

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**  
**POST OFFICE BOX 1529**  
**LAKE CITY, FLORIDA 32056-1529**

**CONSENT AGENDA**

**JUNE 18, 2009**

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- (1) Solid Waste - Consolidated Waste Management Grant Application - (Small County Grant FY 09-10) - \$78,787.00 (reduction of \$198,529.00)**
- (2) 9-1-1 Addressing - Naming of Unnamed Roads - NW Tyre Glen**
- (3) Sheriff's Office - Florida Department of Law Enforcement - American Recovery Act - JAG Countywide Application for Funding Assistance - \$326,937.00**
- (4) Columbia County Emergency Medical Services - Refund Request - Blue Cross and Blue Shield - \$239.49**
- (5) Request for Roadside Memorial Marker - Manuel Joseph Parker, Jr., Deceased - SW Koonville Avenue (8 miles from US Highway 90 West)**
- (6) Utility Permit - Comcast Cable - County Road 252B**
- (7) Richardson Recreation Center - Refund Request - Summer Camp Program - Peyton MacDonald, Enrollee - \$225.00 Payable to Mrs. Stephanie MacDonald**
- (8) Suwannee River Economic Council, Inc. - (S.H.I.P.) - Subordination Agreement - Fidencio and Rochelle Garcia - \$15,000.00**

- (9) Public Library - Youth 2 Work Program Participation through the Florida Crown Career Centers & Arbor Education & Training Program - Six Weeks Course for the summer - No Cost to Public Library**
- (10) Ellisville Wastewater Treatment Plant & Collection System - Legal Opinion/Resolution & Site Certification**
- (11) External Budget Amendment - Public Works - BA #08-15 - Transportation Fund - Purchase a Hot Mix Transporter with Tack Tank and Propane Tank - \$3,500.00**
- (12) External Budget Amendment - Public Library - BA #08-24 - Computers Purchased at Richardson \$10,603.00**

District No. 1 - Ronald Williams  
District No. 2 - Dewey Weaver  
District No. 3 - Jody DuPree  
District No. 4 - Stephen E. Bailey  
District No. 5 - Scarlet P. Frisina




**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

June 5, 2009

**M E M O**

TO: Lisa K.B. Roberts,  
Assistant County Manager

FR: Bill Lycan,   
Solid Waste Director

RE: Consolidated Waste Management Grant Application  
(Small County Grant FY09-10)

Please find attached the Consolidated Waste Management Grant Application, also known as the Small County Grant for FY09-10. The amount of the grant is estimated to be \$78,787.00 a reduction of \$198,529.00 from last year's award of \$277,316.00.

To be placed on the June 18, 2009 agenda for approval by the Board of County Commissioners. Upon approval by the board, please have the chairman to sign and return it to my office for forwarding to the Department of Environmental Protection prior to the application due date of July 1, 2009.

If you have any questions regarding this information, please let me know.

XC: FDEP-Small County Grant FY09-10



# Florida Department of Environmental Protection

Bob Martinez Center  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

Charlie Crist  
Governor

Jeff Kotkamp  
Lt. Governor

Michael W. Sole  
Secretary

## CONSOLIDATED SMALL COUNTY SOLID WASTE MANAGEMENT GRANT APPLICATION

1. Name of County: Columbia
2. Address of County: 1347 NW Oosterhoudt Lane  
Lake City, FL 32055
3. Federal Employer Identification Number: 59-6000564
4. Name and Title of Contact Person (person handling program on a daily basis):  
Name: William W. Lycan  
Title: Solid Waste Director
5. Address of Contact Person: 1347 NW Oosterhoudt Lane  
Lake City, FL 32055
6. Telephone Number of Contact Person: ( 386 ) 752-6050
7. Population of County: \_\_\_\_\_
8. Purpose for which grant money is requested. ( Indicate by checkmarks ): Rule 62-716.510 (1)  

<input type="checkbox"/> a. Purchasing or repairing solid waste scales	<input checked="" type="checkbox"/> e. Maintenance of solid waste facilities
<input checked="" type="checkbox"/> b. Annual solid waste management program operating costs (may include waste tire and litter control and prevention)	<input checked="" type="checkbox"/> f. Education for employees or public
<input type="checkbox"/> c. Planning	<input checked="" type="checkbox"/> g. Recycling demonstration projects
<input type="checkbox"/> d. Construction of solid waste facilities	
9. Name and Title of Authorized Representative:  
Name: Stephen E. Bailey  
Title: Chairman
10. This application is due by July 1, of each year.
11. E-Mail Address: bill\_lycan@columbiacountyfla.com

12. Is your County Self-Insured for Liability Insurance, appropriate and allowable under Florida Law? YES: \_\_\_\_\_ NO: \_\_\_\_\_  
If your county is self-insured, we must have a written statement from your Chief Financial Officer stating this. (Please Attach).

I CERTIFY that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete and accurate. I further certify that I possess the authority to apply for this grant on behalf of this county.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Please return form to:  
Department of Environmental Protection  
Solid Waste Section \* Mail Station # 4555 \* 2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

#2

ID #	DIS	OLD NAME	OLD SUFFIX	OLD DRIVING DIRECTIONS	PREFIX	NEW ROAD NAME	NEW SUFFIX	NEW DRIVING DIRECTIONS	LOCATION	S-T-R
3342	1	TYRE	GLN	41N, (PAST I-10), R 131, L HARRIS RD, L TYRE GLN	NW	TYRE (PRIVATE RD) (PENDING BCCA)	GLN	N US HWY 41, R NW FALLING CREEK RD, L NW STATEN HARRIS CT, L NW TYRE GLN (PRIVATE RD)	RUNS FROM CR131 WEST THEN SOUTH TO DEADEND	36-2S- 16

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide

#3



## **Subgrant Recipient**

**Organization Name:** Columbia County Board of Commissioners

**County:** Columbia

## **Chief Official**

**Name:** Stephen Bailey  
**Title:** Chairman  
**Address:** Post Office Drawer 1529  
**City:** Lake City  
**State:** FL **Zip:** 32056-1529  
**Phone:** 386-758-1006 **Ext:**  
**Fax:** 386-758-2182  
**Email:** stephen\_bailey@columbiacountyfla.com

## **Chief Financial Officer**

**Name:** Dewitt Cason  
**Title:** Clerk of Court  
**Address:** Post Office Box 1529  
**City:** Lake City  
**State:** FL **Zip:** 32056  
**Phone:** 386-758-1005 **Ext:**  
**Fax:** 386-758-1094  
**Email:** pdcason@columbiaclerk.com

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide



## Implementing Agency

**Organization Name:** Columbia County Sheriff's Office

**County:** Columbia

## Chief Official

**Name:** Mark Hunter

**Title:** Sheriff

**Address:** 4917 US 90 East

**City:** Lake City

**State:** FL **Zip:** 32055-6288

**Phone:** 386-758-1104 **Ext:**

**Fax:** 386-754-7001

**Email:** sherifhunter@columbiasheriff.com

## Project Director

**Name:** Paige Milligan

**Title:** Administrative Assistant

**Address:** 4917 US Highway 90 East

**City:** Lake City

**State:** FL **Zip:** 32055

**Phone:** 386-758-1155 **Ext:**

**Fax:** 386-758-1094

**Email:** pmilligan@columbiasheriff.com

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide

## General Project Information

**Project Title:** INFORMATION TECHNOLOGY UPGRADE PROJECT  
**Subgrant Recipient:** Columbia County Board of Commissioners  
**Implementing Agency:** Columbia County Sheriff's Office  
**Project Start Date:** 10/1/2009 **End Date:** 9/30/2010

## Problem Identification

The Columbia County Sheriff's Office is currently operating on obsolete network equipment and mismatched software. As a result of this the network cannot be maintained and sheriff's office personnel cannot share files. Current network equipment is beyond it's life cycle and cannot handle the growing needs of the agency. The detective division currently does not have the capability to record dual interviews which are vital to bring cases to prosecution. The lack of ability to interview two suspects at the same time does not allow the detectives to make real time comparisons to statement being taken. The correctional facility computers cannot currently process necessary information to provide accurate and timely reports and warrant processing. The patrol and corrections divisions do not have the necessary number of tasers to adequately perform their daily duties.

## Project Summary

Our plan is to upgrade and replace the existing network infrastructure and install the same software package on all agency computers to enable all users the capability to share information. The purchase and installation of iRecord will allow the detectives division to properly record interviews for the process of prosecution. The iRecord system allows for one touch independant recording of two interview rooms at the same time which will allow detectives real time ability to make comparisons. We plan on replacing the computers within the patrol division and corrections to enhance their report taking capabilty and the ability to provide accurate and timely information. The purchase of tasers will allow the agency to provide all law enforcement personnel the necessary equipment to perform their daily duties.

