

COLUMBIA COUNTY ECONOMIC DEVELOPMENT ADVISORY BOARD

**259 NE Franklin, Suite 101
Lake City, FL 32055**

**MEETING LOCATION: LAKE SHORE HOSPITAL AUTHORITY
259 NE Franklin, Suite 102, Lake City, FL 32055**

**MEETING DATE & TIME: NOVEMBER 6, 2013
8:30 A.M.**

AGENDA

- 1. Call to Order: Commissioner Stephen Bailey**
- 2. Pledge to U.S. Flag**
- 3. Roll Call**
- 4. Request Guest to Sign In**
- 5. *Approve Minutes from Board Meeting Held September 4, 2013**
- 6. *Accept the Financials for the Month Ending August and September 2013**
- 7. Old Business**
- 8. New Business**
 - a. Community Competitiveness Grant Update**
 - b. Status of County Owned Industrial Properties**
 - c. Targeted Industry Sectors**
 - d. Board Appointments**
- 9. Director's Report – Jesse Quillen**
- 10. Other Discussion**
- 11. Next Advertised Meeting: December 4, 2013 8:30 a.m.**
- 12. Adjournment**

***DENOTES BOARD ACTION REQUIRED**



Expense Account Transactions

Printed: 09-24-2013

Showing all transactions recorded between: 8/1/2013 and 8/1/2013

<u>PO NMB.</u>	<u>ACCT PER.</u>	<u>VENDOR/DESC</u>	<u>DATE</u>	<u>CD</u>	<u>ENC.</u>	<u>TRANS AMOUNT</u>	<u>ACCRUING BALANCE</u>
ECONOMIC DEVELOPMENT							
304-2000-552.10-12 ECONOMIC DEVELOPMENT / SALARIES							
		BEGINNING BALANCE	9/12/2012	BB	0.00		137,851.00
		PAYROLL SUMMARY	8/8/2013	AJ	0.00	-5,301.97	31,436.00
		PAYROLL SUMMARY	8/22/2013	AJ	0.00	-5,301.97	26,134.03
		PAYROLL SUMMARY	8/30/2013	AJ	0.00	-379.00	25,755.03
304-2000-552.10-21 ECONOMIC DEVELOPMENT / FICA TAXES							
		BEGINNING BALANCE	9/12/2012	BB	0.00		10,546.00
		PAYROLL SUMMARY	8/8/2013	AJ	0.00	-364.19	2,984.75
		PAYROLL SUMMARY	8/22/2013	AJ	0.00	-364.19	2,620.56
		PAYROLL SUMMARY	8/30/2013	AJ	0.00	-29.00	2,591.56
304-2000-552.10-22 ECONOMIC DEVELOPMENT / RETIREMENT							
		BEGINNING BALANCE	9/12/2012	BB	0.00		12,195.00
		PAYROLL SUMMARY	8/8/2013	AJ	0.00	-849.10	4,047.25
		PAYROLL SUMMARY	8/22/2013	AJ	0.00	-849.10	3,198.15
304-2000-552.10-23 ECONOMIC DEVELOPMENT / HEALTH & LIFE INSURANCE							
		BEGINNING BALANCE	9/12/2012	BB	0.00		11,126.00
		PAYROLL SUMMARY	8/8/2013	AJ	0.00	-463.58	5,563.04
		PAYROLL SUMMARY	8/22/2013	AJ	0.00	-463.58	5,099.46
304-2000-552.30-31 ECONOMIC DEVELOPMENT / PROFESSIONAL SERVICES							
		BEGINNING BALANCE	9/12/2012	BB	0.00		10,000.00
		COUNTY COMMJITMENT CHAMBER OF COMMERCE	8/5/2013	AP	0.00	-40,000.00	-35,243.00
		PROF. SERV FOREMAN, MCINNIS & DOUGLAS, PA	8/20/2013	AP	0.00	-1,100.00	-36,343.00
304-2000-552.30-40 ECONOMIC DEVELOPMENT / TRAVEL & PER DIEM							
		BEGINNING BALANCE	9/12/2012	BB	0.00		20,000.00
F54400		LODGING AND MEALS- JQ BANK OF AMERICA	8/23/2013	AP	381.38	-381.38	13,679.76
F54400		BANK OF AMERICA LODGING AND MEALS- JQ	8/23/2013	EN	381.38	0.00	13,298.38
021343		PO ENTRY LAKE SHORE AUTHORITY FIELD PURCHASE	8/29/2013	EN	1,000.00	0.00	12,298.38
		NORTH FLA ECON.	8/30/2013	CR	0.00	2,368.42	14,666.80

