to be the person and officer whose name is subscribed to the foregoing instrument as President of The Litcher and Moore Lumber Company and acknowledged to me that he executed the same as the act and deed of said BUYER for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 22 day of May, 1958.

Notary Public in and for Hendrix County, Texas.

Filed for record the 15 day of May, A. D. 1958, at 2:20 o'clock P.M., and duly recorded this the 22 day of May, A. D. 1958, at 8:45 o'clock A.M.
Sadie Stephens, Clerk
County Court, Orange County, Texas.
By Leticia Silberman, Deputy.

After

IN WITNESS WHEREOF, W. B. Carver Lumber Company, the BUYER, has executed this agreement on this 22 day of April, 1958, at

WITNESSES: W. B. Carver Lumber Company
By W. B. Carver - owner

THE STATE OF TEXAS, }
COUNTY OF ORANGE, }

BEFORE ME, A NOTARY PUBLIC in and for Orange County, Texas on this day personally appeared H. J. L. Stark, known to me to be the person and officer whose name is subscribed to the foregoing instrument as President of The Litcher and Moore Lumber Company and acknowledged to me that he executed the same as the act and deed of said Corporation, for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 13 day of May, 1958.

Notary Public in and for Orange County, Texas.

THE STATE OF TEXAS, }
COUNTY OF Hendrix, }

BEFORE ME, A NOTARY PUBLIC in and for Hendrix County on this day personally appeared W. B. Carver known to me to be the person and officer whose name is subscribed to the foregoing instrument as President of The Litcher and Moore Lumber Company and acknowledged to me that he executed the same as the act and deed of said BUYER for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 22 day of May, 1958.

Notary Public in and for Hendrix County, Texas.

Filed for record the 15 day of May, A. D. 1958, at 2:20 o'clock P.M., and duly recorded this the 22 day of May, A. D. 1958, at 8:45 o'clock A.M.
Sadie Stephens, Clerk
County Court, Orange County, Texas.
By Leticia Silberman, Deputy.

Document Indexing

- **Pilot** - County will review the index accuracy of the pilot prior to US Imaging beginning full production of the project.
- **Double Pass Index and Verify** – US Imaging's indexing specialists will view the TIFF images at their full original letter/legal size on a 27" portrait monitor. Team 1 will key 100% of the fields listed below exactly as they appear on the originally recorded document to create database 1 for approximately 318,394 documents. Team 2 will key 100% of the fields listed below exactly as they appear on the originally recorded document to create database 2 for the same 318,394 documents. **ImageXpert** will compare Database 1 and 2 against each other and present any mismatches to our most experienced Quality Control staff that will make the necessary corrections to provide 100% accuracy.

Full Index Fields to be Indexed & Verified – Official, Deed & Plat Records:

1. Book-Page # (Stage 2)
2. Document # (Stage 2)
3. Date Recorded (Stage 2)
4. Time Recorded
5. Reception #
6. Document Type
7. Grantor(s)
8. Grantee(s)
9. Brief Legal Description, to include:
 - a. Section
 - b. Township
 - c. Range

Full Index Fields to be keyed – Marriage Records:

1. Book-Page # (Stage 2)
2. License / Certificate # (Stage 2)
3. Date Recorded (Stage 2)
4. Time Recorded
5. Bride Name
6. Groom Name

Assumptions:

- a. US Imaging will capture all index data that is present and legible.
- b. US Imaging will capture all index data per established index rules.

Exceptions:

- a. US Imaging will flag documents with over twenty-five (25) Party Names and/or Legal Descriptions and alert the County of the adjusted per document fee.
 - b. If the required indexing information is illegible or unavailable, US Imaging will log this as "Not Indexable," and deliver this information to the County as an error for review.
 - c. Any changes to the scope of indexing will be managed through an amendment.
 - d. US Imaging will not provide any additional indexing other than that which is stated within this Statement of Work.
- **Delivery and Import** – US Imaging will format the images and indexes for remote import into the County's Document Management System. The County will work with their software vendor, **CLERICUS**, to import the images and indexes into the system.

Phase 1: Estimated Investment to Scan 1880 – 1985 Deed and Official Record Index Books On-Site

OS Mechanical Books

48 Books	@	700 Pages per Book	=	33,600 Images
33,600 Images	@	15% Poor Quality Pages	=	5,040 Poor Quality
33,600 Images	@	800 Index Images Scanned per Hour (2 Scanners)	=	42 On-Site Hours
42 Hours	@	22 Hours Per Day with 24 Hour Access	=	2 On-Site Days
33,600 Images	@	400 Images per Gigabyte for Color JPEG Format	=	84 GB for JPEG's
33,600 Images	@	4,000 Images per Gigabyte for B&W TIFF Format	=	9 GB for TIFF's

Stage 1

		\$4,400.00 Travel & Setup for On-Site Scanning	=	\$4,400.00
2 Days	@	\$800.00 Per Day On-Site with 24 Hour Access	=	\$1,600.00
33,600 Images	@	\$0.31 Per Image to Scan & Inspect 300dpi JPEG	=	\$10,416.00
33,600 Images	@	\$0.015 Per Image to Convert JPEG to B&W TIFF	=	\$504.00
1 Drive	@	\$150.00 Per USB Hard Drive, Copying & Backup	=	\$150.00 64%
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment	=	<u>\$45.00</u> \$17,115.00

Stage 2

33,600 Images	@	\$0.04 Per TIFF to Remove Excess Borders	=	\$1,344.00
33,600 Images	@	\$0.04 Per TIFF to Single Inspect & Report to 98% Quality	=	\$1,344.00
33,600 Images	@	\$0.04 Per TIFF to Double Inspect & Report to 100% Quality	=	\$1,344.00
33,600 Images	@	\$0.04 Per TIFF to Single Group & Index to 98% Accuracy	=	\$1,344.00
33,600 Images	@	\$0.04 Per TIFF to Double Group & Index to 100% Accuracy	=	\$1,344.00
1 Drive	@	\$150.00 Per USB Hard Drive, Copying	=	\$150.00 26%
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment	=	<u>\$45.00</u> \$6,915.00

Stage 3

5,040 Poor Images	@	\$0.50 Per TIFF to Enhance & Replace Poor Quality	=	\$2,520.00
1 Drive	@	\$150.00 Per USB Hard Drive, Copying	=	\$150.00 10%
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment	=	<u>\$45.00</u> \$2,715.00

Total Investment = \$26,745.00

Phase 2: Estimated Investment to Scan 1953 – 1986 Official Record Books On-Site

Mechanical Books (up to 12"x18")

20 Books	@	550 Pages per Book (1953 - 1955 Vols. 1 - 20) - Photostat	=	11,000 Images
191 Books	@	600 Pages per Book (1955 - 1966 Vols. 21 - 211) - Photostat	=	114,600 Images
75 Books	@	650 Pages per Book (1966 - 1972 Vols. 212 - 286) - Photocopy	=	48,750 Images
312 Books	@	800 Pages per Book (1972 - 1986 Vols. 287 - 598) - Photocopy	=	249,600 Images
423,950 Images	@	17% Poor Quality Pages	=	72,072 Poor Quality
125,600 Images	@	20% Dual Polarity / Marginal Notation Pages	=	25,120 Dual Polarity
423,950 Images	@	3,600 Mechanical Images Scanned per Hour (2 Scanners)	=	118 On-Site Hours
118 Hours	@	22 Hours per Day with 24 Hour Access	=	6 On-Site Days
423,950 Images	@	400 Images per Gigabyte for Color/Grayscale JPEG Format	=	1,060 GB for JPEG's
423,950 Images	@	4,000 Images per Gigabyte for B&W TIFF Format	=	106 GB for TIFF's

Stage 1

		\$4,400.00 Travel & Setup for On-Site Scanning (Incl. in Phase 1)	=	\$0.00
6 Days	@	\$800.00 Per Day On-Site with 24 Hour Access	=	\$4,800.00
423,950 Images	@	\$0.115 Per Image to Scan & Inspect 300dpi JPEG	=	\$48,754.25
298,350 Images	@	\$0.015 Per Image to Convert JPEG to B&W TIFF	=	\$4,475.25
125,600 Images	@	\$0.020 Per Image to Convert JPEG to B&W TIFF - Photostat	=	\$2,512.00
2 Drives	@	\$150.00 Per USB Hard Drive, Copying & Backup (Incl. in Phase 1)	=	\$0.00 27%
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u> \$60,541.50

Stage 2

423,950 Images	@	\$0.04 Per TIFF to Remove Excess Borders	=	\$16,958.00
423,950 Images	@	\$0.04 Per TIFF to Single Inspect & Report to 98% Quality	=	\$16,958.00
423,950 Images	@	\$0.04 Per TIFF to Double Inspect & Report to 98% Quality	=	\$16,958.00
423,950 Images	@	\$0.09 Per TIFF to Single Group & Index to 98% Accuracy	=	\$38,155.50
423,950 Images	@	\$0.09 Per TIFF to Double Group & Index to 100% Accuracy	=	\$38,155.50
1 Drive	@	\$150.00 Per USB Hard Drive, Copying (Incl. in Phase 1)	=	\$0.00 56%
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u> \$127,185.00

Stage 3

72,072 Poor Images	@	\$0.50 Per TIFF to Enhance & Replace Poor Quality	=	\$36,036.00
25,120 Images	@	\$0.04 Per TIFF to Reverse Dual Polarity	=	\$1,004.80
25,120 Images	@	\$0.04 Per TIFF to Reverse Marginal Notations	=	\$1,004.80
1 Drive	@	\$150.00 Per USB Hard Drive, Copying (Incl. in Phase 1)	=	\$0.00 17%
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u> \$38,045.60

