

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056-1529

COLUMBIA COUNTY SCHOOL BOARD ADMINISTRATIVE COMPLEX
372 WEST DUVAL STREET
LAKE CITY, FLORIDA 32055

AGENDA

MAY 6, 2010

7:00 P.M.

Invocation (Commissioner Scarlet P. Frisina)

Pledge to U.S. Flag

Public Comments

Jordan Greene, P.E., Rural Area Transportation Development Engineer

- (1) 5 Year Work Plan Update

Jim Poole, Executive Director, Industrial Development Authority

- (1) Request to Adopt Resolution Applying for Economic Development Transportation Trust Fund Grant - \$900,000 to Benefit Columbia Technologies

Brian Kepner, County Planner

Minor Subdivision:

- (1) SD 0240 - Double Run Acres, Lot 33 Replat - District 1 - Commissioner Williams

Marlin Feagle, County Attorney

- (1) S.W. Junction Road Parcel Acquisitions:
 - (a) Bennett Parcel
 - (b) Bar D Ranch Partnership Parcel
- (2) Borrow Pit Policy
- (3) Notice of Pendency of Class Action Lawsuit
- (4) Service Zone Road

Honorable Dewey Weaver, County Commissioner

- (1) Recommendation: Florida Crown Workforce (Region 7) Dispute Resolution

STAFF MATTERS:

HONORABLE RONALD W. WILLIAMS, CHAIRMAN

- (1) Consent Agenda

DISCUSSION AND ACTIONS ITEMS:

- (1) Building at Sports Complex
- (2) Appointment of an Elected Official to set on the Board of Directors, Suwannee River Economic Council, Inc.
- (3) Columbia County Utility Committee Recommendation

**** SECOND PAGE

COMMISSIONERS COMMENTS

ADJOURNMENT

**COLUMBIA COUNTY, FLORIDA
RESOLUTION NO. 2010R-16**

**A RESOLUTION OF COLUMBIA COUNTY, FLORIDA,
ACCEPTING THE INDUSTRIAL DEVELOPMENT
AUTHORITY ECONOMIC DEVELOPMENT
TRANSPORTATION TRUST FUND GRANT, AND
AGREEING TO CONSTRUCT AND MAINTAIN A
TRANSPORTATION FACILITY FOR
COLUMBIA TECHNOLOGIES, INC.**

WHEREAS, Columbia Technology, Inc. a Florida Corporation (herein CTI), will enter into a job development agreement with Columbia County, Florida, and will provide employment to residents and citizens of Columbia County, including economic development, increased sales tax, ad valorem tax, non-ad valorem assessments, and general economic growth and revenues from CTI economic development and business operations in Columbia County; and

WHEREAS, as an inducement for CTI to locate and construct its material recovery facility in Columbia County, Columbia County, with assistance from appropriate grants from the State of Florida, has agreed to construct a new entrance road from U.S. 41 North to the entrance of CTI; construct a left hand deceleration/turn lane from north bound U.S. 41; and a right hand acceleration/turn lane from the entrance road to southbound U.S. 41; and,

WHEREAS, the roadway must be fully owned and maintained by Columbia County; and

WHEREAS, there will result permanent, full-time employment opportunities from CTI's material recovery facility and operations resulting in substantial social and economic benefits to the citizens and residents of Columbia County, Florida; and

WHEREAS, Columbia County wishes to fully comply with the terms and conditions of an Economic Development Trust Fund Grant from the State of Florida for which Columbia County is applying.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY

COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA AS FOLLOWS:

1. Columbia County is applying for \$900,000 for the purpose of constructing a roadway to assist and service CTI in locating, constructing and maintaining a material recovery facility in Columbia County, Florida.
2. Columbia County will own the roadway property where the transportation facility will be constructed. Columbia County will be responsible for future maintenance of the roadway as required by the transportation grant.
3. The Chairman of the Board of County Commissioners is authorized to enter into such additional contracts and agreements, and to sign such documents as may be necessary to fulfill the entire purpose of the transportation fund grant and acceptance and appropriate usage of the funding.

UNANIMOUSLY PASSED AND ADOPTED by the Board of County Commissioners of Columbia County, Florida, at its regular meeting at Lake City, Columbia County, Florida, on the 6th day of May, 2010.

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

By: _____
Ron Williams, Chairman

ATTEST: _____
P. DeWitt Cason, Clerk of Court

District No. 1 - Ronald Williams
District No. 2 - Dewey Weaver
District No. 3 - Jody DuPree
District No. 4 - Stephen E. Bailey
District No. 5 - Scarlet P. Frisina



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

April 26, 2010

Bar D Ranch Partnership
C/o Mr. Clinton F. Dicks, Jr.
4458 South U.S. Highway 441
Lake City, FL 32025

RE: Junction Road

Dear Mr. Dicks:

Thank you for the courtesies extended in speaking with county representatives regarding the parcel of land owned by the Bar D Ranch Partnership adjacent to Junction Road. As you have been advised, additional right-of-way is needed on Junction Road to provide for paving and drainage improvements.

The size of the parcel to be acquired is 1.48 acres. The parcel has been appraised at \$10,400. The appraisal was performed by Tompkins Appraisal Group. The appraiser has met with you and discussed the appraisal.

Based on my understanding of the conversations you and I have had, the following settlement to acquire this parcel is in agreement with you:

Purchase Price: $\$10,400 + 5\% = \$10,920$ (In addition to the purchase price, the county will reestablish any disturbed or relocated property corners and provide a new boundary survey of the remaining parcel.)

This offer is scheduled for Board of County Commissioner approval on May 6, 2010. If the above understanding is incorrect, please advise at your earliest convenience.

Sincerely,


Day Williams
County Manager

DW/cnb

XC: Board of County Commissioners
Marlin Feagle, County Attorney
John Colson, P.E.
S.W. Junction Road/Bar D Ranch Partnership File
May 6, 2010 Agenda

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.
AND THIRD THURSDAY AT 7:00 P.M.

COLUMBIA COUNTY BORROW PIT POLICY

This policy shall be known as the “Columbia County Borrow Pit Policy” making the findings and establishing the procedures for acquiring dirt from private land owners in Columbia County, Florida.

RECITALS

A. The Board of County Commissioners finds the County has an on-going need for fill dirt for the purpose of maintaining and repairing county roads and other purposes primarily through the County Public Works Department.

B. The Board of County Commissioners has and does determine that it is in the best interest of Columbia County and its citizens where possible to acquire its fill dirt from private land owners, provided it is shown such procedures will be cost effective to the County.

C. Acquiring fill dirt from private land owners in a cost-effective method saves taxpayer money and thereby serves a public interest and purpose.

NOW, THEREFORE, the Columbia County Board of County Commissioners adopts the following procedures for the acquisition of fill dirt from private land owners in Columbia County:

1. No dirt shall be received or acquired from any County Public Works Department employee, any County Commissioner, or any other elected official in Columbia County.

2. The director of the Public Works Department or his designee will identify land owners who are willing to donate fill dirt to Columbia County to be removed from the land owner’s property upon terms and conditions agreeable between the land owner and the County.

3. The land owner will be responsible for obtaining all necessary permits for the excavation and removal of the dirt, including those required by Columbia County, Suwannee River Water Management District, and any other governing bodies as required. The County will not excavate or remove any dirt from private land owner property until the required permits have been obtained.

5/6/10
Agenda

FEAGLE & FEAGLE, ATTORNEYS, P.A.
ATTORNEYS AT LAW
153 NE MADISON STREET
POST OFFICE BOX 1653
LAKE CITY, FLORIDA 32056-1653
(386) 752-7191
Fax: (386) 758-0950

Marlin M. Feagle
e-mail: leagle@bellsouth.net

April 15, 2010

Mark E. Feagle
e-mail: mefeagle@bellsouth.net

Mr. Dale Williams
County Manager
County Administrative Offices
135 NE Hernando Avenue
Lake City, Florida 32055

RECEIVED
APR 15 2010

Board of County Commissioners
Columbia County

Re: Notice of Pendency of Class Action lawsuit

Dear Dale:

You will find enclosed copy of the Notice of Pendency of Class Action which our office received on April 13, 2010. This may have also been sent to you as County Manager or the County Commissioners as indicated at the top of the form.

