

**COLUMBIA COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS**

**BID NO. 2021-B  
ROADSIDE MOWING AND LITTER REMOVAL**

The Board of County Commissioners (County) will receive sealed bids in the Office of the Commissioners, 135 NE Hernando Avenue, Suite 203, Lake City, FL 32055, until 2:00 PM local time on April 6, 2021, for the following:

**Roadside Mowing and Litter Removal**

A mandatory pre-bid meeting will be held on March 30, 2021 at 2:00 PM in the Office of the Commissioners. To be eligible for consideration, all bidders must be registered in the State of Florida to practice their profession at the time of the bid. Bidders without a complete proposal described will be considered improper. The solicitation information is available online only at: <http://www.columbiacountyfla.com/PurchasingBids.asp>

A responsive bidder shall furnish the County with a 5% bid bond with submittal. The successful bidder will be required to furnish a performance bond and proof of required insurances prior to commencing work.

Submissions will be publicly opened in the Commissioner's Office at 2:00 PM, April 6, 2021, or as soon thereafter as practical. Bidders are responsible for the delivery of submissions. Submissions may be withdrawn at any time prior to the opening. Late bids will not be accepted. Bids delivered in any other format other than specified in this solicitation will not be accepted. Questions regarding this solicitation must be received via email to Esther Chung, Purchasing Director, at [echung@columbiacountyfla.com](mailto:echung@columbiacountyfla.com) no later than April 1, 2021 at 2:00 PM local time. Responses to those questions considered material to the solicitation shall be distributed via formal addenda.

Columbia County welcomes your response to this solicitation. Bidders should be prepared in accordance with the instructions herein and will be evaluated by the County as stated in the evaluation section of this document. The County reserves the right to waive any formalities, to reject any or all bids or to re-advertise for these services. The County may withdraw all or part of this solicitation at any time to protect the interests of the County. All Bidders are asked to be thorough yet concise in their response. Failure to provide the response in the manner prescribed herein may be grounds for disqualification.

Only one bid set will be furnished with each individual or company interested in bidding. The one complete bid set is to be submitted in a sealed envelope. Bidders shall indicate Bid Number, Project Title, and the name and address of the firm submitting the bid on the outside of the envelope.

**All Bidders are advised that under Chapter 119, Florida Statutes, all responses are deemed a public record and open to the public as provided for in said statute.**

## **SECTION I. GENERAL INSTRUCTIONS**

These instructions will bind bidders and conditions herein set forth, except as specifically qualified in special bid and contract terms issued with any individual bid.

1. The following criteria are used in determining low responsible bidder:
  - A. The ability, capacity and skill of bidder to perform required service.
  - B. Whether the bidder can perform service promptly or within specified time.
  - C. The character, integrity, reputation, judgment, experience and efficiency of bidder.
  - D. The performance of previous contracts with entities similar to Columbia County.
  - E. The suitability of equipment or material for County use.
  - F. The ability of bidder to provide future maintenance.
2. Payment Terms are net thirty (30) unless otherwise specified. Favorable terms, discounts, may be offered and will be considered in determining low bids if they are deemed by Purchasing Department to be advantageous to the County.
3. All bids should be tabulated, totaled and checked for accuracy. Unit price will prevail in case of errors.
4. All requested information shall be included in the envelope. All desired information must be included for your bid to receive full consideration.
5. If anything on the bid request is not clear, you should contact the Purchasing Director immediately.
6. A bidders list is available at the Purchasing Office.
7. Quote all prices F.O.B. our warehouse or as specified in bid documents.
8. Each proposal shall be clearly marked on the outside of the envelope including Fed Ex, UPS or other delivery service envelopes, as a sealed bid. The name of the item being bid shall be shown on the outside in full.
9. No responsibility shall attach to any County representative or employee for the premature opening of bids not properly addressed or identified.
10. If only one (1) bid is received, the bid may be rejected and re-advertised or excepted if determined to be in the counties best interest.
11. Bids received late will not be accepted, and the County will not be responsible for late mail delivery.
12. Telephone and facsimile bids will not be acceptable in formal bid openings (sealed bids). Should a bid be misplaced by the County and found later, it will be considered. Any bidder may request and shall receive a receipt showing the day and time any bid is delivered to the appropriate office of the County from the personnel thereof.