Total Investment = \$225,772.10

Phase 3: Estimated Investment to Scan 1880 – 1953 Deed Record Books On-Site

Bound Books

26 Books	@	650 Pages per Book (1880 - 1908 Vols. A - Z) - Written ¹	=	16,900 Images
2 Books	@	1,000 Pages per Book (1908 - 1910 Vols. 1 - 2) - Written	=	2,000 Images
19 Books	@	800 Pages per Book (1911 - 1933 Vols. 3 - 20,25) - Typed/Written	=	15,200 Images

Mechanical Books

4 Books	@	700 Pages per Book (1928 - 1932 Vols. 21 - 24) - Typed/Written	=	2,800 Images
16 Books	@	600 Pages per Book (1933 - 1944 Vols. 26 - 41) - Typed	=	9,600 Images
45 Books	@	625 Pages per Book (1944 - 1953 Vols. 43 - 87) - Photostat ²	=	28,125 Images
74,625 Images	@	17% Poor Quality Pages	=	12,687 Poor Quality
28,500 Images	@	50% Multiple Documents per Page	=	14,250 Multi-Docs
28,125 Images	@	20% Dual Polarity / Marginal Notation Pages	=	5,625 Dual Polarity
16,900 Images	@	800 Loose Bound Images Scanned per Hour (2 Scanners)	=	22 On-Site Hours
17,200 Images	@	1,200 Bound Images Scanned per Hour (2 Scanners)	=	15 On-Site Hours
40,525 Images	@	3,600 Mechanical Images Scanned per Hour (2 Scanners)	=	12 On-Site Hours
49 Hours	@	22 Hours per Day with 24 Hour Access	=	3 On-Site Days
74,625 Images	@	400 Images per Gigabyte for Color/Grayscale JPEG Format	=	187 GB for JPEG's
74,625 Images	@	4,000 Images per Gigabyte for B&W TIFF Format	=	19 GB for TIFF's

Stage 1

		\$4,400.00 Travel & Setup for On-Site Scanning (Incl. in Phase 1)	=	\$0.00	
3 Days	@	\$800.00 Per Day On-Site with 24 Hour Access	=	\$2,400.00	
16,900 Images	@	\$0.31 Per Loose Bound Image to Scan & Inspect 300dpi JPEG	=	\$5,239.00	
17,200 Images	@	\$0.215 Per Bound Image to Scan & Inspect 300dpi JPEG	=	\$3,698.00	
40,525 Images	@	\$0.115 Per Mechanical Image to Scan & Inspect 300dpi JPEG	=	\$4,660.38	
46,500 Images	@	\$0.015 Per Image to Convert JPEG to B&W TIFF	=	\$697.50	
28,125 Images	@	\$0.02 Per Image to Convert JPEG to B&W TIFF - Photostat	=	\$562.50	
2 Drives	@	\$150.00 Per USB Hard Drive, Copying & Backup (Incl. in Phase 1)	=	\$0.00	34%
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u>	\$17,257.38

Stage 2

74,625 Images	@	\$0.04 Per TIFF to Remove Excess Borders	=	\$2,985.00	
74,625 Images	@	\$0.04 Per TIFF to Single Inspect & Report to 98% Quality	=	\$2,985.00	
74,625 Images	@	\$0.04 Per TIFF to Double Inspect & Report to 98% Quality	=	\$2,985.00	
14,250 Images	@	\$0.04 Per TIFF to Single Duplicate Pages to 98% Accuracy	=	\$570.00	
14,250 Images	@	\$0.04 Per TIFF to Double Duplicate Pages to 100% Accuracy	=	\$570.00	
88,875 Images	@	\$0.09 Per TIFF to Single Group & Index to 98% Accuracy	=	\$7,998.75	
88,875 Images	@	\$0.09 Per TIFF to Double Group & Index to 100% Accuracy	=	\$7,998.75	
1 Drive	@	\$150.00 Per USB Hard Drive, Copying (Incl. in Phase 1)	=	\$0.00	51%
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u>	\$26,092.50

Stage 3

12,687 Poor Images	@	\$0.50 Per TIFF to Enhance & Replace Poor Quality	=	\$6,343.50	
28,500 Images	@	\$0.04 Per TIFF to Mask Unwanted Documents	=	\$1,140.00	
5,625 Images	@	\$0.04 Per TIFF to Reverse Dual Polarity	=	\$225.00	
5,625 Images	@	\$0.04 Per TIFF to Reverse Marginal Notations	=	\$225.00	
1 Drive	@	\$150.00 Per USB Hard Drive, Copying (Incl. in Phase 1)	=	\$0.00	15%
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u>	\$7,933.50

Total Investment = \$51,283.38

¹Previously Bound, now loose in boxes. Fragile pages, scan on flatbed

²Book 42 is blank

Phase 4: Estimated Investment to Scan 1874 – 1972 Marriage Record Books On-Site

Oversized Mechanical Books

2 Books	@	700 Pages per Book (General Index)	=	1,400 Images
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Bound Books

26 Books	@	650 Pages per Book (1874 - 1972 Vols. A - Z) - Written ¹	=	16,900 Images
18,300 Images	@	15% Poor Quality Pages	=	2,745 Poor Quality
18,300 Images	@	800 Images Scanned per Hour (2 Scanners)	=	23 On-Site Hours
23 Hours	@	22 Hours per Day with 24 Hour Access	=	2 On-Site Days
18,300 Images	@	400 Images per Gigabyte for Color JPEG Format	=	46 GB for JPEG's
18,300 Images	@	4,000 Images per Gigabyte for B&W TIFF Format	=	5 GB for TIFF's

Stage 1

		\$4,400.00 Travel & Setup for On-Site Scanning (Incl. in Phase 1)	=	\$0.00	
2 Day	@	\$800.00 Per Day On-Site with 24 Hour Access	=	\$1,600.00	
18,300 Images	@	\$0.31 Per Image to Scan & Inspect 300dpi JPEG	=	\$5,673.00	
18,300 Images	@	\$0.015 Per Image to Convert JPEG to B&W TIFF	=	\$274.50	
1 Drive	@	\$150.00 Per USB Hard Drive, Copying & Backup (Incl. in Phase 1)	=	\$0.00	52%
1 Shipment	@	\$25.00 Per USB Hard Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u>	\$7,547.50

Stage 2

18,300 Images	@	\$0.04 Per TIFF to Remove Excess Borders	=	\$732.00	
18,300 Images	@	\$0.04 Per TIFF to Single Inspect & Report to 98% Quality	=	\$732.00	
18,300 Images	@	\$0.04 Per TIFF to Double Inspect & Report to 98% Quality	=	\$732.00	
18,300 Images	@	\$0.09 Per TIFF to Single Group & Index to 98% Accuracy	=	\$1,647.00	
18,300 Images	@	\$0.09 Per TIFF to Double Group & Index to 100% Accuracy	=	\$1,647.00	
1 Drive	@	\$150.00 Per USB Hard Drive, Copying (Incl. in Phase 1)	=	\$0.00	38%
1 Shipment	@	\$25.00 Per USB Hard Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u>	\$5,490.00

Stage 3

2,745 Poor Images	@	\$0.50 Per TIFF to Enhance & Replace Poor Quality	=	\$1,372.50	
1 Drive	@	\$150.00 Per USB Hard Drive, Copying (Incl. in Phase 1)	=	\$0.00	10%
1 Shipment	@	\$25.00 Per USB Hard Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u>	\$1,372.50

Total Investment	=	<u>\$14,410.00</u>
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¹Previously Bound, now loose in boxes. Fragile pages, scan on flatbed. Scan all Index Pages.

Phase 5: Estimated Investment to Scan Plat Records On-Site

1 Loose	@	10 Pages per Book (Index Pages, Inside Cabinet)	=	10 Images
1 Binder	@	50 Pages per Binder (Index Book)	=	50 Images

Hanging Plats (24"x36")

2,000 Sleeves	@	1.0 Plat per Sleeve	=	2,000 Images
3,860 Images	@	15% Estimated Poor Quality Images	=	579 Poor Quality
1,860 Images	@	800 OS Pages Scanned per Hour (2 Scanners)	=	3 On-Site Hours
2,000 Plats	@	100 Plats Prepped per Hour (2 Staff)	=	20 Prep Hrs. / Staff
2,000 Plats	@	100 Plats Re-Hung Post Scan per Hour (2 Staff)	=	20 Prep Hrs. / Staff
2,000 Plats	@	100 Plats Scanned per Hour (1 Wide Format Scanner)	=	20 On-Site Hours
63 Hours	@	22 Hours per Day with 24 Hour Access	=	3 On-Site Days
3,860 Images	@	200 Images per Gigabyte for Color JPEG Images	=	20 GB for JPEG's
3,860 Images	@	2,000 Images per Gigabyte for B&W TIFF Images	=	2 GB for TIFF's

Stage 1

		\$4,400.00 Travel & Setup for On-Site Scanning (Incl. in Phase 1)	=	\$0.00	
3 Days	@	\$800.00 Per Day On-Site with 24 Hours Access (2 Staff)	=	\$2,400.00	
80 Hours	@	\$30.00 Per Hours to Prep Plats for Scanning or Re-Hang Post Scan	=	\$2,400.00	
1,860 Images	@	\$0.31 Per Image to Scan & Inspect 300dpi JPEG	=	\$576.60	
1,860 Images	@	\$0.015 Per Image to Convert JPEG to B&W TIFF	=	\$27.90	
2,000 Images	@	\$2.025 Per Plat Image to Scan & Inspect 300dpi JPEG	=	\$4,050.00	
2,000 Images	@	\$0.025 Per Plat Image to Convert JPEG to B&W TIFF	=	\$50.00	
2 Drives	@	\$150.00 Per USB Drive, Copying & Backup (Incl. in Phase 1)	=	\$0.00	78%
1 Shipment	@	\$25.00 Per USB Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u>	\$9,504.50