<u>PO NMB.</u>	<u>ACCT PER.</u>	<u>VENDOR/DESC</u>	<u>DATE</u>	<u>CD</u>	<u>ENC.</u>	<u>TRANS AMOUNT</u>	<u>ACCRUING BALANCE</u>
304-2000-552.30-41 ECONOMIC DEVELOPMENT / COMMUNICATIONS							
		BEGINNING BALANCE	9/12/2012	BB	0.00		10,000.00
	VERIZON	VERIZON WIRELESS	8/16/2013	AP	0.00	-0.22	9,130.63
	VERIZON	VERIZON WIRELESS	8/20/2013	AP	0.00	-88.97	9,041.66
304-2000-552.30-44 ECONOMIC DEVELOPMENT / RENTAL & LEASES							
		BEGINNING BALANCE	9/12/2012	BB	0.00		15,000.00
F54483	LANIER COPIER AGREEMENT	GREAT AMERICA FINANCIAL SVCS	8/16/2013	AP	100.23	-100.23	3,105.83
021272	PO ENTRY	LAKE SHORE AUTHORITY FIELD PURCHASE	8/16/2013	EN	1,000.00	0.00	2,105.83
F54483		GREAT AMERICA FINANCIAL SVCS LANIER COPIER AGREEMENT	8/16/2013	EN	100.23	0.00	2,005.60
021272	AUG. 2013 RENT	LAKE SHORE AUTHORITY	8/20/2013	AP	1,000.00	-1,000.00	2,005.60
F54533	COMMERCIAL SOLID WASTE	WASTE PRO - LAKE CITY	8/20/2013	AP	11.00	-11.00	2,005.60
F54533		WASTE PRO - LAKE CITY COMMERCIAL SOLID WASTE	8/20/2013	EN	11.00	0.00	1,994.60
F54482	COPIER USAGE FEES	MCCRIMON'S OFFICE SUPPLY	8/22/2013	AP	99.24	-99.24	1,994.60
F54482		MCCRIMON'S OFFICE SUPPLY COPIER USAGE FEES	8/22/2013	EN	99.24	0.00	1,895.36
304-2000-552.30-55 ECONOMIC DEVELOPMENT / TRAINING							
		BEGINNING BALANCE	9/12/2012	BB	0.00		2,000.00
F54400	TRAINING - JQ	BANK OF AMERICA	8/23/2013	AP	455.00	-455.00	857.80
F54400		BANK OF AMERICA TRAINING - JQ	8/23/2013	EN	455.00	0.00	402.80
	NORTH FLA ECON.		8/30/2013	CR	0.00	1,300.00	1,702.80