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide



## Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide

## General Performance Info:

**Performance Reporting Frequency:** Quarterly

**Federal Purpose Area:** 006 - Planning, Evaluation, and Technology Improvement Programs

**State Purpose Area:** E - Equipment Supplies - Purchase Equipment/Supplies

### Activity Description

**Activity:** Equipment and Supplies  
**Target Group:** Equipment and Supplies  
**Geographic Area:** Countywide  
**Location Type:** Sheriff's Office

### Objectives and Measures

**Objective:** 25.E.SI - Amount of funds expended on equipment and/or supplies

**Measure:** Part 1  
Amount of funds to be expended to purchase equipment and/or supplies  
**Goal:** \$326,937.00

**Objective:** 26.E.SI - Types of equipment and/or supplies purchased with JAG funds

**Measure:** Part 1  
Purchase court supplies  
**Goal:** No

**Measure:** Part 2  
Purchase computer software  
**Goal:** Yes

**Measure:** Part 3  
Purchase firearms  
**Goal:** No

**Measure:** Part 4  
Purchase equipment and/or supplies other than court supplies, computer software, or firearms  
**Goal:** Yes

# **Application for Funding Assistance**

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide

## Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer: n/a

Question: If "other" was selected for location type, please describe.

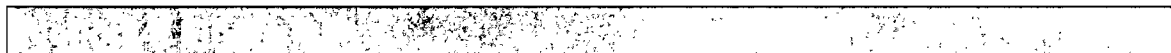
Answer: n/a

Question: What is the physical address of your primary performance location? This is a physical location, not a mailing address. If your physical location is confidential, enter the address of the next highest level of your organization. Enter only one address.

Answer: 4917 US 90 East  
Lake City, Florida 32055-6288

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide



## General Financial Info:

**Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.**

**Financial Reporting Frequency for this Subgrant:** Monthly

**Is the subgrantee a state agency?:** No

**FLAIR / Vendor Number:** 596000564

## Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$326,937.00	\$0.00	\$326,937.00
Indirect Costs	\$0.00	\$0.00	\$0.00
<b>-- Totals --</b>	<b>\$326,937.00</b>	<b>\$0.00</b>	<b>\$326,937.00</b>
<b>Percentage</b>	<b>100.0</b>	<b>0.0</b>	<b>100.0</b>

## Project Generated Income:

**Will the project earn project generated income (PGI) ?** No

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide

## Budget Narrative:

Item Description	Approx. Cost Each	Total
1. Firewall	1507 x 1 =	1507
2. Microsoft Windows Server 2008	1140 x 17 =	19380
3. Client Access Licenses	46 x 220 =	10120
4. Antivirus Server	3500 x 2 =	7000
5. Symantic Endpoint Protection	8500 x 1 =	8500
6. Backup Server	10209 x 1 =	10209
7. Backup Exec (data recovery)	3450 x 1 =	3450
8. DNS Server	3500 x 2 =	7000
9. Print Server	3500 x 1 =	3500
10. Application Server	3500 x 2 =	7000
11. Lab Server	3500 x 4 =	14000
12. Websense Appliance	16000 x 1 =	16000
13. MS Office Suite 2007	550 x 220 =	121000
14. Network Attach Storage Server	9500 x 1 =	9500
15. Terminal Server	3500 x 1 =	3500
16. WINS Server	3500 x 1 =	3500
17. Adobe Acrobat 9 Standard	147 x 218 =	32046
18. Adobe Acrobat 9 Professional	262 x 4 =	1048
19. Nero (CD/DVDBurning)	38 x 45 =	1710
IT Subtotal:		\$279,970
1 iRecord Interview Equipment	20827 x 1 =	20827
2 Desktop Computers	1420 x 5 =	7100
3 Laptops	1375 x 8 =	11000
4 Tasers	804 x 10 =	8040
Total Budget:		\$326,937

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide

## Section Questions:

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: None

Question: If benefits are to be included, are they reflected in the budget narrative?

Answer: n/a

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: n/a

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: n/a

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee or implementing agency, if it is the sheriff's office.

Answer: \$1000

# **Application for Funding Assistance**

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide

## **Section 5: Standard Conditions**

**Insert Standard Conditions Page here.**

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide



In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers,  
whiteout, etc. are not acceptable.**

**State of Florida  
Department of Law Enforcement  
Office of Criminal Justice Grants**

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Subgrant Recipient  
Authorizing Official of Governmental Unit  
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Implementing Agency  
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Application for Funding Assistance

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,  
whiteout, etc. are not acceptable.

**State of Florida  
Department of Law Enforcement  
Office of Criminal Justice Grants**

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Subgrant Recipient  
Authorizing Official of Governmental Unit  
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Implementing Agency  
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

# **Application for Funding Assistance**

Florida Department of Law Enforcement  
American Recovery Act - JAG Countywide



**Insert Certifications and Authorizations here.**

## CERTIFICATION FORM

Recipient Name and Address: Columbia County Board of County Commissioners PO Drawer 1529, Lake City

Grant Title: Information Tech. Upgrade Project Grant Number: \_\_\_\_\_ Award Amount: 467,053.00 FL 32056

Contact Person Name and Title: Michelle Crummitt, Director Phone Number: (866) 758-2123

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Office of Community Oriented Policing Services (COPS) to prepare, maintain on file, submit to OJP for review, and implement an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R §§ 42.301-.308. The regulations exempt some recipients from all of the EEOP requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEOP, but they do not need to submit the EEOP to OJP for review. Recipients that claim a complete exemption from the EEOP requirement must complete **Section A** below. Recipients that claim the limited exemption from the submission requirement, must complete **Section B** below. **A recipient should complete either Section A or Section B, not both.** If a recipient receives multiple OJP or COPS grants, please complete a form for each grant, ensuring that any EEOP recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7<sup>th</sup> Street, N.W., Washington, D.C. 20531. For assistance in completing this form, please call (202)307-0690 or TTY (202) 307-2027.

**Section A- Declaration Claiming Complete Exemption from the EEOP Requirement.** *Please check all the boxes that apply.*

- |  |   |
|--|---|
| <input type="checkbox"/> Recipient has less than 50 employees,<br><input type="checkbox"/> Recipient is a non-profit organization,<br><input type="checkbox"/> Recipient is a medical institution, | <input type="checkbox"/> Recipient is an Indian tribe,<br><input type="checkbox"/> Recipient is an educational institution, or<br><input type="checkbox"/> Recipient is receiving an award less than \$25,000 |
|--|---|

I, \_\_\_\_\_ **[responsible official]**, certify that \_\_\_\_\_ **[recipient]** is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R §42.302. I further certify that \_\_\_\_\_ **[recipient]** will comply with applicable Federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Print or type Name and Title

Signature

Date

**Section B- Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review.**

If a recipient agency has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, \_\_\_\_\_ **[responsible official]**, certify that the \_\_\_\_\_ **[recipient]**, which has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR §42.301, *et seq.*, subpart E. I further certify that the EEOP has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEOP is on file in the office of: \_\_\_\_\_ **[organization]**, at \_\_\_\_\_ **[address]**, for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Office for Civil Rights, Office of Justice Programs, U. S. Department of Justice, as required by relevant laws and regulations.

Print or type Name and Title

Signature

Date

#4

**COLUMBIA COUNTY EMERGENCY MEDICAL SERVICES**

**P.O. BOX 2949**

**LAKE CITY FL, 32056**

**(386) 752-8787\* FAX (386) 719-7498**

To: Board of County Commissioners

Fr: Vicky Simmons

Dt: June 10, 2009

Re: Refund Request-092053

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Due to BCBS processing charges that were payable under Worker's Compensation, an overpayment has occurred on the account below. Please submit a check in the amount \$239.49 made payable to:

**BCBS**

**P.O. Box 61147**

**Jacksonville, FL 32231**

<b>Patient</b>	<b>Date of Service</b>	<b>Amount</b>
Wilson, Mary HPZH10523484	03/22/2009	\$239.49

Thank you in advance for your cooperation.

#5

REQUEST FOR ROADSIDE MEMORIAL MARKERS

Date: 6-7-09

LOCATION:

COUNTY ROAD NAME SW Moonville Avenue

AT INTERSECTION (IF APPLICABLE) 131' S of SW Meadow Wood Glen

MILES FROM CLOSEST INTERSECTION 8 miles from Highway 90

NEAREST LANDMARK County Line BAR

DIRECTION (N,S,E,W) W

REQUESTOR:

NAME Michele DeBuc

ADDRESS 1421 Wildwood Lane

CITY Lutz, FL 33558

DATE OF ACCIDENT 6-5-08

PHONE (813) 766-1937

RELATIONSHIP TO DECEASED Sister

MARKER CURRENTLY EXISTS No

DISPOSITION: \_\_\_\_\_ STORE AT MAINTENANCE YARD

\_\_\_\_\_ DISPOSE OF AT FAMILY'S REQUEST

DECEASED:

Manuel Joseph PARKER JR.

