

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**POST OFFICE BOX 1529  
LAKE CITY, FLORIDA 32056-1529**

**CONSENT AGENDA**

**SECOND PAGE**

**NOVEMBER 19, 2009**

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**(Continued)**

- (7) Work Authorization Agreement - Eutaw Utilities, Inc. - Monthly Billing/per hour basis - Deliverable & Invoicing for Drinking Water Project - will not exceed \$100,000 without obtaining Authorization**
- (8) IDA Board - Resignation Letter - Mike Milliken - Re-Appointment of Jeff Simmons and Carlton Jones**
- (9) 9-1-1 Communications Committee - CTS-America Statement of Work Modification - Microsoft Mappoint 2010 - Vendor Providing Upgraded Software Licenses at No Additional Cost**
- (10) Bid Award - Don Reed Construction - 9-1-1/EOC Remodel and Expansion - Bid No. 2009-X - \$307,196.03**
- (11) Utility Permit - Comcast Cable - SW King Street**

11/17/2009

**Eutaw Utilities, Inc.** Board of Commissioners

## **WORK AUTHORIZATION AGREEMENT**

November 6, 2009

**#7**

CLIENT NAME Columbia County Board of County Commission

MAILING ADDRESS P.O. Box 1529, Lake City, Florida 32056-1529

TELEPHONE 386-758-1005 FAX 386-752-2182

**PROJECT DESCRIPTION AND LOCATION:** Provide Technical Services During Construction to include shop drawing review, change order requests, construction observation and documentation and close out of remaining Ellisville Drinking Water Project. FDEP allowances for these services, as indicated on the Loan Agreement calculated by FDEP, as appears in the SRF loan agreement is \$100,000. Our contract with the County states that we will work for the amounts allowed by the FDEP under the SRF loan program. Therefore, the total costs for these services will not exceed \$100,000.

The CLIENT hereby requests performance of the following service(s): As stated above under Project Description and as directed by County Administrator.

\* Modifications to services requested may result in additional fees.

Compensation by the Client to  
**Eutaw Utilities, Inc.**

Senior Engineer (PE)..... \$ 125.00 per hour  
Junior Engineer (EI)..... \$ 75.00 per hour  
Administrative/Accounting ..... \$ 80.00 per hour  
Cad operator ..... \$ 60.00 per hour  
Inspector services..... \$ 45.00 per hour  
Mileage..... \$ 0.585 per mile  
Materials, cost plus 10%

**REAL PROPERTY  
DESCRIPTION AND LOCATION**

Copy of Owner's Deed:

Attached ☐ N/A ☒

Property Owner: Columbia County

**BILLING/PAYMENT**

Contact Person Dale Williams, County Manager

Payments to be remitted to Eutaw Utilities, Inc.

415 St. Francis Street, Unit #114  
Tallahassee, FL 32301  
(850) 383-0400- Phone

**SPECIAL CONDITIONS**

Work will be billed monthly on a per hour basis. Deliverables and invoicing for the remaining Drinking Water Project will not exceed \$ 100,000.00 without obtaining additional authorization.

Services covered by this Agreement will be performed in accordance with the Terms and Conditions stated below and any attachments or schedules. Authority for this Work Authorization Agreement is found in Article 4 and Article 5 of Attachment A of the Basic Engineering Services Agreement Between Columbia County Board of County Commission and Eutaw Utilities, Inc. dated December 2, 2004

**THIS IS A BINDING LEGAL CONTRACT.** Please sign, date, and return one copy. Retain one copy for your files. Execution of this Agreement by the CLIENT is authorization for Eutaw Utilities, Inc. to proceed with the work as provided for in the Agreement. This Agreement may be withdrawn by us if not accepted within 30 days from the date signed below.

**FOR EUTAW UTILITIES, INC..**

We agree to perform the work as described above.

**FOR THE CLIENT**

The work described is authorized and the terms and conditions are accepted.