Stage 2

3,860 Images	@	\$0.07 Per TIFF to Remove Excess Borders	=	\$270.20	
3,860 Images	@	\$0.07 Per TIFF to Single Inspect & Report to 98% Quality	=	\$270.20	
3,860 Images	@	\$0.07 Per TIFF to Double Inspect & Report to 100% Quality	=	\$270.20	
3,860 Images	@	\$0.18 Per TIFF to Single Group & Index to 98% Accuracy	=	\$694.80	
3,860 Images	@	\$0.18 Per TIFF to Double Group & Index to 100% Accuracy	=	\$694.80	
1 Drive	@	\$150.00 Per USB Drive, Copying (Incl. in Phase 1)	=	\$0.00	18%
1 Shipment	@	\$25.00 Per USB Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u>	\$2,200.20

Stage 3

300 Images	@	\$1.25 Per Plat TIFF to Enhance & Replace Poor Quality	=	\$375.00	
279 Images	@	\$0.50 Per Book TIFF to Enhance & Replace Poor Quality	=	\$139.50	
1 Drive	@	\$150.00 Per USB Drive, Copying (Incl. in Phase 1)	=	\$0.00	4%
1 Shipment	@	\$25.00 Per USB Drive Shipment (Incl. in Phase 1)	=	<u>\$0.00</u>	\$514.50

Total Investment = **\$12,219.20**

Phase 6: Estimated Investment for Additional Indexing of Official, Deed and Plat Records

Document Indexing

28,350 Images	@	1.2 Estimated Handwritten Pages per Document	=	23,625 Documents
18,000 Images	@	1.0 Estimated PrePrinted Pages per Document	=	18,000 Documents
14,400 Images	@	1.3 Estimated Typed Run-On Pages per Document	=	11,077 Documents
143,725 Images	@	1.5 Estimated Typed Pages per Document	=	95,817 Documents
298,350 Images	@	2.0 Estimated Typed Pages per Document	=	149,175 Documents
3,800 Images	@	1.0 Estimated Typed Plat Pages per Document	=	3,800 Documents
23,625 Documents	@	\$1.30 Per Handwritten Document to Double Index & Verify	=	\$30,712.50
18,000 Documents	@	\$1.05 Per PrePrinted Document to Double Index & Verify	=	\$18,900.00
11,077 Documents	@	\$0.90 Per Typed Run-On Document to Double Index & Verify	=	\$9,969.30
248,792 Documents	@	\$0.75 Per Typed Document to Double Index & Verify	=	\$186,594.00
2 Drive	@	\$150.00 Per USB Hard Drive, Copying & Backup	=	\$300.00
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment	=	<u>\$45.00</u>
Total Investment				= <u>\$246,520.80</u>

Phase 7: Estimated Investment for Additional Indexing of Marriage Records

Document Indexing

16,900 Images	@	1.0 Estimated Pages per Document	=	16,900 Documents
16,900 Documents	@	\$0.60 Per Document to Double Index & Verify	=	\$10,140.00
2 Drives	@	\$150.00 Per USB Hard Drive, Copying & Backup (Incl. in Phase 6)	=	\$0.00
1 Shipment	@	\$45.00 Per USB Hard Drive Shipment (Incl. in Phase 6)	=	<u>\$0.00</u>
Total Investment				= <u>\$10,140.00</u>

ACCEPTANCE AND AUTHORIZATION:

All services and prices are valid for one year from the quote date unless otherwise extended and agreed upon by US Imaging and the County. The proposed quantities above are estimated, invoiced quantities will be actual. Invoices will be issued at the completion of each Stage or Hard Drive shipment.

All hard drives, images, and indexes are the exclusive property of the County. US Imaging will not reproduce or distribute Columbia County images and/or indexes to any other entity without the County's express permission.

During the term of this agreement, US Imaging, Inc. agrees to extend quoted per item prices, terms, and conditions to all Government Agencies that may benefit from Cooperative Purchasing as applicable by their local and state regulations.

Columbia County may designate acceptance of this proposal by the signature of a duly authorized officer of the company. Total costs for initial implementation and ongoing costs have been described herein.

In exchange for products and services outlined in this proposal, Columbia County agrees to pay US Imaging, Inc. the total amount due within 30 days from the date of invoice.

US Imaging also reserves the right to collect monies owed in the event of nonpayment and recover any and all legal fees in addition to the unpaid balance.

Accepted by:

James Swisher
Clerk of Circuit Court
Columbia County
173 NE Hernando Ave
Lake City, FL 32055

Accepted by:

Brandon Gonzalez
Southeast Account Manager
US Imaging, Inc.
400 S. Franklin Street
Saginaw, MI 48607

Signature: _____

Signature:  _____

Date: _____

Date: July 7, 2023

Please Check the Approved Phase(s) / Service(s):

_____ Phase 1: Scan 1880-1985 Index Books On-Site	=	\$26,745.00
_____ Phase 2: Scan 1953-1986 Official Record Books On-Site	=	\$225,772.10
_____ Phase 3: Scan 1880-1953 Deed Record Books On-Site	=	\$51,283.38
_____ Phase 4: Scan 1874-1972 Marriage Record Books On-Site	=	\$14,410.00
_____ Phase 5: Scan Plat Records On-Site	=	\$12,219.20
_____ Phase 6: Index Deed, Official, & Plat Records	=	\$246,520.80
_____ Phase 7: Index Marriage Records	=	<u>\$10,140.00</u>
Total Estimated Investment	=	<u>\$587,090.48</u>

Stage Breakdown

_____ Stage 1: Capture & Pilot	=	\$111,965.88
_____ Stage 2: Crop, Inspect, Group, Index, Verify	=	\$167,882.70
_____ Stage 3: Enhance and Format	=	\$50,581.10
_____ Stage 4: Additional Document Indexing	=	<u>\$256,660.80</u>
Total Estimated Investment	=	<u>\$587,090.48</u>

MOBILE HOME, MANUFACTURED HOME OR MODULAR HOME

RECORDATION REQUESTED BY:

NPS Mortgage LLC
Main Office
770 Kenmoor SE
Grand Rapids, MI 49546

WHEN RECORDED MAIL TO:

NPS Mortgage LLC
Main Office
770 Kenmoor SE
Grand Rapids, MI 49546

SEND TAX NOTICES TO:

NPS Mortgage LLC
Main Office
770 Kenmoor SE
Grand Rapids, MI 49546

FOR RECORDER'S USE ONLY

MOBILE HOME, MANUFACTURED HOME OR MODULAR HOME

This MOBILE HOME, MANUFACTURED HOME OR MODULAR HOME is attached to and by this reference is made a part of the Mortgage, dated December 31, 2002, and executed in connection with a loan or other financial accommodations between NPS MORTGAGE LLC and Rosemarie L. Howe and Tammy L. Ostrander.

THIS MORTGAGE CONSTITUTES A SECURITY AGREEMENT. MORTGAGOR HERBY GIVES MORTGAGEE A SECURITY INTEREST IN ALL FIXTURES LOCATED ON THE PREMISES DESCRIBED HEREIN INCLUDING ALL MOBILE HOMES, MANUFACTURED HOUSING AND MODULAR HOUSING, INCLUDING BUT NOT LIMITED TO (1986, Redman, 112A3912).

THIS MOBILE HOME, MANUFACTURED HOME OR MODULAR HOME IS EXECUTED ON DECEMBER 31, 2002.

GRANTOR:

x *Rosemarie L. Howe* 12/31/02
Rosemarie L. Howe, Individually

x *Tammy L. Ostrander* 12-31-02
Tammy L. Ostrander, Individually

LIBRARY OF CONGRESS
100 NORTH 17TH AVENUE
DENVER, CO 80202
TEL: 303-844-6300
WWW.LC.ORG

Crop & De-skew

MOBILE HOME, MANUFACTURED HOME OR MODULAR HOME

RECORDATION REQUESTED BY:

NPS Mortgage LLC
Main Office
770 Kenmoor SE
Grand Rapids, MI 49546

WHEN RECORDED MAIL TO:

NPS Mortgage LLC
Main Office
770 Kenmoor SE
Grand Rapids, MI 49546

SEND TAX NOTICES TO:

NPS Mortgage LLC
Main Office
770 Kenmoor SE
Grand Rapids, MI 49546

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THIS MOBILE HOME, MANUFACTURED HOME OR MODULAR HOME IS EXECUTED ON DECEMBER 31, 2002.

