

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

**POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056-1529**

CONSENT AGENDA

NOVEMBER 19, 2009

-
- (1) Indigent Burial - Gateway-Forest Lawn Funeral Home, Inc. - Nancy Ann McGuigan, Deceased - \$500.00**
 - (2) Columbia County Emergency Medical Services - Refund Request - Kathleen Bess - \$274.73**
 - (3) Columbia County Emergency Medical Services - Refund Request - Irene Lourcey - \$335.86**
 - (4) Human Resource - Request to Advertise - Secretary Specialist Position - Recreation Department - Approved in the 2009/2010 Fiscal Year Budget**
 - (5) Utility Permit - Windstream Florida, Inc. - Old Wire Road**
 - (6) Public Works - Request Change Order Approval - Old Wire Road Bridge Project - \$2,250.00**

11/13/2009

Columbia County Board of Commissioners

#1

November 12, 2009

Columbia County
Board of County Commissioners
Post Office Box 1529
Lake City, Florida 32056

RECEIVED
NOV 12 2009
Board of County Commissioners
Columbia County

RE: Indigent Burial:
Nancy Ann McGuigan
147 SW Eglin Place
Lake City, FL 32224
Date of Death: November 11, 2009

Dear Commissioners:

I would like to request assistance from the County for burial of my wife, Nancy Ann McGuigan, who died on November 11, 2009. She was a resident of Columbia County. I do not have any life insurance or funds for burial.

Your consideration of this request would be greatly appreciated.

Sincerely,



Robert McGuigan
147 SW Eglin Place
Lake City, FL 32024
386-758-9890

RECEIVED
NOV 12 2009
Harris County Commission
Columbia County

ASF-177BU PEACHTREE 1-800-241-4823 PBP1.com

Gateway-Forest Lawn Funeral Home, Inc.

P.O. Box 2263
3596 South Highway 441
Lake City, Florida 32056
(386) 752-1864

COPY

DECEASED Nancy A. McQuigan
DATE OF DEATH November 11, 2009
PLACE OF DEATH 147 SW Elgin Place
DATE OF STATEMENT November 12, 2009

A. CHARGE FOR SERVICES SELECTED

1. Professional Services:
Basic Services of Funeral Director & Staff
Embalming
Other preparation of body

2. Facilities, Equipment & Staff:
Use of Facilities & Staff for Viewing / Visitation
Use of Facilities & Staff for Funeral Ceremony
Use of Facilities & Staff for Memorial Service
Use of Equipment & Staff for Graveside Service
Use of Equipment & Staff for Church Service

3. Transportation:
Transfer of Remains to Funeral Home
Hearse
Limousine
Sedan
Service / Utility Vehicle

4. Other Services / Facilities / Equipment:
TOTAL OF SERVICES SELECTED \$ 0

B. CHARGE FOR MERCHANDISE SELECTED

Casket (or other receptacle)
Name/No.
Material
Color
Outer Burial Container
Name/No.
Material
Acknowledgement Cards
Register Book
Memory Folders / Prayer Cards
Clothing
Cremation Urn
TOTAL OF MERCHANDISE SELECTED \$ 0

C. SPECIAL CHARGES

Immediate Burial
Direct Cremation / alternative container \$ 500.00
Other
TOTAL OF SPECIAL CHARGES \$ 500.00

TOTAL FUNERAL HOME CHARGES \$ 500.00
(This total does not include Cash Advances)

STATEMENT OF FUNERAL GOODS AND SERVICES SELECTED

Charges are only for those items that you selected or that are required. If we are required by law or by a cemetery or crematory to use any items, we will explain the reasons in writing below.

If you selected a funeral that they require embalming, such as a funeral with viewing, you may have to pay for embalming. You do not have to pay for embalming you did not approve if you selected arrangements such as a direct cremation or immediate burial. If we charged for embalming, we will explain why below.

CASH ADVANCES

Certified Copies of Death Certificate
Clergy
Musician
Paid Newspaper Notice
Cemetery
Other
TOTAL CASH ADVANCES \$ 0
We charge you for our services in obtaining: (specify cash advance items)

SUMMARY

Total Funeral Home Charges \$ 500.00
Local Sales Tax (if applicable)
State Sales Tax (if applicable)
Total Cash Advances \$ 0
GRAND TOTAL \$ 500.00

Less Credits and Payments
Total Credits

BALANCE DUE \$ 500.00

Billing To Robert P. McQuigan
147 SW Elgin Pl.
Lake City, FL 32024

DISCLOSURES
Reason for embalming "NONE"

If any law, cemetery or crematory requirements have required the purchase of any items beyond the law or requirement is explained below.