The action is pending in the United States District Court for the Southern District of Florida and the Notice is somewhat self-explanatory. In summary, the lawsuit filed by Monroe County against several defendants alleges the defendants have failed to pay the full amount of the tourist development taxes due Monroe County and other class member counties that have enacted a tourist development tax pursuant to Florida Statutes. That the defendants charged customers a "tax recovery charge" which is sufficient only to cover the tax on the wholesale rate rather than on the full retail rate which the customers are actually charged. Thus, Monroe County is seeking to recover that portion of the unpaid tourist development taxes.

On page 2 of the Notice you will note options 1 and 2 with reference to remaining in the class action lawsuit. If the County takes no action, it will remain a member of the class and will be bound by any judgment entered by the court. In the event of a favorable judgment, the County will share in the recovery. This is the position taken by most individuals and entities who find themselves certified as part of a class action. Thus, the County would not be required to obtain separate legal counsel to file its separate legal action. Although the law does not preclude it, I am not familiar with any cases where the members of the class action have been required to pay court costs or attorney fees in the event of an adverse ruling by the court.

Mr. Dale Williams
Page 2
April 15, 2010

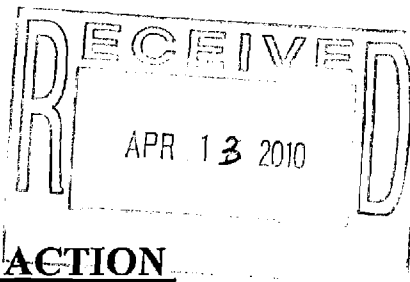
After reviewing this information, if you believe the County should opt out of the class action lawsuit or should obtain more information before making the decision, please let me know. You will note under option 2 that the County must make a written notice of election to opt out of the lawsuit no later than 45 days from the date of the notice. The notice was received on April 13, 2010, but is dated April 9, 2010.

Very truly yours,



Marlin M. Feagle

MMF:dse
Enclosure



NOTICE OF PENDENCY OF CLASS ACTION

To: The County Commissioners and County Attorneys of all Counties within the State of Florida that have enacted a tourist development tax under the authority of Section 125.0104, Florida Statutes (via certified mail, return receipt requested)

PLEASE READ THIS NOTICE CAREFULLY. IT MAY AFFECT YOUR LEGAL RIGHTS.

YOU HAVE NOT BEEN SUED.

This is a notice that you are a member of a plaintiff class (the "Class") that has been certified by the Court in the civil action, *The County of Monroe Florida v. Priceline.com, Inc. et al.*, Case No. 09-10004-CIV-MOORE/SIMONTON, now pending in the United States District Court for the Southern District of Florida (the "Lawsuit").

The purpose of this Notice is to explain to you:

1. What the Lawsuit is About.
2. Your Rights as a Class Member and How to Assert Those Rights.
3. Why Is This Notice Being Sent To Me.
4. Further Court Proceedings.
5. How to Get More Information.

1. WHAT THE LAWSUIT IS ABOUT

A. Summary Of The Claims Asserted In The Lawsuit

In the Lawsuit, Monroe County alleges that Priceline.com, Inc., Travelweb L.L.C., Travelocity.com, L.P., Site59.com L.L.C., Expedia, Inc., Hotels.com, L.P., Hotwire Inc., Trip Network Inc. (d/b/a Cheaptickets.com) and Orbitz L.L.C. (collectively "Defendants") have failed to pay the full amount of the tourist development taxes (the "Taxes") due to Monroe County and the other class member Counties that have enacted a Tourist Development Tax pursuant to the authority granted in Section 125.0104, Florida Statutes. Monroe County asserts, on behalf of itself and all other counties who have a Tourist Development Tax pursuant to the authority granted in Section 125.0104, Florida Statutes, that the Defendants charge customers (and remit to the hotels) a "tax recovery charge" which is sufficient only to cover the tax on the wholesale rate, rather than on the full retail rate which the customers are actually charged. Monroe County seeks to recover unpaid Tourist Development Taxes on behalf of itself and on behalf of all other Florida counties who have enacted a Tourist Development Tax under Section 125.0104, Florida Statutes.

B. Current Status Of The Lawsuit

This lawsuit was initiated by Monroe County in the United States District Court for the Southern District of Florida on January 12, 2009. The Complaint, as originally filed, asserted claims under Monroe County Code Section 23-197(a), which contains Monroe County's Tourist Development Tax enacted pursuant to Section 125.0104, Florida Statutes. The Complaint also asserted claims against the Defendants for conversion, unjust enrichment, and permanent injunction. Pursuant to an order dated December 17, 2009, the Court denied Defendants' motion to dismiss Monroe County's claims under Monroe County Code Section 23-197(a), and further denied Defendants' motion to dismiss the claims for conversion and unjust enrichment. The Court granted Defendants' motion to dismiss the County's claim for permanent injunction. On March 15, 2010, the Court entered an order determining that this action may proceed as a class action, and certified a class consisting of "All counties within the State of Florida that have enacted a tourist development tax under the authority of Section 125.0104, Florida Statutes." In that order, the Court also ruled that neither Monroe County nor the other members of the putative class were required to resort to the administrative process in order to proceed with this lawsuit.

Because the Court has decided that the Lawsuit should proceed as a Class Action, it has ordered this Notice be sent to you. The Court has not yet ruled on the merits of the claims raised in the Lawsuit. Defendants deny all allegations of wrongdoing and liability asserted in the Lawsuit. Defendants contend that they have no obligation to pay the Taxes.

2. YOUR RIGHTS AS A CLASS MEMBER AND HOW TO ASSERT THOSE RIGHTS

The Court certified a Class defined as :

All counties within the State of Florida that have enacted a tourist development tax under authority of § 125.0104, Florida Statutes.

It is estimated that the number of Class members is 59 counties. The Court has certified as Class Representative Monroe County, Florida. Monroe County will be seeking relief on behalf of itself and all members of the Class. The Court has appointed the following firms as Class Counsel: Stearns Weaver Miller Weissler Alhadeff & Sitterson, P.A.; Aronovitz Law; Carella, Byrne, Cecchi, Olstein, Brody & Agnello, P.C.; and Freed & Weiss. You have the right to hire your own attorney and unless you retain your own counsel to enter an appearance on your behalf, you will be represented by Class Counsel. Class Counsel will not directly charge Class members to represent them. In the event of a judgment in favor of the Class in this case, Class Counsel will apply to the Court for payment of reasonable attorneys' fees and costs which might be deducted from the funds recovered before net proceeds are distributed to the Class Members.

Your options

Option 1 – Do nothing

If you do nothing, then you will remain a member of the Class. You will be bound by any judgment, favorable or unfavorable, which is rendered on behalf of the Class. In the event of a favorable judgment, you will share in the recovery. In the event of an unfavorable judgment, you will be bound by the judgment and may be precluded from bringing the same or similar claims on your own behalf. In the event of a settlement of the Lawsuit, you will be able to share in the settlement proceeds and be bound by the terms of the settlement, subject to Court approval.

Option 2 -- Opt Out

In order to exclude yourself from the Class, you must make a written notice of your election to opt out to Class Counsel and counsel for Defendants, at the addresses set forth below, so as to be received **no later than 45 days from the date of this notice**. If you exclude yourself from the Class, you will not be entitled to receive any money recovered by the Class, and you will not be bound by any settlement or favorable or unfavorable judgment in the Lawsuit with respect to damages. If you request exclusion on behalf of any entity other than yourself, you must state your legal authority to execute the request on behalf of that entity.

