

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

**POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056-1529**

COLUMBIA COUNTY SCHOOL BOARD ADMINISTRATIVE COMPLEX

**372 WEST DUVAL STREET
LAKE CITY, FLORIDA 32055**

AGENDA

January 18, 2018

5:30 P.M.

Opportunity for public comment shall be in accordance with Rule 4.704. Each person who wishes to address the Commission regarding the Consent Agenda or any Discussion and Action Agenda Item shall complete one comment card for each item and submit the card or cards to County staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order.

Rules of decorum and rules for public participation are attached to the agenda handouts.

Invocation (Commissioner Ronald Williams)

Pledge to U.S. Flag

Staff or Commissioner Additions or Deletions to Agenda

Approval of Agenda

Presentation of Ministerial Matters Not Requiring Public Comment

Tim Murphy, Chairman

- (1) Proclamation No 2017P-11 - Celebrating African Heritage Month
in February 2018 (Pg. 1)**

Presentation of the Board Not Requiring Board Vote or Action

Dennielle Roberts Decker, Executive Director, LCCC Chamber of Commerce

- (1) Community Branding (Pg. 3)**

Approval of Consent Agenda

Adoption of Consent Agenda

Discussion and Action Items

Joel Foreman, County Attorney

- (1) Resolution 2018R-1 - Authorizing Eminent Domain Proceedings for Herlong Road Project Parcels 57, 60, and 63 (Pg. 4)**
- (2) Interlocal Agreement for Election Services (Pg. 9)**

Ben Scott, County Manager

- (3) 2017 FEMA Assistance to Firefighters Grant - \$682,219 (Pg. 14)**
- (4) Florida Jobs Growth Fund Contract Proposal - \$3,135,600 (Pg. 18)**

Open Public Comments to the Board – 2 Minute Limit

Staff Comments

Commissioner Comments

Adjournment



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: January 12, 2018

Meeting Date: January 18, 2018

Name: Penny Stanley

Department: BCC Administration

Division Manager's Signature: _____

1. Nature and purpose of agenda item:

Tim Murphy, Commissioner

(1) Proclamation No 2017P-11 - Celebrating African Heritage Month in February 2018

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

☒

N/A

☐

Yes Account No. _____

☐

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

Fund: _____

FROM: _____

TO: _____

AMOUNT: _____

For Use of County Manger Only:

☐

Consent Item

☒

Discussion Item

BOARD OF COUNTY COMMISSIONERS

PROCLAMATION NO. 2017P-11

This month we celebrate our American history and the contributions of African Heritage., We recognize the heritage and achievements of African culture. The contributions African culture has made and continues to make is an integral part of our society, and the history of Americans of African descent exemplifies the resilience and innovative spirit that continue to make our Nation great.

For generations, Americans of African heritage and African culture has embodied the shared progress of our Nation. Through toil and struggle and with courageous actions that have broken barriers, they have made America a better place to live and work for everybody. From native African Kings and Queens to Americans of African descent such as Harriet Tubman, Rosa Parks, Martin Luther King Jr., and Barack Obama. We share a rich cultural history which embodies valuable cultural contributions from Africa through its cultural norms and Americans of African descent. The strength and determination of men and women like these remind us that our Nation brims with people whose contributions continue to make it stronger and better.

Our success historically, presently, and as we embark on our future, requires the continued commitment and contributions of our citizens and fellow Americans of African descent. We continue this journey toward a stronger, more united Nation; let us use this commemoration of American History to celebrate the contributions made from African heritage and culture. Let us also use this month to serve as a reminder of the need for continued meaningful dialogue and shared commitment to collective action that uplifts and empowers, as well as of the strength, ingenuity, and perseverance required of us in the years to come because we have learned from the opportunities of our past and know that we are stronger together.

NOW, THEREFORE, I, Tim Murphy, Chairman of the Board of County Commissioners by virtue of the authority vested in me do hereby proclaim February 2018 as the Month to Celebrate American History and the Era of African Heritage... I call upon public officials, educators, community businesses, citizens, and all the people of the Columbia County, Florida to observe this month with appropriate programs, ceremonies, and activities.