Expense Account Transactions

Printed: 10-30-2013

Showing all transactions recorded between: 9/1/2013 and 9/1/2013

<u>PO NMB.</u>	<u>ACCT PER.</u>	<u>VENDOR/DESC</u>	<u>DATE</u>	<u>CD</u>	<u>ENC.</u>	<u>TRANS AMOUNT</u>	<u>ACCRUING BALANCE</u>
ECONOMIC DEVELOPMENT							
304-2000-552.10-12 ECONOMIC DEVELOPMENT / SALARIES							
	BEGINNING BALANCE		9/12/2012	BB	0.00		138,230.00
	PAYROLL SUMMARY		9/5/2013	AJ	0.00	-5,301.97	20,832.06
	PAYROLL SUMMARY		9/19/2013	AJ	0.00	-5,301.97	15,530.09
304-2000-552.10-21 ECONOMIC DEVELOPMENT / FICA TAXES							
	BEGINNING BALANCE		9/12/2012	BB	0.00		10,575.00
	PAYROLL SUMMARY		9/5/2013	AJ	0.00	-361.23	2,259.33
	PAYROLL SUMMARY		9/19/2013	AJ	0.00	-361.23	1,898.10
304-2000-552.10-22 ECONOMIC DEVELOPMENT / RETIREMENT							
	BEGINNING BALANCE		9/12/2012	BB	0.00		12,195.00
	PAYROLL SUMMARY		9/5/2013	AJ	0.00	-849.10	2,349.05
	PAYROLL SUMMARY		9/19/2013	AJ	0.00	-849.10	1,499.95
304-2000-552.10-23 ECONOMIC DEVELOPMENT / HEALTH & LIFE INSURANCE							
	BEGINNING BALANCE		9/12/2012	BB	0.00		11,126.00
	PAYROLL SUMMARY		9/5/2013	AJ	0.00	-499.84	4,599.62
	PAYROLL SUMMARY		9/19/2013	AJ	0.00	-499.84	4,099.78
304-2000-552.30-31 ECONOMIC DEVELOPMENT / PROFESSIONAL SERVICES							
	BEGINNING BALANCE		9/12/2012	BB	0.00		10,000.00
	PROF. SERVICE	FOREMAN, MCINNIS & DOUGLAS, PA	9/16/2013	AP	0.00	-2,080.00	-38,423.00
	PROF. SERV	FOREMAN, MCINNIS & DOUGLAS, PA	9/30/2013	AP	0.00	-1,290.00	-39,713.00
304-2000-552.30-40 ECONOMIC DEVELOPMENT / TRAVEL & PER DIEM							
	BEGINNING BALANCE		9/12/2012	BB	0.00		20,000.00
021343	RENT SEPT. 2013	LAKE SHORE AUTHORITY	9/6/2013	AP	1,000.00	-1,000.00	14,666.80
021420	PO ENTRY	JESSE W. QUILLEN FIELD PURCHASE	9/11/2013	EN	568.26	0.00	14,098.54
021421	PO ENTRY	FLORIDA ECOMONIC DEVELOPMENT COUNCI FIELD PURCHASE	9/11/2013	EN	600.00	0.00	13,498.54
021420	TRAVEL REIMB	JESSE W. QUILLEN	9/13/2013	AP	568.26	-568.26	13,498.54
021421	YEARLY DUES	FLORIDA ECOMONIC DEVELOPMENT COUNCI	9/13/2013	AP	600.00	-600.00	13,498.54
F55024	TRAVEL AND LODGING JESSE	BANK OF AMERICA	9/17/2013	AP	1,277.50	-1,277.50	13,498.54
F55024		BANK OF AMERICA TRAVEL AND LODGING JESSE	9/17/2013	EN	1,277.50	0.00	12,221.04

