

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**  
**POST OFFICE BOX 1529**  
**LAKE CITY, FLORIDA 32056-1529**

**COLUMBIA COUNTY SCHOOL BOARD ADMINISTRATIVE COMPLEX**  
**372 WEST DUVAL STREET**  
**LAKE CITY, FLORIDA 32055**

**FY 2012 – 2013**  
**BUDGET WORKSHOP AGENDA**

**AUGUST 10, 2012**  
**9:00 A.M.**

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- 9:00 A.M.      Invocation
- 9:05 A.M.      Pledge to U.S. Flag
- 9:10 A.M.      Scarlet Frisina – Chair  
                  Opening Comments
- Dale Williams, County Manager
- Presentation of FY 12 – 13 Budget
  - Presentation of Department Requests in Excess of Floor Budget
- 11:00 A.M.      Constitutional Officers Requests in Excess of Floor Budget
- Columbia County Sheriff Office –  
                  (Attachment “E”)
- 11:15 A.M.      Agency Requests In Excess of Floor Budget
- Margarita Labarta, PhD –  
                  President/CEO Meridian Behavioral Healthcare  
                  (Attachment “A”)
  - David Brewer –  
                  President, Board of Directors, CARC  
                  (Attachment “B”)
  - Linda Brown/Sondra Price –  
                  On Eagles Wings Mentorship Programs  
                  (Attachment “C”)
  - Columbia County Senior Services  
                  (Attachment “D”)
  - Bea Coker –  
                  African American History and Culture Museum  
                  (\$25,000 grant match)
- 12:00 P.M.      Discussion – Board of County Commissioners
- 12:30 P.M.      Adjourn

BOARD OF DIRECTORS

Sinoma Brown  
Chairperson  
Dixie

Pam Ward  
Vice Chairperson  
Lafayette

Sharon Gay  
Secretary  
Hamilton

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Columbia, At-Large

Marjorie Carmichael  
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Alachua

Larry Turner  
Alachua

Mary Jane Weaver  
Columbia

Linda Weseman  
Alachua

Patricia Yates  
Gilchrist

12-13  
Budget  
✓  
6/4/12  
Dorne



RECEIVED  
JUN 1 2012

Board of County Commissioners  
Columbia County

May 31, 2012

Mr. Dale Williams  
County Manager  
Columbia County Board of County Commissioners  
P.O. Box 1529  
Lake City, FL 32056-1529

Dear Mr. Williams:

I am writing to submit Meridian Behavioral Healthcare's funding request for the fiscal year ending 2013. As you know, Meridian is a safety net healthcare provider for the community and has been providing these services since 1972. I am attaching our most recent Annual Report. I will also shortly be providing additional, more detailed county specific data, including demographic information about those we treated from the County, services provided and numbers seen, and data about the various payors that support our work in the County.

Last year (July 2010 - June 2011) we saw 1,971 unique individuals from Columbia County, an 11% decrease over the prior year. Between July 2010 and April 30<sup>th</sup>, we have already seen 1,900 unique individuals, with our busiest quarter still remaining, an 8% increase over last year. On average, we register 5,661 visits per month at the Lake City campus, and this number does not include services at Meridian's other campuses for centrally provided services such as adult residential substance abuse treatment and detox.

As you know, we are required to obtain local match for many of our federal dollars. The match can come from a number of eligible sources, but ultimately the County is asked to provide the balance of the match and to help support services in the County. Meridian generates some of the eligible match and supports services through its ability to bill insurance, client fees and other contracts in Columbia County. In Meridian's service area, we need to generate at least \$5.12 per capita from each of our Counties, \$2.69 million in match, \$348K of which should come from Columbia County. Presently, Columbia County provides \$207K in funding (through its general and drug court services contracts), amounting to \$3.06 per capita of the \$5.12 needed. Columbia County has maintained its level of funding to Meridian over the last five years, which we appreciate.

I know from my previous presentations and its continued commitment and funding that the Commission understands the value of our services and I ask for your continued support of our work. If possible, we would request an increase to help keep the county's contribution keep pace with the growth of the county's population and service demand. In the next year, we face ever greater challenges to retain state funds and with looming Medicaid reform stand to lose considerable capacity to absorb shortfalls from any funding source, which affects our ability to continue to provide care at our present level.

As you review the information, we would be happy to answer any questions and to present the data to the Commission. Please do not hesitate to contact us.