Counsel for the Class

Jay B. Shapiro, Esq.
STEARNS WEAVER MILLER
WEISSLER ALHADEFF &
SITTERSON, P.A.
150 West Flagler Street
Suite 2200 – Museum Tower
Miami, FL 33130
Telephone: (305) 789-3200

Tod Aronovitz
ARONOVITZ LAW
777 Brickell Avenue, Suite 850
Miami, FL 33131
Telephone: (305) 372-2772

Paul M. Weiss
Richard J. Burke
FREED & WEISS LLC
111 West Washington Street, Suite 1331
Chicago, IL 60602
Telephone: (312) 220-0000

James E. Cecchi
CARELLA, BYRNE, CECCHI
OLSTEIN, BRODY & AGNELLO, P.C.
5 Becker Farm Rd.
Roseland, NJ 07068
Telephone: (973) 994-1700

Counsel for Defendants

Steven E. Siff, Esq.
McDermott Will & Emery
201 South Biscayne Boulevard
Suite 2200
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ssiff@mwe.com
Telephone: (305) 358-3500

Timothy J. Koenig
FELDMAN KOENIG HIGHSMITH
& VAN LOON, P.A.
3158 Northside Drive
Key West, Florida 33040
Telephone: (305) 296-8851

3. **WHY WAS THIS NOTICE SENT TO YOU**

Public records indicate that you enacted a tourist development tax under authority of § 125.0104, Florida Statutes and are, therefore, a member of the Class. This notice is being sent to you pursuant to Fed.R.Civ.P. 23(c)(2)(B), which requires that, upon the certification of a class pursuant to Fed.R.Civ.P. 23(b)(3), notice be sent to all class members who can be identified with certain information relating to the lawsuit and class members rights.

4. **FURTHER COURT PROCEEDINGS**

This class action is presently set for trial beginning July 19, 2010. This date may be adjourned by the Court without further notice to the Class.

5. **HOW TO GET MORE INFORMATION**

If you need additional information, you should call or write to Class Counsel at the addresses set forth above.

PLEASE DO NOT CALL THE COURT OR THE COURT CLERK OR DEFENDANT.

BY THE COURT:

Date: April 9, 2010

K. MICHAEL MOORE,
UNITED STATES DISTRICT JUDGE

5/6/10
Aguada

FEAGLE & FEAGLE, ATTORNEYS, P.A.
ATTORNEYS AT LAW
153 NE MADISON STREET
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Marlin M. Feagle
e-mail: leagle@bellsouth.net

April 20, 2010

Mark E. Feagle
e-mail: mefeagle@bellsouth.net

Mr. Dale Williams
County Manager
County Administrative Offices
135 NE Hernando Avenue
Lake City, Florida 32055

RECEIVED

APR 21 2010

Board of County Commissioners
Columbia County

Re: Service Zone Road

Dear Dale:

On April 15, 2010 I met with Chris Bullard regarding the pending subdivision plat he will be filing with the County for Amelia Landing. In surveying and platting Amelia Landing, Mr. Bullard has learned from his surveyor that Columbia County owns a small parcel (.02 acres) lying North of the road right-of-way Bullard Development deeded Columbia County as part of the Service Zone project. Enclosed for your review is a copy of the Amelia Landing plat and adjacent properties prepared by Huey Hawkins, PE, showing the location of the .02 acres.

I have now had an opportunity to also discuss this issue with County Engineer, John Colson, and we concur this was a scrivener's error in preparing the legal descriptions for the roadway, in that Columbia County did not intend to own any property lying North of the road right-of-way. In order to clear up this problem and remove any potential for Columbia County to incur liability for any incidents which may occur on this small portion of property, it will be necessary for the Board of County Commissioners to confirm the scrivener's error, and agree to transfer and convey whatever interest Columbia County may have in this parcel back to Bullard Development. This would be accomplished by a Quit Claim Deed from Columbia County after approval by the Board of County Commissioners.

Mr. Dale Williams
Page 2
April 20, 2010

Therefore, I ask that you place this item on the agenda as an action item for discussion on May 6, 2010. Please do not hesitate to give me a call if you have additional questions regarding the issue.

Very truly yours,


Marlin M. Feagle

MMF:dse
Enclosure

Amelia Landings, Inc.

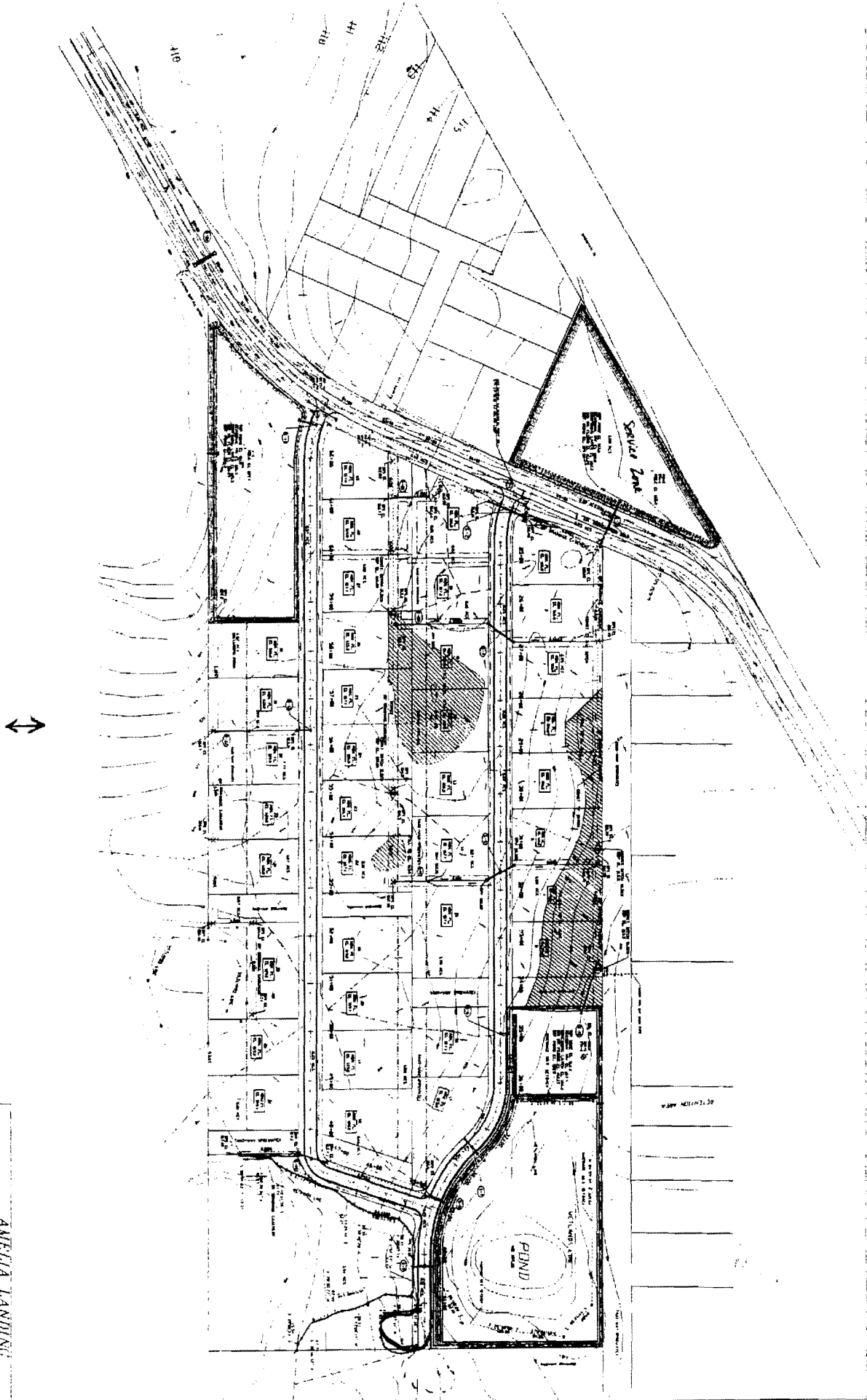
Scott Britt

Old right-of-way area in proposed lot 1

DESCRIPTION:

A PART OF THE NORTH 1/2 OF SECTION 13, TOWNSHIP 4 SOUTH, RANGE 16 EAST, COLUMBIA COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE SOUTHWEST CORNER OF THE NE 1/4 OF SAID SECTION 13 AND RUN N.01°09'39"W., ALONG THE WEST LINE OF THE SAID NE 1/4 A DISTANCE OF 757.56 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF SW BUSINESS POINT DRIVE FOR A POINT OF BEGINNING; THENCE CONTINUE N.01°09'39"W., 29.62 FEET TO A POINT ON A CURVE OF A CURVE TO THE RIGHT HAVING A RADIUS OF 190.00 FEET AN INCLUDED ANGLE OF 30°06'17" AND A CHORD BEARING AND DISTANCE OF N.76°06'21"W., 98.69 FEET; THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE FOR AN ARC DISTANCE OF 99.83 FEET TO SAID NORTH RIGHT-OF-WAY LINE; THENCE S.61°03'13"E., ALONG SAID NORTH RIGHT-OF-WAY 110.16 FEET TO THE POINT OF BEGINNING. CONTAINING 981 SQUARE FEET OF 0.02 ACRES, MORE OR LESS.

AMELIA LANDING
 COLUMBIA COUNTY
 MASTER DRAINAGE PLAN
 FOOT DEVELOPMENT
 DATE: 11/20/01
 DRAWN BY: H.H.
 CHECKED BY: H.H.
 SCALE: AS SHOWN
 SHEET NO. 11 OF 11



HUEY HAWKINS, PE
Engineering - Planning

HUEY HAWKINS
 6855 SW ELIM CHURCH ROAD
 FORT WHITE, FL. 32038
 PHONE NO. 386-755-2295

Florida Crown Workforce Board, Inc.
Region 7

1389 US Hwy, 90 West, Suite 170B
Lake City, FL 32055

(386) 755-9026 telephone * (386) 752-6461 fax
TTY via the Florida Relay Service 711 or (386) 752-2622

Serving the Counties of
Columbia, Dixie, Gilchrist & Union



Member of

EMPLOY FLORIDA

April 28, 2010

Commissioner Dewey Weaver
Columbia County Board of County Commissioners
PO Box 1529
Lake City, FL 32056-1529

RECEIVED
APR 28 2010

Board of County Commissioners
Columbia County

PDB
11:15 AM

Re: Responses to Memo from CBOCC dated April 23, 2010

Dear Commissioner Weaver:

Following are answers from both the Consortium and Board in response to your Memo referenced above and our discussions at the Consortium meeting of April 27, 2010.

Consortium:

- 1.) Minutes of meetings are not kept. No designated clerk, employee or designee for this purposes. No central location for the placement of these records.

Prior to November 2007, Consortium/Board Minutes were maintained as one record in the Board Minutes book. Since November 16, 2007, a separate Minutes book for the Consortium has been maintained in the office of Anna Schneider, Board Operations Manager. Status: Closed.

- 2.) The local press is not notified as to the time and date of meetings. Consortium members are not always reminded of meeting dates and times.

Public notice of all Committee, Board and Consortium meetings is provided through the local press (PSAs), County Clerk's offices, library, local media, door notices and our webpage. This is more than satisfactory to meet the requirements for public notice. FCWB does not have the resources or the legal obligation to pay newspapers to print local announcements.

Regular Board and Consortium meeting dates are set and announced at the last meeting of the fiscal year for the upcoming year. At each meeting, the next

regular Board and Consortium meeting date is announced. Members are aware of the dates and mark their own calendars accordingly. FCWB has 25 Board members and 3-4 Consortium members. Notices, phone calls or e-mails are sent to all Board and Consortium members in the event a special meeting is called. Status: Closed.

- 3.) **The Consortium only meets three (3) times per year.**

There is no regulation or requirement as to the number of times per year that the Consortium must meet. This Consortium has elected to meet in conjunction with regularly scheduled Board meetings (3 x per year). Special meetings are called as required. Status: Closed.

- 4.) **Consortium members do not participate in training provided by the state. In many cases, members are not advised of the training available.**

Training is provided annually to all new Board/Consortium members on a scheduled date or offered individually on a date convenient for them. Members are advised of the training offered by the State (provided by Dynamic Works Institute). This training is a nationally focused program that does not address State and local structure, processes or procedures. The majority of the Board/Consortium members have elected to forego this lengthy training. Applicable portions of the State training have been included in our local training which is tailored to address the uniqueness of the Florida Workforce system. Status: Closed.

- 5.) **The Consortium utilizes a "ballot" method of voting on Board members. Nominated Board members are not discussed at meetings.**

In accordance with Consortium Policies and Procedures, FCWB notifies the nominating entities (Chambers, business organizations, etc.) when a vacancy occurs on the Board. Nominations are forwarded by these respective entities to FCWB. FCWB acquires a biography and forwards a nominating ballot (along with the nominating letter and biography) to the Consortium members for their review and consideration. The Consortium members vote to approve or disapprove each nomination and return the nominating ballot to FCWB. Candidates approved for nomination by the Consortium are then publicly announced in advance of the upcoming Consortium meeting. FCWB must prepare a ballot for the Consortium to vote on to satisfy public record requirements. Nominated members are publicly discussed and voted on by the Consortium at their next meeting. A majority vote of the Consortium is required to seat any new Board member. This process has been recommended by legal counsel to facilitate transparency and to keep the public advised of who is being nominated at each step of the process. Status: Closed.

- 6.) The Florida Crown Workforce Board, as appointed by the Consortium, does not meet legal requirements.

All Workforce Boards are reviewed and approved by the WFI Board every two years. Our Board meets all legal requirements as outlined in the Federal WIA guidance. Per WFI, the only issue holding up our current recertification is the signatures on the Interlocal Agreement. Status: Awaiting signatures on Interlocal.

- 7.) The Consortium uses "dual hatting" as a first resource for appointment as opposed to a last resource.

Board members are first seated, then reviewed, to see what other areas they might also serve in (which is the definition of dual hatting). This is allowed by the Interlocal Agreement, which states:

"Members may be dual hatted wherever appropriate; i.e., a business member who is prominent in a community-based organization or one that is prominent in a regional economic development organization may also be counted as a community based representative or economic development representative, respectively."

FCWB presently has only two members who are dual hatted. Status: Closed.

- 8.) The Consortium does not develop goals and strategies for the region but rather is told what the goals and strategies will be.

Goals and strategies originate at the Committee level and are then voted on and approved by the full Board. The responsibilities of the Consortium are set forth in the Interlocal. Federal law does not make proviso for the Consortium to develop goals or strategies. Status: Closed.

- 9.) Does not require the Executive Director to attend state or local meetings.

The responsibilities of the Consortium as spelled out in Federal and State law has no authority over the Executive Director, as this would be a conflict of interest. The entity responsible for appointing the Board cannot also be responsible for selecting/managing the Executive Director. The Executive Director is under the direction and purview of the Board. Status: Closed.