<u>PO NMB.</u>	<u>ACCT PER.</u>	<u>VENDOR/DESC</u>	<u>DATE</u>	<u>CD</u>	<u>ENC.</u>	<u>TRANS AMOUNT</u>	<u>ACCRUING BALANCE</u>
F55161	LODGING/MEALS JESSE Q	BANK OF AMERICA	9/24/2013	AP	832.10	-832.10	12,221.04
F55161		BANK OF AMERICA LODGING/MEALS JESSE Q	9/24/2013	EN	832.10	0.00	11,388.94
304-2000-552.30-41 ECONOMIC DEVELOPMENT / COMMUNICATIONS							
	BEGINNING BALANCE		9/12/2012	BB	0.00		10,000.00
	VERIZON	VERIZON WIRELESS	9/17/2013	AP	0.00	-0.22	9,041.44
	VERIZON	VERIZON WIRELESS	9/23/2013	AP	0.00	-109.61	8,931.83
304-2000-552.30-42 ECONOMIC DEVELOPMENT / POSTAGE							
	BEGINNING BALANCE		9/12/2012	BB	0.00		200.00
F55161	USPS - POSTAGE	BANK OF AMERICA	9/24/2013	AP	5.80	-5.80	-37.90
F55161		BANK OF AMERICA USPS - POSTAGE	9/24/2013	EN	5.80	0.00	-43.70
304-2000-552.30-44 ECONOMIC DEVELOPMENT / RENTAL & LEASES							
	BEGINNING BALANCE		9/12/2012	BB	0.00		15,000.00
F54680	QUARTERLY ALARM MONITOR 1	SECURITY SAFE CO.,INC.	9/4/2013	AP	72.00	-72.00	1,895.36
F54680		SECURITY SAFE CO.,INC. QUARTERLY ALARM MONITOR 1	9/4/2013	EN	72.00	0.00	1,823.36
F55284	COPIER AGREEMENT 00305779	GREAT AMERICA FINANCIAL SVCS	9/16/2013	AP	100.23	-100.23	1,823.36
F55284		GREAT AMERICA FINANCIAL SVCS COPIER AGREEMENT 00305779	9/16/2013	EN	100.23	0.00	1,723.13
F55311	COMMERCIAL SOLID WASTE	WASTE PRO - LAKE CITY	9/20/2013	AP	11.00	-11.00	1,723.13
F55311		WASTE PRO - LAKE CITY COMMERCIAL SOLID WASTE	9/20/2013	EN	11.00	0.00	1,712.13
F55283	COPIER USAGE FEE	MCCRIMON'S OFFICE SUPPLY	9/22/2013	AP	73.16	-73.16	1,712.13
F55283		MCCRIMON'S OFFICE SUPPLY COPIER USAGE FEE	9/22/2013	EN	73.16	0.00	1,638.97
304-2000-552.30-47 ECONOMIC DEVELOPMENT / PRINTING							
	BEGINNING BALANCE		9/12/2012	BB	0.00		2,000.00
F55024	BUISINESS CARDS HUNTER PR	BANK OF AMERICA	9/17/2013	AP	97.40	-97.40	1,762.99
F55024		BANK OF AMERICA BUISINESS CARDS HUNTER PR	9/17/2013	EN	97.40	0.00	1,665.59
304-2000-552.30-54 ECONOMIC DEVELOPMENT / DUES & SUBSCRIPTIONS							
	BEGINNING BALANCE		9/12/2012	BB	0.00		5,800.00
F55161	D&B SUBSCRIPTION	BANK OF AMERICA	9/24/2013	AP	121.99	-121.99	-68.40
F55161		BANK OF AMERICA D&B SUBSCRIPTION	9/24/2013	EN	121.99	0.00	-190.39
304-5520-552.70-71 ECONOMIC DEVELOPMENT / PRINCIPAL							
	BEGINNING BALANCE		9/12/2012	BB	0.00		0.00
	INTEREST/PRIN.	COLUMBIA BANK	9/30/2013	AP	0.00	-104,041.64	-207,532.83
304-5520-552.70-72 ECONOMIC DEVELOPMENT / INTEREST							
	BEGINNING BALANCE		9/12/2012	BB	0.00		0.00

<u>PO NMB.</u>	<u>ACCT PER.</u>	<u>VENDOR/DESC</u>	<u>DATE</u>	<u>CD</u>	<u>ENC.</u>	<u>TRANS AMOUNT</u>	<u>ACCRUING BALANCE</u>
	INTEREST/PRIN.	COLUMBIA BANK	9/30/2013	AP	0.00	-18,407.93	-37,366.31

Columbia County SWOT Analysis

STRENGTH (Characteristics that give our community an advantage over others)

1. Access to major transportation assets (Rail and Interstates)
2. Geographic Location
3. Access to higher education
4. Proximity to Airports
5. RACEC designation

WEAKNESSESS (Disadvantages as relative to other communities)

1. Lack of well educated, ambitious labor pool
2. Lack of working relationship between City/County
3. Large low income community/poverty rate
4. Quality of Life amenities limited (recreation/shopping)
5. Lack of infrastructure

OPPORTUNITIES (Elements that our community could exploit to its advantage)

1. Efforts involving Columbia High School and Florida Gateway College
2. North Florida INTERMODAL PARK®
3. Availability of land
4. Airport
5. Development of tourism

THREATS (Elements that may interrupt our objective)

1. City/County Relationship
2. High Real Estate Taxes
3. Competing communities and States
4. Utility availability and slow reactionary approach to areas of promise
5. Delay of Jaxport improvements