13. Bids requiring bid bonds will not be accepted if bond is not enclosed. Cash or certified check will be accepted in lieu of bond except on construction projects where cost exceeds \$40,000.
14. All bidders must be recognized dealers in the materials or equipment specified and is qualified to advise in their application or use. A bidder at any time requested must satisfy the Purchasing Office and the County Manager that he has the requisite organization, capital, plant, stock ability and experience to satisfactorily execute the contract in accordance with the provisions of the contract in which he is interested.
15. Any alterations, erasures, additions, or admissions of required information or any changes to specifications or bidding schedule are done at the risk of the bidder. Any bid will be rejected that has a substantial variation, that is; a variation that affects price, quantity, and quality or delivery date (when delivery is required by a specific time).
16. When requested, samples will be furnished to the County free of expense, properly marked for identification and accompanied by a list where there is more than one (1) sample. The County reserves the right to mutilate or destroy any sample submitted whenever it may be to the best interest of the County to do so for the purpose of testing.
17. The County will reject any material, supplies or equipment that did not meet the specifications, even though the bidder lists the trade names or names of such material on the bid or price quotation form.
18. The unauthorized use of patented articles is done entirely at the risk of the successful bidder.
19. The ESTIMATED QUANTITY given in the specifications or advertisements is for the purpose of bidding only. The County may purchase more or less than the estimated quantity and the vendor must not assume that such estimated quantity is part of the contract.
20. Only the latest model equipment as evidenced by the manufacture's current published literature will be considered. Obsolete models of equipment not in production will not be acceptable. The equipment shall be composed of new parts and materials. Any unit containing used parts or having seen any service other than the necessary tests will be rejected. In addition to the equipment specifically called for in the specification, all equipment catalogued by the manufacturer as standard or required by the State of Florida shall be furnished with the equipment. Where required by the State of Florida Motor Vehicle Code, vehicles shall be inspected and bear the latest inspection sticker of the Florida Department of Revenue.
21. The successful bidder on motor vehicle equipment shall be required to furnish with delivery of vehicle, certificate of origin and any other appropriate documentation as required by the Florida Motor Vehicle Department.
22. Prospective bidders are required to examine the location of the proposed work or delivery and determine, in their own way, the difficulties, which are likely to be encountered in the prosecution of the same.

23. All materials, equipment and supplies shall be subject to rigid inspection, under the immediate supervision of the Purchasing Department, its designee and /or the department to which they are delivered. If defective material, equipment, or supplies are discovered, the Contractor, upon being instructed by the Purchasing Department or designee, shall remove, or make good such material, equipment, or supplies without extra compensation. It is expressly understood and agreed that the inspection of materials by the County will in no way lessen the responsibility of the Contractor release him from his obligation to perform and deliver to the County Sound and satisfactory materials, equipment, or supplies. The Contractor agrees to pay the costs of all tests upon defective material, equipment, or supplies or allow the costs to be deducted from any monies due him from the County.
24. Unless otherwise specified by the Purchasing Department all materials, supplies, or equipment quoted herein must be delivered within thirty (30) days from the day of notification or exceptions noted on bid sheets.
25. A contract will not be awarded to any corporation, firm, or individual who is, from any cause, in arrears to the County or who has failed in former contracts with the County to perform work satisfactorily, either to the character of the work, the fulfillment or guarantee, or the time consumed in completing the work.
26. Reasonable grounds for supposing that any bidder is interested in more than one proposal for the same item will be considered sufficient cause for rejection of all proposals in which he is interested.
27. Submitting a proposal when the bidder intends to sublet the contract may be a cause for rejection of bids or cancellation of the contract by the County Manager.
28. Unless otherwise specified the County reserves the right to award each items separately or on a lump sum basis whichever is in the best interest of the County.
29. The County reserves the right to reject any and/or all quotations, to waive any minor discrepancies in the bids for all bidders equally, quotations, or specifications, when deemed to be in the best interest of the County and also to purchase any part, all or none of the materials, supplies, or equipment specified.
30. Failure of the bidder to sign the bid or have the signature of an authorized representative or agent on the bid proposal in the space provided will be cause for rejection of the bid. Signature must be written in ink. Typewritten or printed signatures will not be acceptable.
31. Any bidder may withdraw his/her bid at any time before the time set for the opening of the bids. No bid may be withdrawn in the thirty- (30) day period after bids are opened.
32. It is mutually understood and agreed that if at any time the Purchasing Department or designee shall be of the opinion that the contract or any part thereof is unnecessarily delayed or that the rate of progress or delivery is unsatisfactory, or that the Contractor is willfully violating any of the conditions or covenants of the agreement, or executing the same in bad faith, the Purchasing Department or his/her designee shall have the power to notify the aforesaid Contractor of the nature of the complaint. Notification shall constitute delivery of notice, or letter to address given in the proposal. If after three (3) working days

of notification the conditions are not corrected to the satisfaction of the Purchasing Director, he shall thereupon have the power to take whatever action he may deem necessary to complete the work or delivery herein described, or any part thereof, and the expense thereof, so charged, shall be deducted from any paid by the County out of such monies as may become due to the said Contractor, under and by virtue of this agreement. In case such expense shall exceed the last said sum, then and in that event, the bondsman or the Contractor, his/her executors, administrators, successors, or assigns, shall pay the amounts of such excess to the County on notice made by the Purchasing Department or his/her designee of the excess due.