Board:

1.) **High Skill/High Wages efforts are mostly ignored.**

*This is subjective in nature and reflects a misunderstanding of a very technical issue. At its simplest, FCWB works from the Targeted Occupations List (TOL) developed by WFI and State educators, etc. This list identifies those occupations for which this Region may lawfully spend Workforce funds as well as identifying the mean and entry level wage for those occupations. All such expenditures are audited and measured by the State on an annual basis and subject to USDOL audit at any time. The TOL also specifies those positions designated by the State as high skills/high wages. The Workforce system is designed and mandated by Federal law to provide customer choice. Again, this procedure is audited and inspected by the State. It is also mandated to be short-term training (2 years maximum). Customers seeking assistance from FCWB must meet Federal specifications for eligibility. Once the customer has been determined eligible, FCWB administers interest inventory and aptitude tests (reading and math) to determine basic skills competency. For those eligible and who wish to receive advanced education or training, a copy of the TOL is provided for customers to select their desired occupation for education or training. Ultimately, it is a customer choice as to what occupation they wish to be trained for. The majority of FCWB's customers are not work ready and need further education and training to compete for high skills/high wages occupations. If a customer chooses to pursue an occupation that is designated as high skills/high wage of the TOL and meets all other eligibility criteria, they are provided assistance in pursuing that occupation. FCWB neither promotes nor discourages pursuit of one occupation over another but follows Federal guidelines to optimize customer choice based on eligibility. Rural regions have a very difficult time meeting high skill/high wage standards. As I stated at the beginning, this is a cursory examination at the simplest level. I look forward to sitting down with you and discussing this in more detail to help you understand the complexity and nuances of this issue. This is an ongoing reality that will take many years to change. We continue to address this with the principles throughout the region to improve the situation. **Status: Ongoing.***

2.) **No emphasis on economic development.**

This is subjective in nature and reflects a misunderstanding of Workforce. Workforce dollars received from the Federal and State levels are restrictive in nature and designated for specified use. All Federal and State funds are subject to rigorous audits and inspections throughout the year to ensure the funds are spent as authorized. Both the State and the local Region are bound by legal restrictions that govern the expenditure of all funds and are outcome and performance based, allowing for little or no discretion in their expenditure.

The contribution of Workforce to economic development is in the totality of what is provided by the Workforce system. Our impact may be indirect and less definable than many might desire but is no less a contributing factor to economic development. At the State level, economic development targeted for employers includes the Employ Florida Marketplace (EFM) system, Quick Response Training (QRT), Incumbent Worker Training (IWT), Unemployment Compensation (UC) and numerous programs important to Workforce but not visible to the public. At the local level, Workforce contributes to economic development primarily through services to individuals via the One-Stop Service Centers, resource room, WIA/WT/WP/VETS/Navigator programs, etc. The primary focus of the Workforce system at the local level is to prepare workers through education and training so that the employers will have a skilled and ready workforce from which to fill their job openings and vacancies and to permit expansion. At the local level, we have limited tools available to support economic development on the employer side. They consist primarily of the Employed Worker Training (EWT) program and OJT program. Neither of these programs has a separate and dedicated funding stream but, rather, must be pulled from WIA Adult training funds, which are very limited. There are many nuances and technical requirements associated with both EWT and OJT which I will be happy to sit down and review with you in detail.

The scope of our programs and activities cannot be laid out in this letter. Just to touch on a few of our programs, we recently obtained a stimulus grant from WFI called "WINGS" that brought Federal money into this Region to provide training (through the Banner Center and LCCC) for "Green Jobs", Entrepreneurship and Broadband. This grant for over \$400,000 (equal to 25% of our total allocated budget for the year) is preparing the future workforce needed to support expansion and economic development. We have just completed the second year funding of a grant called "ENABLE" that allows us to provide a vast array of services to disabled veterans to return them to the workforce where they are extremely valuable contributors and a key to our future economic development. We are currently in phase one of the Back to Work (subsidized employment) program paid for by Federal stimulus funds. At the completion of phase one, this program will have paid over \$1.7 million directly to regional employers. We have requested funding for phase two for an additional \$400,000, paid directly to employers of the region. Recognizing the need for a highly skilled and competent workforce with advanced computer skills to satisfy employer needs of the 21st century, we are working with the State on an initiative called "Elevate America" that will provide Microsoft certifications at no cost to workers of our Region that can pass the eligibility criteria.

To help prepare and educate the youth of our Region to be workforce ready upon graduation from high school, we have obtained grant funding from The Governor's Able Trust Program to provide after-school remediation and counseling to ensure at-risk youth and those with disabilities are able to pass the FCAT and remain in school. We have been recognized Statewide for our

phenomenal success with these programs which continue to bring needed dollars into the Region as school budgets continue to decrease. Our Summer Youth Program provided on-site, hands-on, work experience for almost 200 youth at no cost to the employers. Over 60 of the youth obtained full-time employment at the end of the Summer Youth Program.

WIA, WT, WP, Navigator and Veterans programs make a direct contribution to economic development by raising the skills, education, and abilities of our workforce to provide a better and more competent employee pool for the employers of our region. These are just a few of the programs we operate and we look forward to the opportunity to provide you with more in-depth information on each. It is the totality of the effort that contributes to economic development as opposed to a direct contribution of resources to economic development entities or brick and mortar projects, both of which are prohibited by Federal law. Collectively, FCWB has brought in over \$2.7 million this fiscal year, all of which directly or indirectly supports economic development simply by the infusion of this money into the Region. We will continue to search for and apply for grants and programs that bring resources into our Region to build and improve our workforce and contribute to economic development. Our door is always open and we meet with a myriad of employers to assist them in their workforce needs. I look forward to sitting down with you and reviewing how our programs work, the services that are available and how they contribute to economic development.
Status: Ongoing.

- 3.) **Compared to support received from First Coast Workforce Region, Lake City Community College does not receive much support from Florida Crown.**

Just to correct the record, there is no First Coast Workforce Region. WorkSource Florida is Region 8, which comprises the Jacksonville metropolitan area, inclusive of Baker County. Their FY 09-10 allocated budget (based upon population) is 10 times FCWB's budget of \$1,766,737, being currently \$17,133,435. As Workforce dollars are tied to individual customers as prescribed by WIA law, the support to Lake City Community College is indirect in nature as we help students with support costs which enable them to attend and remain in college. As mentioned above, we obtained a \$400,000 grant (WINGS) developed in conjunction with Lake City Community College and the Banner Center which provides scholarships to students attending Lake City Community College. Status: Closed.

- 4.) **Training is not dictated by employer's needs. Florida Crown dictates training.**

The program is based on customer choice. All customers are referred to the Targeted Occupations List and tested as necessary to establish aptitude and interest. If eligibility criteria are met, customers receive the training or education they have requested. Status: Closed.

- 5.) Reporting is misleading. Florida Crown reporting under old requirements. Job creation numbers include businesses that received no support from Florida Crown.

This reflects a misunderstanding of a very complex process. This is an issue of Federal Wagner-Peyser law and is a function of the Employ Florida Marketplace (EFM) Statewide database system. The system automatically collects information on all individuals employed 90 days after exit from any Workforce program. The focus of this program is on the customer, not on the employer. We regularly call employers to check on the status of job orders in order to clear the system and to manually enter data to prevent other Workforce personnel and entities from expending time, labor and effort on a customer who may have already entered employment. This is a housekeeping function that Workforce is required to do. If services were rendered by any Workforce entity within 90 days of the data collection, the services are recorded to the Region where the services were rendered. The Federal Wagner-Peyser Law requires us to collect and report this data. Status: Closed.

In summary, most of these issues have been addressed and closed. Some of them are subjective in nature but we (Consortium, Board, and myself) are committed to working with you to find ways to improve our capabilities and our contribution to all of the counties of our Region. I look forward to working with you to bring open items to a satisfactory conclusion prior to November 2010. I thank you for your cooperation and leadership that you have displayed. Feel free to contact me at any time.

Respectfully,



John Chastain
Executive Director
JC/as

CC: Sharon Langford, Consortium Chair
Marvin Hunt, Dixie County Commissioner
Jimmy Tallman, Union County Commissioner
Larry Thompson, Board Chair
Jay Barber, Esq., WFI
✓ Dale Williams, County Manager

SIGNATORY PAGE

INTERLOCAL AGREEMENT

BETWEEN THE

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

AND THE

FLORIDA CROWN WORKFORCE BOARD, INC.

THIS INTERLOCAL AGREEMENT, made and entered into pursuant to the authority of Section 163.01, Florida Statutes, by the passing of a resolution to effect the contents of this agreement, and to the betterment of the citizens of Columbia County, of the State of Florida, and

AS APPROVED in regular session of the Commission, do hereby agree and acknowledge this _____ day of _____, 2010.