GRANTOR:

x *Rosemarie L. Howe* 12/31/02
Rosemarie L. Howe, Individually

x *Tammy L. Ostrander* 12-31-02
Tammy L. Ostrander, Individually

LIBRARY OF CONGRESS
100 NORTH 17TH AVENUE
DENVER, CO 80202
TEL: 303-844-6300
WWW.LC.ORG

Copy & Enhance

DIRECT INDEX TO RECORDS OF DEEDS

GRANTOR	GRANTEE	Kind of Interest	DATE FILED Month Day Year	RECORDED Book Page
Aedridge Peter & H.	J. P. Carr	70	Mar 29 1911	VH H.3
Alb. Iron Range Co.	Bengamin Galtz	60	Apr 15 1911	119 3144
Adams W.C.	W.R. Rizer	60	May 8 1911	124 216
Adams Charles et al	M.M. Robinson	may	16 1911	110 411
Allen J. & Emma	W.C. Robinson	may	17 1911	110 412
Alabama Mining Co.	Ellen J. Scott	may	17 1911	110 416
Alabama Mineral Land Co.	Ellen J. Scott	may	19 1911	110 418
Anderson Isaac & August	Claude J. Carlson	75	Jan 26 1911	110 425
Atkinson W. & Mary	O.B. Orr	75	Jan 8 1911	110 421
Andrew Kate L.	Ananda Garley	75	Jan 12 1911	114 113
Armstrong Martha	J.P. McKee	may	22 1911	110 538
Allen Thomas & Leola	Thomas S. Dickinson	75	Aug 5 1911	110 863
Alabama Mineral Land Co.	Wm. F. Anderson	Aug	8 1911	110 865
Andersen G. I.	Isabelle Andersen	75	Aug 26 1911	114 164
Anderson G. I.	Mary Tomrick	75	Aug 26 1911	114 163
Anderson G. I.	Isabelle Andersen	75	Aug 26 1911	114 165
Altman Amos et al	J.L. Spear	75	Sep 4 1911	104 241
Atcheson O.B. & M.	John Smalley	75	Sep 5 1911	114 274
Adams Mrs M. Stale	J. D. Culps	110	Oct 10 1911	119 121
Anderson Mrs Kate	Tom Tucker & Ethel	75	Nov 1 1911	114 236
Adams Mrs M. Stale	T. G. Paul	115	Feb 13 1911	116 11
Adams Wm M wife	Thomas D Wood	Mar	7 1911	116 128
Altman Daisy wife	Reid A. Manver	75	Mar 25 1911	118 258
Altman Abby wife	John W. Lawrence	75	Mar 27 1911	114 328
Altway J. T. Et al	J.E. Cheekley	75	Mar 1 1911	114 313
Altway J. T. Et al	J.E. Cheekley	75	Mar 1 1911	116 186
Anderson Nels	R.P. Strand	60	Dec 5 1911	104 284
Astume E.W. wife	C.A. Palmer	75	Dec 14 1911	104 263
Albright J.D. & wife	Wm. Albridge	75	Dec 22 1911	114 363
Albridge Wm wife	W.W. Langley	75	Dec 22 1911	114 356
Albridge T.G. & J.S.	W.W. Langley	75	Dec 22 1911	114 355
Astuma T.G. wife	M.E. Willes	75	Dec 29 1911	104 267
Armstrong J. Frank	J.H. Traccase	75	Jan 1 1912	104 272
Albridge Peter et al	N.T. Halset	Jan	15 1912	114 215
Abner Peter	N.H. Edwards	Jan	2 1912	116 249
Armstrong Ed	N.H. Edwards	Jan	2 1912	116 255
Alabama Mineral Land Co.	John F. Clark	Feb	2 1912	116 203
Adams E.M.	George J. Wiener	Feb	7 1912	116 327
Adams My wife	G.F. Brown & Ella	Feb	7 1912	116 446
Anderson N.H.	D. F. Anderson	Feb	10 1912	104 292
Anderson J.P. wife	Isabelle Andersen	Feb	10 1912	116 367
Alabama Mineral Land Co.	Charles L. Schwartz	Feb	2 1912	116 45
American Ind. Co.	J.P. VanDusen	Mar	17 1912	116 530

609922

This Indenture Witnesseth, That the Grantor **KAREN E. ANTIK**, an Unmarried Woman

of the County of Cook and State of Illinois for and in consideration of TEN AND NO/100THS (\$10.00)

and other good and valuable considerations in hand paid to her by and Warranted unto BANK OF MATHEVILLE, a corporation of Illinois as Trustee under the provisions of a trust agreement dated the

2nd day of May 1973 known as Trust Number 1602 the following described real estate in the County of McHenry and State of Illinois, to-wit:

As per Legal Description attached hereto.

That part of the Southeast Quarter of Section 18, Township 43 North, Range 9 East of the Third Principal Meridian, bounded and described as follows: Beginning at a point on the East water's edge of the Fox River, 250 feet Southwesterly of and measured at right angles from the center line of a track, as said center line is described in Warranty Deed dated March 21, 1854 from Andrew Johnston to the former Illinois and Wisconsin Railroad Company, now the Chicago and Northwestern Railroad Company, and recorded January 30, 1855 in the Office of the Register of Deeds of McHenry County, in Book 18, page 458; thence Southeasterly along a line parallel with said center line, a distance of 1250 feet, more or less, to a point 150 feet Northwesterly of, as measured along a line parallel with said center line, from the Northwesterly line of Lincoln Street; thence Northeasterly along a line at right angles from the last described course, a distance of 50 feet; thence Northwesterly along a line parallel with said center line, a distance of 50 feet; thence Northeasterly along a line at right angles from the last described course, a distance of 140 feet; thence Northwesterly along a line parallel with said center line to the East water's edge of said river; thence Southwesterly along the East water's edge of said river to the point of beginning, in McHenry County, Illinois.

TIFF Images
that are
illegible...

609922

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of the County of Cook and State of Illinois for and in consideration of TEN AND NO/100THS (\$10.00)

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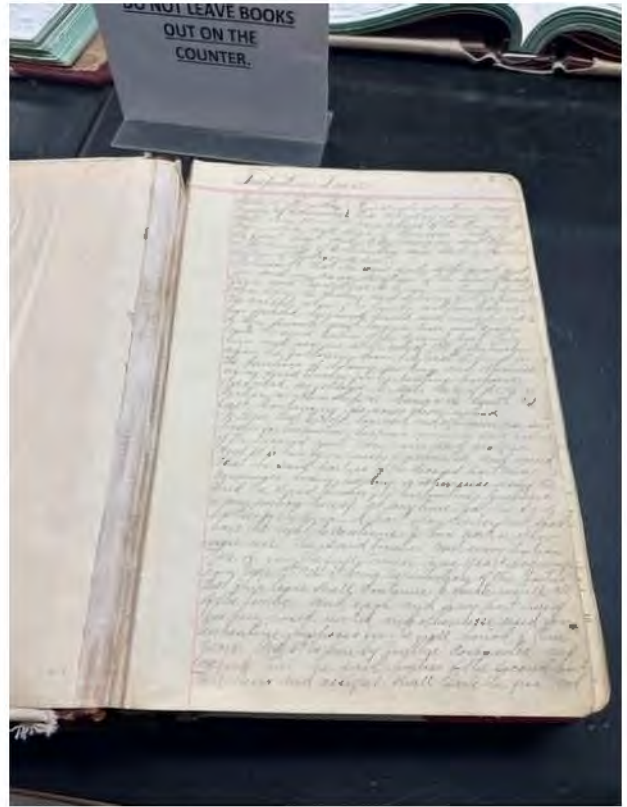
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...can now
be made
legible

609922



Columbia County Official Records Vault



Tomi S. Brown

SUPERVISOR OF ELECTIONS, COLUMBIA COUNTY

May 18, 2023

Board of County Commissioners

Dear Board:

I am submitting the Supervisor of Elections Budget for the fiscal year 2023-2024 with limited changes to the salary for our IT support, and a slight increase for our poll worker pay to meet the 2026 minimum requirements and hope it meets with your approval.

There has been legislation passed , which is now required by the State and also new mandates made by HB/SB 7050 that we are also required to meet, our Albert Server (cyber security monitors) has gone up, and of course we are all being effected by the new .66 cent postage rate. Also, we now have two new poll locations all of this has increased our budget a little and we are also planning for 3 election next year.

Thank you for your understanding and for working with me.

Sincerely,



Tomi S. Brown

Columbia County

Supervisor of Elections

Tomi S. Brown

SUPERVISOR OF ELECTIONS, COLUMBIA COUNTY

2023-2024 Budget

	<u>Current</u>	<u>Proposed</u>
Supervisor of Elections #180		
Personal Services:		
Supervisor of Elections	121,271.00	129,502.00
Other Salaries	405,000.00	412,200.00
Operating Expenses	80,196.00	86,746.00
 Elections #181		
Personal Services		
Casual Salaries	229,178.00	239,178.00
Operating Expenses	253,508.00	253,508.00
		Total: 1,121,134.00
 Increase in budget to meet New SB/HB 7050 requirements		
I would like to request an additional 10% in contingency		112,113.40
		Grand Total : 1,233,247.40

Tomi S. Brown

SUPERVISOR OF ELECTIONS, COLUMBIA COUNTY

2023-2024 Breakdown

180

Supervisor of Elections	129,502.00
Regular Salaries	412,200.00

Operating Expenses (Office)

Office expenses	23,746.00	
Postage fees	25,000.00	
Equipment	15,000.00	
Fuel expense	4,000.00	
Professional services	1,500.00	
Travel and per diem	10,000.00	
Repair and maintenance (3 automobiles)	5,000.00	
FSE dues	2,500.00	86,746.00

181

Casual Salaries

Employers cost/Insurance/ FRS/Taxes/Temp Staff	194,178.00
Poll Workers	45,000.00

Operating Expenses (Election)

Sample Ballots/News paper	12,000.00	
Election expenses (addition Dom)	22,276.00	
Printing/ postage/return postage	35,000.00	
Omni Ballot (ADA requirement)	15,000.00	
Cathedral (VBM)	8,400.00	
Fidlar (Ballot printer)	22,000.00	
VR-EVID maint.(Electronic poll book)	43,255.00	
Dominion tabulation equip.	65,477.00	
Clear Audit/retainer/maint/license	10,500.00	
Cyber Security Monitoring (Albert)	9600.00	
Security Software and Hardware	10,000.00	253,508.00

BUDGET REQUEST FOR PROPERTY APPRAISERS

I, JEFF HAMPTON, the Property Appraiser of COLUMBIA County, Florida, certify the proposed budget for the period of October 1, 2023, through September 30, 2024, contains information that is an accurate presentation of our work program during this period and expenditures during prior periods (section 195.087, F.S.).