33. If the bidder proposes to furnish any item of foreign make or product, he shall write "foreign" together with the name of the originating country opposite such item on a proposal.
34. Any complaint from bidders relative to the invitation to bid or attached specifications shall be made prior to the time of opening bids; otherwise, the bidder waives any such complaint.
35. Contracts may be cancelled by the County with or without cause on thirty- (30) days advance written notice.
36. All Contractors submitting bids for road projects in excess of \$150,000 must be pre-qualified with the Florida Department of Transportation and shall provide proof of such qualification upon request.
37. Any bidder affected adversely by an intended decision with respect to the award of any bid, shall file with the Purchasing Department for Columbia County, a written notice of intent to file a protest not later than seventy-two (72) hours (excluding Saturdays, Sundays and legal holidays), after the posting of the bid tabulation. Protest procedures may be obtained in the Purchasing Department.
38. A person or affiliate who has been placed on the convicted vendor's list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to Columbia County, may not submit a bid on a contract with Columbia County for the construction or repair of a public building or public work, may not submit bids on leases of real property to Columbia County, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with Columbia County, and may not transact business with Columbia County for a period of 36 months from the date of being placed on the convicted vendor list.
39. Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of;
  - A. All persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and
  - B. All persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the contract with the County.

40. Contractor shall register online at <http://www.columbiacountyfla.com/PurchasingBids.asp> for this specific project. All addendums are delivered via email through this website, and it is the contractor's responsibility to ensure all addendums are used in the bid submittal.

## **SECTION II. SCOPE OF WORK**

### **1. Description**

The work specified in this contract shall consist of roadside litter removal and roadside mowing. The following specifications are to be strictly adhered regardless of prior years' specifications or work requirements.

### **2. Method of Measurement**

The quantities to be paid will be the area, in miles, of mowing and litter removal completed and accepted. Special areas such as retention ponds will be measured in acres.

### **3. Basis of Payment**

Request payment for work completed and accepted by the County by submitting an invoice. The invoice shall be based on the pay items and unit prices contained in the Contract and shall include the Invoice Number, the Invoice Date, and the period that the invoice represents. Submit the invoice to the Roadside Mowing Director. Upon receipt and approve, payment will be made during the County's next schedule check run which is on a bi-weekly schedule.

Prices and payment will be full compensation for furnishing all equipment, materials, labor, and incidentals necessary to complete all mowing and litter removal operations specified and completed.

Compensation will be the unit price per mile for mowing times and the actual miles completed and accepted, the unit price for litter removal times and the actual miles completed and accepted, and the unit price for special mowing times the actual acres completed and accepted. Invoices shall include road names of start and stop points for each billing cycle.

Payment will be made under the items specified in the Bid Price Proposal.

### **4. Renewal Option**

Contracts may be eligible for one (1) renewal. The renewal shall be subject to the same unit bid prices and associated quantities as well as all other terms and conditions set forth in the original contract and the supplemental agreement(s) determined by the Roadside Mowing Director to continue into the renewal period. The renewal period shall not exceed the original contract term. Renewals shall be made at the sole discretion and option of the County and must be agreed to in writing by both parties.

Renewal is contingent upon the availability of funds and the satisfactory performance of the Contractor as determined by the County.

5. Mobilization

There will be no separate pay item for mobilization under this contract.

6. Insurance

General Liability Insurance: Carry and keep in force, during the period of this Contract, a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with bodily injury limits of at least one-million dollars (\$1,000,000) each occurrence, and property damage insurance of at least one-hundred thousand dollars (\$100,000) each occurrence, for the services and work to be rendered in accordance with this Contract. Certificates of such insurance shall be filed at the time of Contract execution with the County Manager's Office.

Workers' Compensation Insurance: Prove Workers' Compensation Insurance in accordance with the laws of the State of Florida and in amounts sufficient to secure the benefits of the Florida Workers' Compensation Law for all employees. If subletting any of the work, ensure that the employees of the subcontractors are covered by similar insurance. Ensure that any equipment rental agreements that include operators who are employees of independent Contractors, sole proprietorships or partners are covered by similar insurance.

7. Dispute Resolution

Any dispute shall be heard by a panel made up of the Public Works Director, Purchasing Director, and the Commissioner of the district where the problem occurs. The panel will then make a recommendation for resolution. If the Contractor remains unsatisfied, he/she may then request to be heard by the Board of County Commissioners.

### **SECTION III. ROADSIDE LITTER REMOVAL SPECIFICATIONS**

1. Description

The work specified in the section consists of pickup, removal, disposal of litter, and otherwise undesirable or objectionable appearing debris within the maintained limits of the County right-of-way, including paved roadways and shoulders.

Litter or debris may consist of but is not limited to varied sizes of bottles, cans, paper, tires, tire pieces, lumber, vehicle parts, metal junk, brush, and other items to be removed under this work.

2. Frequency of Removal

The Roadside Mowing Director will determine when to begin each pickup. Areas or

portions of areas may be increased or decreased, as determined by the Roadside Mowing Director. The total number and the timing of pickup will depend upon the litter conditions that exist. Areas specified as litter removal areas will be picked up at a minimum of five (5) times per year. The actual number of litter pickups may be increased, as determined by the Roadside Mowing Director of Board, due to the intensity of litter or special events.