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____

ATTEST: _____ DATE: _____

SEAL

FLORIDA CROWN WORKFORCE BOARD, INC.

RWB Region 7



INTERLOCAL AGREEMENT

Submitted April 27, 2010

INTERLOCAL AGREEMENT

Affirming the Region 7 Workforce Consortium

THIS AGREEMENT entered into in six (6) duplicate originals by and between the following parties: Columbia County, Dixie County, Gilchrist County and Union County, political subdivisions of the State of Florida (hereinafter referred to as "Consortium") for the purpose of establishing a Regional Workforce Board (hereinafter referred to as "RWB") comprised of Columbia, Dixie, Gilchrist and Union Counties pursuant to Federal Public Law 105-220, the Workforce Investment Act, effective August 6, 1998, and the State of Florida Workforce Innovation Act of 2000, (hereinafter collectively referred to as "WIA") and for the purpose of establishing an integrated management and control structure for providing job training, job placement and related benefits services.

WITNESSETH:

WHEREAS, Federal Public Law and the Laws of the State of Florida mandate a unified training system that will increase employment, retention of employment and earnings by participants and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance productivity and competitiveness; and

WHEREAS, WIA requires the Governor to designate Regional Workforce Boards to promote the effective delivery of job training services and further provides that a consortium of general purpose local governments may constitute such an area; and

WHEREAS, the Board of County Commissioners (hereinafter "BOCC") of each of the parties to this agreement desires that its county be included in a regional job training program to avail its citizens of the benefits of WIA; and

WHEREAS, the Governor has designated the parties to this Agreement as an RWB for the purposes of WIA; and

WHEREAS, WIA requires the establishment of an RWB to provide policy guidance for, and exercise oversight with respect to, activities under the job training program for its workforce development region in partnership with the general purpose local governments (County Commissions) within its RWB; and

WHEREAS, the BOCC of each of the parties to this Agreement desires that the RWB created hereby be known as the Florida Crown Workforce Board, Inc. (hereinafter referred to as FCWB); and

WHEREAS, it is the responsibility of the BOCC of each county in the RWB to appoint members to FCWB in accordance with WIA; and

WHEREAS, it is the responsibility of the BOCC of each county in the RWB to approve a WIA Plan, select a grant recipient, fiscal agent and administrative entity; and

WHEREAS, the purpose of the RWB is to develop local workforce development policies and strategies; oversee the management and administration of those policies and strategies; and maintain maximum flexibility to develop an approach which consolidates the delivery of workforce development strategies into a comprehensive, customer-centered system; and

WHEREAS, the WIA Plan must be approved and submitted jointly by FCWB and the Region 7 Workforce Consortium (Dixie, Columbia, Gilchrist and Union County Commissions);

NOW, THEREFORE, the parties, to implement the terms and conditions of WIA, hereby agree as follows:

1. Establishment of Region 7 Workforce Consortium

There is hereby established a multi-jurisdictional arrangement among the four member counties hereto for the express purpose of collectively carrying out the individual responsibilities of each county to this Agreement under the WIA. The Consortium shall

consist of one member, designated from each of the BOCCs from the four member counties, each voting as an individual entity.

2. Identification of Counties to this Agreement

Each of the counties to this Agreement is a county of the State of Florida, and as such is for general purposes political subdivisions which have the power to levy taxes and spend funds, as well as general corporate and police powers. This governing body of each of the counties to this Agreement is its BOCC and each party to this Agreement is identified as follows:

**Board of County Commissioners
Columbia County, Florida**

**Board of County Commissioners
Dixie County, Florida**

**Board of County Commissioners
Gilchrist County, Florida**

**Board of County Commissioners
Union County, Florida**

No later than December 31st of each year, the BOCC of each member county shall notify FCWB and the other BOCC members of their respective county representative, whose term shall begin the succeeding January 1st and continue for one (1) year or until their successor is appointed.

3. Geographical Area to be Served by this Agreement

The geographical areas which will be served by this Agreement are the entire geographical areas of each of the four (4) member counties, which are legally described in Florida Statutes.

4. Agreement Not Prohibited by Law

State or local law does not prohibit this Agreement.

5. Responsibilities of Consortium

Authority is hereby delegated to individual Consortium members by their respective County Commissions to carry out the following:

- A. Appoint the members of FCWB, in accordance with Public Law 105-220, which will serve the functions described in Section 117(d) of WIA; and
- B. Enter into an agreement designating the grant recipient, an entity to administer the WIA and a fiscal agent, as described in Section 117(d) of WIA;
- C. Review and approve the WIA Plan for submission to the Governor; and
- D. Serve as the agency for last resort for disallowed costs; and
- E. To perform any other appropriate duties necessary for the accomplishment of and consistent with the purpose of this Agreement and WIA.

6. Affirmation, Composition, and Appointment of the Regional Workforce Board (RWB)

The FCWB is constituted in accordance with the requirements of Section 117 of WIA. The minimum FCWB membership shall number twenty-five (25). Thereafter, the number of members of the RWB shall be determined by the Consortium, but must remain compliant with WIA.

- A. The Consortium shall appoint thirteen (13) business members, three (3) each from Dixie, Gilchrist and Union counties and four (4) from Columbia County, for fixed terms who may serve thereafter until their successors are appointed. Terms of FCWB members shall be one-third for one (1) year, one-third for two (2) years and one-third for three (3) years. Columbia County's fourth seat shall be for a one (1) year term. Any vacancy in the membership of FCWB shall be filled in the same manner as the original appointment. Any member of FCWB may be removed for cause in accordance with procedures established by FCWB. If a county does not fill a vacancy within three (3) months, FCWB shall notify the Consortium who may fill such vacancy from any of the

member counties for a one (1) year term at which time the vacancy shall revert back to the eligible county.

- B. A majority of FCWB shall be representative of the private sector who shall be owners of businesses, chief executives, or operating officers of businesses or professional organizations, and other business executives or employers with optimum policymaking or hiring authority.
- C. The chairman of FCWB shall be a representative of the private sector and shall be selected by the membership of FCWB.
- D. The private sector representatives on FCWB shall be selected in the following manner: Nominations for the private sector seats shall be submitted to the Consortium by local business organizations including local Chambers of Commerce, merchants associations, professional organizations, area business associations, etc., with an informational copy sent to FCWB. The nominated member must be compliant with WIA.
- E. The importance of minority and gender representation shall be considered when appointments are made to any committee established by the RWB.
- F. Members may be dual hatted wherever appropriate; i.e., a business member who is prominent in a community-based organization or one that is prominent in a regional economic development organization may also be counted as a community based representative or economic development representative, respectively.
- G. Twelve (12) board members are specified in WIA.

The following members are not nominated by the four (4) respective County Commissions but are seated as specified in WIA:

- (1) Designated representative of the regional community college;
- (2) A Public Superintendent of Gilchrist, Columbia, Dixie or Union County on a two year rotational basis;

- (3) An economic development representative nominated by the primary economic development agency of any of the four counties;
- (4) Vocational Rehabilitation representative nominated by the Dept. of Education or other rehabilitation agency;
- (5) Children and Families representative nominated by Florida Department of Children and Families, Sub-district encompassing Columbia, Dixie, Gilchrist, and Union Counties;
- (6) Private School representative nominated by the inter-state or local private, post-secondary organization as outlined in WIA;
- (7) Representative nominated by the Senior Community Service Employment Program or other activity receiving funding under The Senior Community Service Employment Act;
- (8) Representatives of organized labor (3) as appointed by their respective labor organizations;
- (9) Community/faith-based/Veterans organizations; and
- (10) Former customer.

7. Quorum and Voting

At all meetings of the Consortium a majority of the total current membership of the Consortium shall comprise a quorum for the transaction of business. At all meetings of the Consortium at which a quorum is present, all matters shall be decided by majority vote of the members.

8. No Local Funds Required of Counties

No funds will be provided from the treasuries of any of the parties to this Agreement for implementation of WIA, it being the intent, hereof, that all funding of WIA shall be accomplished entirely by grants pursuant to WIA and any other available State or Federal

grants.