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of January, in the year of our Lord two thousand eighteen.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

P. DEWITT CASON, CLERK

BY: _____
TIM MURPHY, CHAIRMAN



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: January 12, 2018

Meeting Date: January 18, 2018

Name: Penny Stanley

Department: BCC Administration

Division Manager's Signature: _____

1. Nature and purpose of agenda item:

Dennille Roberts Decker, Executive Director, Lake City Columbia County Chamber of Commerce
(1) Community Branding

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

☒

N/A

☐

Yes Account No. _____

☐

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

Fund: _____

FROM: _____

TO: _____

AMOUNT: _____

For Use of County Manger Only:

☐

Consent Item

☒

Discussion Item



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: January 10, 2018

Meeting Date: January 18, 2018

Name: Joel Foreman

Department: County Attorney

Division Manager's Signature: _____

1. Nature and purpose of agenda item:

Pursuant to instructions from the Board on January 4, 2018, the attached proposed Resolution has been prepared. If approved the Resolution would authorize the County Attorney to bring the above-referenced parcels for eminent domain proceedings to obtain orders of taking as to each.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

☒

N/A

☐

Yes Account No. _____

☐

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

Fund: _____

FROM: _____

TO: _____

AMOUNT: _____

For Use of County Manger Only:

☐

Consent Item

☒

Discussion Item

COLUMBIA COUNTY, FLORIDA
RESOLUTION NO. 2018 R-1

**COLUMBIA COUNTY, FLORIDA, EMINENT
DOMAIN RESOLUTION FOR THE ACQUISITION
OF LANDS FOR RIGHT OF WAY AND OTHER
NECESSARY AND LAWFUL PURPOSES.**

**SW HERLONG STREET
AND SW HOWELL STREET**

WHEREAS, pursuant to Chapter 127, Florida Statutes, each County of the State, including Columbia County, is delegated authority to exercise the right and power of eminent domain; that is, the right to appropriate property, except State or Federal, for any County purpose; and

WHEREAS, the Board of County Commissioners may, by Resolution, authorize the acquisition by eminent domain of property, real or personal, for any County use or purpose designated in such Resolution, including the fee title to lands; and

WHEREAS, pursuant to proper authorization, Columbia County has had certain lands described as Parcels 57, 60, and 63 in the attached Composite Exhibit "A" located and surveyed, and has prepared a description of that portion of the property to be made part of a public right of way and located in Columbia County, Florida, and more particularly described as follows:

SEE COMPOSITE EXHIBIT "A" ATTACHED HERETO AND
INCORPORATED HEREIN BY REFERENCE

hereinafter referred to as "the property."

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA**, that it hereby approves the location and survey of the property described above and as shown on the map; and

BE IT FURTHER RESOLVED that it is the judgment of the Board of County Commissioners of Columbia County, Florida, that the acquisition of fee title to the subject lands for the expansion or improvement upon a public right of way

upon the property is necessary, practical and to the best interest of the County, and that acquisition of the land is necessary for the purpose of securing sufficient roadway to meet the County's design specifications; and the County is authorized to acquire the same by gift, purchase, or condemnation. However, no court actions to acquire the property via eminent domain will be instituted until the expiration of any notice period to land owners required pursuant to applicable Florida Statutes.

PASSED AND ADOPTED at a regular meeting of the Board of County Commissioners of Columbia County, Florida, on this ____ day of January 2018.

BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA

Tim Murphy, Chairman

ATTEST: _____
P. DeWitt Cason, Clerk of Court

EXHIBIT "A"