IF REQUESTED, NAME WANTED  
WANTED ON MARKER:

JOEY PARKER JR (SKIDROW)

#6

**COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS  
UTILITY PERMIT**

Date: 05/28/09 Permit No. \_\_\_\_\_ County Road SW CR 252B Section No. \_\_\_\_\_

Permittee Comcast Cable\_

Address 5934 Richard Rd, Jacksonville, FL 32216 Telephone Number 904-380-6420

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and Maintain Proposed CATV facilities at Callahan Ave (1144), 2520' aerial, Node LC031/Project Reserve at Laurel Lakes Fiber

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

Submitted for the Utility Owner by: -Billie Lentes/Agent for Comcast- Billie Lentes -05/28/09-

Typed Name & Title

Signature

Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application.

Proposed work is within corporate limits of Municipality: YES (X) NO ( ). If YES: LAKE CITY

( ) FORT WHITE ( ). A letter of notification was mailed on 05/21/09 to the following utility owners Bell South, FPL

2. The Columbia County Public Works Director shall be notified <sup>(\*)</sup> twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby

located at 607 NW Quinten St. Lake City, FL

Telephone Number (386) 719-7565

The PERMITTEE's employee responsible for Maintenance of Traffic is Gary Voisin

Telephone Number 904-380-6420

(This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 30 days after issuance of permit, and shall be completed within 90 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

\*Notification to Ken Sweet, 386-623-6414,  
must be made prior to starting work.

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between \_\_\_\_\_ and \_\_\_\_\_ within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations:-----  
-----  
-----  
-----  
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It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Billie Lentes/Agent for Comcast \_\_\_\_\_  
Permittee


Place Corporate Seal

  
Signature and Title

Attested  
\_\_\_\_\_

Utilities Permit  
Page three  
Revised: 8/17/00

Recommended for Approval:

Signature: 

Title: DIRECTOR OF PUBLIC WORKS

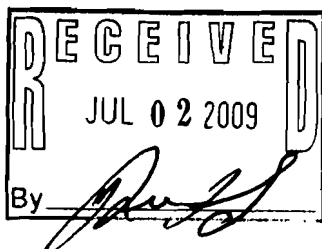
Date: 06-08-09

Approval by Board of County Commissioners, Columbia County, Florida:

YES ( )      NO ( )

Date Approved: \_\_\_\_\_

Chairman's Signature: \_\_\_\_\_



BINDING SPACE

NOTES

ALL PROPOSED CONSTRUCTION WILL BE PER COLUMBIA COUNTY SPECIFICATIONS AS WELL AS ALL MESC SAFETY CODES

ALL PROPOSED CATV WILL BE WITHIN THE COLUMBIA COUNTY RIGHT-OF-WAY

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 24" DEEP EXCEPT BORES 48" DEEP

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED JACK & BORE OR DIRECTIONAL BORE MACHINE, AS WELL AS CITY APPROVED CONDUIT

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 4' BEYOND THE EDGE OF PAVEMENT

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 2' BEYOND THE EDGE OF PAVEMENT

ALL PROPOSED CATV WILL BE 700' OR 840' DIAMETER, INSULATED COAXIAL CABLE OR 1" DIAMETER, INSULATED FIBER OPTIC CABLE AND WILL BE LASHED TO 250' STEEL STRAND CABLE USING 120' STD. GALV. LASHING WIRE

ALL PROPOSED AERIAL CATV CROSSINGS (BOTH ROADWAYS AND DRIVEWAYS) WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL OTHER PROPOSED AERIAL CATV WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-6" AS PER MESC SPECIFICATIONS

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS. PRIOR TO CONSTRUCTION

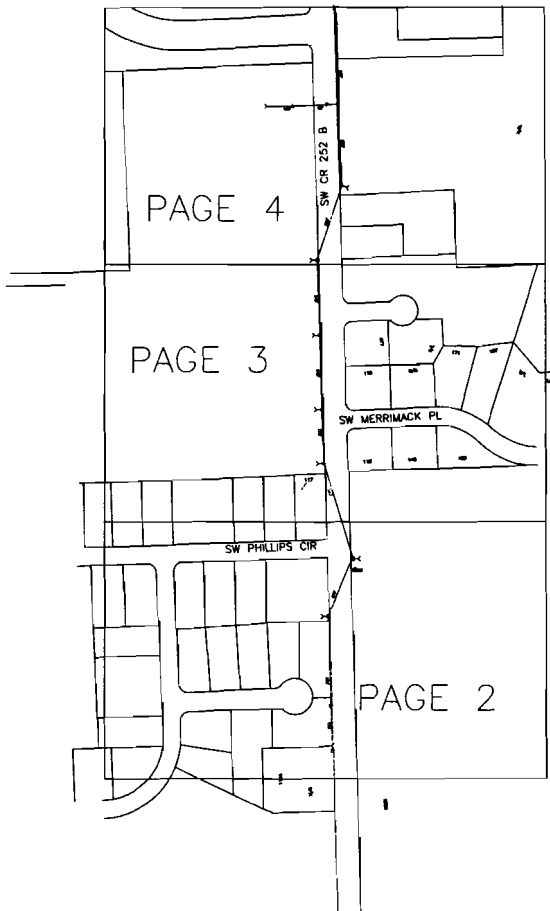
NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION

JOB SITE

USE CASE 1 MOT

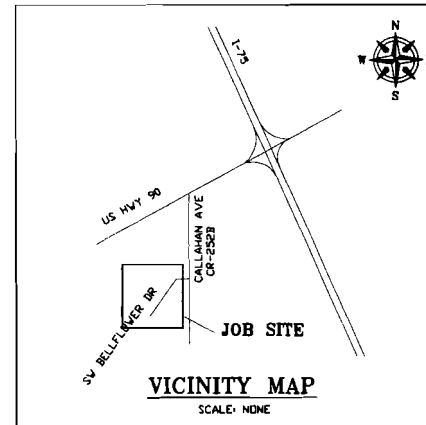
PROJECT TOTALS

PROP. NEW AER. CATV	2520'
PROP. U/G CATV	0'
PROP. # OF BORES	0



CR. 252 FIBER RUN OVERALL VIEW

SCALE: NONE



5934 Richard St.  
Jacksonville, Florida 32218

COLUMBIA COUNTY, FL  
RIGHT-OF-WAY  
PERMIT

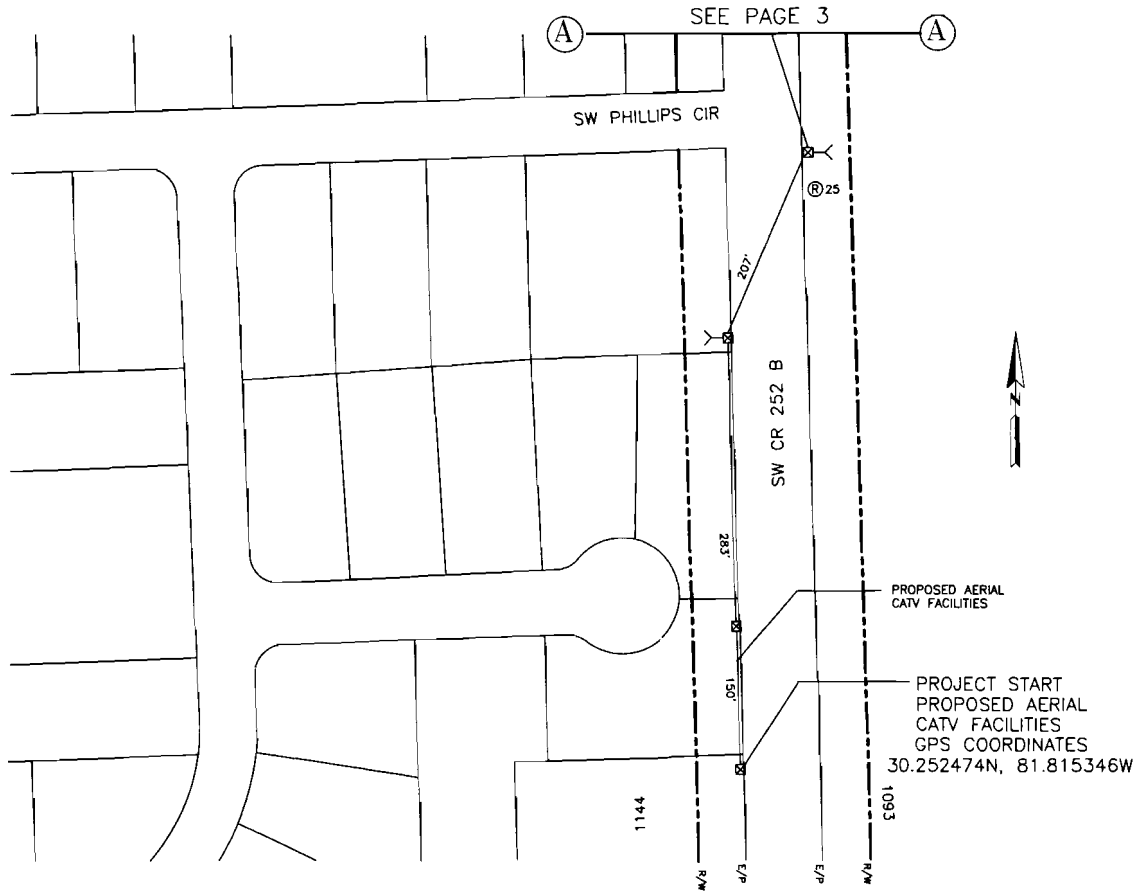
RIGHT OF WAY  
AERIAL CATV  
UNDERGROUND CATV  
WORKED POWER  
TELEPHONE  
GAS  
SEWER  
WATER