9. Duration of Agreement

This Agreement shall have the duration equal to the period that the RWB designation remains in effect for the geographical area identified herein. Any parties to this Agreement may withdraw from this Agreement by passing a resolution to such effect and providing thirty (30) days written notice to the other parties to this Agreement.

10. Conflict Resolution

WIA mandates that a partnership exist that requires mutual agreement on certain matters. Any disputes between the partners to this Agreement shall be resolved by mutually satisfactory negotiation. It is understood that in accordance with WIA the failure to resolve any dispute to the mutual satisfaction of all parties regarding the FCWB's Board membership, submission of the Plan, or designation of an administrative entity/grant recipient shall result in forwarding of the unresolved matter to the Governor of the State of Florida for resolution.

11. Effective Date

This Agreement and any amendments hereto shall be effective between and among each county passing a resolution adopting this Agreement and any amendments thereto and upon filing said Resolution of Adoption and this Agreement and any amendments thereto with the Clerk of the Circuit Court in their respective county.

12. Amendment(s)

It is agreed that no modification, amendment or alteration of the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

13. Notice

Whenever a party desires to give notice unto the other, thirty (30) days notice must be given

in writing sent by registered United States mail with Return Receipt Requested, addressed to the party for whom it is intended and the place last specified for giving such notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective place or giving notice to:

**Columbia County
Chairman, Columbia County Commission
PO Box 1529
Lake City, Florida 32056-1829**

**Dixie County
Chairman, Dixie County Board of County Commissioners
PO Box 2600
Cross City, Florida 32628**

**Gilchrist County
Chairman, Gilchrist County Board of County Commissioners
PO Box 37
Trenton, Florida 32693**

**Union County
Chairman, Union County Board of County Commissioners
15 NE 1st Street
Lake Butler, Florida 32054**

14. Performance

The performance of Columbia, Dixie, Gilchrist and Union counties of any of their obligations under this Agreement shall be subject to and contingent upon the availability of funds.

15. Survivability

If one section, subsection or part of this Agreement is found to be invalid in its compliance with the enabling Florida Statute, or is contested and successfully challenged in a court of law or other legal forum, then in any said event only that section, subsection or part that has been affected by such proceedings shall be changed or deleted and the remainder of this Agreement shall maintain its full force and effect and shall remain legally binding on all parties hereto.

**BOARD OF
COUNTY COMMISSIONERS
DIXIE COUNTY, FLORIDA**

401 North Cedar Street
P.O. Box 2600
Cross City, FL 32628

Phone: 352/498-1206
Fax: 352/498-1207
Suncom: 656-1206

Gene Higginbotham
District One

Marvin E. Hunt
District Two

Mark Hatch
District Three

Troy Johnson
District Four

Ronnie Edmonds
District Five

AUTHORIZATION


MARVIN HUNT is hereby empowered and authorized to negotiate, approve and execute any and all documents, agreements and other matters on behalf of the Dixie County Board of County Commissioners as related to Florida Crown Workforce Board, Inc., by the passing of this resolution, and for the betterment of the citizens of Dixie County, of the State of Florida, and

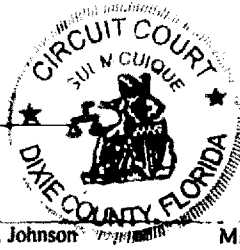
AS APPROVED in regular session of the Commission do hereby agree and acknowledge this 1st day of April, 2010.

DIXIE COUNTY
BOARD OF COUNTY COMMISSIONERS


Marvin E. Hunt – Chairman

ATTEST:


Dana D. Johnson – Clerk-Auditor



Jennifer Ellison
County Attorney

Dana D. Johnson
Clerk-Auditor

Mike Cassidy
County Manager

Howard Reed
Road Superintendent

Gilchrist County



Board of County Commissioners

PO Box 37 • Trenton, FL 32693 • (352) 463-3198 • 800 236 1739

Sharon A. Langford
District 1

D. Ray Harrison Jr.
District 2

Randy Durden
District 3

Tommy Langford
District 4

Kenrick Thomas
District 5

Joseph W. Gilliam
Clerk of Circuit Court
Phone: (352) 463-3170
Fax: (352) 463-4050

John K. McPherson
County Attorney
Phone: (352) 543-5050
Fax: (866) 278-7502

Ron McQueen
County Administrator
Phone: (352) 463-3198
Fax: (352) 463-3411

Jc 12

AUTHORIZATION

SHARON A. LANGFORD is hereby empowered and authorized to execute Amendment #1 to Interlocal Agreement on behalf of the Gilchrist County Board of County Commissioners as related to Florida Crown Workforce Board, Inc., by the passing of this resolution, and for the betterment of the citizens of Gilchrist County, of the State of Florida, and

AS APPROVED in regular session of the Commission, do hereby agree and acknowledge this 5th day of April, 2010.

SEAL

Board of County Commissioners
Gilchrist County, Florida

BY: *D. Ray Harrison Jr.*
D. Ray Harrison, Jr., Chairman

ATTEST:

Joseph W. Gilliam
Joseph W. Gilliam, Clerk of Court

DATE: *April 8, 2010*

Vision Statement

Our vision for Gilchrist County in 2030 is rural communities working in harmony to provide opportunities for all its citizens through balanced growth and enhanced education, while preserving our proud heritage, natural resources and agriculture.

AUTHORIZATION

JIMMY TALLMAN is hereby empowered and authorized to negotiate, approve and execute any and all documents, agreements and other matters on behalf of the Union County Board of County Commissioners as related to Florida Crown Workforce Board, Inc., by the passing of this resolution, and for the betterment of the citizens of Union County, of the State of Florida, and

AS APPROVED in regular session of the Commission, do hereby agree and acknowledge this 19th day of APRIL, 2010.

UNION COUNTY BOARD OF COUNTY COMMISSIONERS

By: James A. Tallman

ATTEST: Regina H. Parrish DATE: April 19, 2010

SEAL

M. Wagon
Marni Dobbs
Ricky Jenkins

9.)Electrical (inc. rough/ finish / lift station) -		\$26,450.00
10.) Hvac -	Kitchen-	\$5,500.00
	Baths -	\$5,500.00
	Upstairs -	\$4,500.00

\$91,297.00

As you will notice I have broken some of the line items with individual pricing by item, so that you can decide if you want to perform the work in all areas (Ceiling, floor painting, hvac Etc.) The building under roof is 5422sf, with 3100sf of that Enclosed. If you have any questions please feel free to give me a call.

Kent Harriss

5/6/10
Agenda



Suwannee River Economic Council, Inc.
Post Office Box 70
Live Oak, Florida 32064

RECEIVED

APR 19 2010

ADMINISTRATIVE OFFICE - PHONE (386) 362-4115
FAX (386) 362-4078
E-Mail: francesterry@suwanneec.net

Board of County Commissioners
Columbia County

April 15, 2010

Mr. Ronald Williams, Chairman
Columbia County Commissioners
P.O. Drawer 1529
Lake City, Florida 32056-1529

Dear Mr. Williams:

The Suwannee River Economic Council, Inc. Board of Directors is constituted so that one-third of the members are comprised of local elected officials or their representatives. The Columbia Board of County Commissioners' does not at this time have an elected official sitting on our Board of Directors; therefore SREC, Inc. would like you to consider appointing a elected official at your next Commission meeting. Each year, the Department of Community Affairs requires confirmation of the continuation of the existing representative and/or the appointment of a new representative.

The Community Service Administration Regulation requires that one-third of the members of the Suwannee River Economic Council, Inc. Board are elected officials currently holding office or their representatives.

Therefore, please consider this item at your next Commission meeting. Following your meeting, please advise us in writing as to the name, address, and phone number of your selected representative. Your continued support and assistance is really appreciated.

Sincerely,
SUWANNEE RIVER ECONOMIC COUNCIL, INC.