HERLONG ROAD – PARCEL 57

OWNER (per County tax roll): Lila G. Newton, Et al

Tax Parcel #09625-002

COMMENCE at the Northwest corner of Section 8, Township 6 South, Range 17 East, Columbia County, Florida and run North $88^{\circ}26'15''$ East along the North line of said Section 8 a distance of 40.49 feet to a point on the East Right-of-Way line of County Road No. 131(SW Tustennuggee Avenue) ; thence South $01^{\circ}04'31''$ East along said East Right-of-Way line of County Road No. 131(SW Tustennuggee Avenue) a distance of 16.2 feet, more or less, to a point on the Southerly maintained Right-of-Way line of Herlong Road and the POINT OF BEGINNING; thence Easterly along said Southerly maintained Right-of-Way line of Herlong Road a distance of 1301 feet, more or less; thence South $01^{\circ}11'55''$ East a distance of 6.5 feet, more or less, to a concrete monument; thence continue South $01^{\circ}11'55''$ East a distance of 9.29 feet to a point on a curve concave to the Northwest having a radius of 994.93 feet and a central angle of $23^{\circ}03'35''$; thence Southwesterly along the arc of said curve a distance of 200.67 feet to a point on the North line of Section 8; thence continue Southwesterly along the arc of said curve a distance of 199.76 feet to the point of tangency of said curve; thence South $85^{\circ}52'39''$ West a distance of 203.46 feet to the point of curve of a curve concave to the North having a radius of 5769.58 feet and a central angle of $04^{\circ}38'04''$; thence Westerly along the arc of said curve a distance of 466.67 feet to the point of tangency of said curve; thence North $89^{\circ}29'17''$ West a distance of 202.47 feet to a point on the East Right-of-Way line of County Road No. 131 (SW Tustennuggee Avenue); thence South $44^{\circ}43'06''$ West a distance of 41.83 feet; thence North $01^{\circ}04'31''$ West along said East Right-of-Way line of County Road No. 131 (SW Tustennuggee Avenue) a distance of 45.3 feet, more or less, to the POINT OF BEGINNING. Containing 0.95 acres, more or less.

HERLONG ROAD – PARCEL 60

OWNER (per County tax roll): Dorothy J. Waites, Bobbie J. Bedford & William B. Waites

Tax Parcel #09611-008

COMMENCE at the Southeast corner of Section 5, Township 6 South, Range 17 East, Columbia County, Florida and run North $01^{\circ}36'10''$ West along the East line of Section 5 a distance of 1926.17 feet to a point on a curve concave to the Northwest having a radius of 1105.92 feet and a central angle of $37^{\circ}20'20''$; thence Southwesterly along the arc of said curve a distance of 720.72 feet to the point of tangency of said curve; thence South $82^{\circ}40'22''$ West a distance of 79.97 feet; thence South $83^{\circ}14'34''$ West a distance of 373.07 feet to the point of curve of a curve concave to the South having a radius of 1472.39 feet and a central angle of $25^{\circ}01'28''$; thence Westerly along the arc of said curve a distance of 643.08 feet to the point of tangency of said curve; thence South $58^{\circ}13'05''$ West a distance of 79.30 feet to the POINT OF BEGINNING; thence South $01^{\circ}12'25''$ East a distance of 41.48 feet; thence South $59^{\circ}55'15''$ West a distance of 571.09 feet; thence South $59^{\circ}58'05''$ West a distance of 423.18 feet; thence North $01^{\circ}09'56''$ West a distance of 33.16 feet; thence North $64^{\circ}05'59''$ East a distance of 27.47 feet to the point of curve of a curve concave to the Northwest having a radius of 3779.72 feet and a central angle of $05^{\circ}52'54''$; thence Northeasterly along the arc of said curve a distance of 388.00 feet to the point of tangency of said curve; thence North $58^{\circ}13'05''$ East a distance of 583.39 feet to the POINT OF BEGINNING. Containing 0.56 acres, more or less.

HERLONG ROAD – PARCEL 63

OWNER (per County tax roll): Alfred D. & Evelyn M. Schmidt

Tax Parcel #09611-005

COMMENCE at the Southwest corner of the Southeast 1/4 of Section 5, Township 6 South, Range 17 East, Columbia County, Florida and run North $01^{\circ}09'56''$ West along the West line of the Southeast 1/4 of Section 5 a distance of 785.57 feet to the POINT OF BEGINNING; thence continue North $01^{\circ}09'56''$ West a distance of 5.52 feet; thence North $63^{\circ}06'25''$ East a distance of 355.55 feet to a point on the cusp of a curve concave to the North having a radius of 3859.72 feet and a central angle of $04^{\circ}21'40''$; thence Westerly along the arc of said curve a distance of 293.78 feet to the point of tangency of said curve; thence South $88^{\circ}45'04''$ West a distance of 64.31 feet to the POINT OF BEGINNING. Containing 0.04 acres, more or less.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: January 11, 2018