By   
Title President Date 11/\_\_\_/09

By \_\_\_\_\_  
Title County Manager Date 11/\_\_\_/09

11/17/2009

Columbia County Board of Commissioners

#2

November 16, 2009

To: Lisa Roberts, Assistant County Manager  
Columbia County Board of County Commissioners

From: Jim Poole, Executive Director  
Columbia County IDA



Subject: IDA Board

I am including a copy of Mike Milliken's resignation as a member of the Columbia County IDA. His term expires 1/19/2012.

Also, the terms of Jeff Simmons and Carlton Jones expire on January 19, 2010. Both are willing to continue to serve if the Columbia County Board of Commissioners would consider them for reappointment.

Thank you for your assistance.

11/17/2009

Columbia County Board of Commissioners

# **COLUMBIA COUNTY SCHOOL DISTRICT OFFICE OF THE SUPERINTENDENT**

372 WEST DUVAL STREET  
LAKE CITY, FLORIDA 32055-3990  
(386) 755-8000 FAX (386) 755-8029  
E-Mail: millikin\_m@fcm.edu  
website: www.columbia.k12.fl.us

**MICHAEL F. MILLIKIN**  
SUPERINTENDENT

**ALEX L. CARSWELL, JR.**  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION

**NARRAGANSETT M. SMITH**  
ASSISTANT SUPERINTENDENT  
FOR ADMINISTRATION



Touching Tomorrow Through Teamwork Today

## **MEMBERS OF THE BOARD**

KEITH HUDSON

GLENN J. HUNTER

LINARD JOHNSON

CHARLES H. MAXWELL

STEVE NELSON

September 10, 2009

Mr. Jim Poole  
Executive Director  
Lake City/Columbia County Chamber of Commerce  
162 S. Marion Avenue  
Lake City, FL 32025

Dear Jim and Respective Board Members:

Please find attached my original resignation letter after taking office. I understood you needed me to remain on the IDA Board until new members could be approved. Following up on our discussion at the September 2, 2009 meeting, I will no longer consider myself an active member.

Please contact me if the new board desires a nomination from Columbia County Schools.  
All the best.

Sincerely,

A handwritten signature in cursive script that reads "Michael F. Millikin".

Michael F. Millikin  
Superintendent of Schools

**Columbia County Board of Commissioners**

**372 WEST DUVAL STREET  
LAKE CITY, FLORIDA 32055-3990  
(386) 755-8000 FAX (386) 755-8029  
E-Mail: [millikin\\_m@flm.edu](mailto:millikin_m@flm.edu)  
website: [www.columbia.k12.fl.us](http://www.columbia.k12.fl.us)**

**NARRAGANSETT M. SMITH**  
**ASSISTANT SUPERINTENDENT**  
**FOR ADMINISTRATION**



**STEVE NELSON**

Acropolis: a group of buildings on a hill, usually the center of a city.  
 in the middle of the city  
 in the middle of the city

#9



## 9-1-1 Communications Committee

**To:** Columbia County Board of County Commissioners

**From:** Rusty Noah, Committee Scribe

A handwritten signature in black ink, appearing to read "Rusty Noah".

**Date:** November 16, 2009

**Reference:** CTS-America Statement of Work Modification – Microsoft Mappoint

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Please find attached a copy of a Statement of Work Modification from CTS-America.

This statement of work is documentation of a change in which the vendor is providing the 2010 version of Microsoft Mappoint in place of the 2009 version. This update is being provided at no additional cost to the County. The committee is requesting your approval and the signature of the Chair acknowledging this change. As always, your consideration of this matter is greatly appreciated.