Frances Terry
Executive Director

FLT/bsp

cc: SREC Board File
SREC Reading File
P. DeWitt Cason, Clerk of Courts
Dale Williams, County Manager

SERVING

BRADFORD - COLUMBIA - DIXIE - GILCHRIST - HAMILTON - LAFAYETTE - LEVY - MADISON - PUTNAM - SUWANNEE - TAYLOR - UNION

AN EQUAL OPPORTUNITY EMPLOYER


District No. 1 - Ronald Williams
District No. 2 - Dewey Weaver
District No. 3 - Jody DuPree
District No. 4 - Stephen E. Bailey
District No. 5 - Scarlet P. Frisina



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

April 27, 2010

M E M O

TO: Board of County Commissioners
FR: Dale Williams, County Manager 
RE: Columbia County Utility Committee Recommendations

The Columbia County Utility Committee in their meeting of April 27, 2010 voted to recommend approval of the following items to the Board of County Commissioners. Board approval is requested.

- 1.) Award low bid for water plant operations to Infrastructure Corporation of America (ICA).
- 2.) Approve appointment of the following to a committee which will develop and recommend final impact fees, tap fees and usage rates for Columbia County Utilities: Clerk of Courts (or his designee), Brian Armstrong, Attorney, Richard Powell, C.P.A., Ben Scott, Scarlet Frisina, Commissioner and Dale Williams.
- 3.) Approve developing the fee and rate structure based on the current Ellisville service plan (98 residences plus 22 commercial units) and the current plan plus laterals identified by the Columbia County Utility subcommittee.
- 4.) Approve developing the fee and rate structure based on providing "free" connections from meter to service unit (maximum of 1" o.d. service drop pipe and 100 feet). Approve the installation and financing (through 10 year amortization to run concurrent with impact fee amortization) of service drops beyond 100 feet for units that would qualify for Community Development Block Grant (CDBG) assistance.
- 5.) Authorize for bid the construction of a warehouse to house utility parts and equipment. The estimated cost is \$255,000.
- 6.) Approve the purchase of equipment necessary to operate the utility. Schedule of equipment is attached. \$98,000.

DW/cnb

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.
AND THIRD THURSDAY AT 7:00 P.M.

SCOPE OF WORK

Columbia County Board of Commissioners desires to accept proposals from qualified Class C or Higher Water Plant Operators for the Columbia County Water System located in the Ellisville Area of Columbia County. The plant consists of a 250,000 gallon storage tank, one 30 HP 450 GPM @135' TDH ground storage tank pump, two 50 hp 1000 GPM @ 125' TDH, and associated piping and appurtenances. The permitted daily capacity is 320,000 GPD.

Each proposal shall include pricing, resume and a minimum of three references of similar clients.

The operator shall be responsible for insuring plant compliance with DEP rules and regulations to include 5 visits/week and one visit each weekend

Duties shall include:

Preparing Monthly Operation Reports (MORs) to be fully completed and submitted to DEP within 10 days after the month of operation.

The plant and equipment shall be kept clean and maintained in good operating condition, and a daily operation log shall be kept on-site. The log shall be a hardbound book with consecutively numbered pages and shall be available for inspection at all times.

Operator shall report any possible cause for repairs and maintenance to the County representative as soon as possible.

All DEP required sampling shall be included in the base rate and re-samples shall be billed as required. **The County will be responsible for paying lab fees directly.**

Sampling to be included:

1. **BLACK WATER PREVENTION MONITORING:** 62-555.315(5) F.A.C.
A clearance sample to measure alkalinity, dissolved iron, dissolved oxygen, pH, total sulfide, and turbidity of the raw water at each well is required prior to putting the well online.
2. **BACTERIOLOGICAL MONITORING:** 62-550.518 F.A.C.
Twenty (20) consecutive daily raw (well) water samples are required for initial clearance. Sampling is then required each month in accordance with a written coliform sampling plan. The number of samples required is based upon the population served. The minimum number accepted is 2 treated water samples from the distribution system, plus 1 raw sample from each well.
3. **NITRATE AND NITRITE MONITORING:** 62-550.512 F.A.C.
Sampling is required for initial approval and repeated annually thereafter.
4. **DISINFECTANT RESIDUAL MONITORING:** 62-550.514(1) F.A.C.

Sampling is required to be taken monthly and reported to the Department quarterly. They should be taken at the same time and locations as the bacteriological samples that are taken from the distribution system, and must be in accordance with a written monitoring plan.

5. **DISINFECTION BYPRODUCTS:** 62-550.514(2)(b) F.A.C.

Sampling is required annually during the warmest months of the year (July – September) for systems serving less than 10,000 people and quarterly for systems serving 10,000 or more people. The samples shall be taken from the location of the water's maximum residence time in the distribution system and in accordance with a written sampling plan.

6. **PRIMARY INORGANIC CONTAMINANTS:** 62-550.513 F.A.C.

Sampling is required for initial approval and repeated once each compliance period in the specified compliance year.

7. **SECONDARY CONTAMINANTS:** 62-550.520 F.A.C.

Sampling is required for initial approval and repeated once each compliance period in the specified compliance year.

8. **VOLATILE ORGANIC CONTAMINANTS (VOCs):** 62-550.515 F.A.C.

Four consecutive quarterly samples are required initially, followed by three consecutive annual samples, then triennially thereafter.

9. **SYNTHETIC ORGANIC CONTAMINANTS (SOCs):** 62-550.516 F.A.C.

Four consecutive quarterly samples are required initially, followed by three consecutive annual samples, then triennially thereafter, with large/medium systems required to take 2 quarterly samples in one year during each compliance period.

10. **RADIONUCLIDES:** 62-550.519 F.A.C.

Four consecutive quarterly samples are required initially, then triennially thereafter. A waiver may be available to further reduce monitoring to once every 6 or 9 years, depending on sample results.

11. **ASBESTOS:** 62-550.511 F.A.C.

Sampling is required for initial approval and repeated once each compliance cycle in the first specified compliance year (i.e. 2002, 2011, etc. for large/medium systems or 2003, 2012, etc. for small systems). A waiver may be available for systems that can certify that the distribution system has no asbestos-cement pipe or other asbestos-containing components. A waiver application must be resubmitted before the end of the first specified compliance year for each compliance cycle.

12. **LEAD AND COPPER TAP SAMPLING:** 62-550.800 F.A.C.

Establish a lead and copper tap sampling plan and then collect samples in accordance with the following schedule: 2 semi-annual sample sets, followed by 2 annual sample sets, then triennially thereafter.

3



**Columbia County Utility
Ellisville
Water**

District No. 1 - Ronald Williams
District No. 2 - Dewey Weaver
District No. 3 - Jody DuPree
District No. 4 - Stephen E. Bailey
District No. 5 - Scarlet P. Frisina

FILE COPY



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

6

TO: Columbia County Utility Committee
FROM: Kevin Kirby, Utility Sub-Committee Member *AK*
DATE: April 22, 2010
SUBJECT: Purchase Request

The Utility Sub-Committee has reviewed all equipment and materials currently available within the operations of the Public Works Department that would be necessary to commence with the proposed utility operations and discovered the lack of availability of some equipment for utility operations.

Therefore, we are recommending the purchase of the following equipment:

- | | | |
|----|-----------------------|----------|
| 1. | ¾" to 2" Hot Tap | \$ 1,500 |
| 2. | Trencher with trailer | \$22,000 |
| 3. | Pipe Locator | \$ 3,000 |
| 4. | Posi-trac | \$70,000 |

Total cost to purchase the above equipment will be \$96,500. Please advise.

Please do not hesitate to contact the Utility Sub-committee, should you have any questions regarding the above. Thank You.

/lsg

New Equipment Purchase Cost = \$98,000

3/4" to 2" Hot Tap	= \$ 1,500
Trencher with trailer	= \$22,000
Pipe Locator	= \$ 3,000
Posi-Trac	= <u>\$70,000</u>
Total	\$96,500 rounded to \$98,000

Prices received from Ring Power.