CONCRETE POLE  
WOOD POLE  
RISER POLE  
PEDISTAL  
VAULT  
ANCHOR

NODE # LC031

PROPOSED AERIAL CATV  
FACILITIES IN COLUMBIA COUNTY, FLORIDA

OVERALL VIEW	HUB NAME: LAKE CITY
Sheet No. 1 OF 6	County: COLUMBIA
Scale: NONE	State: FLORIDA
Date: 3/27/06	Drafted: LDI



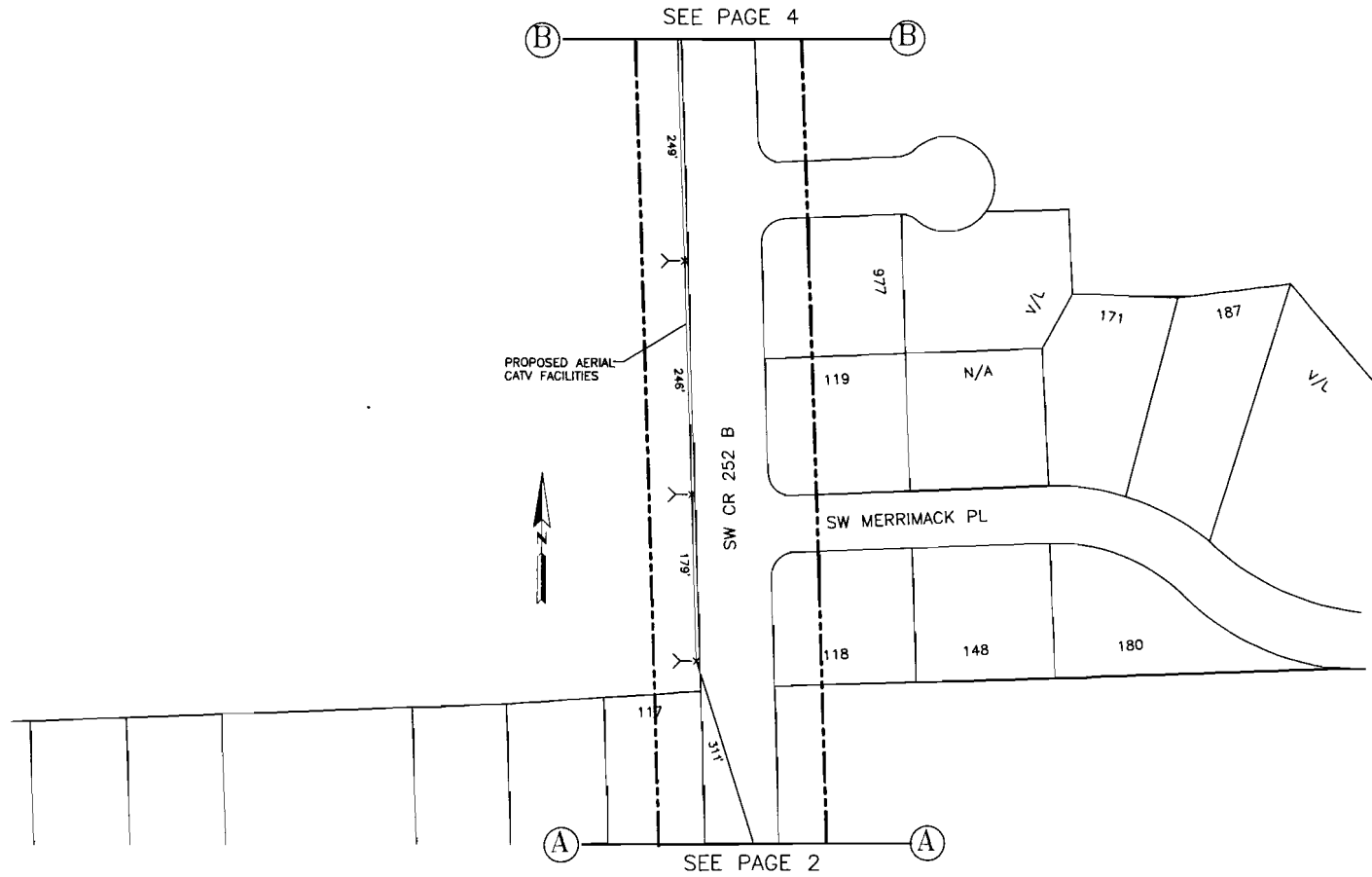
**Comcast.**  
5934 Richard St.  
Jacksonville, Florida 32216

COLUMBIA COUNTY, FL  
RIGHT-OF-WAY  
PERMIT

RIGHT OF WAY	CONCRETE POLE
AERIAL CATV	WOOD POLE
UNDERGROUND CATV	RIBBON POLE
BURIED POWER	PEDISTAL
TELEPHONE	VAULT
GAS	ANCHOR
SEWER	
WATER	

PROPOSED AERIAL CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA	
PLAN VIEW	HUB NAME: LAKE CITY
Sheet No. 2 OF 4	County: COLUMBIA
Scale: NONE	State: FLORIDA
Date: 5/27/08	Drafted: LDI

