

BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: March 10, 2015

Meeting Date: March 19, 2015

Name: David Kraus, Safety Manager

Department: 911 Combined Communications

Division Manager's Signature: 

1. Nature and purpose of agenda item: To approve a Scope of Work Modification to the current CTS America contract for the certified ProQA Paramount interface (\$10,000) and annual maintenance fees of \$2,000 beginning in FY2016

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

☐ N/A

☐ Yes Account No. \_\_\_\_\_

☒ No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA- 15-41

**FROM**

Cash Balance Forward  
001-8400-584.90-98

**TO**

Contractual Services  
001-2510-525.30-34

**AMOUNT**

\$10,000

For Use of County Manger Only:

[ ] Consent Item [ ] Discussion Item

THIS ITEM WAS APPROVED BY THE BOARD OF  
COUNTY COMMISSIONERS ON

MAR 19 2015

**WITHOUT EXCEPTION**  
**WITH NOTED EXCEPTION**

## MEMORANDUM

TO: Columbia County Board of County Commissioners  
From: David Kraus, Safety Manager  
Date: March 10, 2015

RE: Budget Amendment – Software Interface between EMD/EFD and CAD

Columbia County uses an EMD/EFD system from Priority Dispatch called ProQA and the SmartCop CAD system made by CTS America. CTS America provided a “legacy” software interface for the two systems to communicate. However, as the EMD/EFD software was updated, CTS America did not upgrade the interface. The version of EMD/EFD currently used by the County is no longer supported or maintained and the County cannot move to the current version with the current interface. This also means that we cannot use the updated medical protocols in the current ProQA version. Our Medical Director highly recommends the County use the updated emergency medical protocols for liability reasons.

CTS America has just completed the certified new “Paramount” interface with ProQA. CTS America charges a one-time \$10,000 fee for the new software interface with an annual \$2,000 maintenance cost. This was not included in the current FY budget because CTS America did not have the new certified interface at the time and no one, including CTS America, knew that there would be a cost associated with the new interface. Beginning in FY2016, we will include the \$2,000 annual maintenance fee. The annual maintenance fee will provide for future certified interface upgrades when they become necessary.

The 911 Combined Communications Department requests the Columbia County Board of County Commissioners to approve a Scope of Work Modification worksheet to the current CTS America contract for the certified ProQA Paramount interface and annual maintenance. The 911 Combined Communications Department further requests the Columbia County Board of County Commissioners to approve a Budget Amendment for \$10,000 for the certified ProQA Paramount interface.

## Appendix A: SOW Modification Worksheet

Agency: Columbia County Consolidated Agencies

Project Name: ProQA Paramount Interface

Description of Desired Change to Original SOW		
Description of Change	Cost Implication of Change	Changes in Timelines and Milestones
Installation of platinum level certified ProQA Paramount Interface	\$10,000.00	Will be scheduled after return of fully executed change order
Annual Maintenance due 12 months from Paramount Interface installation	\$2,000.00	To be added to Annual Maintenance after 12 months

### Explanation of Work to be Performed

This Change Order is being issued to formally document and outline the terms for the purchase of the ProQA Paramount Interface by Columbia County Sherriff's Office for use with the CTS SmartCAD (Computer Aided Dispatch) system currently in use.

Upon receipt of a Purchase Order, CTS America will deploy an updated version of SmartCAD that contains a Platinum level certified ProQA Paramount to Columbia County Sheriff's Office. Purchase price for the interface is \$10,000.

ProQA periodically makes changes to Paramount. When these changes are made, CAD vendors must go through a re-certification process. In order to maintain ProQA Platinum level certification for the interface, a \$2,000 annual maintenance fee is required to cover any and all changes made by ProQA to maintain the Platinum level certification.

**Exclusions:** Please note that this Change Order is ONLY for the work described above. All other work other than explicitly specified above, is excluded from this Change Order

### Cost Implications

Item	Cost
ProQA Paramount Interface	\$10,000.00
<b>TOTAL:</b>	<b>\$10,000.00</b>

Terms	
Due on Receipt of Invoice 50%	\$5,000.00
Due 12 Months from Installation 50%	\$5,000.00
Annual Maintenance - due 12 months from Paramount Interface installation	\$2,000.00



By signing this SOW Modification Acceptance Signature Page, it is agreed that both parties have read and reviewed the changes requested and both parties agree to these changes to the original Statement of Work.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2015

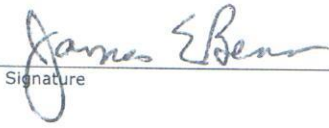
James Benson

Full name

CTS America

Chief Operating Officer

Title



Signature

2/25/15

Date

Agency Representative Full name

Agency Representative Title

Signature

Date

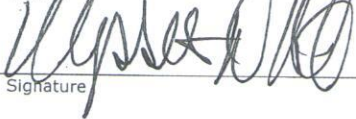
Ulysses Hill

Full name

CTS America

Director, Database Development

Title



Signature

2/25/15

Date

Steven J Williams

Full name

CTS America

Director, Project Management

Title



Signature

2/25/15

Date

P.O. #: 023924

DATE: 03/26/15

CTS AMERICA  
270 NORTH PALAFAX ST  
PENSACOLA, FL 32502

VENDOR #  
3575

SHIP TO:  
COLUMBIA COUNTY  
263 NW LAKE CITY AVE  
LAKE CITY, FL 32055

INVOICE TO:  
COLUMBIA COUNTY  
P.O. BOX 1529  
LAKE CITY, FL 32056

DELIVER BY: SHIP VIA:  
03/25/15

TERMS  
NET

REQUISITIONED BY  
THOMAS BRAZIL

ACCOUNT NO.  
001-2510-525.30-34

PROJECT

REQ. NO. REQ. DATE  
22965 03/25/15

LINE#	QUANTITY	UOM	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST
1	1.00	EA	PRO-Q-Q AMERICA PARAMOUNT INTERFACE CTS	10000.0000	10000.00
SUB-TOTAL					10000.00
TOTAL					10000.00

REMARKS:  
Sole Source Certification to be filed.

AUTHORIZED BY

  
PURCHASING AGENT