State of Florida / Crematory both require at least a minimum container for process

ACKNOWLEDGEMENT AND AGREEMENT

I hereby acknowledge that I have the legal right to arrange the final services for the deceased, and I authorize this funeral establishment to perform services, furnish goods, and incur outside charges specified on this Statement. I acknowledge that I have received the General Price List and the Casket Price List and the Outer Burial Container Price List.

Terms of Payment: Family funds and/or County Commissioners Approval

Full payment is due no later than 10 days

If any payment is not paid when due, an unstated LATE CHARGE of 1.9 % per month (ANNUAL PERCENTAGE RATE 19.4 %) on the unpaid balance will be due. I agree to pay the Balance Due listed on this Statement, plus any Late Charge. In the event I default in payment to this funeral establishment, I agree to pay reasonable attorney's fees and court costs in addition to any Late Charge applicable. I understand and agree that I am assuming personal liability for the charges set forth in this Statement and that this is in addition to the liability imposed by law upon the estate of the deceased. By my signature below, I hereby agree to all of the above and acknowledge receipt of a copy of this Statement.

Signature _____ Date _____
Social Security Number _____

Signature _____ Date _____

AGREEMENT The funeral establishment agrees to provide all services, merchandise and cash advances indicated on this Statement.

James M. O'Connell

11/13/2009

Columbia County Board of Commissioners

#2

**COLUMBIA COUNTY EMERGENCY MEDICAL SERVICES
P.O. BOX 2949
LAKE CITY FL, 32056
(386) 752-8787* FAX (386) 719-7498**

To: Board of County Commissioners

Fr: Vicky Simmons

Dt: November 6, 2009

Re: Refund check returned

Due to the patient submitted payment prior the primary insurance, an overpayment has occurred on the account below. Please issue a check in the amount of \$274.73 made payable to:

**Kathleen Bess
856 SW Montana St
Fort White, FL 32038**

Kathleen Bess
*****5447

Date of Service
09/24/2008

Amount
\$274.73

Thank you in advance for your cooperation.


11/13/2009

Columbia County Board of Commissioners

#3

**COLUMBIA COUNTY EMERGENCY MEDICAL SERVICES
P.O. BOX 2949
LAKE CITY FL, 32056
(386) 752-8787* FAX (386) 719-7498**

To: Board of County Commissioners

Fr: Vicky Simmons 

Dt: November 10, 2009

Re: Refund request

Due to the patient submitted payment prior the primary insurance, an overpayment has occurred on the account below. Please issue a check in the amount of \$335.86 made payable to:

Irene Lourcey
659 NE Cemetary Loop
Lake City, Florida 32055

	Date of Service	Amount
Lourcey, Irene *****9469	10/17/2008	\$335.86

Thank you in advance for your cooperation.

11/13/2009

Columbia County Board of Commissioners

Michele
#4

To: Michele Crummitt, Human Resources Director
Dale Williams, County Manager

From: Mario A. Coppock, Recreation Director

M.A.C.

Re: Secretary Vacancy

Date: November 4, 2009

I am requesting to be allowed to fill the vacant Secretary Specialist Position Grade#108 from within the recreation department. This is a budgeted position and I would like to see it advertised as soon as possible as an in-house posting. Your cooperation in this matter is greatly appreciated.

Position was approved in the
2009/2010 fiscal year budget
M.A.C.

#5

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
UTILITY PERMIT

(FTWH 704795293)

Date: 11/3/2009 Permit No. _____ County Road OLD WIRE RD. Section No. 16

Permittee WINDSTREAM FLORIDA, INC. ATTN: RICKY PAGE

Address P.O. BOX 698 Alachua, FL 32616 Telephone Number 386-462-6529

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain **DIRECT FLOW 100 PAIR COPPER TELCO CABLE MINIMUM DEPTH 30" 6' OFF EDGE OF GRADE WEST R/W OF OLD WIRE ROAD BEGINNING AT INTERSECTION OF SW HOMESTEAD CIRCLE FOR A DISTANCE OF 900' TO INTERSECTION OF SW STRAWBERRY PLACE. T6S R16E SEC16**

FROM: SW HOMESTEAD CIR TO: SW STRAWBERRY PL

Submitted for the Utility Owner by: CARL STEVEN SMITH, OSP ENGINEER SUPERVISOR *Carl Steven Smith* 11-5-09
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are show on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES () NO (X). If YES: LAKE CITY () FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners CLAY ELECTRIC

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is KEVIN KIRBY located at Lake City Telephone Number 386-752-5955. The PERMITTEE's employee responsible for Maintenance of Traffic is TRAWICK CONSTRUCTION Telephone Number 866-958-2420 (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 60 days after issuance of permit, and shall be completed within 60 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest property right in said holder.