Sincerely,

*M Labarta*

by Jennifer Arroyo

Margarita Labarta, PhD  
President/CEO

C: Lillian Cason, Columbia County appointee to MBH Board  
Mary Jane Weaver, Columbia County appointee to MBH Board  
Alan Boggs, MBH Board member, At-large

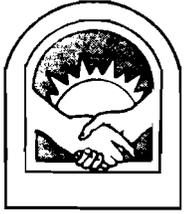


Main Office: 4300 SW 13th Street, Gainesville, FL 32608  
352.374.5600 • 800.330.5615 • TTY Area 800.955.8771 • TTY Local 800.955.8770

www.mbhci.org

Choice • Hope • Recovery

A



"Partners in Progress"

# CARC-Advocates for Citizens with Disabilities, Inc.

512 SW Sisters Welcome Rd. • Lake City, Florida 32025-0752 • (386) 752-1880 • Fax (386) 758-2031

E-mail: [carc@lakecity-carc.com](mailto:carc@lakecity-carc.com) • Website: [www.lakecity-carc.com](http://www.lakecity-carc.com)

July 24, 2012

*Optim*

ATTN: BUDGET REQUEST  
Board of County Commissioners  
Columbia County  
Post Office Drawer 1529  
Lake City, Florida 32056-1529

Dear Board of County Commissioners:

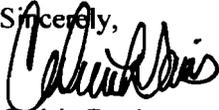
CARC-Advocates for Citizens with Disabilities, Inc. sincerely appreciates the significant past and current support to assist our citizens with disabilities realize their individual independence and contributions back to our community. CARC remains a local, not-for-profit 501 (c) 3 governed by a fourteen member board of volunteer directors. Please reference the requested documentation of that status attached. CARC respectfully requests **\$80,000** to support our residential and training programs for FY 2012-2013.

Since FY 2004-2005 the allocation for CARC from Columbia County has been \$40,000. Please note the State Minimum Wage has been increased by 49% since 2004 (\$5.15) to 2012 (\$7.67). At the same time we have had the significant rate reductions in all services we provide to people with disabilities – Residential services rate reduction 15.4%, Adult Day Training rate reduction 18.3%, Companion service rate reduction 40.3%.

In light of those increases in expense and the focus of our board on maintaining quality service, we respectfully request this increase from \$40,000 to \$80,000.

The County's support is matched by fund raising, membership, and retail store revenues that CARC raises themselves. The needs of our local citizens with disabilities continue while resources through the Medicaid Waiver do not cover all costs or all individuals served.

The County has been a significant partner in our success and CARC respectfully requests this increase in funding to meet the projected needs of our clients in FY 12-13. If further clarification is needed, please feel free to ask. Thank you in advance for your consideration.

Sincerely,  
  
Cedric Davis  
Vice President  
Board of Directors

  
Svetlana A Zhavoronkova  
Executive Director

Attachment – 501 (c) 3 letter



IRS Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248564843  
July 22, 2011 LTR 4168C EO  
59-1540794 000000 00

00016883  
BODC: TE

CARC-ADVOCATES FOR CITIZENS WITH  
DISABILITIES INC  
512 SW SISTERS WELCOME RD  
LAKE CITY FL 32025-0752



021310

Employer Identification Number: 59-1540794  
Person to Contact: Ms. Osborne  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 13, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in August 1974.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

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0248564843  
July 22, 2011 LTR 4168C E0  
59-1540794 000000 00  
00016884

CARC-ADVOCATES FOR CITIZENS WITH  
DISABILITIES INC  
512 SW SISTERS WELCOME RD  
LAKE CITY FL 32025-0752

If you have any questions, please call us at the telephone number  
shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager  
Accounts Management Operations

District No. 1 - Ronald Williams  
District No. 2 - Rusty DePratter  
District No. 3 - Jody DuPree  
District No. 4 - Stephen E. Bailey  
District No. 5 - Scarlet P. Frisina



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

April 23, 2012

Ms. Linda Brown  
Ms. Sondra Price  
On Eagles Wings  
P.O. Box 1562  
Lake City, Florida 32056-1562

RE: Special Projects Funding Request

Dear Ms. Brown and Ms. Price:

It is my understanding you would like to address the Board of County Commission in their regular meeting on May 3, 2012 to request special projects funding in behalf of On Eagles Wings.