Property Appraiser Signature



Date

6/1/2023

**BUDGET REQUEST FOR PROPERTY APPRAISERS
SUMMARY OF THE 2023-24 BUDGET BY APPROPRIATION CATEGORY**

COLUMBIA

COUNTY

EXHIBIT A

APPROPRIATION CATEGORY	ACTUAL EXPENDITURES 2021-22	APPROVED BUDGET 2022-23	ACTUAL EXPENDITURES 3/31/23	REQUEST 2023-24	(INCREASE/DECREASE)		AMOUNT APPROVED 2023-24	(INCREASE/DECREASE)	
					AMOUNT	%		AMOUNT	%
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)	(8)	(8a)
PERSONNEL SERVICES (Sch. 1-1A)	1,513,727	1,782,771	856,334	1,911,727	128,956	7.23%			
OPERATING EXPENSES (Sch. II)	215,809	304,411	69,928	314,748	10,337	3.40%			
OPERATING CAPITAL OUTLAY (Sch. III)	17,331					---			
NON-OPERATING (Sch. IV)		66,896		8,500	(58,396)	-87.29%			
TOTAL EXPENDITURES	\$1,746,866	\$2,154,078	\$926,263	\$2,234,975	\$80,897	3.76%			
NUMBER OF POSITIONS		20		21	1	5.0%			
							COL (5) - (3) COL (6) / (3)		



Sheriff Mark Hunter

COLUMBIA COUNTY SHERIFF'S OFFICE

4917 US Hwy. 90 East • Lake City, Florida 32055-6288
www.columbiasheriff.org



June 1, 2023

Columbia County Board of County Commissioners
P.O. Drawer 1529
Lake City, Florida 32056-1529

RE: FY 2023-2024 Annual Budget

Dear Commissioners,

Attached is our budget proposal for Fiscal Year 2023-2024. The 5.5% increase that I am requesting is required to operate the Sheriff's Office for the upcoming fiscal year.

In this last Legislative Session, the State appropriated additional monies for constrained counties for Law Enforcement salaries. This budget request reflects the additional \$331,374 which is in addition to the previously allocated 22/23 amount of \$1,047,014 for a total of \$1,378,388 in State Appropriated funds for personal services. With these additional State funds, we have increased our base deputy salary from \$43,000 to \$45,000 and corrected some of the resulting compression. The total funding will continue to be distributed in quarterly allocations from the State to the Board.

Of the \$1,070,893 of funding requested from the Board, \$581,992 is for the mandatory FRS increases in the retirement rates. The remainder of funding from the BoCC for personal services will be utilized to make further compression adjustments as well as provide a 5% increase for our Non-Sworn employees.

There is also \$25,710 of Operating Expense increases to cover insurance and uniform cost increases. Without direction from the Board, we assume that the cost increases provided for fuel for our operations in the Board's FY 22/23 Floor Budget, will continue to be maintained in the Board's 23/24 budget until requested by us. If this assumption is not correct, we ask that those funds also be added to our 23/24 request to provide for the increased fuel rates. We are currently anticipating a 22/23 budget amendment later this Summer to ask for the fuel budget overages we have on our books which have been averaging from 8k to 10k each month thus far.

Most Sincerely,

Mark Hunter
Sheriff

Columbia County Sheriff's Office

**Budget Request
FY 2023-2024**



**Mark Hunter, Sheriff
Columbia County, Florida**

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Columbia County Sheriff's Office Budget Request

For Fiscal Year 2023-2024

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Budget Certification

Columbia County Sheriff's Office
Projected Budgetary Needs FYE 09/30/2024

To: Columbia County Board of County Commissioners

I am submitting, for your approval, the budget proposal for the operation of the Sheriff's Office for the fiscal year beginning October 1, 2023, and ending September 30, 2024. To the best of my knowledge and belief, all requests are reasonable and necessary for the proper and efficient operation of the Sheriff's Office.

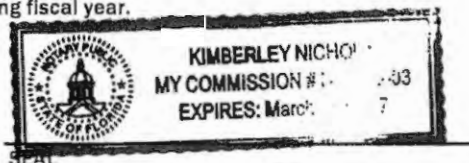
CATEGORY	LAW ENFORCEMENT	CORRECTIONS	COURT SERVICES	Totals
Personal Services	\$ 11,544,448	\$ 4,937,109	\$ 800,367	\$ 17,281,925
Operating Expenses	1,801,575	1,245,500	64,500	\$ 3,111,575
Capital Outlay	500,000	10,000	-	\$ 510,000
Debt Service	17,000	11,000	2,500	\$ 30,500
TOTALS	\$ 13,863,023	\$ 6,203,609	\$ 867,367	\$ 20,934,000

Mark Hunter

Mark Hunter
Sheriff
Columbia County

State of Florida
County of Columbia

Before me, this 31st day of May 2023, appeared Mark Hunter, Sheriff, Columbia County, Florida, who states that to the best of his knowledge and belief, the above amounts are reasonable and necessary for the proper and efficient operation of the Sheriff's Office for the ensuing fiscal year.



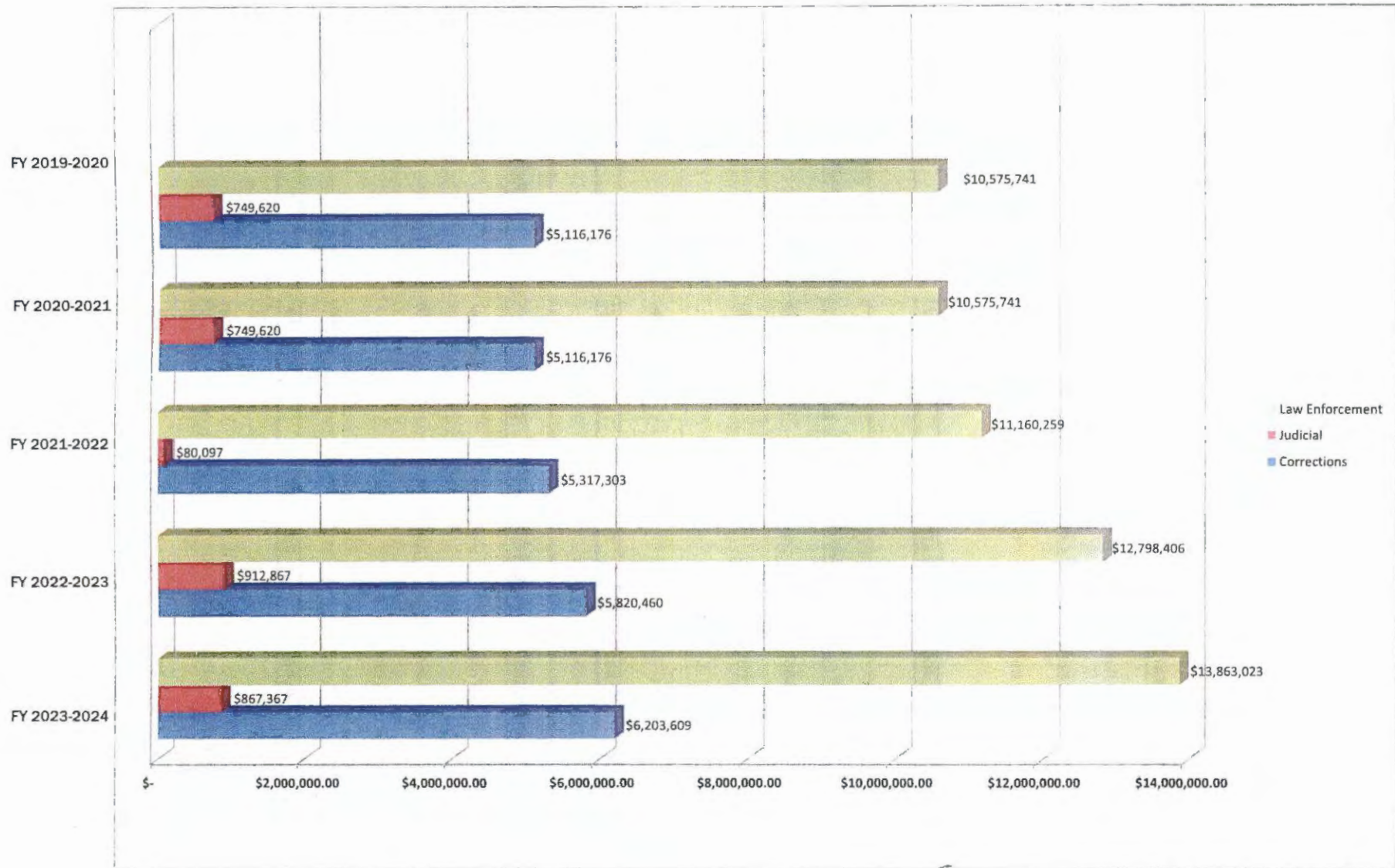
Kimberley Nicholson
Notary Public

Projected Budgetary Needs for FYE 09/30/2023

Comparison of the 2023-2024 Budget Request
to the Columbia County Sheriff's Office
2022-2023 Floor Budget

