

**COLUMBIA COUNTY ECONOMIC DEVELOPMENT AUTHORITY**

**164 NW MADISON STREET, SUITE 103**

**LAKE CITY, FLORIDA 32055**

**LAKE SHORE HOSPITAL AUTHORITY**

**259 NE FRANKLIN STREET, SUITE 102**

**LAKE CITY, FLORIDA 32055**

**AGENDA**

**8:30 A.M.**

**AUGUST 3, 2011**

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- 1. Call to Order: Commissioner Rusty DePratter**
  - 2. Pledge to U.S. Flag**
  - 3. Roll Call**
  - 4. Request Guest to Sign In**
  - 5. \*Approve Minutes from Board Meeting Held May 4, 2011.**
  - 6. \*Accept the Financials for the Months Ending May, June and July, 2011**
  - 7. Old Business**
    - a. Rudder Team Follow-Up**
    - b. Target Jobs Creation Agreement Update**
    - c. Economic Development Director Search Update**
  - 8. New Business**
    - a. CHS L&D Academy**
    - b. By-Laws Review**
    - c. Update on Mixed Use Development (MUD) Addition to Comp Plan**
  - 9. Other Discussion**

**10. Topics for Future Meetings**

**11. Next Advertised Meeting: September 7, 2011 Unless Changed by Committee**

**12. Adjournment**

**\*\* DENOTES BOARD ACTION REQUIRED**

*Rose*

## COLUMBIA COUNTY BOARD of COUNTY COMMISSIONERS

May 04, 2011

The Economic Development Committee ("EDC") met in a regularly scheduled meeting with the Industrial Development Authority at the Lake Shore Hospital Authority Building. The meeting opened at 8:30 a.m. The Pledge of Allegiance to the Flag of the United States of America followed.

### Committee Members Present:

Suzanne Norris, Charles Hall, Marc Vann, Jeff Simmons, Commissioner Rusty DePratter, Commissioner Stephen Bailey, Gus Rentz, Terry Dicks and Glenn Owens.

### Others Present:

Commissioner Williams, Jim Poole, Executive Director, County Manager Dale Williams, Deputy Clerk Sandy Markham, Mayor Stephen Witt, City Manager Wendell Johnson, Attorney Joel Foreman, CEO Rhonda Sherrod for Shands at Lake Shore, and Zac Bielling for Shands at Lake Shore.

**Minutes of April 13, 2011** were presented for consideration.

ACTION: Motion by Suzanne Norris to approve. Second by Charles Hall. The motion carried unanimously.

**Financials** for the month ending **April 2011** were considered.

ACTION: Motion by Suzanne Norris to approve. Second by Charles Hall. The motion carried unanimously.

CEO Rhonda Sherrod presented a presentation providing updates on renovations, services, etc. as it relates to **Shands at Lake Shore**, a for profit hospital.

ACTION: None

The **Executive Director's Report** was provided by Director Jim Poole. He spoke on the Broadband Partnership, Inland Port, Logistics Advisory Group Meeting, and Jacksonville Cornerstone Committee Meeting.

ACTION: None

**Rudder Team** follow-up and recommendations by Director Jim Poole:

1. Authorize an independent demographic study for Lake City/Columbia County. Mainstream demographic studies do not reflect the "regional" population base.

2. Legal services. The County Attorney has requested that the Columbia County Economic Development Authority have separate legal counsel, and that the EDC allow Attorney Feagle to designate legal representation other than himself [Feagle] to cover meetings when needed.
3. Expand the "Rudder Team" report to specifically identify infrastructure needs for each site, cost necessary to develop each site, and a list of targeted industries for each site.
4. Include retail support as well as industrial support under the Economic Development Committee.
5. Identify all layers of economic development support necessary to insure success and identify specifically what each "layer's" role is. "Layers" include, but are not limited to: Education, workforce, recreation, arts, culture, retail, medical and confidentiality.

Chairman DePratter recalled last month Mr. Poole providing everyone with a copy of the 2004 **Local Incentive Ordinance** for review. There was discussion.

Mr. Poole suggested that a recommendation be made to the Board of County Commissioner that the **Local Incentive Plan** be amended to allow commissioners the discretion to waive the requirements for projects that do not qualify if the commissioners feel it is something worthy of investing in. The matter will be placed on the June agenda.

ACTION: NONE

**Industrial Development Authority Report** was provided by IDA Chairwoman Suzanne Norris. She addressed the **Columbia High School L & D Academy** and discussed possible funding sources. She reported that the IDA is looking into making a recommendation to the Economic Development Committee that \$100,000 worth of funds to be released and contributed toward constructing the needed building to keep the L&D Program moving forward.

ACTION: None

Dr. Charles Hall reported there will be a **Downtown Farmer's Market** situated near Lake Desoto and Shands at Lake Shore Hospital. The intent of this event is to bring focus to the downtown area. He suggested IDA Members attend and show support.