Please be reminded that in previous conversation with your organization I advised that I would be happy to assist your organization in obtaining funding through the appropriate county budget process.

You may address the Board during their regular meeting of May 3, 2012; however, organizations which have addressed the Board previously outside of the county budget process for funding were deferred to make their requests during the county budget process.

If you would like, you may proceed to forward your request in writing to the Board for inclusion in the county's fiscal year 2012-13 budget process. As a requestor, you will be notified in writing of the budget workshop and will have an opportunity to address the Board during the budget process.

If I may be of further service to you and your organization in this matter, please do not hesitate to contact me at (386) 758-1005.

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.  
AND THIRD THURSDAY AT 7:00 P.M.

P. O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

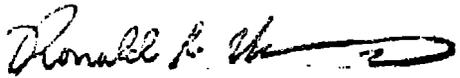
PHONE (386) 755-4100

2

Ms. Linda Brown  
Ms. Sondra Price  
On Eagles Wings  
April 23, 2012  
Page Two

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Sincerely,



Ronald Williams  
County Commissioner  
District 1

XC: Dale Williams, County Manager

Budget File FY 2012-13

Outgoing Correspondence



C

FY 12-13  
Budget  
5/4/12 cm

RECEIVED

MAY 03 2012

Board of County Commissioners  
Columbia County



*On Eagles' Wings Mentorship Programs*

*185 SE Baya Drive*

*Lake City, Florida 32025*

*Office (386) 961-8371*

*Fax (386) 961-8372*

May 3, 2012

Board of County Commissioners  
Columbia County

Re: Special Projects Funding Request

Dear Commissioner Ronald Williams:

In response to your letter of April 23, 2012, we are requesting that On Eagles' Wings Mentorship Programs be included in the county's fiscal year 2012-2013 budget process.

On Eagles' Wings continues its services to non-violent male and female released offenders. Those services include transitional housing as well as substance abuse group counseling and life skill sessions.

We are yet very thankful for your support of our efforts as we continue to support our community in reducing the rate of recidivism while eliminating barriers to self-sufficiency as we serve the released offender population.

Please find enclosed a copy of our 501c 3. Should there be any further information or documentation needed please give me a call on my cell phone (386) 965-2532 or at the above listed office telephone number.

Again, thank you for your assistance.

Sincerely,

Ms. Linda Brown  
On Eagles' Wings Mentorship Programs

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 02 2007**

ON EAGLES WINGS WOMENS CRISIS  
CENTER INC  
344 SE BAYA DR  
LAKE CITY, FL 32025

Employer Identification Number:  
50-0005970  
DLN:  
17053041706017  
Contact Person:  
THOMAS C KOESTER ID# 31116  
Contact Telephone Number:  
(877) 829-5500  
Public Charity Status:  
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated DECEMBER 24, 2002, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

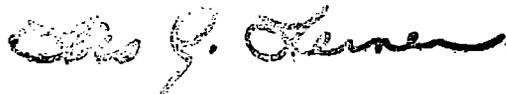
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at [www.irs.gov](http://www.irs.gov).

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

Letter 1050 (DO/CG)

C

District No. 1 - Ronald Williams  
District No. 2 - Rusty DePratter  
District No. 3 - Jody DuPree  
District No. 4 - Stephen E. Bailey  
District No. 5 - Scarlet P. Frisina



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

August 7, 2012

M E M O

TO: Board of County Commissioners

FR: Dale Williams, County Manager

RE: Columbia County Senior Services

The Board of County Commissioners amended the FY 2011-2012 budget to allocate additional funding for CCSS. This funding included \$66,667.00 for “operations” which the Board indicated would be considered for recurring funding during the FY 12-13 budget workshops.

DW/cnb

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.  
AND THIRD THURSDAY AT 7:00 P.M.

*D*

## **Dale Williams**

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**From:** Sandy Markham [smarkham@columbiaclerk.com]  
**Sent:** Tuesday, August 07, 2012 9:21 AM  
**To:** Dale Williams; carolyn\_bake@columbiacountyfla.com  
**Subject:** Lifestyle Enrichment Center

**1-19-12**

### **Lifestyle Enrichment Center**

Commissioner Williams would like for the Board to look into the possibility of helping this facility open 5 days instead of four to benefit the seniors. This request will also include the Fort White Seniors and their facility.