BINDING SPACE



**Comcast**  
5934 Richard St.  
Jacksonville, Florida 32216

COLUMBIA COUNTY, FL  
RIGHT-OF-WAY  
PERMIT

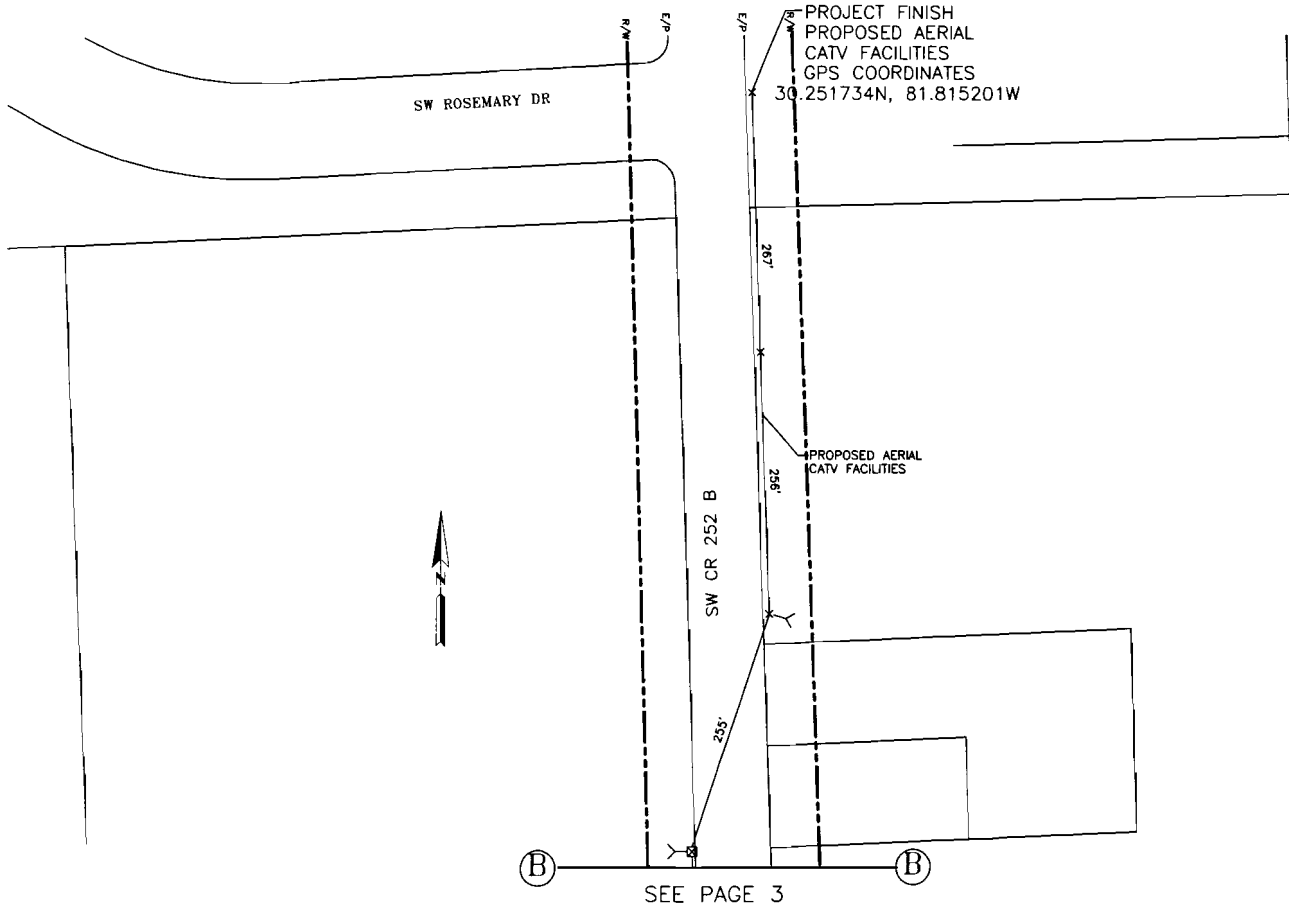
RIGHT OF WAY  
AERIAL CATV  
UNDERGROUND CATV  
BURNED POWER  
TELEPHONE  
GAS  
SEWER  
WATER

CONCRETE POLE  
WOOD POLE  
BURNED POWER  
PEDUTAL  
VAULT  
ANCHOR

PROPOSED AERIAL CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA	
PLAN VIEW	WUB NAME: LAKE CITY
Sheet No.: 3 OF 8	County: COLUMBIA
Scale: NONE	State: FLORIDA
Date: 5/27/08	Drafted: LDI

A

A



N/A

B

SEE PAGE 3

B



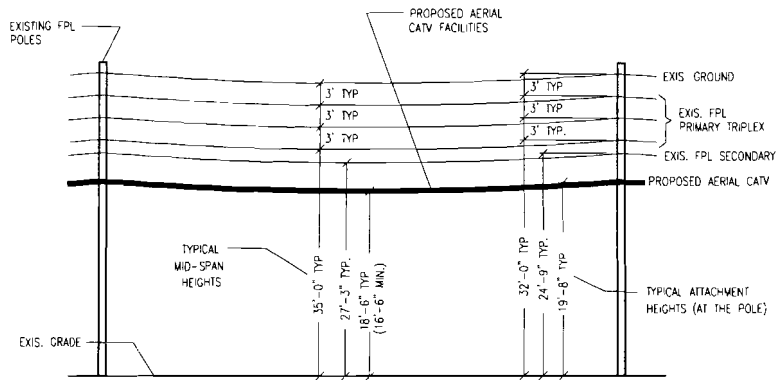
**Comcast**  
5934 Richard St.  
Jacksonville, Florida 32216

# COLUMBIA COUNTY, FL RIGHT-OF-WAY PERMIT

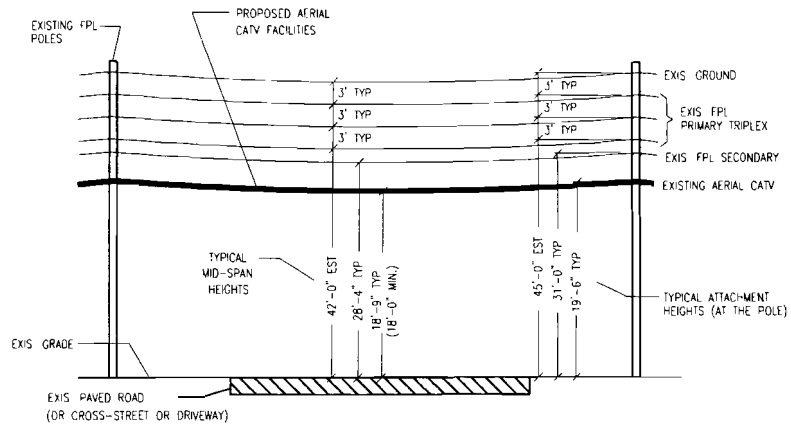
RIGHT OF WAY	---
AERIAL CATV	---
UNDERGROUND CATV	---
BURIED POWER	---
TELEPHONE	---
GAS	---
SEWER	---
WATER	---

CONCRETE POLE	⊙
WOOD POLE	×
RISER POLE	⊕
PEDISTAL	⊞
VAULT	⊞
ANCHOR	⌵

PROPOSED AERIAL CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA	
PLAN VIEW	HUB NAME, LAKE CITY
Sheet No.: 4 OF 8	County: COLUMBIA
Scale: NONE	State: FLORIDA
Date: 5/13/09	Drafted: LDI



**TYPICAL "PARALLEL"**  
(NOT TO SCALE)



**TYPICAL "CROSSING"**  
(NOT TO SCALE)



**Comcast**  
5934 Richard St.  
Jacksonville, Florida 32216

**COLUMBIA COUNTY, FL  
RIGHT-OF-WAY  
PERMIT**

RIGHT OF WAY	---
AERIAL CATV	---
UNDERGROUND CATV	---
BURIED POWER	---
TELEPHONE	---
GAS	---
SEWER	---
WATER	---

CONCRETE POLE	⊙
WOOD POLE	×
RISER POLE	⊕
REDUTAL	⊖
VAULT	⊕
ANCHOR	⌵

PROPOSED AERIAL CATV FACILITIES IN COLUMBIA COUNTY, FLORIDA	
TYPICALS & DETAILS	HUB NAME, LAKE CITY
Sheet No. 3 OF 8	County: COLUMBIA
Scale: NONE	State: FLORIDA
Date: 5/12/08	Drafted: LDI

CITY PERMIT  
MOT CASES

1. ONLY THE SIGNS CONTROLLING PEDESTRIAN FLOWS ARE SHOWN. OTHER WORK ZONE SIGNS WILL BE NEEDED TO CONTROL TRAFFIC ON HIGHWAYS.
2. TEMPORARY WALKWAYS SHALL BE A MINIMUM OF 4' WIDE AND KEEP FREE OF ANY OBSTRUCTIONS AND HAZARDS SUCH AS HOLES, DEBRIS, MUD, CONSTRUCTION MATERIALS, AND STORED MATERIALS AND ETC. (FOR DETAILS SEE INDEX 600)
3. POST MOUNTED SIGNS LOCATED ON ROAD OR ADJACENT TO A SIDEWALK SHALL HAVE A MINIMUM CLEARANCE FROM THE BOTTOM OF SIGN TO THE SIDEWALK.
4. THE CITY OF WOODBRIDGE PROHIBITS UNLAWFUL CROSSING OF PEDESTRIANS WHEN AN ALTERNATE ROUTE IS NOT FEASIBLE. CONTRACTOR SHALL PROVIDE COMPLIANT PEDESTRIAN PATHWAY THROUGH THE WORK ZONE WHEN SIDEWALK IS CLOSED.

WHERE ANY VEHICLE, EQUIPMENT  
WORKERS OR THEIR ACTIVITIES  
ENCROACH ON THE SIDEWALK FOR  
A PERIOD OF MORE THAN 60 MINUTES

CASE 1 M.O.T.

CASE 2 M.O.T.

CASE 3 M.O.T.

CASE 4 M.O.T.