	FY 2022-2023 Floor Budget	FY 2023-2024 Proposed Budget	Variance \$	Variance %
	LAW ENFORCEMENT	LAW ENFORCEMENT	LAW ENFORCEMENT	LAW ENFORCEMENT
Personal Services	\$ 10,376,646	\$ 11,544,448	\$ 1,167,802	11.3%
Operating Expenses	1,795,065	1,801,575	6,510	0.4%
Capital Outlay	626,695	500,000	(126,695)	-20.2%
Debt Service	-	17,000	17,000	0.0%
Total Law Enforcement	12,798,406	13,863,023	1,064,617	-8.6%
	COURT SERVICES	COURT SERVICES	COURT SERVICES	COURT SERVICES
Personal Services	845,867	800,367	(45,500)	-5.4%
Operating Expenses	67,000	64,500	(2,500)	-3.7%
Capital Outlay	-	-	-	0.0%
Debt Service	-	2,500	2,500	0.0%
Total Court Services	912,867	867,367	(45,500)	-9.1%
	CORRECTIONS	CORRECTIONS	CORRECTIONS	CORRECTIONS
Personal Services	4,553,960	4,937,109	383,149	8.4%
Operating Expenses	1,256,500	1,245,500	(11,000)	-0.9%
Capital Outlay	10,000	10,000	-	0.0%
Debt Service	-	11,000	11,000	0.0%
Total Corrections	5,820,460	6,203,609	383,149	7.5%
State Appropriations Allocated	-	-	(331,374)	
Total Budget	19,531,733	20,934,000	1,070,893	5.5%

Floor Budget FY 2018-2022



COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

LAW ENFORCEMENT-ADMINISTRATION

PERSONAL SERVICES

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
Executive salaries	\$ 140,640	\$ 165,352	\$ 165,352	\$ 172,868
Regular salaries	675,603	736,433	736,433	818,311
Overtime	1,044	2,000	2,000	2,000
FICA Taxes (SS & Medicare)	60,673	69,140	69,140	75,978
FRS Contributions	160,858	190,121	190,121	237,938
Life and health Insurance	139,470	141,075	141,075	141,075
Workers compensation Insurance	19,192	13,500	13,500	13,500
Unemployment compensation	-	-	-	-
TOTAL PERSONAL SERVICES	1,197,480	1,317,621	1,317,621	1,461,669

OPERATING EXPENSES

New hire costs	18,793	14,000	14,000	14,000
Other professional services	3,565	4,000	4,000	4,000
Training & education	3,224	3,000	3,000	3,000
Travel and per diem	11,499	4,000	4,000	4,000
Communication services	50,576	44,000	44,000	44,000
Postage	3,688	5,100	5,100	5,100
Gas, oil & lube	29,256	10,450	10,450	10,450
Rentals and leases-office	-	4,600	4,600	-
Insurance	21,046	20,600	20,600	21,600
Repair & maintenance-vehicles	48,617	80,000	80,000	80,000
Repair & maintenance-radios	-	1,000	1,000	-
Repair & maintenance-other	9,472	6,000	6,000	6,000
Legal advertising	457	1,450	1,450	1,450
Other current charges	-	-	-	-
Office supplies	12,129	10,000	10,000	10,000
Operating supplies	42,684	51,060	51,060	51,000
Membership dues & subscriptions	6,383	5,000	5,000	5,000
Uniforms	7,688	7,000	7,000	7,000
TOTAL OPERATING EXPENSES	269,077	271,260	271,260	266,600

CAPITAL OUTLAY

Other equipment	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-

DEBT SERVICE

Principal	3,265	-	-	3,000
Interest	1,668	-	-	1,600
TOTAL DEBT SERVICE	4,933	-	-	4,600

TOTAL REQUESTED

\$ 1,471,490	\$ 1,588,881	\$ 1,588,881	\$ 1,732,869
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COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
LAW ENFORCEMENT-PATROL				
(Includes Vest Grant)				
PERSONAL SERVICES				
Regular salaries	\$ 2,004,362	\$ 2,437,252	\$ 2,437,252	\$ 2,659,807
Overtime	489,626	154,000	154,000	154,000
FICA Taxes (SS & Medicare)	179,358	203,417	203,417	214,798
FRS Contributions	610,012	719,669	719,669	908,653
Life and health insurance	478,567	460,845	460,845	470,250
Workers compensation insurance	65,570	99,900	99,900	99,900
Unemployment compensation	-	-	-	-
TOTAL PERSONAL SERVICES	3,827,496	4,075,083	4,075,083	4,507,408
OPERATING EXPENSES				
K-9 Care	11,856	6,000	6,000	6,000
Training & education	1,385	4,000	4,000	4,000
Travel and per diem	9,478	4,500	4,500	4,500
Communication services	35,665	44,000	44,000	44,000
Gas, oil & lube	329,982	250,000	250,000	250,000
Utility Services	8,955	6,000	6,000	6,000
Rentals and leases-office	-	4,300	4,300	-
Insurance	123,269	123,200	123,200	137,500
Repair & maintenance-vehicles	89,444	105,000	105,000	103,000
Repair & maintenance-radios	-	-	-	-
Repair & maintenance-other	6,844	3,500	3,500	2,625
Office supplies	652	1,500	1,500	1,500
Operating supplies	52,358	75,000	75,000	72,020
Ammunition	11,709	20,000	20,000	18,000
Membership dues & subscriptions	700	1,000	1,000	710
Uniforms	31,070	25,000	25,000	25,000
TOTAL OPERATING EXPENSES	713,367	673,000	673,000	674,855
CAPITAL OUTLAY				
Vehicles	382,760	400,000	400,000	400,000
Other equipment	47,697	-	-	-
TOTAL CAPITAL OUTLAY	430,457	400,000	400,000	400,000
DEBT SERVICE				
Principal	2,279	-	-	2,500
Interest	339	-	-	300
TOTAL DEBT SERVICE	2,618	-	-	2,800
TOTAL REQUESTED	\$ 4,973,938	\$ 5,148,083	\$ 5,148,083	\$ 5,585,063

COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

LAW ENFORCEMENT-Investigations

PERSONAL SERVICES

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
Regular salaries	\$ 657,860	\$ 801,794	\$ 801,794	\$ 844,633
Overtime	27,680	40,000	40,000	40,000
FICA Taxes (SS & Medicare)	51,493	64,397	64,397	67,674
FRS Contributions	173,430	227,456	227,456	279,196
Life and health Insurance	143,995	141,075	141,075	141,075
Workers compensation Insurance	19,158	32,550	32,550	32,550
Unemployment compensation	-	-	-	-
TOTAL PERSONAL SERVICES	1,073,615	1,307,272	1,307,272	1,405,129

OPERATING EXPENSES

Animal services	1,975	1,000	1,000	1,000
Investigation expenses	6,781	4,000	4,000	4,000
Training & education	1,104	3,000	3,000	3,000
Travel and per diem	4,808	5,000	5,000	5,000
Communication services	13,873	15,500	15,500	15,500
Gas, oil & lube	53,384	35,000	35,000	35,000
Rentals and leases-office	138	4,000	4,000	-
Insurance	33,909	33,650	33,650	33,650
Repair & maintenance-vehicles	19,457	15,000	15,000	15,000
Office supplies	2,648	4,000	4,000	4,000
Operating supplies	6,794	10,000	10,000	10,000
Ammunition	-	5,000	5,000	5,000
Membership dues & subscriptions	418	500	500	500
Uniforms	1,811	3,300	3,300	3,300
TOTAL OPERATING EXPENSES	147,100	138,950	138,950	134,950

CAPITAL OUTLAY

Vehicles	-	-	-	-
Other equipment	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-

DEBT SERVICE

Principal	1,940	-	-	2,000
Interest	288	-	-	500
TOTAL DEBT SERVICE	2,228	-	-	2,500

TOTAL REQUESTED

\$ 1,222,944	\$ 1,446,222	\$ 1,446,222	\$ 1,542,579
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COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

LAW ENFORCEMENT-Civil Process

PERSONAL SERVICES

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
Regular salaries	\$ 276,645	\$ 312,518	\$ 312,518	\$ 326,195
Overtime	2,220	10,000	10,000	8,900
FICA Taxes (SS & Medicare)	21,893	24,673	24,673	25,719
FRS Contributions	65,172	77,547	77,547	97,291
Life and health Insurance	55,201	56,430	56,430	56,430
Workers compensation Insurance	7,742	8,900	8,900	10,000

TOTAL PERSONAL SERVICES

428,872 490,068 490,068 524,535

OPERATING EXPENSES

Training & education	3,080	2,500	2,500	2,500
Travel and per diem	2,371	2,000	2,000	2,000
Communication services	10,738	11,000	11,000	11,000
Postage	1,050	1,200	1,200	1,200
Gas, oil & lube	14,886	8,000	8,000	8,000
Rentals and leases-office	-	3,000	3,000	-
Insurance	8,533	8,500	8,500	8,500
Repair & maintenance-vehicles	1,258	3,000	3,000	3,000
Office supplies	1,324	1,000	1,000	1,000
Operating supplies	1,545	2,755	2,755	2,755
Ammunition	-	-	-	-
Membership dues & subscriptions	208	150	150	150
Uniforms	1,630	3,000	3,000	3,000

TOTAL OPERATING EXPENSES

46,622 46,105 46,105 43,105

CAPITAL OUTLAY

Other equipment	-	-	-	-
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TOTAL CAPITAL OUTLAY

- - - -

DEBT SERVICE

Principal	2,066	-	-	2,000
Interest	1,018	-	-	1,000

TOTAL DEBT SERVICE

3,083 - - 3,000

TOTAL REQUESTED

\$ 478,578 \$ 536,173 \$ 536,173 \$ 570,640

COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

LAW ENFORCEMENT-Records/Evidence

PERSONAL SERVICES

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
Regular salaries	\$ 265,587	\$ 297,328	\$ 297,328	\$ 303,402
Overtime	4,891	1,500	1,500	1,500
FICA Taxes (SS & Medicare)	19,651	22,860	22,860	23,325
FRS Contributions	32,412	38,495	38,495	41,375
Life and health Insurance	70,644	75,240	75,240	75,240
Workers compensation Insurance	5,716	1,400	1,400	1,400
Unemployment compensation	-	-	-	-
TOTAL PERSONAL SERVICES	398,902	436,823	436,823	446,242

