

COLUMBIA COUNTY ECONOMIC DEVELOPMENT ADVISORY BOARD

**259 NE Franklin, Suite 101
Lake City, FL 32055**

**MEETING LOCATION: LAKE SHORE HOSPITAL AUTHORITY
259 NE Franklin, Suite 102, Lake City, FL 32055**

**MEETING DATE & TIME: MAY 7, 2014
8:30 A.M.**

AGENDA

- 1. Call to Order: Commissioner Ron Williams**
- 2. Pledge to U.S. Flag**
- 3. Roll Call**
- 4. Request Guest to Sign In**
- 5. *Approve Minutes from Board Meeting Held April 2, 2014**
- 6. *Accept the Financials for the Month Ending March 2014**
- 7. Old Business**
 - a.**
- 8. New Business**
 - a. Rodney Haynes- Recovery Solutions Group- Retail Expansion**
- 9. Other Discussion**
 - a.**
- 10. Next Advertised Meeting: June 4, 2014**
- 11. Adjournment**



***DENOTES BOARD ACTION REQUIRED**

Economic Development Board

April 02, 2014

The Economic Development Board (“EDB”) met in a regularly scheduled meeting. The meeting came to order at 8:30 a.m. at the Lake Shore Hospital Authority Building.

Committee Members Present:

Ronald Williams, Chairman	Stephen Douglas	Terry Dicks	Jeff Simmons
Gus Rentz	Wendell Johnson	Marc Vann	
Glenn Owens	Karen Meeks	Charles Hall	

Committee Members Absent:

None.

Others Present:

Attorney Joel Foreman
Debbie Motes, EDD Office Manager (Acting Secretary)

Minutes of March 05, 2013

There was a motion and a second to approve the minutes as presented. The motion carried unanimously.

Financials Ending February 2014

There was a motion and a second to approve the Financials as presented. The motion carried unanimously.

Old Business

Community Competitiveness Study. Chairman Williams asked Debbie Motes to provide an update. She reported the State (DEO) is considering the County’s request to extend the date of the study out to September 2014.

Chairman Williams said that he is hopeful that an Executive Director will be in place prior to the next board meeting.

New Business

Allison Megrath AICP, Real Estate Manager for Plum Creek provided an update on the progress relating to the North Florida Intermodal Park. She also provided information pertaining to the progress

relating to the land exchange with the United States Forestry Service for an “at grade” crossing on Hwy. US 90. The crossing could be in place as early as October of 2014.

The Columbia County Board of County Commissioners have approved the Memorandum of Understanding Agreement between Plum Creek Land Company, Board of County Commissioners, and JaxPort. Upon receipt of the certification from McCallum Sweeney this site will be labeled as a “Magnet Site” with the designation of *Foreign Trade Zone # 64* with Jaxport.

The Phase II Application for Certification was completed by Plum Creek and submitted to McCallum Sweeney in December 2013. Additional information was requested from McCallum Sweeney relating to this certification. Plum Creek should be in receipt of this certification in 3-4 weeks, which will be a positive marketing tool. Columbia County will be the 3rd site in Florida with this certification.

Plum Creek will be meeting with Rockefeller Group next week to review an overall marketing plan. There will be a temporary sign erected in the next 3-4 weeks to identify the site on US 90.

A conceptual map for an “Industrial Park” within the North Florida INTERMODAL PARK has been provided for consideration.

Next Meeting

Next Meeting. The next meeting is scheduled for May 07, 2014 at 8:30 a.m. at the Lake Shore Hospital Authority Building.

Adjournment

There being no further business, the meeting adjourned at 9:40 a.m.