Meeting Date: January 18, 2018

Name: Joel Foreman

Department: County Attorney

Division Manager's Signature: _____

1. Nature and purpose of agenda item:

An Interlocal Agreement among the City of Lake City, Supervisor of Elections, and County is requested to govern the Supervisor's administration of City elections. The County is involved as owner of the election equipment.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

☒

N/A

☐

Yes Account No. _____

☐

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

Fund: _____

FROM: _____

TO: _____

AMOUNT: _____

For Use of County Manger Only:

☐

Consent Item

☒

Discussion Item

MEMORANDUM

To: Board Agenda, January 18, 2018

From: Joel F. Foreman

Re: Election Services Interlocal Agreement

Date: January 11, 2018

Attached for the Board's consideration is an Interlocal Agreement among the County, the City of Lake City, and the Supervisor of Elections. The agreement is primarily intended to govern the terms of the Supervisor's handling of City elections. The County is included as owner of the election equipment to be used under the agreement (see paragraph 10).

This agreement was developed between the City and Supervisor's office over the course of many months. Since City candidates are now seeking qualification to run in this year's elections, it is important that this matter be considered and voted upon in the near term.

INTERLOCAL AGREEMENT FOR ELECTIONS SERVICES

THIS INTERLOCAL AGREEMENT for Election Services (the “Agreement”), made and entered into this ____ day of _____, 2018, by and between the **CITY OF LAKE CITY**, a Florida municipal corporation (the “City”) with administrative offices located at 205 N. Marion Avenue, Lake City, FL 32055, the **SUPERVISOR OF ELECTIONS** of Columbia County, Florida (the “Supervisor”) with administrative offices located at 971 W. Duval Street, Suite 102, Lake City, FL 32055, and **COLUMBIA COUNTY**, a political subdivision of the State of Florida (the “County”) with administrative offices located at 135 NE Hernando Avenue, Suite 203 Lake City, FL 32056, and (each at times referred to as a “Party or Parties”).

WITNESSETH:

WHEREAS, the County owns certified voting equipment; and

WHEREAS, the Supervisor is the custodian of the certified voting equipment, maintains the voters’ registry and has the staff, training and resources to run elections; and

WHEREAS, the City desires to have the Supervisor conduct its general and special elections and that providing for such is the most efficient use of public resources; and

WHEREAS, the County and the Supervisor desire to ensure that the City reimburses the costs of City elections consistent with State Law; and

WHEREAS, the Florida Election Code, chapters 97 through 106, Florida Statutes, the Florida Division of Elections Administrative Rules and any applicable special acts, city charter or ordinance shall govern the conduct of City elections,

NOW, THEREFORE, in consideration of the premises and covenants set out below, and other valuable considerations received each party from the other, it is acknowledged and agreed by the parties as follows;

1. The recitals contained in the preamble of this Agreement are declared to be true and correct and are hereby incorporated into this Agreement.
2. Pursuant to the requirements of §163.01., Fla. Stat., the County, the City, and the Supervisor hereby establish a formal arrangement for the conduct of and payment for City elections.
3. Pursuant to Florida Statutes, the Board of County Commissioners has authorized the use of voting equipment subject to the terms and conditions set forth in this Agreement.
4. Pursuant to Florida Statutes, including §101.34, Fla. Stat., the Supervisor is the legal custodian of the Columbia County voting equipment and is charged with the responsibility for the custody and maintenance of the equipment.
5. Each ballot item shall be coordinated between the City and the Supervisor in a timely manner to ensure proper placement on the ballot.
6. The Supervisor will provide the same election services for the City’s elections as are provided to other governmental entities within Columbia County. Each party is responsible for coordinating with the other parties to the Agreement to ensure accurate City boundaries, legal descriptions, house numbering, street names and other like matters are identified and resolved to facilitate the identification of all eligible City voters.
7. The parties to the Agreement, their respective elected officials, officers and employees shall not be deemed to assume any liability for the acts, omissions or negligence of the other party. Each Party is a local government body of the State of Florida as defined in Section 768.28, Florida Statutes, and agrees to be fully responsible for its own negligent acts or omissions or tortuous acts which result in claims or suits against any of the other parties to this Agreement and shall be fully liable for any damages proximately caused by those acts or omissions. Nothing in this Agreement is intended to serve as a waiver of sovereign immunity.
8. The City agrees to do the following:
 - A. Not call any special election nor set any election date without 60 days prior written notice as to a proposed special election or election date, to ensure availability of election services and equipment. The Supervisor and the City may mutually agree to a shorter period of notice as special circumstances may warrant. Prior consultation shall take place before making such agreement. The Supervisor of Elections reserves the right to decline election services to