## Appendix B

### SOW- Modification Worksheet

**Agency:** Columbia County Consolidated Agencies

**Project Name:** Columbia County Consolidated Agencies

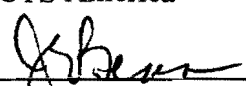

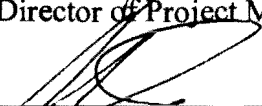
Description of Desired Change to Original SOW		
Description of Change	Cost Implication of Change	Changes in Timeline and Milestones
<b>Change in Third Party Software to be provided by CTS-America: Microsoft Mappoint 2009 licenses changed to Mappoint 2010.</b>	<b>\$0.00</b>	<b>N/A</b>

**Description:**

CTS-America is contracted to provide Microsoft Mappoint 2009 licenses for the MCT Mapping solution. Mappoint 2010 has since been released and CTS will provide this updated Microsoft Mappoint 2010 instead of Mappoint 2009 licenses at no additional cost to Columbia County.

By signing this SOW- Modification Acceptance Signature Page, it is agreed that both parties have read and reviewed the changes requested and both parties agree to these changes to the original Statement of Work.

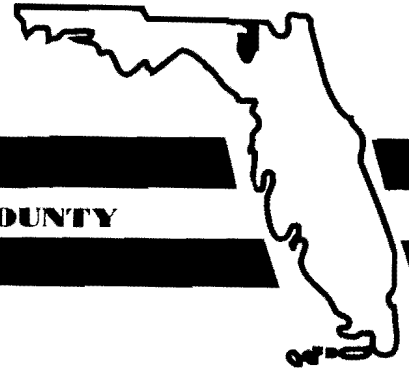
Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

<p>CTS America</p>  <p>James Benson Chief Operating Officer</p>  <p>Steve Williams Director of Project Management</p>  <p>Michael Snyder Executive Director, Product Management</p>	<p>Agency</p>          
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11/17/2009

District No. 1 - Ronald Williams  
District No. 2 - Dewey Weaver  
District No. 3 - Jody DuPree  
District No. 4 - Stephen E. Bailey  
District No. 5 - Scarlet P. Frisina

#10



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**Memo**

**Date:** 11/17/2009

**To:** Board of Commissioners

**From:** Ben Scott, Purchasing Director *Ben*

**RE:** 911/EOC Remodel and Expansion

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Please find attached for your review and approval the bid tabulation for remodeling and expansion of the 911/EOC building.

Due to the intricate nature of the work involved with remodeling an existing structure while the 911 dispatch system stays fully operational it was decided that a formal advertisement for bid was not feasible.

Three contractors were selected based on their qualifications and prior experience with County projects. These three contractors then worked with Freeman Design Group and County Staff in developing a scope of work that would complete the project with as minimal interference to 911 dispatch as possible.

At this time I would like to recommend that the Board award the project to the low bidder, Don Reed Construction, for \$307,196.03.

Although construction costs were not included with the original budget of \$1,883,884 submitted to the Board it is believed that through a combination of cost savings on equipment purchases and grants received that the construction costs can be paid without allocating additional funds.



# Columbia County Bid Tabulation

**Bid No. 2009-X**

**Date of Opening: 10/23/09**

**Bid Title: Remodel and Expansion of EOC**

[illegible]

#11

# COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS UTILITY PERMIT

Date: 11/04/09 Permit No. \_\_\_\_\_ County Road SW King St Section No. \_\_\_\_\_

Permittee Comcast Cable\_

Address 5934 Richard Rd, Jacksonville, FL 32216 Telephone Number 904-380-6420

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and Maintain Proposed CATV facilities at King St (578) near SW Gertrudis St, 3634' underground, Node LC021/Project King St FR

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

Submitted for the Utility Owner by: -Billie Lentes/Agent for Comcast-----11/04/09-----

Typed Name & Title	Signature	Date
1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES (X ) NO ( ). If YES: LAKE CITY ( ) FORT WHITE ( ). A letter of notification was mailed on 11/04/09 _____ to the following utility owners Bell South, FPL _____		