CASE 5 M.O.T

	Chemical Symbols
	Flammable Symbols
	Poisonous Sign Support
	Arrow Shaping
	High Level Warning Signs
	Mark Areas
	Warning Signs

ROAD TYPE	DISTANCE BETWEEN INTERSECTIONS		
	A	B	C
One-way (one) way	100	100	100
One-way (two) way	200	200	200
Two-way	300	300	300
Expressway/Interchange	1,000	1,000	2,000

\* SPECIAL COUNCIL TO BE RECONVENED BY SECRETARY ARMY  
-- ANNOUNCED AND, UNDER A POET, THE COLONEL HENRY A. B. AND C. ARE THE INDIVIDUALS  
SHOWN IN PAGES 30-31 THROUGH 30-45 OF THE JOURNAL OF LIAISON SERVICE, SERVICE  
(LAFES) THE A RECONVENED IN THE PRESENCE FROM THE TRANSPORT ON POINT OF RECONVENED TO THE FIRST  
BUT, THE C. RECONVENED IN THE PRESENCE BETWEEN THE FIRST AND SECOND BUREAU, THE C. RECONVENED IN  
THE CONFERENCE BETWEEN THE SECOND AND THIRD BUREAU, THE FIRST BUREAU IN THE FIRST ONE IN THE THIRD-ONE  
WAS RECONVENED BY A SECOND APPROVED BY A TEMPORARY TRAFFIC CONTROL, BUREAU  
WAS, LOUVERGUE, RECONVENED AND TO BE RECONVENED TO THE FIELD CONTROL, THE FIRST BUREAU NO. 400

TYPE OF TAPER	TAPER LENGTH (L)
HEADEND TAPER	AT LEAST L
SHOULDER TAPER	AT LEAST 0.5L
ENCLASSED TAPER	AT LEAST 0.5L
ONE LANE, TWO WAY TRAFFIC TAPER	100 FT. MINIMUM
DOVERSHOULDER TAPER	100 FT PER LANE

FOR SPIDER LISTS OF AG, AFM OR GSA/OPM

1

7. ANY MODIFICATIONS OF THIS MAINTENANCE OF TRAFFIC PLAN SHALL BE SUBMITTED TO THE DISTRICT ENGINEER FOR REVIEW AND APPROVAL PRIOR TO IMPLEMENTATION.
8. ALL WORK SHALL BE COMPLETED WITHIN 7:00 AM TO 7:00 PM ON A COLLECTOR OR ARTERIAL STREET.
9. CONTRACTOR MUST MAINTAIN EXISTING SLOPES. IF SIGNS ARE DAMAGED DURING THE CONSTRUCTION, THE CONTRACTOR IS REQUIRED TO REPLACE THEM IN ACCORDANCE WITH THE MAINTENANCE OF TRAFFIC PLAN.
10. THIRTY FOOT RADIUS ARE REQUIRED AT ALL INTERSECTIONS WHERE THE ROADWAY IS FULLY CLOSED.
11. ACCESS TO ALL STREETS AND DRIVEWAYS TO BE MAINTAINED AT ALL TIMES. IF DRIVEWAYS ARE DAMAGED AND HAVE TO BE REPLACED, HANDICAP ACCESS SHALL BE MAINTAINED.
12. THE CONTRACTOR SHALL CONFINE HIS ACTIVE WORK AREA TO NO MORE THAN ONE BLOCK OF THE ROADWAY.
13. THE ROADWAY SHALL BE RESTORED TO AT LEAST A USHERS SURFACE FINISH AND RECORD RIDE QUALITY BEFORE THE CONTRACTOR MOVES ON TO THE NEXT CONSTRUCTION TASK.
14. ALL WORK AREAS SHALL BE IMPLEMENTED ON ALL UNPAVED SURFACE UNITS PAVED.
15. SMOKE CONSTRUCTION PHENOMENON IS NOT SHOWN ON PLANS, OR IF IT IS SHOWN, IT IS NOT TO BE CONSIDERED. THE CONTRACTOR IS TO SUBMIT PAVED PLAN WITH A PROPOSED CONSTRUCTION SCHEDULE TO THE DISTRICT ENGINEER FOR REVIEW AND APPROVAL PRIOR TO IMPLEMENTATION.
16. CONTRACTOR SHALL NOTIFY TRAFFIC ENGINEERING DIVISION A MINIMUM OF 14 WORKING DAYS PRIOR TO IMPLEMENTATION OF THE M.O.T.
17. TRAFFIC SIGNALS AND SIGNAL LOOPS SHALL BE RESTORED TO PROPER OPERATION WITHIN 24 HOURS OF THE LAST DAY OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL TRAFFIC SIGNALS FOR 48 HOURS PRIOR TO WORKING BEGINS. A SIGNALIZED STREET SHALL BE OPEN TO TRAFFIC WITHIN 48 HOURS PRIOR TO WORKING BEGINS.

**Comcast.**  
5934 Richard St.  
Jacksonville, FL 32216

# COLUMBIA COUNTY FL RIGHT-OF-WAY PERMIT

SUBJECT:  
PROPOSED AERIAL  
CATV FACILITIES  
IN LAKE CITY

COUNTY:	COLUMBIA
STATE:	FLORIDA
SHEET NO.:	6 OF 6
DATE:	5/27/09
NODE:	LC031
DRAFTED BY:	LDI

#7

6/11/09

Mr. Coppock,

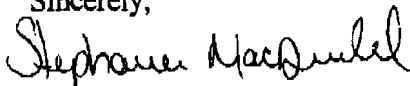
I am writing you as per your request in phone conversations with my husband Lance MacDonald on 6/10/09 & 6/11/09. We signed Peyton up on May 27<sup>th</sup> for the summer program at Richardson Community Center after finding out that his Grandparent would not be able to keep him as usual on May 25<sup>th</sup>. I had told Nicole Smith when signing him up what was going on and thanked her for letting us sign him up so late.

On 6/8/09 my Grandparent informed us that they would be able to keep him after all and would like us to start bring him to them on a daily basis. My husband called Mr. Smith on 6/10/09 and informed her of the situation and asked if we could get the \$225.00 refunded back to us since he would not be attending the summer program after all. She informed my husband that he would need to speak with you. He left a voice mail on 6/10/09 for you and was able to speak to you this morning in reference to this request. Per your request we are respectfully requesting a refund of the \$225.00 enrollment fee in writing so that you can present it to the Board of County Commissioners.

As per you hand out that was handed to me on May 27<sup>th</sup> the only place that the fee was talked about being non-refundable was if the child was expelled after the 5<sup>th</sup> policy infraction. There is not anything in there about the fee not being non-refundable if the child could not attend.

Any assistance that you could provide to us would be greatly appreciated. Please let me or my husband know if you have any questions.

Sincerely,



Stephanee MacDonald  
569 NW Carr Ct  
Lake City, FL 32055  
(386) 365-2946 cell

Lance MacDonald  
(386) 397-5192 cell

RECEIVED  
THIS IS TO  
VERIFY THAT ALL GOODS  
ORDERED HAVE BEEN RE-  
CEIVED AND ARE IN GOOD  
CONDITION

  
SIGNATURE

6/11/09

DATE

approved

#8

**Prepared By & Return to:**  
**Matthew D. Rocco**  
**Sierra Title LLC**  
**619 SW Baya Dr., Ste 102**  
**Lake City, FL 32025**  
**#09-0413**

### **SUBORDINATION AGREEMENT**

**WHEREAS** the undersigned is the owner and holder of that certain Mortgage/Lien executed by Fidencio Garcia and Rochelle L. Garcia, his wife to Columbia County, Florida, a political subdivision to secure an original indebtedness of \$15,000.00 dated January 22, 2007, and recorded in Official Records Book 1109, Page 473, of the Public Records of Columbia County, Florida, encumbering the following:

Lot 7, Haight-Ashbury, according to the plat thereof, as recorded in Plat Book 7, Page 185 of the Public Records of Columbia County, Florida.

**WHEREAS** a portion or all of the lands aforesaid have been mortgaged by Fidencio Garcia and Rochelle L. Garcia, his wife to Suntrust Mortgage Inc., hereinafter called the Lender to secure a Mortgage in the amount of \$78,100.00; said Mortgage to the Lender being dated \_\_\_\_\_, 2009, and recorded \_\_\_\_\_, 2009, in Official Records Book \_\_\_\_\_, Page \_\_\_\_\_ of the Public Records of Columbia County, Florida.

**WHEREAS** Lender would not close its mortgage loan and disburse the proceeds unless its mortgage were a first lien, superior in right and dignity to the lien of the mortgage held by the undersigned.

**NOW THEREFORE**, for and in consideration of Ten Dollars (\$10.00) in hand paid by Lender, receipt whereof is hereby acknowledged, and to induce Lender to disburse the proceeds of its mortgage loan aforescribed, the undersigned do hereby represent, warrant, covenant and agree as follows:

1. The mortgage held by the undersigned and described in the first paragraph of the preamble of this Agreement together with the indebtedness secured thereby, is owned by the undersigned and neither said mortgage nor said indebtedness has been assigned, transferred, or pledged to any person whomsoever, so that the undersigned have full right and authority to execute this SUBORDINATION AGREEMENT.
2. The mortgage held by the undersigned aforescribed in the first paragraph of the preamble of this Agreement by, and the same hereby is, declared to be of all times inferior and subordinate in lien, right and dignity to the mortgage held by Lender hereinabove described, just as though said mortgage held by Lender hereinabove described, just as though said mortgage to Lender were executed, recorded and closed prior to the execution of the mortgage held by the undersigned and herein subordinated.

