

Columbia County  
Board of County Commissioners

Minutes of  
**June 20, 2019**

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Ronald Williams, Rocky Ford,  
Timothy Murphy, Bucky Nash and Toby Witt.

Others in Attendance: County Manager Ben Scott ("CM")  
Assistant County Manager David Kraus ("ACM")  
Assistant County Manager Kevin Kirby ("ACM")  
County Attorney Joel Foreman  
Deputy Clerk Katrina Vercher

**Agenda Additions/Deletions**

Additions:  
2018-2019 Columbia County Health Department Annual Report

Deletions:  
None

MOTION by Commissioner Witt to approve the agenda. SECOND by Commissioner Murphy. The motion carried unanimously.

**Building and Zoning Public Hearings:**

**Land Development Regulations ("LDR") Amendments**

(1) SD 0184 –A request for approval of a Minor Subdivision Plat; Corner at Commerce Blvd. Tax Parcel 02545-000.

The public hearing opened and closed without comment.

MOTION by Commissioner Nash to approve SD 0184, final plat for Corner at Commerce Blvd. SECOND by Commissioner Murphy. The motion carried unanimously.

(2) LDR 19-01-To amend the text of the Land Development Regulations by creating Section 4.2.33 entitled "Accessory Dwelling Units". [Ordinance No. 2019-07]

The public hearing opened and closed without comment.

MOTION by Commissioner Witt to adopt LDR 19 01 – Ordinance No. 2019-07.  
SECOND by Commissioner Ford. The motion carried unanimously.

### **Ministerial Matters**

Tom Moffses, Columbia County Health Department Director, presented the 2018-2019 Annual Report.

### **Public Hearings**

#### Resolution No. 2019R-17

The Second Public Hearing for the Fiscal Year 2018 CDBG-ED Grant application.

The public hearing opened and closed without comment.

MOTION by Commissioner Murphy to approve Resolution No. 2019R-17.  
SECOND by Commissioner Witt. The motion carried unanimously.

### **Consent Agenda:**

MOTION by Commissioner Nash to approve the consent agenda. SECOND by Commissioner Ford The motion carried unanimously.

- (1) BCC Administration - 2018 Recapitulation Tax Roll
- (2) BCC Administration - Palms Medical Group - Low Income Pool Letter of Agreement -\$48,500
- (3) BCC Administration - Welcome Center Renovations - Change Order 3 - Little & Williams, Inc. - \$2,174
- (4) Building and Zoning - Special Family Lot Permit (SFLP) 19 11 - Dacre Andre' McLean, Son - Albert & Pearlana Thomas, Property Owner - 268 SW Sunview Street
- (5) Building and Zoning - Special Family Lot Permit (SFLP) 19 12 - Rene Owens, Jr., Son - Pamela July-Zinnermon, Property Owner - 2193 SW Old Bellamy Road
- (6) County Attorney - Revisions to Contract for Disposal of Waste Tires - Prevailing Bidder Request Changes to Contract before Executing

- (7) Fire Department - Commercial Building Lease Agreement - Century Ambulance Service
- (8) Fire Department - Update Scheduling and Payroll Software
- (9) Purchasing - Bid Award - Bid No. 2019-G - Annual Corrugated Metal Pipe - \$45,000

MOTION by Commissioner Witt to adopt the consent agenda.  
SECOND by Commissioner Murphy. The motion carried unanimously.

### **Presentation of the Board Not Requiring Board Vote or Action**

ACM Kraus held a Fair Housing Workshop.

### **Discussion and Action Items:**

#### Canvassing Board Members

Chairman Williams appointed Commissioner Witt as the Canvassing Board member for this Board and Commissioner Ford as the alternate member.

MOTION by Commissioner Murphy to approve appointments. SECOND by Commissioner Nash. The motion carried unanimously.

#### Evaluation & Appraisal Report ("EAR")

Each year the County is required to notify the Florida Department of Economic Opportunity ("DEO") as to whether or not amendments are required to the Comprehensive Plan. Staff recommended approval of the EAR letter to DEO.

MOTION by Commissioner Witt to adopt the EAR Notification Letter and the list of changes attached to the letter and approve County staff to submit the letter to DEO by July 1, 2019. SECOND by Commissioner Ford. The motion carried unanimously.

#### Resolution No. 2019R-16

A resolution establishing the 2019-2020 Charter Review Commission.  
Appointing Commissioners and Alternates and providing for an effective date of June 20, 2019.

Citizens Sandra Smith and Stewart Lilker offered comment.

MOTION by Commissioner Nash to amended Section 6 to include Sandra Buck-Camp and Sandra Smith as alternates. SECOND by Commissioner Murphy. The motion carried unanimously.

MOTION by Commissioner Murphy to adopt Resolution No. 2019R-16 as amended. SECOND by Commissioner Nash. The motion carried unanimously.

#### Interlocal Agreement – City of Lake City

(1) Staff recommended an Interlocal agreement with the City of Lake City to allow the City public safety radio equipment to operate on the County public safety radio network.

MOTION by Commissioner Witt to approve Interlocal Radio System Secondary User Agreement with the City of Lake City. SECOND by Commissioner Murphy. The motion carried unanimously.

(2) Staff recommended an Interlocal agreement with the City of Lake City to allow the City to locate a water system antenna on the County Communications Tower at the Emergency Operations Center

MOTION by Commissioner Ford to approve Interlocal Agreement to locate a City Antenna on the County Communication Tower. SECOND by Commissioner Nash. The motion carried unanimously.

#### North Communication Tower

A permit is needed with the US Department of Agriculture in order to build the north communications tower in the forest.

MOTION by Commissioner Nash to approve the Communications Permit with the US Department of Agriculture. SECOND by Commissioner Murphy. The motion carried unanimously.

#### Secondary User Agreement

Excelsior Ambulance wishes to purchase radios and operate on the County radio communications network to improve communications on 911/EMS incidents.

MOTION by Commissioner Witt to approve Secondary User Agreement with Excelsior Ambulance. SECOND by Commissioner Ford. The motion carried unanimously.

## Building and Zoning Department

The Building and Zoning Department is requesting approval of the reorganization plan and job description revisions.

MOTION by Commissioner Murphy to approve the reorganization, including the amended job descriptions and amended pay scale and waiving the advertising requirement for the Building and Zoning Director. SECOND by Commissioner Ford. The motion carried unanimously.

## 911 Addressing/GISS Coordinator

The County has been assisting the City of Lake City with 911 addressing and GIS support. The City would like to continue this support and has offered to pay the County \$10,000 annually to supplement the employee's salary. Staff recommended a modification to the pay scale to create a supplement for the 911 Addressing/GIS Coordinator of \$8,600 with \$1,400 going toward benefits.

MOTION by Commissioner Witt to approve a modification to the Pay Grade Scale creating a Supplement for the 911 Addressing/GIS Coordinator. SECOND by Commissioner Ford. The motion carried unanimously.

## **Open Public Comments and/or Questions:**

Members of the public addressed the Board with their comments and/or questions regarding the following items:

Stewart Lilker on the budget workshop, the new jail and a municipal center for the citizens.

## **Staff Comments:**

CM Scott gave an update on Bell Road.

County Attorney Foreman gave an update on the Bayfield Mitigation lawsuit.

## **Commissioner Comments:**

Commissioners Murphy and Ford commented on the Charter Review appointees.

Commissioner Williams on the TDC property.

## Adjournment

There being no further business, the meeting adjourned at 6:45 p.m.

ATTEST:

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Ronald Williams, Chairman  
Board of County Commissioners

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P. DeWitt Cason  
Clerk of Circuit Court