OPERATING EXPENSES

Training & education	1,669	1,000	1,000	1,000
Travel and per diem	1,780	1,500	1,500	1,500
Communication services	1,847	1,500	1,500	1,500
Postage	(30)	500	500	500
Gas, oil & lube	5,692	1,500	1,500	1,500
Rentals and leases-office	1,578	2,000	2,000	-
Insurance	7,494	8,000	8,000	8,000
Repair & maintenance-vehicles	945	500	500	1,000
Office supplies	808	2,000	2,000	2,000
Operating supplies	4,379	16,000	16,000	16,000
Membership dues & subscriptions	553	500	500	500
Uniforms	168	200	200	200
TOTAL OPERATING EXPENSES	26,883	35,200	35,200	33,700

CAPITAL OUTLAY

Other equipment	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-

DEBT SERVICE

Principal	903	-	-	1,200
Interest	67	-	-	300
TOTAL DEBT SERVICE	970	-	-	1,500

TOTAL REQUESTED

\$ 426,755	\$ 472,023	\$ 472,023	\$ 481,442
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COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

LAW ENFORCEMENT-Communications

PERSONAL SERVICES

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
Regular salaries	\$ 37,809	\$ 37,940	\$ 37,940	\$ 105,509
Overtime	-	-	-	-
FICA Taxes (SS & Medicare)	2,839	2,902	2,902	8,071
FRS Contributions	4,068	4,519	4,519	26,861
Life and health Insurance	7,555	9,405	9,405	18,810
Workers compensation Insurance	785	-	-	-
Unemployment compensation	-	-	-	-
TOTAL PERSONAL SERVICES	53,056	54,766	54,766	159,251

OPERATING EXPENSES

Communication services	12,434	13,000	13,000	13,000
TOTAL OPERATING EXPENSES	12,434	13,000	13,000	13,000

CAPITAL OUTLAY

Other equipment	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-

TOTAL REQUESTED	\$ 65,490	\$ 67,766	\$ 67,766	\$ 172,251
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	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
LAW ENFORCEMENT-Task Force				
PERSONAL SERVICES				
Regular salaries	\$ 233,566	\$ 323,776	\$ 323,776	\$ 336,494
Overtime	73,465	-	-	-
FICA Taxes (SS & Medicare)	21,853	24,769	24,769	25,742
FRS Contributions	81,234	89,272	89,272	108,952
Life and health Insurance	60,090	56,430	56,430	56,430
Workers compensation Insurance	7,726	15,700	15,700	15,700
TOTAL PERSONAL SERVICES	477,933	509,947	509,947	543,318
OPERATING EXPENSES				
Investigation expenses	-	-	-	-
Training & education	900	500	500	500
Travel and per diem	730	1,000	1,000	1,000
Communication services	18,498	10,000	10,000	10,000
Gas, oil & lube	23,374	17,500	17,500	17,500
Utility Services	4,968	-	-	-
Rentals and leases-office	-	2,300	2,300	-
Rentals and leases-other	-	-	-	-
Insurance	17,551	17,700	17,700	20,200
Repair & maintenance-vehicles	6,649	2,500	2,500	2,500
Repair & maintenance-other	1,817	-	-	-
Legal advertising	-	-	-	-
Other current charges	-	-	-	-
Office supplies	58	500	500	500
Operating supplies	1,768	1,500	1,500	1,500
Ammunition	-	-	-	-
Membership dues & subscriptions	-	-	-	-
Uniforms	288	1,600	1,600	1,600
TOTAL OPERATING EXPENSES	76,602	55,100	55,100	55,300
CAPITAL OUTLAY				
Other equipment	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE				
Principal	19,175	-	-	2,000
Interest	1,615	-	-	300
TOTAL DEBT SERVICE	20,790	-	-	2,300
TOTAL REQUESTED	\$ 575,325	\$ 565,047	\$ 565,047	\$ 600,918

COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

LAW ENFORCEMENT-School Resources

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
PERSONAL SERVICES				
Regular salaries	\$ 940,120	\$ 1,179,657	\$ 1,179,657	\$ 1,180,473
Overtime	46,993	15,000	15,000	42,200
FICA Taxes (SS & Medicare)	77,901	88,341	88,341	91,454
FRS Contributions	247,286	306,959	306,959	368,277
Life and health Insurance	199,220	206,910	206,910	206,910
Workers compensation Insurance	29,699	42,200	42,200	15,000
TOTAL PERSONAL SERVICES	1,541,218	1,839,067	1,839,067	1,904,314
OPERATING EXPENSES				
Training & education	4,550	10,000	10,000	10,000
Travel and per diem	7,851	10,000	10,000	10,000
Communication services	18,244	15,000	15,000	15,000
Gas, oil & lube	34,136	35,000	35,000	35,000
Rentals and leases-office	-	-	-	-
Insurance	40,895	41,000	41,000	41,000
Repair & maintenance-vehicles	15,851	20,000	20,000	20,000
Repair & maintenance-radlos	-	-	-	-
Public education	-	-	-	-
Other current charges	-	-	-	-
Office supplies	-	-	-	-
Operating supplies	1,540	3,000	3,000	3,000
Ammunition	-	1,000	1,000	1,000
Membership dues & subscriptions	400	500	500	500
Uniforms	10,293	10,000	10,000	10,000
TOTAL OPERATING EXPENSES	133,760	145,500	145,500	145,500
CAPITAL OUTLAY				
Other equipment	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
TOTAL REQUESTED	\$ 1,674,978	\$ 1,984,567	\$ 1,984,567	\$ 2,049,814

COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

LAW ENFORCEMENT-IT

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
OPERATING EXPENSES				
Training & education	300	500	500	500
Travel and per diem	575	1,000	1,000	1,000
Communication services	13,904	22,800	22,800	22,800
Gas, oil & lube	2,064	3,500	3,500	3,500
Rentals and leases-other	-	-	-	-
Repair & maintenance-vehicles	-	1,000	1,000	1,000
Repair & maintenance-other	-	-	-	-
Operating supplies	22,837	53,500	53,500	53,500
Software & support	241,011	285,000	285,000	285,000
Membership dues & subscriptions	-	500	500	500
TOTAL OPERATING EXPENSES	280,691	367,800	367,800	367,800
CAPITAL OUTLAY				
Other equipment	183,143	100,000	100,000	100,000
TOTAL CAPITAL OUTLAY	183,143	100,000	100,000	100,000
TOTAL REQUESTED	\$ 463,834	\$ 467,800	\$ 467,800	\$ 467,800

COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

LAW ENFORCEMENT-Community Services

PERSONAL SERVICES

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
Regular salaries	\$ 102,123	\$ 125,388	\$ 125,388	\$ 282,321
Overtime	1,660	1,500	1,500	5,100
FICA Taxes (SS & Medicare)	8,144	9,707	9,707	21,712
FRS Contributions	27,826	35,146	35,146	82,204
Life and health Insurance	15,123	18,810	18,810	37,620
Workers compensation Insurance	3,003	5,100	5,100	1,500
Unemployment compensation	-	-	-	-

TOTAL PERSONAL SERVICES

157,879 195,651 195,651 430,457

OPERATING EXPENSES

Training & education	-	500	500	2,500
Travel and per diem	36	500	500	1,350
Communication services	1,844	1,200	1,200	1,200
Gas, oil & lube	18,388	8,300	8,300	9,000
Rentals and leases-office	-	300	300	-
Insurance	20,451	20,000	20,000	20,000
Repair & maintenance-vehicles	343	2,000	2,000	4,000
Repair & maintenance-other	-	-	-	875
Public education	1,320	2,000	2,000	2,000
Other current charges	-	-	-	-
Office supplies	97	500	500	500
Operating supplies	6,391	5,500	5,500	8,480
Ammunition	-	-	-	2,000
Membership dues & subscriptions	-	50	50	760
Uniforms	3,097	2,500	2,500	11,000

TOTAL OPERATING EXPENSES

51,967 43,350 43,350 63,665

CAPITAL OUTLAY

Other equipment	-	-	-	-
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TOTAL CAPITAL OUTLAY

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DEBT SERVICE

Principal	340	-	-	250
Interest	50	-	-	50

TOTAL DEBT SERVICE

390 - - 300

TOTAL REQUESTED

\$ 210,236 \$ 239,001 \$ 239,001 \$ 494,422

COLUMBIA COUNTY SHERIFF'S OFFICE
 Projected Budgetary Needs
 FY 2023-2024

LAW ENFORCEMENT-Warrants

PERSONAL SERVICES

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
Regular salaries	\$ 104,517	\$ 100,500	\$ 100,500	\$ 109,391
Overtime	-	500	500	700
FICA Taxes (SS & Medicare)	7,782	7,727	7,727	8,407
FRS Contributions	11,211	12,029	12,029	14,912
Life and health Insurance	29,231	28,215	28,215	28,215
Workers compensation Insurance	2,166	700	700	500
Unemployment compensation	-	-	-	-
TOTAL PERSONAL SERVICES	154,907	149,671	149,671	162,125