6. Pursuant to Section 337.403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility

*Notification to Ken Sweet, (386)623-6414, must be made prior to starting work.

Utilities Permit
Page Two
Revised: 6/22/01

as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of the permit, this permit is void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including placing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between _____ and _____ within the County's right of way as set forth above. PERMITTEE, at its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inch (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these special instructions.

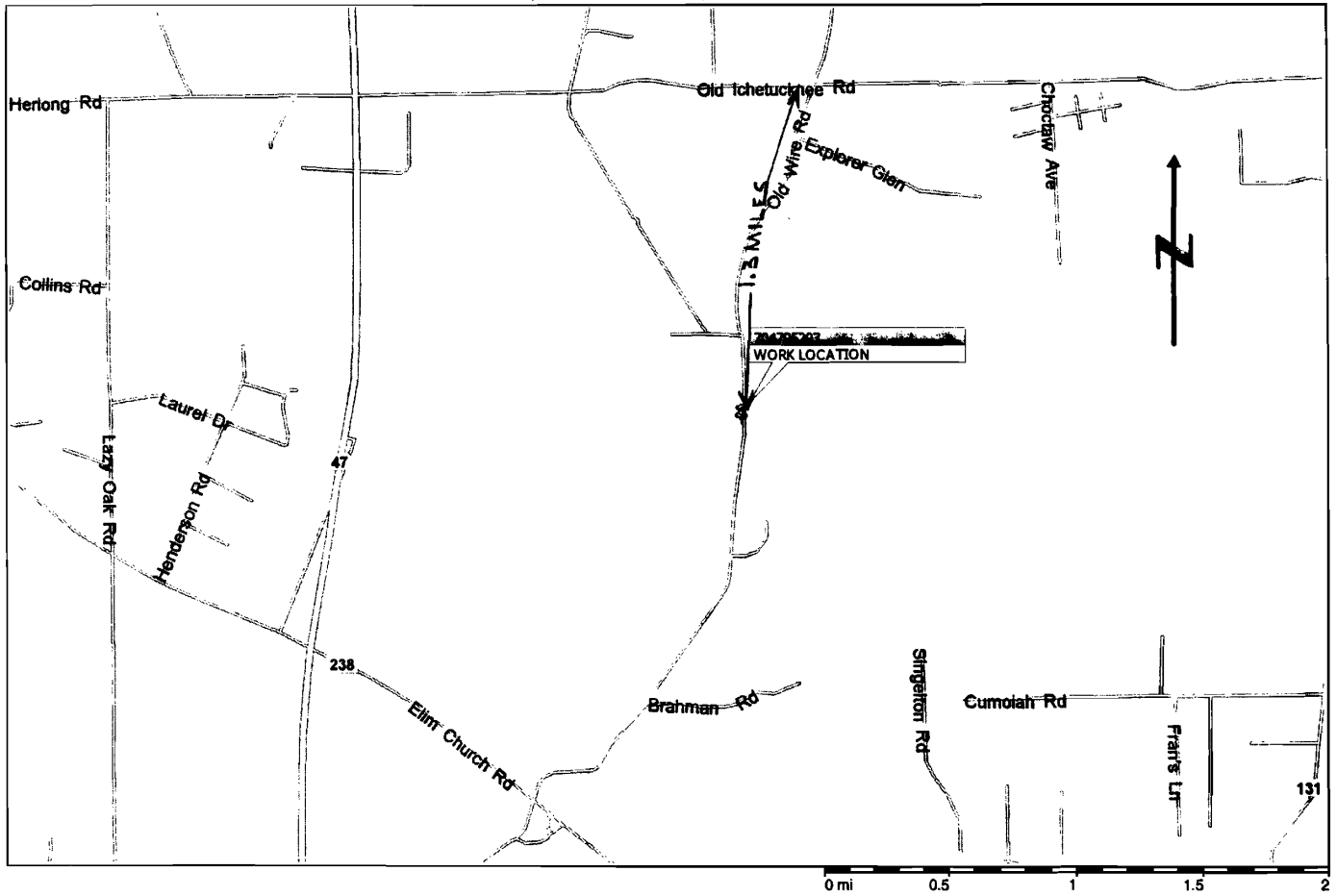
Submitted By: WINDSTREAM FLORIDA, INC.
Permittee