the City when the totality of the circumstances makes conducting an election impractical. In such an event, the Supervisor will put the City on notice within 5 business days of the request for services by the City.

- B. Pay the Supervisor or County where appropriate, \$12,000.00 per election cycle for all City primary, general, runoff and recount elections. The City shall pay the actual costs of any special election conducted pursuant to paragraph 8.A. All payments shall be made in accordance with the Local Government Prompt Payment Act, §§218.70-218.80, Fla. Stat.
 - C. Whenever possible and except as required by the City Charter, schedule City special elections so they may be held concurrently with regularly scheduled elections or other special elections.
 - D. Notify City Canvassing Board members of the time and date for the Logic and Accuracy Test of the voting tabulation equipment and provide the Supervisor with the name(s) of the Canvassing Board representative(s) if applicable.
 - E. The City Clerk shall coordinate with the Supervisor regarding the elections process.
 - F. Serve as the qualifying officer for candidates for City elections.
 - G. Publish legal advertisements for City elections.
 - H. Serve as the repository of campaign finance reports.
9. The Supervisor agrees to do the following:
- A. Assist with information and forms as requested.
 - B. Lay out the ballot, prepare and proof and after coordination with the City, order the ballot printing, including vote-by-mail ballot materials.
 - C. Arrange for election night support, program the tabulation system, test the system, and provide certified election results, as counted by the County canvassing board, to the City after 5:00 p.m. either two days after a primary election in accordance with F.S. 97.053(6) or ten days after a general election in accordance with F.S. 101.6952(5).
 - D. The Supervisor will provide unofficial results for City elections to the City Clerk not later than 11:30 a.m. the morning following an Election Day.
 - E. Provide any pertinent available operating supplies for the conduct of the City election.
 - F. Furnish and arrange sufficient voting equipment to the polling site(s).
 - G. Provide Precinct Register/Polling Lists (PR/PL's) with alphabetical listings of those electors eligible to vote in the election.
 - H. Train all poll workers. No other party to this agreement shall perform training of poll workers in connection with any election completed pursuant to this agreement.
 - I. Send to the Division of Elections the required ballot tabulation program log and parameters used in the duly advertised Logic and Accuracy Test.
 - J. Bill the City for election costs incurred.
 - K. Have responsibility for handling and tabulation of vote-by-mail ballots as well as mailing and coordination of vote-by-mail ballot materials to absentee voters.
 - L. Conduct all City elections in compliance with State Law. The Supervisor shall make every effort to facilitate the City's compliance with its Charter, however, State Law shall control in the event of any conflict arising between State Law and the City Charter.
10. The County agrees to the use of the County-owned voting equipment by the City for City election purposes.
11. The Agreement shall become effective upon execution by all parties and filing with the Clerk of the Court of Columbia County, Florida pursuant to §163.01(11), Fla. Stat. The Supervisor shall be responsible for filing a fully executed copy of this Agreement with the Clerk of the Court of Columbia County, Florida.
12. This Agreement shall be in effect for one year from the date of filing with the Clerk of the Circuit Court of Columbia County, Florida, and shall be automatically renewed each year thereafter. However, any party to the agreement may terminate the agreement by providing ninety (90) days written notice to each party to the agreement.

13. If the parties to this Agreement are involved in litigation with any person or persons not a party to this Agreement, and if his/her liability is found to exist because of a default or breach of this Agreement, the defaulting or breaching party shall be responsible for such liability.

IN WITNESS WHEREOF, the parties affix their hand and seal this ____ day of _____, 2018.

Adopted by the City Council for the City of Lake City on the ____ day of _____, 2018.