Complete each litter removal cycle within 38 working days of beginning the cycle, usually in conjunction with the mowing cycle.

Under this contract, litter is to be removed from the right-of-way directly in front of the mowing crew. Litter removal shall be performed in the area not more than 24 hours before it is to be mowed. The County, at its discretion, may call for a cycle of litter removal that does not coincide with the prescribed roadside mowing schedule.

### 3. Equipment

Contractor must provide necessary equipment with litter crew ahead of mowing equipment, and trim crew to follow mowing equipment to clean around appurtenances as per Section IV in each zone.

Equip vehicles and mobile equipment used on the contract with a minimum of (1) one Class 2 amber or white flashing light that meets the Society of Automotive Engineers recommended practice SAE J845 and SAE J318. The Roadside Mowing Director may require a white flashing light meeting the above requirements when conditions reduce the effectiveness of amber light.

Ensure all equipment safety devices recommended by the manufacturer are installed and properly maintained.

Park vehicles and equipment not in use or left on the right-of-way overnight as close as possible to the right-of-way line and always outside of the applicable clear zone. Conduct service and supply operations as close to the right-of-way line as possible.

Equipment that is utilized to transport litter will be constructed in a manner to preclude further distribution or loss of litter along the roadway. Cover and secure all open top carriers with tarpaulins.

Submit a written request for approval, to the Roadside Mowing Director, for the use of specialized equipment designed for mechanized removal of litter and debris. Demonstrate satisfactory results at no additional cost to the County that the specialized equipment will produce quality litter removal, if deemed necessary by the Roadside Mowing Director. The Roadside Mowing Director may require additional safety devices or precautions unique to the equipment.

Equipment that damages curbs, pavement, turf, or any other County property will not be allowed.

### 4. Limitation of Operation



Maintenance of traffic will be in accordance with Section 103 of the current Florida Department of Transportation Standard Specifications for Road and Bridge Construction.

No work shall be performed on Sundays unless approved by the Roadside Mowing Director prior to performance. All work shall be performed during daylight hours.

Workers shall wear safety clothing of high visibility such as a vest, shirt, and/or jacket, when performing liter pickup operations.

5. Disposal of Litter and Debris

Provide locations for disposal and remove all litter that has been placed in trash bags for pickup from the right-of-way at the end of each working day. Be responsible for disposal of litter and debris and any cost that may incur in accordance with applicable local and state laws. Storage or stockpiling of litter or debris on right-of-way will not be permitted. Provide the landfill receipts with each invoice submittal, so the County may track tonnage removed. Last year, there was approximately thirty (30) tons of debris removed under this contract.

Under this contract, the County will be responsible for paying disposal fees at Winfield Solid Waste Facility located at 1347 NW Oosterhoudt Lane, Lake City, FL 32055.

6. Quality

The Roadside Mowing Director will review completed areas for quality and acceptance. Areas determined to be unsatisfactory, by the Roadside Mowing Director, will be re-cleaned at no additional cost to the County. Areas will be cleaned in a manner that they are left reasonably free of all litter and debris. The Roadside Mowing Director will not penalize for litter and debris that may have been deposited between the time the work was completed and the time when the Roadside Mowing Director approved the work.

## SECTION IV. ROADSIDE MOWING SPECIFICATIONS

1. Description

Mowing grass or vegetation in roadside areas with conventional mowing equipment a minimum of four (4) times per year. Vegetation consists of planted and/or natural grasses, weeds, and other vegetation within the area to be mowed. Approximately 534 miles of roadway (see Attachment A). The County shall have the right to add or remove roads from this contract as needed. Five (5) special areas shall be mowed while completing the mowing cycle; approximately 26 acres (see Attachment B).

**Bidder shall furnish a complete proposal of a plan to accomplish the required work, including a list of the equipment and personnel to be utilized, with bid.**

2. Types of Mowing Areas

- A. **General:** the Roadside Mowing Director will determine the areas to be cut and type of mowing to accomplish in each area. Mowing around appurtenances shall be mowed or trimmed on all sides. Appurtenances include but are not limited to, sign posts and bases, delineator posts, fences, guardrails, barrier walls, end walls, pipes, drainage structures, poles, guys, mail boxes, landscaped areas, and trees.
- B. **Large Machine Mowing:** Large machine mowing encompasses the routinely mowed areas of shoulders, front and back slopes that are three (3) horizontal to one (1) vertical or less roadside ditch bottoms, and similar areas conducive to the use of large machine mowing equipment.
- C. **Slope Mowing:** Slope mowing is generally limited to slopes greater or steeper than three (3) horizontal to one (1) vertical and are relatively inaccessible to the use of conventional style equipment, e.g., steep slopes, wet roadside ditch bottoms, canal banks, intersections, overpasses, etc. These type areas will require the use of specialized equipment designed for slope mowing.
- D. **Intermediate Machine Mowing:** Large machine mowing encompasses mowing areas not accessible by large machine mowing equipment but not conducive to the use of small machine mowing equipment. These areas consist of shoulders, roadside ditch bottoms, raised median islands, various width utility strips, and similar areas.
- E. **Small Machine Mowing:** Small machine mowing consists of mowing areas **not accessible by large intermediate mowing equipment**. These areas consist of narrow shoulders, landscaped shoulders, narrow roadside ditch bottoms, narrow width utility strips, and similar areas.