Place Corporate Seal

Carl Steven Smith
Signature and Title
Carl Steven Smith
Supervisor-OSP Engineering

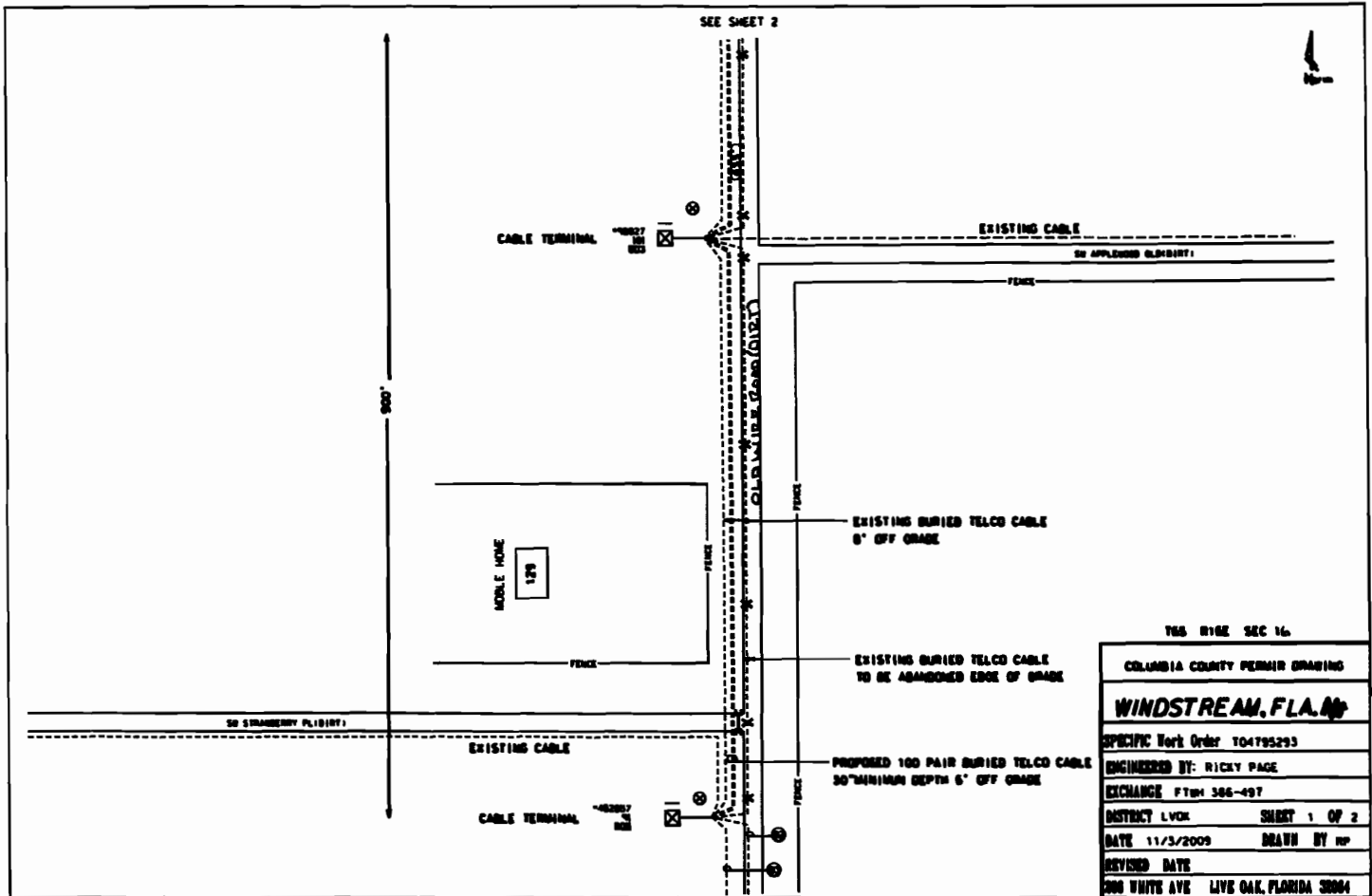
Attested

Florida, United States, North America



11/13/2009

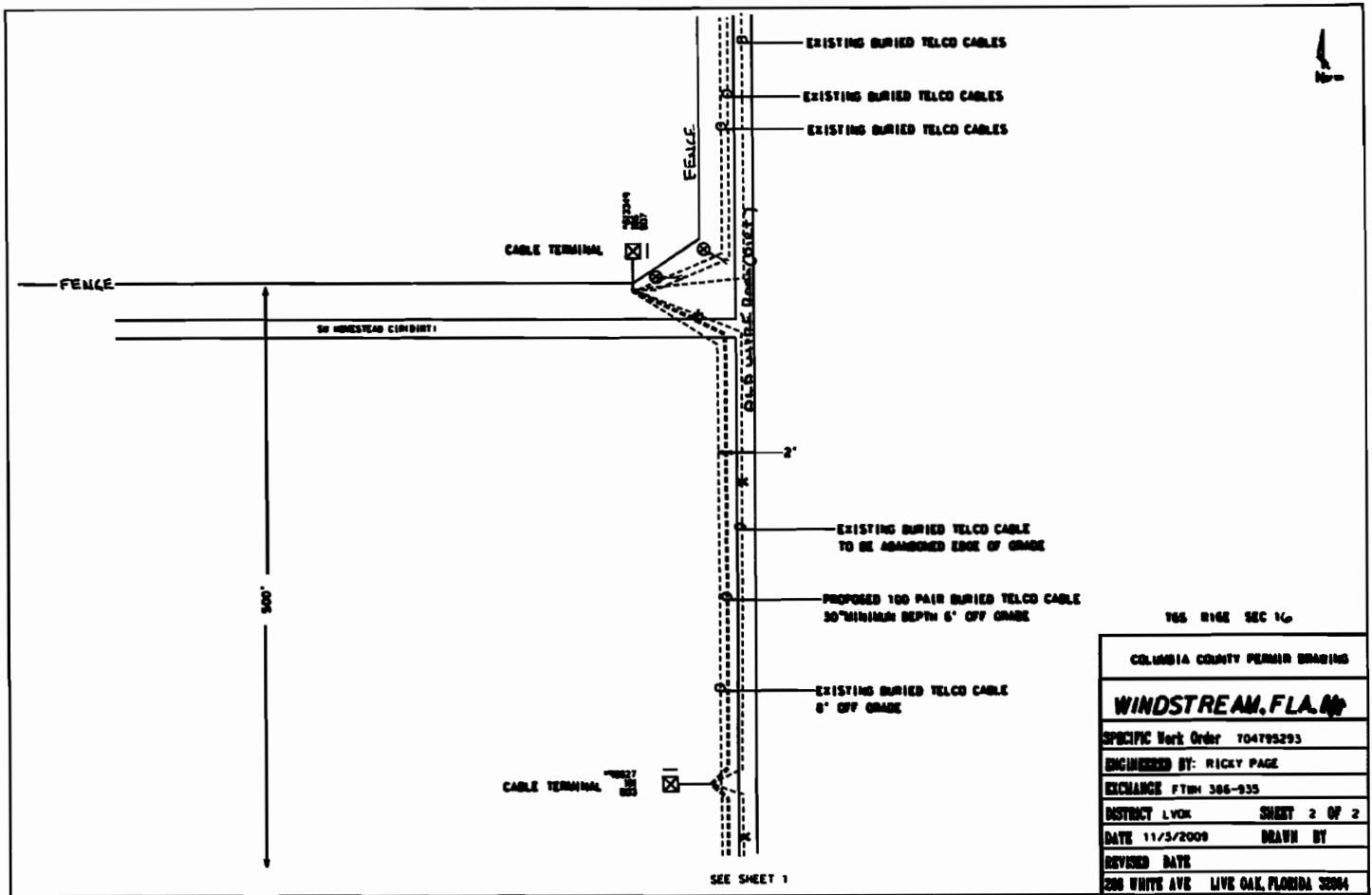
Columbia County Board of Commissioners



T66 N10E SEC 16	
COLUMBIA COUNTY PERMITS BRADING	
WINDSTREAM, F.L.A.	
SPECIFIC Work Order TO4785293	
ENGINEERED BY: RICKY PAGE	
EXCHANGE FTW 385-497	
DISTRICT LV08	SHEET 1 OF 2
DATE 11/13/2009	DRAWN BY RP
REVISED DATE	
300 WHITE AVE LIVE OAK, FLORIDA 32084	