Please return by email to jesse_quillen@columbiacountyfla.com or debbie_motes@columbiacountyfla.com or by fax to 386-758-1167 no later than Friday October 4, 2013

For the Bascom Norris site:

\$23,000.00 topographical and boundary survey

\$1,500.00 Phase 1 environmental audit

\$1,400.00 wetland delineation

\$2,300.00 Wildlife survey

For the Hunter Panels site:

\$28,000.00 topographical and boundary survey

\$1,800.00 Phase 1 environmental audit

\$2,800.00 wetland delineation

\$2,300.00 Wildlife survey

This will provide:

- Phase I Environmental Assessment
- Floodplain Boundaries
- Protected & Rare Species Survey
- Site Survey w/boundaries
- Soils Survey
- Wetlands Survey





TARGETED INDUSTRY SECTORS

- Digital Media
- Finance and Insurance
- Real Estate and Rental and Leasing
- Food and Beverage Manufacturing
- Wood Product Manufacturing
- Paper Product Manufacturing
- Chemical Manufacturing
- Plastics and Rubber Products Manufacturing
- Nonmetallic Mineral Product Manufacturing
- Primary Metal Manufacturing
- Fabricated Metal Product Manufacturing
- Machinery Manufacturing
- Electrical Equipment and Components
- Transportation Equipment Manufacturing
- Support Activities for Transportation
- Warehousing and Storage
- Telecommunications
- Data Processing, Hosting and Related Services
- Administrative and Support Services
- Waste Management and Remediation Services
- Pharmaceutical and Medicine Manufacturing
- Semiconductor and Other Electronic Component Manufacturing
- Other Electrical Equipment and Component Manufacturing
- Aerospace and Defense
- Ship and Boat Building
- Medical Equipment and Supplies Manufacturing
- Computer Systems Design and Related Services
- Management, Scientific and Technical Consulting Services
- Scientific Research and Development Services
- All Other Basic Organic Chemical Manufacturing
- Corporate, Subsidiary, and Regional Managing Offices

Economic Development Board Members - 2013

Stephen Bailey, Chairman

Exp. 12-20-13

12685 S. US Hwy 441
Lake City, Florida 32025
(386) 752-0902 home/work
(386) 623-1212 cell

Jeff Simmons

Exp. 2-15-2014

FPL
jeff.w.simmons@fpl.com
2618 NE Bascom Norris Dr
Lake City, FL 32055
(386) 754-2014 work
(386) 623-3136 cell

Charles Hall

Exp. 02-15-2014

President – Gateway College
charles.hall@fgc.edu
149 SE College Place
Lake City, FL 32025
(386) 752-2528 work
(386) 719-7001 home
(386) 365-3065 cell

Marc Vann

Exp. 02-15-2014

Owner – Vann Carpet One
marc_a_vann@hotmail.com
131 W Duval Street
Lake City, FL 32055
(386) 752-3420 work
(386) 752-3420 cell

Terry Dicks

Exp. 01-19-2014

President – Dicks Enterprises
terry.dicks@dicksenterprises.com
4458 South U S Highway 441
Lake City, FL 32025
(386) 752-1093 work
(386) 752-2064 home
(386) 397-5445 cell

Gus Rentz

Exp. 02-15-2014

Rountree Moore
grentz@routtreemoore.com
1232 Hwy 90 West
Lake City, FL 32055
(386) 755-0631 x371 work
(386) 623-2874 cell

Glen Owens

Exp. 01-19-2016

Interstate Supply
gowens@interstatesupplyinc.com
376 SW Main Blvd
Lake City, FL 32025
(386) 752-8210 work
(386) 752-5150 fax
(386) 867-0094 cell

Stephen Douglas

Exp. 08-04-2014

Owner – Mini Storage of Lake City
stephen@lakecitystorage.com
442 SW Margaret Street
Lake City, Florida 32024
(386) 752-7092 work
(386) 961-6587 cell

Wendell Johnson

Exp.

City Manager- City of Lake City
johnsonw@lcfla.com
205 N. Marion Avenue
Lake City, Florida 32055
(386) 719-5784 work
cell