### 3. Frequency of Mowing

Where landscaping has been established or natural landscaping has been preserved, mow conforming to the established mowing contours. Mow up to the limits maintained by the County and around existing appurtenances located within the roadway right-of-way as directed by the Roadside Mowing Director. Although some areas may appear to have been neglected or left out of previous mowing, the Contractor shall be responsible for mowing entire County right of way.

The first cycle shall begin within 10 business days of owner notification, typically between April 1-May 15<sup>th</sup> and the 4<sup>th</sup> cycle shall be completed no later than November 30<sup>th</sup> of each year.

During the spring, several rural roadways in Columbia County bloom with wildflowers. The service provider(s) will be given a list of areas to avoid mowing and the approximate time frame for such areas to be avoided. The avoidance of these areas will not have any effect on the mileage calculations for payment. Wildflower plots shall be mowed approximately four (4) times per year. Wildflower plots or naturally occurring wildflowers established in an area approximately 10' x 10' or larger shall be avoided when in bloom until next mowing cycle to aid in re-seeding. Wildflowers to be avoided are limited to some varieties of Coreopsis and Drummondii Phlox. No deduction will be made from the pay quantities for any one wildflower area not mowed. Quantities shall be agreed upon prior to beginning work in any area in question.

The Roadside Mowing Director will determine the type of mowing, the estimated number of miles to be accomplished within a specified number of calendar days (cycle), when to begin each mowing cycle, and the total number of cycles. Complete each mowing cycle within 38 working days of beginning the cycle for base bid. The minimum number of cycles in four (4) for each type of mowing.

A penalty of ten-percent (10%) shall be assessed against the Contractor if the mandated thirty-eight (38) mowing days per cycle is not adhered. The penalty will be subtracted from the Contractor's total amount for the cycle being billed. The Contractors may request an extension of time for roads not be capable of being mowed due to adverse conditions, i.e. flooding, tree trimming, etc.

The miles of road to be paid under the contract may be reduced due to but not limited to the following conditions: construction, flooding, other natural disaster, etc. at the determination of the County.

#### 4. Equipment

Equip all mowing equipment with a slow moving vehicle sign located on the rear of the tractor, amber flashing light, or white strobe light mounted on the tractor, 18 inch x 18 inch fluorescent orange warning flags mounted on each side of the rear of the mower, protective devices on the mower to prevent objects from being thrown into traffic, and safety devices installed by the manufacturer. Properly install and maintain safety devices at all times when the equipment is in use.

If the Roadside Mowing Director determines any equipment is deficient in safety devices, remove the equipment from service immediately. The equipment shall be kept out of service until the deficiency is corrected to the satisfaction of the Roadside Mowing Director. Inspection of the equipment by the Roadside Mowing Director will not relieve the Contractor of responsibility or liability for injury to persons or damage to property caused by the operation of the equipment, nor will it relieve the Contractor of the responsibility to meet the established time for the completion of the mowing cycle.

Maintain the mowing equipment to produce a clean, sharp cut, and uniform distribution of the cuttings at all times. The mowing equipment used will have the capability of cutting a height from four (4) inches to thirteen (13) inches. **Blade sharpening should be done as many times per week as necessary to produce a clean cut as determined by the Roadside Mowing Director.**

Furnish equipment of a type and quantity to perform the work satisfactorily within the time specified herein.

#### 5. Method of Operation

Begin any mowing cycle when written authorization is received from the Roadside Mowing Director. Notify the Roadside Mowing Director when a cycle is started and when work is interrupted for any reason.

Prior to beginning work on the first cycle, provide a pattern or plan for mowing to the Roadside Mowing Director for approval. Subsequent cycles will follow the pattern adopted for the first cycle.

Mow grass and vegetation on slopes or around appurtenances concurrent with the mowing operation.

Complete each mowing cycle in its entirety prior to beginning another cycle.

When work by other's, or weather conditions of a temporary nature, prevent the mowing of any areas, and such conditions are eliminated during the period designated for that mowing cycle, the Roadside Mowing Director may require mowing of these areas as part of the cycle without penalty for exceeding the time allowed or additional compensation.

Do not mow grassed areas saturated with standing water or other non-desirable conditions to the point standard mowing equipment may not be used without excessive damage to the turf. If non-desirable conditions exist, the Contractor shall notify the Roadside Mowing Director for approval to remove temporarily an area from the mowing list until conditions become desirable. Deductions may be made from the pay quantities for any one area or part of area not mowed during a cycle due to the removal.