ACTION: None

Commissioner Bailey reported that he received the **agenda** for this meeting on April 19th by way of e-mail. He noted the agenda received when he walked into the meeting is significantly different than the one e-mailed to him. He said that in order to serve his constituents efficiently, he has to prepare for meetings in advance and must have the correct agenda in advance.

ACTION: None

The Chair thanked the **City Mayor and the City Manager** for being in attendance. He also thanked Commissioner Williams for being in attendance.

ACTION: None

Commissioner Williams thanked **Suzanne Norris** for her dedication and hard work on the committee. He told her that she would be missed.

ACTION: None

Jeff Simmons discussed the need to have a **representative from the City of Lake City** added to the EDC. Suzanne Norris suggested that perhaps there should always be a designated seat for a City representative. The Chair stated that Attorney Joel Foreman will assist with developing a criteria for appointments to the Committee.

ACTION: None

The **next meeting** will be scheduled for June 01, 2011 at 8:30 a.m.

ACTION: None

Adjournment at 9:55 a.m.

ATTEST

\_\_\_\_\_  
P. DeWitt Cason,  
Clerk of Circuit Court

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Rusty DePratter, Chairman  
Board of County Commissioners

**FUND 109 INDUSTRIAL DEVELOPMENT**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	MAY TRANSACTIONS	JUNE TRANSACTIONS	JULY TRANSACTIONS
109-2000-552.10-12	PERSONAL SERVICES / SALARIES	\$ 9,466.07	\$ 6,731.50	\$ 35,771.65
109-2000-552.10-21	PERSONAL SERVICES / FICA TAXES	\$ 701.58	\$ 492.39	\$ 2,725.24
109-2000-552.10-22	RETIREMENT CONTRIBUTIONS	\$ 1,379.21	\$ 919.46	\$ 1,138.33
109-2000-552.10-23	HEALTH & LIFE INSURANCE	\$ 439.50	\$ 439.50	\$ 219.75
109-2000-552.10-24	PERSONAL SERVICES / WORKERS COMP	\$ 561.22	\$ 48.22	
109-2000-552.30-31	OPERATING / PROFESSIONAL SERVICES			\$ 320.00
109-2000-552.30-32	OPERATING / AUDIT/ACCOUNTING FEES			\$ (3,500.00)
109-2000-552.30-35	OPERATING / ADMINISTRATIVE FEES			
109-2000-552.30-41	OPERATING / COMMUNICATIONS	\$ 705.17	\$ 132.66	\$ 426.31
109-2000-552.30-42	OPERATING / TRAVEL	\$ 1,909.74	\$ 967.78	
109-2000-552.30-44	OPERATING / RENTAL & LEASES	\$ 1,025.00	\$ 1,025.00	\$ 1,265.48
109-2000-552.30-45	OPERATING / GENERAL INSURANCE			
109-2000-552.30-47	OPERATING / PRINTING		\$ 303.17	
109-2000-552.30-49	OPERATING / CERTIFICATION/TRAINING	\$ 35.00		
109-2000-552.30-51	OPERATING / OFFICE SUPPLIES	\$ 107.24	\$ 24.19	\$ 25.69
109-2000-552.30-54	OPERATING / DUES & SUBSCRIPTIONS			
109-2000-552.30-55	OPERATING / POSTAGE			
109-2000-552.60-64	EQUIPMENT PURCHASES			\$ 1,225.50

**FUND 109 INDUSTRIAL DEVELOPMENT**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>MAY TRANSACTIONS</b>	<b>JUNE TRANSACTIONS</b>	<b>JULY TRANSACTIONS</b>
109-2000-552.80-03	IDA / COMMUNITY REDEVELOPMENT			\$ 1,974.82
109-2000-559.30-49	SERVICES / RACEC			
109-2001-550.80-80	TAX REBATE / TAX ABATEMENT			
109-2010-513.30-52	SERVICES & SUPPLIES / OPERATING			\$ 61.99
109-2010-552.80-03	COMMUNITY REDEVELOPMENT			
109-2010-552.80-04	PROPERTY APPRAISER COMM			\$ 1,964.25
109-2020-552.80-05	IDA / PROJECT DEVELOPMENT	\$ 3,000.00		
109-2040-552.80-07	IDA / MARKETING STRATEGY			
109-2040-552.80-09	IDA / LEGAL ADVERTISING			
109-8400-584.90-98	RESERVES / CASH BALANCE FORWARD			
109-8400-584.90-99	RESERVES / CONTINGENCY/RESERVE			
<b>FUND TOTAL</b>		<b>\$ 19,329.73</b>	<b>\$ 11,083.87</b>	<b>\$ 43,619.01</b>