**2-16-12**

### **Lifestyle Enrichment Center Funding**

Commissioner Williams discussed with the Board the need to allocate additional funds to the Lifestyle Enrichment Center in order to carry them through the remainder of the fiscal year and to increase their funding for next year. The Commission discussed protecting the quality of life that this agency provides to the elderly. An allocation increase for fiscal year 2012-12 will be considered during next year's budget workshops.

MOTION by Commissioner Williams to allocate \$66,667 to the Lifestyle Enrichment Center, which will increase their operations through the 2011-12 fiscal year. Second by Commissioner DuPree. The motion carried unanimously.

MOTION by Commissioner Williams and second by Commissioner DePratter to fund \$38,825.59 from non recurring revenue to cover the following expenses:

- Replacement of the carpeting in the Dining Hall & Club Room with a vinyl plank
- Replace flooring at the LifeStyle Enrichment Center in Lake City
- Replacement of the floor covering at Ft. White LifeStyle Enrichment Center
- A ramp for the professional stage for the Geriactors Theater group
- A larger storage building
- New exercise equipment

The motion carried unanimously.

## **Columbia County Sheriff's Office Projected Training Overtime Requirements**

The information projected below is a broken down in hourly units. Mandatory training included in this projection is required by either Florida Statutes or Case Law requirements. The requirements include.

Firearms training, High liability vehicle training, Taser training, Pepper spray, ASP, Handcuffing and restraint training, CPR, Blood Pathogens, Legal updates, Domestic violence, Human Diversity, Juvenile Sexual Offender, Elderly Abuse Investigations, Discriminatory Profiling and professional traffic stops, FCIC/NCIC, Defensive tactics use of force, Supervisory training.

This training has to be scheduled on the deputy's days off because of shift work. They are responsible for 24 hour coverage of the county, and respond to calls continuously during that time.

The Columbia County Sheriff's Office consists of 94 sworn law Enforcement officers and 48 sworn Correctional officers.

These training sessions are presented quarterly. The hours for quarterly training are as follows: **Law enforcement ---752 hours quarterly**

**Corrections--- 384 hours quarterly**

Total number for the year is **Law enforcement – 3008 hours per year**

**Corrections- 1536 hours per year**

In addition to the training time it requires approximately **320 hours per year** to prepare for the training programs previously mentioned. This includes preparing the trainers to present the mandated training sessions to reduce vicarious liability on the Sheriff's Office.

In addition to the mandatory training required for all Law Enforcement and Corrections staff there are several special units that require additional training. These teams and hours are listed below.

**SWAT -- 12 members are required to train twice a month for a total number of 2304 hours per year. We have an average of 6 call outs a year averaging 6 hours per call out this is 432 hours per year.**

**Totals 2736 hours for SWAT per year.**

**Dive/ Marine-- 10 members are required to train once a month for a total number of 960 hours per year. They have an average of 5 call outs a year totaling 496 hours per year.**

**Totals 1456 hours for Dive/Marine per year.**

**K-9-- 2 members are required to train twice a month for a total of 384 hours per year.**

In addition to the mandatory training time these officers are required to maintain and care for their K-9 partner 1 hour a day totaling 720 hours.

**K-9 totals 1104 per year.**

**Negotiators— 6 members train 4 hours a month for a total of 288 hours and 144 hours for call outs per year.**

**Negotiators totals 432 per year.**

The Patrol Division has differential time to cover shift briefings they come in 30 minutes early for sergeants and 15 minutes for Deputies before their 12 hour shifts to brief on the previous two days and roll call training.

**Sergeants----- 156 hours per year**

**Deputies-----232 hours per year**

The Deputies have mandatory court for the cases they produce during their regular duty hours criminal, and traffic hearings. This takes a minimum of two hours per subpoena. Patrol receives 453 per year and works shift work so the majority is not scheduled on their days working.

**Court hearings--- 906 hours per year**

<b>Mandatory retraining</b>	<b>4544</b>
<b>Preparing</b>	<b>320</b>
<b>SWAT</b>	<b>2736</b>
<b>Dive/Marine</b>	<b>1456</b>
<b>K-9</b>	<b>1104</b>
<b>Negotiators</b>	<b>432</b>
<b>Differential Time</b>	<b>388</b>
<b>Court Hearings</b>	<b>906</b>

**Total hours projected –11,886**

**Mandatory Cost @ \$30.1387 per hour (which includes benefits): \$358,228**

**Requested half of cost 12/13 : \$179,114**