Prior to mowing, pickup, remove and dispose from the right-of-way, any large items such as wood, tires, cans, bags of trash, newspapers, magazines, large boxes, etc., that would be torn, ripped, or scattered by the mower and result in an objectionable appearance.

Exercise the necessary care to preclude any source of litter.

#### 6. Limitation of Operation

Maintenance of traffic will be in accordance with Section 103 of the current Florida Department of Transportation Standard Specifications for Road and Bridge Construction.

When mowing within four (4) feet of the travel-way (travel lane), operate the equipment in the same direction of traffic, unless the adjacent lane is closed to traffic. All lane closures will have the prior approval of the Roadside Mowing Director. Mowers may operate in either direction when mowing four (4) feet or more from the travel-way.

No work shall be performed on Sundays. All work shall be performed during daylight hours.

The foregoing requirements are to be considered as minimum and compliance will in no way relieve the Contractor of final responsibility for providing adequate traffic control devices for the protection of the public and employees throughout the work areas.

#### 7. Quality.

The Roadside Mowing Director will review completed areas for quality and acceptance. Re-mow areas determined to be unsatisfactory by the Roadside Mowing Director and at no

additional cost to the County. Complete areas requiring re-mowing within the mowing cycle specified in Section IV. 3. Frequency of Mowing.

Mowing all grass and vegetation to the height of six (6) inches  $\pm$  one-half (1/2) inch. When determined by the Roadside Mowing Director, certain areas, due to location, may be cut to a height of four (4) inches  $\pm$  one-half (1/2) inch. Other areas with irregular changes in ditches or on slopes may exceed normal mowing height but shall not exceed twelve (12) inches, which may cause site distance issues.

No streaking or scalping will be allowed in the areas mowed. Mowing areas of different widths will be connected with smooth flowing transitions. No accumulation or piling of cuttings will be allowed as a result of cleaning of the equipment.

Mowing all grass and vegetation on slopes or around appurtenances to the same height and quality as the surrounding mowed area. It is not required to remove grass or other vegetation cuttings from the right-of-way, or required to rake or pick up the cuttings.

Negligence resulting in damage to turf, curbs, sidewalks, pavement, signs, structures, mailboxes, appurtenances, etc. shall be repaired or replaced to the satisfaction of the Roadside Mowing Director as no additional cost to the County. Complete repairs prior to submission of the invoice for work accomplished during the cycle. If the Contractor fails to make the necessary repairs within five (5) working days, the County Public Works Department will make the repairs and shall deduct the cost of those repairs from the Contractor's next invoice.

**SECTION VI. BID FORM**

Sealed bids must be received in the Office of the Board of County Commissioners, Columbia County, 135 NE Hernando Avenue, Suite 203, Lake City, FL 32055, no later than 2:00 PM on April 6, 2021. Columbia County reserves the right to reject any and/or all bids and to accept the bid in the County's best interest, bid F.O.B., Columbia County, Florida.

Item	Unit	Estimated Quantity	Estimated Cycles	Bid Price Per Cycle	Extended Cost
Roadside Mowing	Mile	534	4	\$	\$
Roadside Litter Removal	Mile	534	5	\$	\$
Special Project Mowing	Acre	26	4	\$	\$
Bascom Norris Slopes	Slopes		8	\$	\$
Landfill Slopes	Acre	133	4	\$	\$
				<b>TOTAL</b>	<b>\$</b>

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid, and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

By signing below, the submission shall be deemed as representation and certification by the Bidder that you have investigated all aspects of the solicitation, have read and understand the solicitation and acknowledge all addenda.

INDIVIDUAL(S)/COMPANY: \_\_\_\_\_

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME/TITLE: \_\_\_\_\_

## ATTACHMENT A

### ROADWAYS

- CR 100A (NE Bascom Norris)
- CR 131 (SW Tustenuggee)
- CR 131 (NW Falling Creek)
- CR 133 (SE Country Club)
- CR 133B (Racetrack)
- CR 135 (Noegel)
- CR 138
- CR 18
- CR 238 (Elim Church)
- CR 240
- CR 241 (Lulu)
- CR 242
- CR 245 (Price Creek)
- CR 245A
- CR 246 (Lassie Black)
- CR 250 (NE Gum Swamp)
- CR 250 (NW Lake Jeffery)
- CR 250A (Ocean Pond)
- CR 252 (SE - CHS)
- CR 252 (SW Pinemount)
- CR 252A
- CR 25A
- CR 341 (Sisters Welcome)
- CR 349
- CR 6 (Bay Creek)
- CR 778
- Academic Ave
- Acorn
- Adams St
- Adobe Pointe Lane
- Adrienne
- Alabama Gln
- Albany Ter
- Alberta St
- Aldine Feagle Dr
- Alfred Markham (CR 133C)
- Alice Gln
- Amanda
- Amelia Court
- Amy
- Ansley Pl
- Antelope Loop
- Apricot Ct
- April Ln
- Archie Gln
- Armadillo Lane
- Armand Pl
- Arrowhead Ter
- Ascena Ter
- Ash Dr
- Audrey Way
- Bald Eagle Loop
- Barwick Ter
- Bascom Norris Rd
- Bascom Norris Rd North
- Baughn St
- Bay Pl
- Bear Run St
- Bear Off Timuqua
- Bedenbaugh
- Bedrock
- Belfry
- Belvin
- Bennie
- Benz Way
- Bert
- Beth Dr
- Bethlehem Ave
- Birley Rd
- Bishop
- Bison
- Blackberry Farm Cir
- Blackpine Ter
- Blanton Lane
- Boggle Way
- Bonnie
- Boston Ter
- Boundry Way
- Bradenton
- Brandon
- Brentwood Way
- Brim