CITY OF LAKE CITY, a Florida municipal corporation

Mayor:

By: _____

Print: _____

ATTEST:

City Clerk:

By: _____

Print: _____

Approved by the Columbia County Supervisor of Elections this ____ day of _____, 2018.

By: _____

Print: Elizabeth "Liz" P. Horne, Supervisor of Elections

Adopted by the Columbia County Board of County Commissioners on the ____ day of _____, 2018.

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

Chairman:

By: _____

Print: _____

ATTEST:

Columbia County Clerk of Courts:

By: _____

Print: _____



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: January 12, 2018

Meeting Date: January 18, 2018

Name: Jeff Crawford

Department: Fire Department

Division Manager's Signature: _____

1. Nature and purpose of agenda item:

2017 FEMA Assistance to Firefighters Grant Application to Replace air packs and cascade system

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

☐

N/A

☒

Yes Account No.

102.2200-522.6064

☐

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

Fund: _____

FROM: _____

TO: _____

AMOUNT: _____

For Use of County Manger Only:

☐

Consent Item

☒

Discussion Item



Fire Chief
Jeffrey Crawford

COLUMBIA COUNTY FIRE RESCUE

509 SW Bascom Norris Dr., Lake City, FL 32025
Office (386) 754-7057 Fax (386) 754-7064

MEMORANDUM

DATE: January 12, 2018
TO: Ben Scott, County Manager
FR: Tad Cervantes, Assistant Chief
RE: 2017 FEMA Assistance to Firefighters Grant

We are requesting approval from the Board to apply for the 2017 FEMA Assistance to Firefighters Grant. We applied last year and did not receive approval for bunker gear. This year the grant will be requesting to replace air packs that do not meet the new National Fire Protection Association standards. In the grant, we will be requesting to replace 87 air packs, 87 face pieces and 174 air bottles with a total purchase price of \$622,219. Also, we will be requesting to replace an old cascade fill station at the Fort White station. The cascade system will cost approximately \$60,000. This will be a 10% matching grant. Therefore, our financial obligation will be approximately \$68,000. The closing date for this grant is February 2nd, 2018.

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
Activity Specific Questions for AFG Operations and Safety Applications

OMB No.: 1660-0054

Expiration Date: August, 31 2019

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 4.6 hours per response for FEMA Form 080-0-2b "Activity Specific Questions for AFG Operations and Safety Applications". The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0054) NOTE: Do not send your completed form to this address.

Request Details

The activities for program Operations and Safety are listed in the table below.

Activity	Number of Entries	Total Cost	Additional Funding	Action
Equipment	1	\$ 60,000	\$ 0	View Details View Additional Funding Narratives
Modify Facilities	0	\$ 0	\$ 0	View Details
Personal Protective Equipment	1	\$ 622,224	\$ 0	View Details View Additional Funding Narratives
Training	0	\$ 0	\$ 0	View Details
Wellness and Fitness Programs	0	\$ 0	\$ 0	View Details
Grant-writing fee associated with the preparation of this request.			\$0	

BudgetBudget Object Class

a. Personnel	\$ 0
b. Fringe Benefits	\$ 0
c. Travel	\$ 0
d. Equipment	\$ 682,224
e. Supplies	\$ 0
f. Contractual	\$ 0
g. Construction	\$ 0
h. Other	\$ 0
i. Indirect Charges	\$ 0
j. State Taxes	\$ 0

Federal and Applicant Share

Federal Share \$ 620,204

Applicant Share \$ 62,020

Applicant Share of Award (%) 10

* Non-Federal Resources (The combined Non-Federal Resources must equal the Applicant Share of \$ 62,020)

a. Applicant	\$ 60818
b. State	\$ 0
c. Local	\$ 0
d. Other Sources	\$ 0

If you entered a value in Other Sources other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.