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby located at 607 NW Quinten St, Lake City FL Telephone Number (386) 719-7565. The PERMITTEE's employee responsible for Maintenance of Traffic is Gary Voisin Telephone Number 904-380-6420 (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 30 days after issuance of permit, and shall be completed within 90 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

**\*Notification to Ken Sweet, (386)623-6414,  
must be made prior to starting work.**

Utilities Permit  
Page Two  
Revised: 8/17/00

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between \_\_\_\_\_ and \_\_\_\_\_, within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Billie Lentes/Agent for Comcast \_\_\_\_\_  
Permittee

Place Corporate Seal

Signature and Title

 \_\_\_\_\_

Attested \_\_\_\_\_

11/17/2009

Columbia County Board of Commissioners

Utilities Permit  
Page three  
Revised: 8/17/00

Recommended for Approval:

Signature: *[Handwritten Signature]*

Title: DIRECTOR OF PUBLIC WORKS

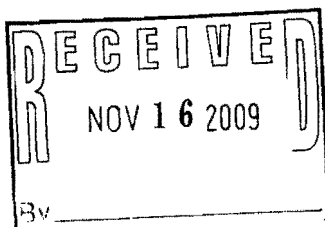
Date: 11-17-09

Approval by Board of County Commissioners, Columbia County, Florida:

YES ( )      NO ( )

Date Approved: \_\_\_\_\_

Chairman's Signature: \_\_\_\_\_



# NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER COLUMBIA COUNTY ORDINANCES AS WELL AS ALL NESC SAFETY RULES 12000

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 24" DEEP EXCEPT BORES 48" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE COUNTY APPROVED JACK & BORE OR DIRECTIONAL BORE MACHINE, AS WELL AS COUNTY APPROVED CONDUIT

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 4' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 2' BEYOND THE EDGE OF PAVEMENT

ALL PROPOSED CATV WILL BE 700' DR 940' DIAMETER, INSULATED COAXIAL CABLE OR 10' DIAMETER, INSULATED FIBER OPTIC CABLE, AND WILL BE LASHED TO 250' STEEL STRAND CABLE USING 125' STD. GALV. LASHING WIRE

ALL PROPOSED AERIAL CATV CROSSINGS (BOTH ROADWAYS AND DRIVEWAYS) WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

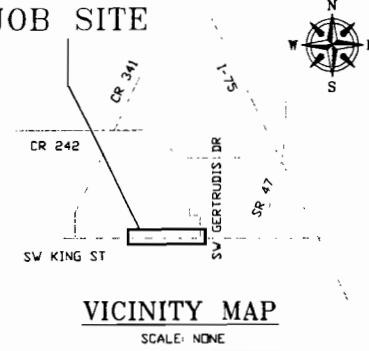
ALL OTHER PROPOSED AERIAL CATV WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-6" AS PER NESC SPECIFICATIONS

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION

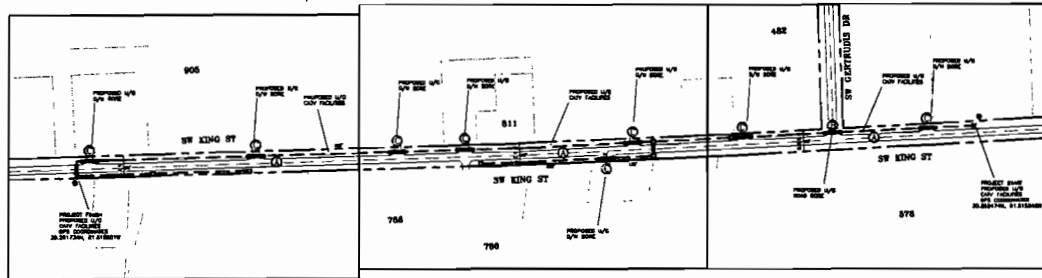
NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION

Columbia County Board of Commissioners

## JOB SITE



## JOB SITE



## SW KINGS ST. OVERALL VIEW

SCALE: NONE

NODE # LC021

USE CASE 1 MOT

### PROJECT TOTALS

PROP NEW ACR CATV	0
PROP U/G CATV	1944'
PROP. # OF BORES	9



**Comcast**

5934 Richard St.  
Jacksonville, Florida 32216

COLUMBIA COUNTY, FL  
RIGHT-OF-WAY  
PERMIT

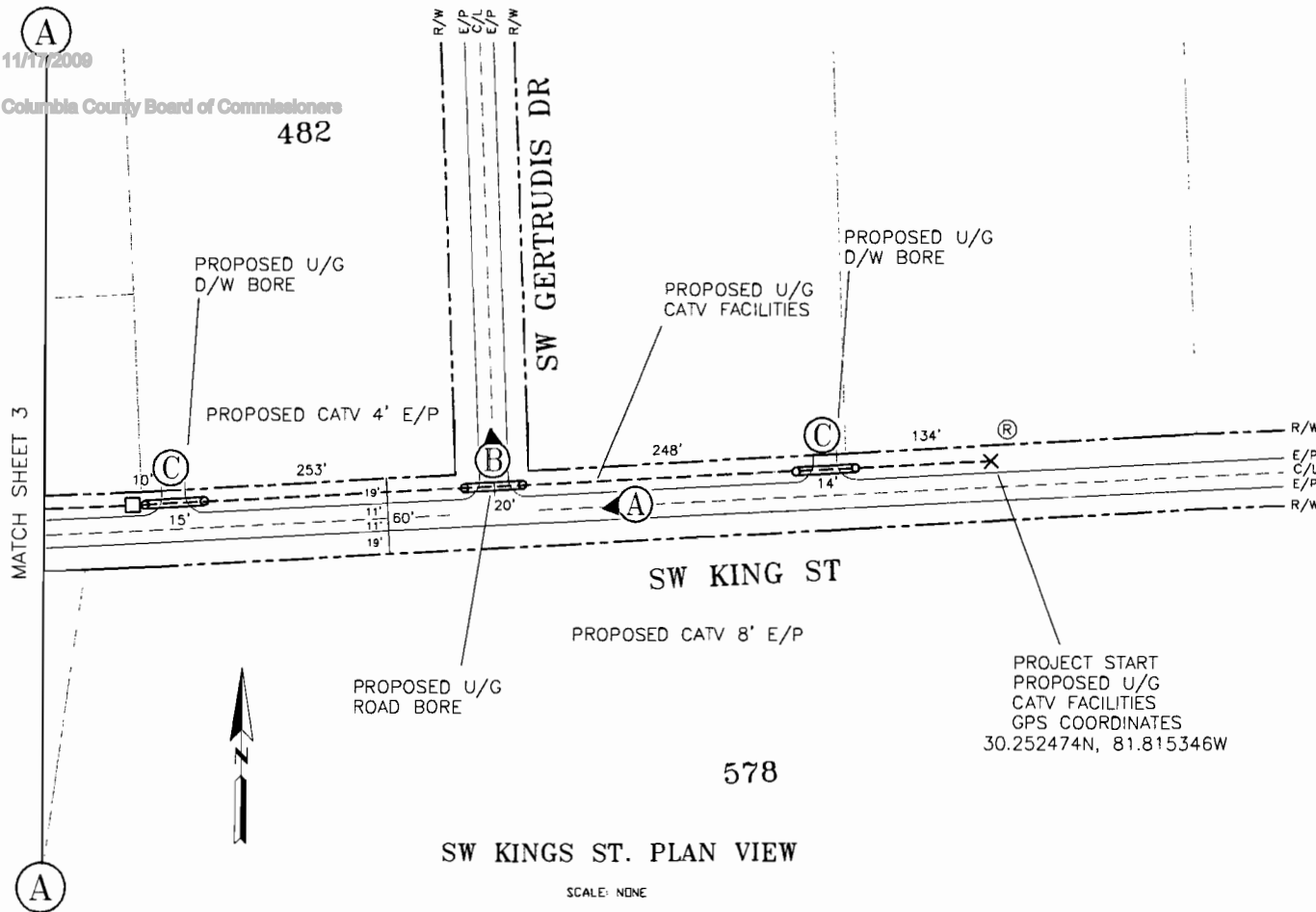
RIGHT OF WAY	CONCRETE POLE
AERIAL CATV	WOOD POLE
UNDERGROUND CATV	RISER POLE
UNDERGROUND CABLE	PEDESTAL
UNDERGROUND POWER	VAULT
TELEPHONE	UNKNOWN
GAS	
SEWER	
WATER	