Attest:

P. DeWitt Cason
Clerk of Circuit Court

Ronald Williams, Chairman
Economic Development Board

Expense Account Transactions

Printed: 04-23-2014

Showing all transactions recorded between: 3/1/2014 and 3/1/2014

<u>PO NMB.</u>	<u>ACCT PER.</u>	<u>VENDOR/DESC</u>	<u>DATE</u>	<u>CD</u>	<u>ENC.</u>	<u>TRANS AMOUNT</u>	<u>ACCRUING BALANCE</u>	
ECONOMIC DEVELOPMENT								
304-2000-552.10-12 ECONOMIC DEVELOPMENT / SALARIES								
		BEGINNING BALANCE	7/26/2013	BB	0.00		137,851.00	
		PAYROLL SUMMARY	3/6/2014	AJ	0.00	-5,301.97	69,961.06	
		PAYROLL SUMMARY	3/20/2014	AJ	0.00	-6,450.09	63,510.97	
304-2000-552.10-21 ECONOMIC DEVELOPMENT / FICA TAXES								
		BEGINNING BALANCE	7/26/2013	BB	0.00		10,546.00	
		PAYROLL SUMMARY	3/6/2014	AJ	0.00	-361.23	5,840.49	
		PAYROLL SUMMARY	3/20/2014	AJ	0.00	-469.46	5,371.03	
304-2000-552.10-22 ECONOMIC DEVELOPMENT / RETIREMENT								
		BEGINNING BALANCE	7/26/2013	BB	0.00		22,077.00	
		PAYROLL SUMMARY	3/6/2014	AJ	0.00	-849.10	11,887.80	
		PAYROLL SUMMARY	3/20/2014	AJ	0.00	-1,059.32	10,828.48	
304-2000-552.10-23 ECONOMIC DEVELOPMENT / HEALTH & LIFE INSURANCE								
		BEGINNING BALANCE	7/26/2013	BB	0.00		12,016.00	
		PAYROLL SUMMARY	3/6/2014	AJ	0.00	-499.84	6,517.76	
		PAYROLL SUMMARY	3/20/2014	AJ	0.00	-249.92	6,267.84	
304-2000-552.10-24 ECONOMIC DEVELOPMENT / WORKERS COMP								
		BEGINNING BALANCE	7/26/2013	BB	0.00		220.00	
		WC	PREFERRED GOVERNMENTAL INS. TRT	3/6/2014	AP	0.00	-9.62	84.59
		WCFL	TREVOR HICKMAN INSURANCE, LLC	3/12/2014	AP	0.00	-0.98	83.61
		Workers Comp	PREFERRED GOVERNMENTAL INS. TRT	3/18/2014	AP	0.00	-13.96	69.65
304-2000-552.30-31 ECONOMIC DEVELOPMENT / PROFESSIONAL SERVICES								
		BEGINNING BALANCE	7/26/2013	BB	0.00		10,000.00	
		PROF. SERV	FOREMAN, MCINNIS & DOUGLAS, PA	3/10/2014	AP	0.00	-1,390.00	6,630.00
304-2000-552.30-40 ECONOMIC DEVELOPMENT / TRAVEL & PER DIEM								
		BEGINNING BALANCE	7/26/2013	BB	0.00		8,000.00	
F58505		MEALS & LODGING J. QUILLE	BANK OF AMERICA	3/17/2014	AP	179.14	-179.14	3,992.70
F58505			BANK OF AMERICA MEALS & LODGING J. QUILLE	3/17/2014	EN	179.14	0.00	3,813.56
304-2000-552.30-41 ECONOMIC DEVELOPMENT / COMMUNICATIONS								
		BEGINNING BALANCE	7/26/2013	BB	0.00		5,000.00	