Total Budget**\$ 682,224**

FEMA Form 080-0-2b



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Today's Date: January 12, 2018

Meeting Date: January 18, 2018

Name: Ben Scott

Department: BCC Administration

Division Manager's Signature: _____

Ben Scott

1. Nature and purpose of agenda item:

Seeking Board's guidance in reference to Florida Jobs Growth Fund contract proposal to construct a rail spur from the CSX rail to the North Florida Mega Industrial Park. \$3,135,600

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

☒

N/A

☐

Yes Account No. _____

☐

No Please list the proposed budget amendment to fund this request

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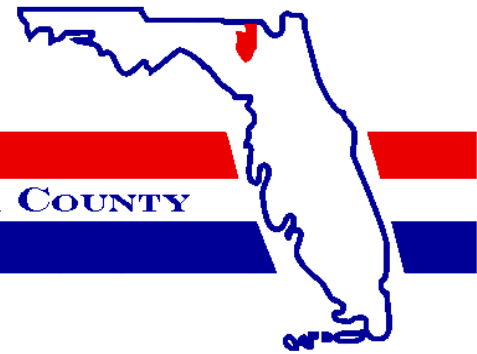
For Use of County Manger Only:

☐

Consent Item

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Discussion Item



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

DATE: January 12, 2018

TO: Ben Scott, County Manager

FR: David Kraus, Risk manager 

RE: Florida Jobs Growth Fund Contract Proposal

Summary: The State has not yet awarded the Florida Jobs Growth Fund grant to the County; however, we believe that the State intends to make a \$3,135,600 award to the County in the near future. At that time, DEO would issue a contract for the County to review and execute. DEO is reviewing our suggested changes to the Scope of Work (SOW). They would attach a final SOW as Exhibit A to the contract. If the County accepts the contract, we would have 5 years to complete construction and 10 years after that to meet the Return on Investment (ROI) goals included in the final contract (\$30,000,000 private investment and/or 325 new jobs). We can extend this by 1 year. If the project does not meet the ROI goals, DEO may request a prorated return of the grant funds.

On December 15, 2017, DEO sent Glenn Hunter an email notifying him that the State was considering awarding Columbia County \$3,135,600 from the Florida Job Growth Infrastructure Grant fund and requested an acknowledgement letter. This grant is to construct a rail spur from the CSX rail to the North Florida Mega Industrial Park and include an at-grade crossing of U.S. Highway 90. Upon completion, the County would retain ownership and therefore maintenance responsibility for the rail spur.

A few days later, on December 18, DEO sent a draft of the Scope of Work (SOW) that would be included in a grant contract for any award. They requested a reply and comments by January 3, 2018. I worked with Mr. Hunter, the Weyerhaeuser project members, Moore/Bass engineering, the NFEDP, and Beth Frost from DEO on an iterative process to modify the proposed Scope of Work. We submitted a markup of the SOW to DEO for their review.

In the draft SOW, work on the project would commence on April 1, 2018 and the County would have up to 2 years to begin the construction of the rail spur. The project would need to be complete within 5 years. If the County does not meet these dates, DEO has the right to terminate the contract. Work on the project includes design, permitting, bidding, and construction.

Because most of the design and permitting is complete, these deadlines should not pose any problems. We would need to submit all design and permits to DEO's Agreement Manager. Once approved, DEO will issue a notice to proceed and the County would have 1 year from the Notice to Proceed to complete construction. This gives the County up to 2 years to get the FDOT permits that are currently under negotiations as part of the existing Rural Infrastructure Fund grant (RIF).

BOARD MEETS THE FIRST THURSDAY AT 5:30 P.M.
AND THIRD THURSDAY AT 5:30 P.M.

When the County applied for the Florida Jobs Growth Fund program, there was no requirement for a "return on Investment" (ROI) for the project. However, most Economic Development grants by the State include provisions to track and document the ROI. DEO has added this to the SOW. Typically, the State tracks this through job creation, job retention and/or private investment. The markup SOW includes a \$30,000,000 goal for private investment and the creation of 325 jobs as our projected ROI. This is based upon similar projects in the area and in line with the recent project in Suwannee County. We will need to track ROI for 10 years after the completion date of the project. The County would have a 1-time right to extend the completion date, investment date and job creation date for one year at a cost of 10% of the grant award (\$313,560).

If the project fails to generate the \$30,000,000 in private investment, DEO may require the County to repay a prorated share of 40% of the grant funds. If the projects fails to generate 325 jobs, DEO may require the County to repay a prorated share of 100% of the grant funds. If DEO requests repayment, the County would have up to 24 months to make the payment with interest accruing during this 24-month period.