PROPOSED UNDERGROUND CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA	
OVERALL VIEW	SUB NAME
Sheet No.: 1 OF 7	County: COLUMBIA
Scale: NONE	State: FLORIDA
Date: 11/02/09	Drawn: L.B.I

BINDING SPACE

11/17/2009

Columbia County Board of Commissioners  
482



SW KINGS ST. PLAN VIEW

SCALE: NONE



**Comcast**  
5934 Richard St.  
Jacksonville, Florida 32216

COLUMBIA COUNTY, FL  
RIGHT-OF-WAY  
PERMIT

RIGHT OF WAY	CONCRETE POLE
AERIAL CATV	WOOD POLE
UNDERGROUND CATV	WIRE POLE
UNDERGROUND POWER	PEDESTAL
TELEPHONE	VAULT
CAT	ANCHOR
SEWER	
WATER	

PROPOSED UNDERGROUND CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA			
PLAN VIEW		JOB NAME: LAKE CITY	
Sheet No.: 8 OF 7	County: COLUMBIA		
Scale: NONE	State: FLORIDA		
Date: 11/02/09	Drawn: L.B.I.		

BINDING SPACE

11/17/2009

Columbia County Board of Commissioners

MATCH SHEET 4

MATCH SHEET 2

811

PROPOSED CATV 4' E/P

232'

SW KING ST

PROPOSED CATV 8' E/P

788

PROPOSED U/G  
D/W BORE

786

SW KINGS ST. PLAN VIEW

SCALE: NONE



**Comcast**  
5934 Richard St.  
Jacksonville, Florida 32216

COLUMBIA COUNTY, FL  
RIGHT-OF-WAY  
PERMIT

RIGHT OF WAY  
AERIAL CATV  
UNDERGROUND CATV  
PURVIEW POWER  
TELEPHONE  
GAS  
SEWER  
WATER

CONCRETE POLE  
WOOD POLE  
BESSEL POLE  
PEDESTAL  
VAULT  
ANCHOR

PROPOSED UNDERGROUND CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA	
PLAN VIEW	SUB NAME: LAKE CITY
Sheet No.: 3 OF 7	Country: COLUMBIA
Scale: NONE	State: FLORIDA
Date: 11/02/09	Drafted: L.B.J.