OPERATING EXPENSES

Rentals and leases-office	-	-	-	-
Insurance	2,649	3,000	3,000	3,000
Office supplies	-	500	500	-
Operating supplies	244	100	100	100
Membership dues & subscriptions	-	-	-	-
TOTAL OPERATING EXPENSES	2,893	3,600	3,600	3,100

CAPITAL OUTLAY

Other equipment	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-

TOTAL REQUESTED

\$ 157,800	\$ 153,271	\$ 153,271	\$ 165,225
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COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

	Actual Expenditures FYE 09/30/21	Floor Budget FYE 09/30/22	Projected Expenditures FYE 09/30/22	Proposed Budget FYE 09/30/23
LAW ENFORCEMENT				
PERSONAL SERVICES				
Executive salaries	\$ 140,640	\$ 165,352	\$ 165,352	\$ 172,868
Regular salaries	5,298,193	6,352,586	6,352,586	6,966,536
Overtime	647,580	224,500	224,500	254,400
FICA Taxes (SS & Medicare)	451,585	517,933	517,933	562,881
FRS Contributions	1,413,510	1,701,213	1,701,213	2,165,659
Life and health Insurance	1,199,095	1,194,435	1,194,435	1,232,055
Workers compensation Insurance	160,755	219,950	219,950	190,050
Unemployment compensation	-	-	-	-
TOTAL PERSONAL SERVICES	9,311,358	10,375,969	10,375,969	11,544,448
OPERATING EXPENSES				
New hire costs	18,793	14,000	14,000	14,000
Other professional services	3,565	4,000	4,000	4,000
K-9 Care	11,856	6,000	6,000	6,000
Animal services	1,975	1,000	1,000	1,000
Investigation expenses	6,781	4,000	4,000	4,000
Training & education	16,212	25,000	25,000	27,000
Travel and per diem	39,128	29,500	29,500	30,350
Communication services	177,623	178,000	178,000	178,000
Postage	4,708	6,800	6,800	6,800
Gas, oil & lube	511,163	369,250	369,250	369,950
Utility Services	13,923	6,000	6,000	6,000
Rentals and leases-office	1,716	20,500	20,500	-
Rentals and leases-other	-	-	-	-
Insurance	275,795	275,650	275,650	293,450
Repair & maintenance-vehicles	182,563	229,000	229,000	229,500
Repair & maintenance-radios	-	1,000	1,000	-
Repair & maintenance-other	18,133	9,500	9,500	9,500
Public education	1,320	2,000	2,000	2,000
Legal advertising	457	1,450	1,450	1,450
Other current charges	-	-	-	-
Office supplies	17,715	20,000	20,000	19,500
Operating supplies	140,541	218,415	218,415	218,355
Ammunition	11,709	26,000	26,000	26,000
Software & support	241,011	285,000	285,000	285,000
Membership dues & subscriptions	8,662	8,200	8,200	8,620
Uniforms	56,046	52,600	52,600	61,100
TOTAL OPERATING EXPENSES	1,761,396	1,792,865	1,792,865	1,801,575
CAPITAL OUTLAY				
Vehicles	382,760	400,000	400,000	400,000
Other equipment	230,840	100,000	100,000	100,000
TOTAL CAPITAL OUTLAY	613,600	500,000	500,000	500,000
DEBT SERVICE				
Principal	29,968	-	-	12,950
Interest	5,046	-	-	4,050
TOTAL DEBT SERVICE	35,014	-	-	17,000
CONTINGENCY				
	-	-	-	-
TOTAL EXPENDITURES	\$ 11,721,368	\$ 12,668,834	\$ 12,668,834	\$ 13,863,023

COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
JUDICIAL-Courthouse Security (excluding Civil)				
PERSONAL SERVICES				
Regular salaries	\$ 411,847	\$ 546,540	\$ 546,540	\$ 498,225
Overtime	11,857	5,000	5,000	18,000
FICA Taxes (SS & Medicare)	30,741	42,193	42,193	38,497
FRS Contributions	94,517	140,084	140,084	156,001
Life and health Insurance	92,457	94,050	94,050	84,645
Workers compensation insurance	12,764	18,000	18,000	5,000
Unemployment compensation	-	-	-	-
TOTAL PERSONAL SERVICES	654,185	845,867	845,867	800,367
OPERATING EXPENSES				
Other contractual services	-	-	-	-
Training & education	300	1,000	1,000	1,000
Travel and per diem	1,317	1,000	1,000	1,000
Communication services	7,812	10,000	10,000	10,000
Postage	-	-	-	-
Gas, oil & lube	14,519	13,000	13,000	13,000
Rentals and leases-office	1,517	2,500	2,500	-
Insurance	17,100	17,000	17,000	17,000
Repair & maintenance-vehicles	13,948	14,000	14,000	14,000
Repair & maintenance-radios	-	500	500	500
Office supplies	538	500	500	500
Operating supplies	1,129	2,000	2,000	2,000
Ammunition	-	1,000	1,000	1,000
Membership dues & subscriptions	175	500	500	500
Uniforms	1,566	4,000	4,000	4,000
TOTAL OPERATING EXPENSES	59,921	67,000	67,000	64,500
DEBT SERVICE				
Principal	499	-	-	2,000
Interest	197	-	-	500
TOTAL DEBT SERVICE	696	-	-	2,500
CONTINGENCY				
	-	-	-	-
TOTAL EXPENDITURES	\$ 714,802	\$ 912,867	\$ 912,867	\$ 867,367

COLUMBIA COUNTY SHERIFF'S OFFICE
Projected Budgetary Needs
FY 2023-2024

	Actual Expenditures FYE 09/30/22	Floor Budget FYE 09/30/23	Projected Expenditures FYE 09/30/23	Proposed Budget FYE 09/30/24
CORRECTIONS				
PERSONAL SERVICES				
Regular salaries	\$ 2,227,555	\$ 2,858,522	\$ 2,858,522	\$ 3,061,132
Overtime	189,900	90,000	90,000	90,000
FICA Taxes (SS & Medicare)	174,392	225,562	225,562	241,062
FRS Contributions	527,985	739,085	739,085	894,721
Life and health Insurance	557,368	545,490	545,490	554,895
Workers compensation Insurance	64,289	95,300	95,300	95,300
Unemployment compensation	5,141	-	-	-
TOTAL PERSONAL SERVICES	3,746,630	4,553,959	4,553,959	4,937,109
OPERATING EXPENSES				
Prisoner care (hospital)	337,111	295,000	295,000	295,000
Medical Service (Hunt Ins)	71,461	60,000	60,000	60,000
Professional services (Mhatre-DeLeon)	100,000	100,000	100,000	100,000
Other contractual services	56,266	75,000	75,000	75,000
Training & education	3,454	2,000	2,000	2,000
Travel and per diem	2,874	1,000	1,000	1,000
Communication services	36,740	30,000	30,000	30,000
Postage	550	500	500	500
Gas, oil & lube	34,969	25,000	25,000	25,000
Utility Services	370	1,000	1,000	1,000
Rentals and leases-office	269	11,000	11,000	-
Insurance	68,274	68,000	68,000	68,000
Repair & maintenance-vehicles	2,947	6,500	6,500	6,500
Repair & maintenance-other	3,190	10,000	10,000	10,000
Other current charges	-	-	-	-
Office supplies	6,832	5,000	5,000	5,000
Operating supplies	106,005	100,000	100,000	100,000
Ammunition	3,537	1,500	1,500	1,500
Jail food	475,848	445,000	445,000	445,000
Software & support	-	-	-	-
Membership dues & subscriptions	1,985	5,000	5,000	5,000
Uniforms	11,676	15,000	15,000	15,000
TOTAL OPERATING EXPENSES	1,324,359	1,256,500	1,256,500	1,245,500
CAPITAL OUTLAY				
Vehicles	-	-	-	-
Other equipment	13,957	10,000	10,000	10,000
TOTAL CAPITAL OUTLAY	13,957	10,000	10,000	10,000
DEBT SERVICE				
Principal	7,371	-	-	8,500
Interest	1,733	-	-	2,500
TOTAL DEBT SERVICE	9,104	-	-	11,000
CONTINGENCY	-	-	-	-
TOTAL EXPENDITURES	\$ 5,094,050	\$ 5,820,459	\$ 5,820,459	\$ 6,203,609

GRANTEE/SUBGRANTEE: County of Columbia/Sheriff's Office

BUDGET PERIOD: October 1, 2022 to September 30, 2024

TITLE OF GRANT AWARD: Bulletproof Vest Grant

REFERENCE: Federal Grant

Summary Description of Project:

Budgeted funds used to acquire vests for officer safety.

BUDGET CATEGORY	FEDERAL	MATCH	TOTAL
Personal Services:	\$ -	\$ -	-
Operating Expenses:	6,899	6,899	13,798
Operating Capital Outlay:	-	-	-
Totals:	\$ 6,899	\$ 6,899	\$ 13,798

Note: The match is also included in the actual projections in the appropriate division.

GRANTEE/SUBGRANTEE: County of Columbia/Sheriff's Office

BUDGET PERIOD: October 1, 2023 to September 30, 2024

AWARD PERIOD: January 1, 2023 to December 31, 2023

TITLE OF GRANT AWARD: Dept of Homeland Security
Crime Analyst Grant

REFERENCE: Project Budget Schedule

Summary Description of Project:

Designated Crime Analyst position duties include the responsibility to collate, analyze, document and disseminate all investigative, intelligence and limited financial data to circuit participating agencies.

BUDGET CATEGORY	FEDERAL	MATCH	TOTAL
Personal Services:	\$ 55,000	\$ -	\$ 55,000
Operating Expenses:	3,000	-	3,000
Operating Capital Outlay:	-	-	-
Totals:	\$ 58,000	\$ -	\$ 58,000