- Brinkley Ter
- Broderick Dr
- Brook
- Brookwood Dr
- Brown Rd
- Buchanan Dr
- Bumble St
- Bumstead Terrace
- Bunn Dr
- Burbank
- Burns
- Business Point
- Butzer Jr.
- California Ter
- Cannon Creek Dr
- Cansa Rd
- Cantaloupe Ave
- Canton
- Carr Ct
- Cates St
- Cemetary Loop
- Ceasar Court
- Cedarwood
- Celine Ct
- Chadley
- Chambria
- Charlie
- Chastain Ln
- Cheddar
- Cherrywood
- Cheshire Ln
- Chesterfield Cir
- Chris Ter
- Christensen
- Christie St
- Cimarron
- Clara
- Cline Feagle Ct
- Clubhouse Ln
- Cobblestone
- Colony
- Colt Gln
- Colvin
- Combs Ter
- Concord

- Copperhead
- Corinth Gln
- Cortez
- Country Lake Glen
- Cracknel Way
- Covey Ct
- Cross Pointe Ct
- Cumorah Hill St
- Curtain
- Cypress Lake Rd
- Cypress Wood
- Dallas Ter
- Dalton Glen
- Dan
- David
- Deanna Ter
- Deb
- Deep Creek Gln
- Deer St
- Dekle Ter
- Delaney Ct
- Delaware
- Della Williams Gln
- Deputy Jeff Davis
- Derby
- Delton
- Dingo Way
- Dockery Ln
- Dogwood Ter
- Donavan Gln
- Doretha Ter
- Dot Pl
- Dove Way
- Drake Pl
- Drew Rd
- Duane Ln
- Duckett Rd
- Dudley Loop
- Dyal Ave
- Dylan Way
- Eagle Ave
- Ebenezer Rd
- Edenfield
- Enterprise Road
- Erkskine Ct



- Evaston
- Everett Rd
- Faith Rd
- Fallon Ln
- Family Road (SE CR 240)
- Fantasy Gln
- Feagle Ave
- Federal
- Fedora Way
- Fiddler Way
- Fiddlers Way
- Finley Little
- Flamingo
- Flint lock Gln
- Forest Lawn
- Fowler Ave
- Foxboro
- Foxwood
- Frazier Lane
- Friendship Way
- Fulton Pl
- Gabe St
- Gables Glen
- Gabriel
- Galilee Loop
- Georgia Gln
- Gertrudis Dr
- Glory Ln
- Godbold Ave
- Green Cemetery Loop
- Grape St
- Guerdon Road
- Halden Ct
- Hamlet Cir
- Hamp Farmer
- Happy Terrace
- Harmony Ln
- Haven Ct
- Hawaii Ter
- Hawk
- Healan
- Heflin Ave
- Herlong Rd
- Hi Hat Pl
- High Falls Rd

- Highfields
- High Point Dr
- Hillcrest
- Hillcreek Road
- Hollingsworth St
- Honeysuckle Way
- Hope Henry St
- Hopeful Cir
- Horse Way
- Howell
- Hunters Ridge
- Huntsville Subdivision
- Huntsville Road
- Huntington Place
- Ichetucknee Ave
- Illinois St
- Indian Pond Ct
- Indian Ridge Ln
- Indian Springs Dr
- Iowa Dr
- Irene
- Jafus Ave
- Jake Gln
- January Dr
- Jerial Edenfield Dr
- Jerri Pl
- Jim Witt Rd
- Joland Way
- Jones Ter
- Josephine St
- Joy Glen
- Junction Rd
- Kansas Ct
- Kathy Ln
- Kayla
- Kentucky
- Kicklighter Rd
- Kimberly
- King St
- Kingston
- Kirby Ave
- Lake City Ave
- Lake Valley
- Lamar
- Langford

- Law
- Lee Dairy Road
- Legion Dr
- Lenton
- Leonard
- Leonia Way
- Leslie Wood Ln
- Little Rd
- Live Oak Pl
- Loblolly Pl
- Logston
- Long Leaf Dr
- Lonnie Ln
- Lucky
- Lunsford
- Lynear
- Lower Springs Rd
- Mabrey
- Madewood
- Madison Ct
- Magical
- Magnolia Ln
- Mallard Gln
- Malloy Gln
- Mapleton St
- March
- Marvin Burnett Rd
- Mary Ethel Ln
- Martin Gln
- Mason Ln
- Mauldin Ave
- Mayhall Ter
- Mayo
- McCloskey Ave
- Meadowlands
- Meadow Wood Glen
- Melanie Ct
- Memorial
- Meridith Ln
- Merrick
- Mershon St
- Michael Pl
- Michelle Pl
- Mollie
- Montana St