11/17/2009

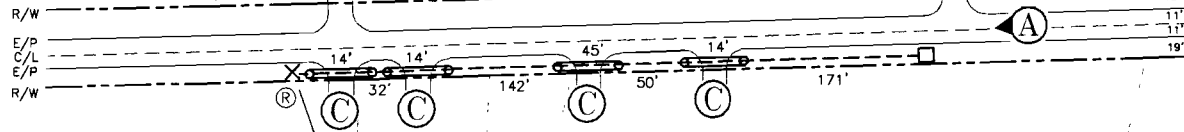
Columbia County Board of Commissioners

BINDING SPACE

905

SW KING ST

MATCH SHEET 3



PROJECT FINISH  
PROPOSED U/G  
CATV FACILITIES  
GPS COORDINATES  
30.251734N, 81.815201W

PROPOSED CATV 8' E/P

SW KINGS ST. PLAN VIEW

SCALE: NONE



**Comcast**  
5934 Richard St.  
Jacksonville, Florida 32216

COLUMBIA COUNTY, FL  
RIGHT-OF-WAY  
PERMIT

RIGHT OF WAY  
AERIAL CATV  
UNDERGROUND CATV  
POWER  
TELEPHONE  
GAS  
WATER

SP  
PHONE  
GAS  
SAN

CONCRETE POLE  
WOOD POLE  
REBAR POLE  
PEDESTAL  
SAFETY  
ARROW

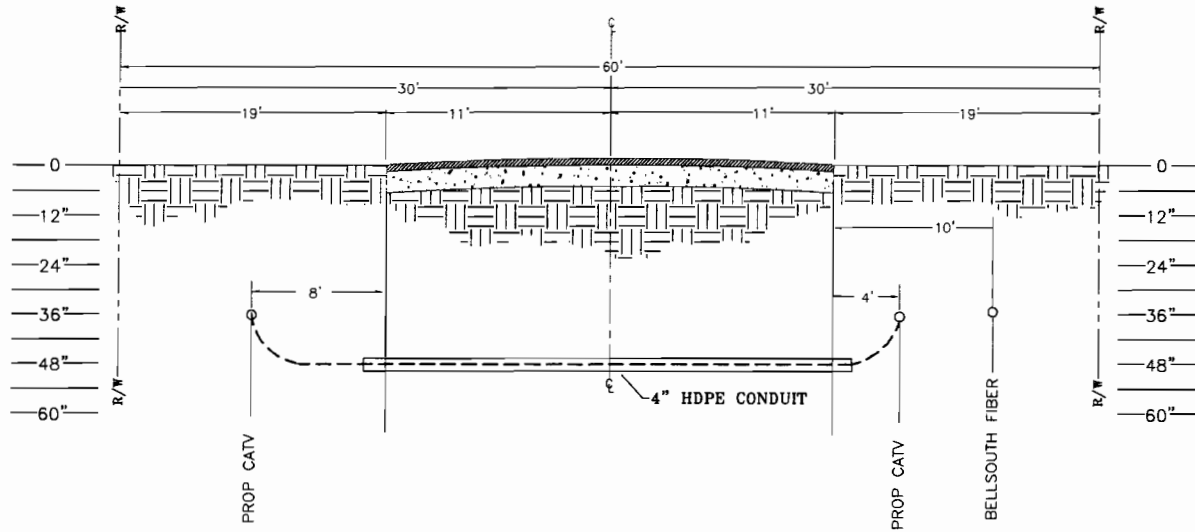
PROPOSED UNDERGROUND CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA			
PLAN VIEW		VIEW NAME: LAKE CITY	
Sheet No.:	4 OF 7	County:	COLUMBIA
Scale:	NONE	State:	FLORIDA
Date:	11/02/09	Drawn:	L.B.J.



11/17/2009

Columbia County Board of Commissioners

**CROSS SECTION  
FROM TAG "A"  
N.T.S.**



BINDING SPACE



**Comcast**  
5934 Richard St.  
Jacksonville, Florida 32218

**COLUMBIA COUNTY, FL  
RIGHT-OF-WAY  
PERMIT**

RIGHT OF WAY  
AERIAL CATV  
UNDERGROUND CATV  
BURIED POWER  
TELEPHONE  
GAS  
SEWER  
WATER

— — — — —  
— — — — —  
— — — — —  
— — — — —  
— — — — —  
— — — — —  
— — — — —

⊙ CONCRETE POLE  
X WOOD POLE  
⊙ IRON POLE  
□ PERCEPT  
□ VALVE  
— ANCHOR

PROPOSED UNDERGROUND CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA	
PLAN VIEW	HUB NAME: LAKE CITY
Sheet No.: 6 OF 7	County: COLUMBIA
Scale: NONE	State: FLORIDA
Date: 11/02/09	Drawn: L.B.J.