SUBORDINATION AGREEMENT  
PAGE 2

**IN WITNESS WHEREOF**, the undersigned has caused these presents to be duly executed this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

Signed, sealed and delivered in the presence of:

\_\_\_\_\_  
Witness #1

Name Printed \_\_\_\_\_

COLUMBIA COUNTY, FLORIDA, a Political  
Subdivision existing under the laws of the State  
of Florida

By: \_\_\_\_\_

\_\_\_\_\_  
Witness #2

Name Printed \_\_\_\_\_

\_\_\_\_\_  
Name Printed

By: \_\_\_\_\_

As its \_\_\_\_\_

STATE OF Florida

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2009 by \_\_\_\_\_, the \_\_\_\_\_ of COLUMBIA COUNTY, FLORIDA, Political Subdivision existing under the laws of the State of Florida. He/She is personally known to me or has produced a \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Seal)

Notary Public

Notary Printed Name: \_\_\_\_\_


My Commission Expires:

6/18/09  
Agenda

Columbia County  
Public Library

#9

# Memo

**To:** Dale  
**From:** Debbie   
**Date:** June 4, 2009  
**Re:** Youth 2 Work Program Participation

---

Attached is information about and an agreement for the Florida Crown Career Centers & Arbor Education & Training program called Youth 2 Work. It is a summer work program for youth ages 17-24. There is no cost to the Library and we would have someone placed for six weeks this summer. I am particularly interested in participating this summer because the person who would work in the Library is someone who worked for us last summer part-time through Wal-Staff and was an excellent employee. She would need just a brief refresher, but could be back up to speed within a very short time.

If you agree this would be a worthwhile venture, I would appreciate it very much if you would please put the information and agreement on the next BCC meeting agenda. There is a place for the BCC Chair and a witness to sign and date the agreement.

Thank you and please let me know if you need further information.

## AGREEMENT

This AGREEMENT is entered into between \_\_\_\_\_ hereinafter referred to as employment experience/internship site "**WORKSITE**" and Arbor Education & Training, a for-profit corporation organized under the laws of the State of Florida hereafter referred to as "**Arbor Youth Services**."

### **WITNESSETH:**

It is the intent of this AGREEMENT to provide **Arbor Youth Services** and the **WORKSITE** an overview of the administrative and operational structure for the 2009 youth employment component of The Youth Services Program. Working with the disadvantaged youth population in the Region 7 area, Youth Services has received under contract federal funds to support an area work experience / internship program for said youth using non-profit, public and private employer worksites.

WHEREAS, The Congress of the United States has enacted the Workforce Investment Act of 1998, Public Law 105-220, hereinafter referred to as **ACT**; and,

WHEREAS, Arbor Youth has entered into a financial agreement with (WFB) Florida Crown Workforce Board \_\_\_\_\_ 1389 Hwy 90 W \_\_\_\_\_ to provide for the delivery of services in \_\_\_\_\_ Lake City \_\_\_\_\_ (city), Florida \_\_\_\_\_ (State), Region 007 \_\_\_\_\_ (including \_\_\_\_\_ Columbia, Dixie, Gilchrest, and \_\_\_\_\_ Union \_\_\_\_\_ counties), for the operation of a temporary Summer Youth to Work Project (Y2W) for 2009 with a work experience/internship component; and,

WHEREAS, the Regional area's plan identifies a need for a youth employment program offering Work Experience/Limited Internship for Youth Services identified youth Trainees ages 17 years or older; and,

WHEREAS, **Arbor Youth Services** agrees to provide payroll services and workers' compensation coverage for this experience for those Trainees working at **WORKSITE** locations,

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained in this AGREEMENT, and subject to the terms, conditions and assurances as herein set forth, the parties do hereby agree as follows:

### **A. General Terms**

#### Agreement Period:

The term of this employment shall be for the time period noted as AGREEMENT Period.

#### Provisions:

If any provisions of this AGREEMENT are found to be in violation of local, state, or federal rule, law or regulation, the AGREEMENT shall be changed to comply with such law, rule or regulation.

Complaint Procedure:

Youth enrolled in The **Arbor Youth Services Program** shall not be considered employees of the WORKSITE. Should the **WORKSITE** have any dissatisfaction, concern, or complaint about the manner in which Youth Services Trainees are performing responsibilities under this AGREEMENT, those matters shall be communicated to the Job Coach, then to the Project Leader for such appropriate action as deemed necessary.

Termination:

Given the short-term operating period of **The Youth Services Program**, this AGREEMENT may be terminated by either party with written notice to the other party or by mutual agreement of both parties at the time at which the notice is received.

Performance of Conditions:

**Arbor Youth Services** and the **WORKSITE** certify that all conditions precedent to the valid execution of the AGREEMENT or its parts has been satisfied. **WORKSITE** assures it possesses legal authority to participate in this AGREEMENT.

Laws Applicable:

It is the intent of the parties hereto that the terms and conditions of this AGREEMENT, and the work to be performed hereunder, are subject to the applicable provisions of Federal law, and any rules and regulations lawfully promulgated hereunder, and to all applicable state and local laws, ordinances, rules and regulations.

Compliance with WIA:

**WORKSITE** agrees it will comply with the requirements of the Workforce Investment Act of 1998 (P.L 105-220), and with regulations and policies promulgated hereunder. Per the terms of this AGREEMENT, the **WORKSITE**, by signing this AGREEMENT, will comply with the following specific requirements required to provide services under the **ACT**.

- Maintenance of Effort: The **WORKSITE** will only provide services under this AGREEMENT, which in the absence of said AGREEMENT would not have been available to the youth Trainees.
- Displacement of Workers: The **WORKSITE** certifies that by entering into this AGREEMENT, no permanent full-time employees were displaced from their employment as a result of the terms of this AGREEMENT.
- Prohibition of Political Activities: All employees whose employment directly resulted from AGREEMENT funding shall not be involved in any political activities to include candidate and/or campaign support.
- Lobbying: The **WORKSITE** shall not use funds and/or human resources to promote or initiate any activity tied to lobbying efforts related to local, state and/or federal politics.
- Sectarian Activities: The **WORKSITE** shall not provide employment or training in sectarian activities and/or use contract resources to promote such activities.
- Union Activities: The **WORKSITE** shall not use any funds or resources provided under this AGREEMENT to assist, promote or deter union organizing and/or effect a collective bargaining process.

Rights and Remedies Not Waived:

Payment of wages by **Arbor Youth Services** shall not be construed as a waiver by the **WORKSITE** of their responsibility to provide competent management of youth participating in the program work activity. Although **Arbor Youth Services** shall be recognized as the employer of the Trainees, the **WORKSITE** will maintain responsibility for direct supervision to include the maintenance of a safe and healthy working environment for the youth Trainees.

**B. Responsibilities of Arbor Youth Services**

1. **Arbor Youth Services** shall identify and refer WIA Youth Trainees to **WORKSITE** and shall provide subsequent support and assistance to **WORKSITE** and youth as needed during the operation of this program:
  - Ongoing Trainee guidance and counseling support
  - Weekly visits, during which performance of youth is discussed with **WORKSITE** Supervisor
  - Assisting with completion and posting of all required job descriptions and emergency information and Child Labor Law poster(s)
  - Responding immediately to crisis contact by **WORKSITE** employers
2. **Arbor Youth Services** shall provide payroll and check-writing services for work activity Trainees according to a standard payroll schedule. **Arbor Youth Services** shall retain personnel files on all youth with the following contents:
  - Certificate of I-9
  - Copy of Social Security card
  - WIA Trainee Pay Rate
  - Complaint Procedure
  - Emergency Contact Information
  - Work Experience Training Agreement Form
3. **Arbor Youth Services** will supply weekly time sheets and evaluation forms
4. **Arbor Youth Services** shall be considered the employer of the youth Trainees and shall be responsible for all compensation to the youth for work experience activities at a **WORKSITE** location. In addition, Arbor Education & Training will assume responsibility for workers' compensation liability. (Arbor will provide copies of Certificate of Insurance upon request.)
5. **Arbor Youth Services** will conduct a job analysis prior to the placement of a Trainee in work experience and develop a job description and specifications.

**C. Responsibilities of WORKSITE**

1. **WORKSITE** assures that Youth Services Trainees will receive meaningful work experience in a fully supervised and safe working environment.