<u>PO NMB.</u>	<u>ACCT PER.</u>	<u>VENDOR/DESC</u>	<u>DATE</u>	<u>CD</u>	<u>ENC.</u>	<u>TRANS AMOUNT</u>	<u>ACCRUING BALANCE</u>
	DEPT. MANG. SERV	DEPT. OF MANAGEMENT SERVICES	3/4/2014	AP	0.00	-76.60	4,263.78
	COMMUCATIONS	VERIZON WIRELESS	3/17/2014	AP	0.00	-0.22	4,263.56
	COMM.	VERIZON WIRELESS	3/24/2014	AP	0.00	-90.53	4,173.03
304-2000-552.30-44 ECONOMIC DEVELOPMENT / RENTAL & LEASES							
	BEGINNING BALANCE		7/26/2013	BB	0.00		15,000.00
022296	MARCH 2014 RENT	LAKE SHORE AUTHORITY	3/3/2014	AP	1,000.00	-1,000.00	10,161.50
F58228	QUARTERLY ALARM MONITOR 0	SECURITY SAFE CO.,INC.	3/3/2014	AP	72.00	-72.00	10,161.50
022296	PO ENTRY	LAKE SHORE AUTHORITY MISC. NOT CLASSIFIED	3/3/2014	EN	1,000.00	0.00	9,161.50
F58228		SECURITY SAFE CO.,INC. QUARTERLY ALARM MONITOR 0	3/3/2014	EN	72.00	0.00	9,089.50
F58622	COPIER LEASE AGREEMENT	GREAT AMERICA FINANCIAL SVCS	3/17/2014	AP	100.23	-100.23	9,089.50
F58622		GREAT AMERICA FINANCIAL SVCS COPIER LEASE AGREEMENT	3/17/2014	EN	100.23	0.00	8,989.27
F58621	COPIER USAGE	MCCRIMON'S OFFICE SUPPLY	3/19/2014	AP	80.08	-80.08	8,989.27
F58621		MCCRIMON'S OFFICE SUPPLY COPIER USAGE	3/19/2014	EN	80.08	0.00	8,909.19
F58806	COMMERCIAL SOLID WASTE 04	WASTE PRO - LAKE CITY	3/20/2014	AP	11.19	-11.19	8,909.19
F58806		WASTE PRO - LAKE CITY COMMERCIAL SOLID WASTE 04	3/20/2014	EN	11.19	0.00	8,898.00
022379	APRIL RENT	LAKE SHORE AUTHORITY	3/27/2014	AP	1,000.00	-1,000.00	8,898.00
022379	PO ENTRY	LAKE SHORE AUTHORITY MISC. NOT CLASSIFIED	3/27/2014	EN	1,000.00	0.00	7,898.00
304-2000-552.30-51 ECONOMIC DEVELOPMENT / OFFICE SUPPLIES							
	BEGINNING BALANCE		7/26/2013	BB	0.00		3,000.00
F58505	DROPBOX SOFTWARE	BANK OF AMERICA	3/17/2014	AP	99.00	-99.00	2,907.04
F58505		BANK OF AMERICA DROPBOX SOFTWARE	3/17/2014	EN	99.00	0.00	2,808.04
304-2000-552.30-55 ECONOMIC DEVELOPMENT / TRAINING							
	BEGINNING BALANCE		7/26/2013	BB	0.00		1,000.00
F58505	FORUM J. QUILLEN	BANK OF AMERICA	3/17/2014	AP	10.00	-10.00	890.00
F58505		BANK OF AMERICA FORUM J. QUILLEN	3/17/2014	EN	10.00	0.00	880.00
304-5530-552.70-71 ECONOMIC DEVELOPMENT / PRINCIPAL							
	BEGINNING BALANCE		7/26/2013	BB	0.00		397,931.00
	LOAN PAYMENT	COLUMBIA BANK	3/27/2014	AP	0.00	-106,025.66	187,057.42
304-5530-552.70-72 ECONOMIC DEVELOPMENT / INTEREST							
	BEGINNING BALANCE		7/26/2013	BB	0.00		91,867.00
	LOAN PAYMENT	CITY OF LAKE CITY - UTILITIES	3/27/2014	AP	0.00	-16,423.91	57,841.44
	LOAN PAYMENT	COLUMBIA BANK	3/27/2014	AP	0.00	-16,423.91	41,417.53
304-9881-552.81-81 NON-DEPARTMENTAL / GRANTS TO SCHOOL BOARD							
	BEGINNING BALANCE		3/11/2014	BB	0.00		2,000.00

<u>PO NMB.</u>	<u>ACCT PER.</u>	<u>VENDOR/DESC</u>	<u>DATE</u>	<u>CD</u>	<u>ENC.</u>	<u>TRANS AMOUNT</u>	<u>ACCRUING BALANCE</u>
	DONATION BCC APPROVED 3/6	COLUMBIA COUNTY SCHOOL BOARD	3/12/2014	AP	0.00	-2,000.00	0.00