- Moore Farm Rd
- Moore Rd
- Morrell Dr
- Morning Star
- Mossy Oak
- Mt Carmel Ave
- Mt Carrie
- Nantuckett Ct
- Nash Rd
- Natasha Gln
- Nebraska Ter
- Needmore
- Nevada Ln
- Newark Dr
- Newlywed Ct
- Nikita
- Oak Forrest
- Oak Grove Pl
- October Rd
- Ogelthorpe Ter
- Okinawa
- Old Wire Rd
- Ontario Ter
- Oosterhoudt Ln
- Our Glen
- Orbison
- Packard
- Parker
- Parnell Ave
- Partridge Way
- Patriot
- Patsy Way
- Peacock Ter
- Pillsbury Dr
- Pleasant Ter
- Pompano Ct
- Pounds Hammock
- Precision Loop
- Presley Rd
- Press Ruth
- Quail Ridge Ct
- Queen Rd
- Quillings
- Rebecca
- Redmond

- Redwood Gln
- Remington
- Reno Way
- Rebel Pl
- Rhett Pl
- Rhoden Gln
- Riddle
- Ridge St
- Roberts Ave
- Rollings Meadow
- Rose Creek Dr
- Rossi Dr
- Rum Island Terr
- Roswell Ct
- Sabre Ave
- Scarborough Ln
- Scenic Lake Dr
- SE Mill Creek Ct
- Sebastian Cir
- Sedgefield Ln
- Sedgefield Farm
- Sellars Way
- Segrest
- Seth Nettles Dr
- Sharon Ln
- Shady Grove Gln
- Shady Lane
- Shelby
- Sherlock
- Shiloh St
- Shortleaf Dr
- Skyline Loop
- Siloam St
- Slappy
- Slash Ln
- Smart
- Sonoma
- Sophie
- Spradley Rd
- Starling Ter
- Staten Harris Ct
- Stephen Foster Rd
- Stiles Way
- Stillview Glen
- Stormy Gln

- Sugar Cane
- Sulton Loop
- Sunny Dale Gln
- Sunview
- Suwannee Valley Rd
- Suwannee Valley Farm
- Tamarack Loop
- Tammy L n
- Tangerine
- Tara
- Testament
- Texas Ln
- The Pines Subdivision
- The Woods Subdivision
- Thomas Camp Rd
- Thomas Terrace
- Thorne Ln
- Timberwolf Dr
- Timucua Dr
- Timuqua Gln
- Titanium Ct
- Tommy Lites St
- Tomoka
- Trenton Ter
- Tripple Run
- Troy St
- Tudor Gln
- Turner Pl (SW)
- Turner Ave (NW)
- Twig Ct
- Upchurch Ave
- Utah
- Valerie
- Vegas
- Vista
- Virginia Way
- Voss Rd
- Ward Ln
- Washington St
- Washington St Three Rivers
- Waylon
- Weeks Ln
- Weighty Glen
- Weirsdale
- Wendy Ter

- Wester Dr
- White Springs Ave
- Whitley Gln
- Whitney
- Whitton Ct
- Wildflower Ln
- William Young
- Wishbone
- Wilson Springs Rd

- Winfield Rd
- Wingate St
- Wolf Ter
- Woodlands Terrace
- Woodland Ave
- Yates Loop
- Young PL
- Zierke Dr

## **ATTACHMENT B**

### **SPECIAL PROJECT MOWING**

- Road Retention Pond 252-B
- Hunter Panels Retention Pond
- Service Zone Retention Pond
- Old Wire Road Retention Ponds (3)
- Howell Road Retention Pond
- Bascom Norris and Sisters Welcome Retention Pond

## **FUEL SURCHARGE**

Pricing for the solicitation is inclusive and based on current fuel prices. There is no additional fuel surcharge at this time. In the event of deflation/inflation of fuel costs we propose using the chart below.

### Fuel Price Per Gallon

<b>Low End</b>	<b>High End</b>	<b>Adjustment</b>	<b>Comments</b>
1.00	1.49	5%	Rebate
1.50	1.99	4%	Rebate
2.00	2.50	None	Price Per Contract
2.51	3.00	4%	Surcharge
3.01	3.50	5%	Surcharge

Rebate below \$1.00 per gallon or surcharge over \$3.50 per gallon will be by mutual agreement between Columbia County and Bidder.

The benchmark for companies will be weekly data from the website [www.fuelgaugereport.com](http://www.fuelgaugereport.com) by AAA. Prices will not be adjusted unless benchmark prices fall outside the above parameters for four (4) or more consecutive weeks. Adjustments will begin in the fifth week and will not be retroactive.