11/13/2009

Columbia County Board of Commissioners



T65 B162 SEC 16	
COLUMBIA COUNTY PERMIT BRASING	
WINDSTREAM, FLA.	
SPECIFIC Work Order 704795293	
ENGINEERED BY: RICKY PAGE	
EXCHANGE FTIM 386-935	
DISTRICT LVOK	SHEET 2 OF 2
DATE 11/13/2009	DRAWN BY
REVISED DATE	
288 WHITE AVE LIVE OAK, FLORIDA 32064	

11/13/2009

Columbia County Board of Commissioners

District No. 1 - Ronald Williams
District No. 2 - Dewey Weaver
District No. 3 - Jody DuPree
District No. 4 - Stephen E. Bailey
District No. 5 - Scarlet P. Frisina

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NOV 12 2009
Board of County Commissioners
Columbia County

#6



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

11/19/09
Agenda

TO: Dale Williams, County Manager
FROM: Kevin Kirby, Public Works Director *[Signature]*
DATE: November 5, 2009
SUBJECT: Old Wire Road Bridge

Please be advised I received a phone call from David Finley regarding discovery of a limerock bed approximately 10 ft. below ground level on the above project, thus preventing hammering of new longer poles. Mr. Finley has reviewed the necessary changes and recommended we approve a change order allowing contractor to process with project with alternate proposal. To ensure no delay on project I verbally approved the change order in the amount of \$2,250, appropriate documentation to follow. I am attaching the Change Order-Proposal from Hayward Construction Group, LLC for your information.

Should you need additional information as this time, please do not hesitate to contact my Office.

/lsg

Attachment

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.
AND THIRD THURSDAY AT 7:00 P.M.

Hayward Construction Group, LLC

12058 San Jose Boulevard #904
Jacksonville FL 32223

Office (904) 886-7122 or (904) 501-2461 Fax (904) 886-7992

Mark Hayward & Scot Bedingfield
(904)424-7537 (904)424-8297

Change Order-Proposal

November 4, 2009

Proposal Submitted to:
M. David Finley, P.E., P.A.
2086 SW Main Blvd - Suite 111
Lake City, FL 32025
386-752-6400

Work to be performed at following address: Old Wire Road Bridge - Lake City

During the commencement of the job at the Old Wire Road Bridge, we found that the existing poles were only 20 ft long. Apparent limerock bed approximately 10 ft below the ground will prevent any further hammering of the new poles. Hayward Construction has suggested the following:

We hereby propose to furnish all the materials and perform the labor necessary for the completion of:

- **Installation of two additional poles for bridge using 4x4x4 concrete deadman, constructed of 2500psi concrete and 20ft long 1/2" galvanized rods to assist in holding back the retaining wall.**

Total Price: \$2,250.00

****Prices subject to change due to engineering requirements and/or unforeseen site conditions****

****Although every effort will be taken to prevent any damages when accessing the worksite; HCG is not responsible for any damage to landscape, irrigation, utilities and/or existing concrete/asphalt****

Prices are based upon sand bottom, in the event there are adverse conditions, such as limerock, coquina, concrete, etc., an additional charge will be required. All materials are guaranteed as specified, and the above work will be performed in accordance with the drawings and/or specifications submitted for the above project and completed in a timely and professional manner. Should any of the work not be performed or supervised by Hayward Construction Group, we can not be held responsible for any damage and/or malfunction. Payment schedule can be discussed upon contract signing.

1

Proposal to David Finley

Pg 2 Lake City – Old Wire Bridge

Any alteration or deviation from the above specifications involving additional costs, will be executed only upon written agreement from both parties, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner will carry fire, tornado/storm damage and other insurance necessary for the job listed above. Worker's Compensation and General Liability Insurance for the above estimate will be carried by Hayward Construction Group.

Respectfully submitted by: _____

We, at Hayward Construction Group appreciate your business.

Note – This proposal may be withdrawn if not accepted within 30 days from above date.

ACCEPTANCE OF PROPOSAL

The above estimate, specifications and conditions are satisfactory and are hereby accepted. The signing of this proposal authorizes Hayward Construction Group to commence work as specified above.

Payment schedule can be discussed at contract signing.

Signature: _____ Date: _____

*Apprentice
De Colson
11/13/09*