2. **WORKSITE** agrees to provide one (1) **WORKSITE** supervisor for each Trainee and one (1) alternate supervisor. The **WORKSITE** supervisor, whose qualifications are commensurate with the job specifications, shall be present during Trainee's hours of work. In addition,
  - **WORKSITE** will comply with the regulations set forth in the **Supervisor Handbook**.
  - No Trainee shall work for more hours than stipulated under the terms of the AGREEMENT. At no time shall a Trainee be required to work, or be compensated for work in excess of 30 hours of work per week.
  - **WORKSITE** shall have sufficient equipment and materials to perform the assigned job and sufficient meaningful work to occupy Trainee time during working hours.
  - **WORKSITE** supervisor or alternate supervisor shall sign time and attendance records on a weekly basis, verifying the accuracy of time worked. **WORKSITE** agrees to accept direct financial responsibility for overpayment of youth resulting from negligence and/or misrepresentation of actual time worked.
  - **WORKSITE** supervisor shall meet one-on-one with Trainee at least once a week to discuss Trainee's progress, and will complete a Performance Evaluation at least every other week.
3. **WORKSITE** agrees to post job description, emergency contact information, and Child Labor Law poster in the work area of each Trainee. An alternate plan in case of inclement weather shall be listed on the job description of any assignment that involves mostly outdoor employment.
4. **WORKSITE** agrees to maintain the confidentiality of any and all information regarding **Arbor Youth Services** Trainees or their immediate families. **WORKSITE** shall not release any information to any other agency, entity, person or business without the specific approval of the Trainee's parent or guardian.
5. **Records and Reports:** At such times and in such forms as the Federal Government, State, or Arbor Education & Training may require, the **WORKSITE** shall furnish to the Federal Government or the Comptroller General or the State or Arbor Youth Services, such statements, records, reports, data, and information as the Federal Government, State, or Arbor may request pertaining to matters covered by the AGREEMENT, or related to implementation of the AGREEMENT.
6. **Project Monitoring and Project Close-Out:** At any time during the term of this AGREEMENT, **WORKSITE** shall permit the Secretary of Labor, the Comptroller General, **Arbor Youth Services** or their authorized representative to monitor project performance pursuant to the terms of this AGREEMENT.



**D. Agreement Execution**

This AGREEMENT shall be executed in three counterparts, each of which shall be deemed to be original and such counterparts shall constitute one and the same instrument. The parties hereto have caused the AGREEMENT to be executed effective on the date last signed by the parties.

Executed by the WORKSITE on this \_\_\_\_\_, 200\_\_\_\_.

Attest:

\_\_\_\_\_  
Signature/Title of Signatory

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Witness/Title

Executed by Arbor Youth Services on this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_.

Attest:

Arbor Education & Training

\_\_\_\_\_  
Signature/Title of Signatory

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Witness

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District No. 1 - Ronald Williams  
District No. 2 - Dewey Weaver  
District No. 3 - Jody DuPree  
District No. 4 - Stephen E. Bailey  
District No. 5 - Scarlet P. Frisina

#10



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

June \_\_, 2009

Mr. Bob Holmden, PE, Chief  
Florida Department of Environmental Protection  
Twin Towers Office Building, MS 3505  
2600 Blair Stone Road  
Tallahassee, Florida 32399

**Re: Columbia County, Florida**  
**DEP Project Number: WW742020**  
**Columbia County – Wastewater Treatment Plant & Collection System**

Mr. Diltz,

I am the duly appointed County Attorney for the Columbia County. The County intends to enter into a loan agreement from the State Revolving Fund for development of a wastewater treatment and collection system to serve commercial and residential users within a 1 mile radius of the I-75 and US 441 interchange, within the outlying community of Ellisville, Florida. The loan will be secured by County Guaranteed Entitlement Florida Revenue Sharing Fund and wastewater connection fees.

There are no prior liens on the pledged revenues

The pledge of revenues is subject to final approval of all loan documents by the undersigned.

Very Truly Yours,

Marlin M. Feagle  
County Attorney

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.  
AND THIRD THURSDAY AT 7:00 P.M.

## RESOLUTION 2009R-19

**“A RESOLUTION OF COLUMBIA COUNTY, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.”**

WHEREAS, Florida Statutes provide for loans to local government agencies to finance the construction of water pollution control facilities; and

WHEREAS, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

WHEREAS, the State Revolving Fund loan priority list designates Project No. WW742020 as eligible for available funding; and

WHEREAS, Columbia County, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBIA COUNTY, FLORIDA, AS FOLLOWS:**

SECTION 1. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION II. Columbia County, Florida is authorized to apply for a loan to finance the Project.

SECTION III. The revenues pledged for the repayment of the loan are County Revenue Guaranteed Entitlement Florida Revenue Sharing Fund and wastewater connection fees.

SECTION IV. The County Manager is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

SECTION V. The County Manager is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The County Manager is authorized to represent the County in carrying out the County's responsibilities under the loan agreement. The County Manager is authorized to delegate responsibility to appropriate County staff to carryout technical, financial, and administrative activities associated with the loan agreement.

SECTION VI. The legal authority for borrowing moneys to construct this Project is Florida Statutes.

SECTION VII. Conflicts. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION VIII. Severability If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other Section or part of this Resolution.

SECTION IX. Effective Date This Resolution shall become effective immediately upon its passage and adoption.

PASSED and ADOPTED this 18th day of June, A.D. 2009.

ATTEST:

APPROVED AS TO FORM AND LEGALITY

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Attorney

\_\_\_\_\_  
Board of County Commission, Chairman

**AUTHORIZED REPRESENTATIVE'S SITE CERTIFICATION**  
**(Equivalency Projects)**

Project Number WW742020 \_\_\_\_\_

Project Description: Columbia County Wastewater Facilities \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
I do hereby certify as to the following:

1. Columbia County has acquired all real property or real property rights that are, or will be, required for the construction (erection, extension, modification, addition), operation and maintenance of the Project described above.
2. All real property and real property rights required for the entire Project were acquired in accordance with the State and local requirements and with Title 49 Part 24 of the Code of Federal Regulations.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title

District No. 1 - Ronald Williams  
District No. 2 - Dewey Weaver  
District No. 3 - Jody DuPree  
District No. 4 - Stephen E. Bailey  
District No. 5 - Scarlet P. Frisina

#11



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**MEMORANDUM**

**TO:** Dale Williams, County Manager  
**FROM:** Kevin Kirby, Public Works Director */K/K*  
**DATE:** June 5, 2009  
**SUBJECT:** Budget Amendment #08-15

I am requesting Board approval for Budget Amendment #08-15 to transfer funds for the recent purchase of a hot mix transporter with tack tank and propane heat. Requesting \$3,500 be transferred from 101.8400.584.90.97, Equipment Reserve, to 101.4230.541.60.64, Drainage, Equipment Purchase.

Should you need additional information, please let me know. I appreciate your continued cooperation and support to this Public Works Department.

/lsg

Attachment: BA #08-15

XC: Mary Sue George, Accounting

District No. 1 - Ronald Williams  
District No. 2 - Dewey Weaver  
District No. 3 - Jody DuPree  
District No. 4 - Stephen E. Bailey  
District No. 5 - Scarlet P. Frisina



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

Public Works Department  
Budget Amendment  
FY 2008-2009

June 5, 2009

Number: 08-15

Fund: Transportation

From	To	Amount
101.8400.584.90-97 (Equipment Reserve)	101.4230-541.60-64 (Drainage - Equipment Purchase)	\$ 3,500

Description: The Columbia County Public Works Department requests this Budget Amendment for the purchase the hot mix transporter with tack tank and propane tank.

Reference:

BOARD MEETS FIRST THURSDAY AT 7:00 P.M.  
AND THIRD THURSDAY AT 7:00 P.M.

#12

# Memo

**To:** Dale Williams, County Manager

**From:** Debbie Paulson, Library Director

**Date:** June 12, 2009

**Re:** Budget Amendment BA08-24

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Attached is an external budget amendment request to transfer funds from reserves to 104.7150.571.60-66 (Capital Outlay). The budget amendment number was obtained from Bookkeeping.

Please let me know if you need further information.

Thank you.

**Columbia County Public Library**

**BUDGET AMENDMENT**

**FY 2008-2009**

**June 9, 2009**

**NUMBER    BA08-24**

<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>AMOUNT</u></b>
Reserves 104-8400-584-9094	104.7150.571.60-66	\$10,603.00

**DESCRIPTION:** The Columbia County Public Library requests this budget amendment to transfer funds from reserves to cover funds requested for the Richardson Technology Project which was approved by the Board of County Commissioners.

The budget amendment number was obtained from Bookkeeping.