



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 4/24/2025 Meeting Date: 5/1/2025

Department: BCC Administration

1. Nature and purpose of agenda item:

Meeting Minutes - Regular Meeting - 7/6/2023

2. Recommended Motion/Action:

Approve

3. Fiscal impact on current budget.

This item has no effect on the current budget.

Columbia County
Board of County Commissioners

Minutes of
July 6th, 2023

The Columbia County Board of County Commissioners met in a regular scheduled meeting in the auditorium of the School Board Administrative Complex at 9:30 a.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America followed.

Commissioners in Attendance: Chairman Rocky Ford, Robby Hollingsworth, Timothy Murphy, Everett Phillips and Ronald Williams

Others in Attendance: County Manager David Kraus (“CM”)
Assistant County Manager Kevin Kirby (ACM”)
County Attorney Joel Foreman
Deputy Clerk Olga Armas

Agenda Additions/Deletions

Additions:

- 1) Request for Additional State Appropriated Law Enforcement Salary Funding - Sheriff's Office
- 2) County of the Quarter Recognition
- 3) Fairhousing Ordinance adoption

Deletions:

MOTION by Commissioner Murphy to approve the agenda as amended.
SECOND by Commissioner Phillips. The motion carried unanimously.

Presentation of the Board Not Requiring Board Vote or Action

Philip Mobley

- 1) Presentation from North Star Family Resource Center

Consent Agenda:

MOTION by Commissioner Hollingsworth to approve the consent agenda as amended. SECOND by Commissioner Phillips. The motion carried unanimously.

- 1) BCC Administration - Federally Funded Projects Purchasing Policy (pg. 1)
- 2) BCC Administration - Resolution No. 2023R-28 - Adopting A Policy Relating to the Employment Of Small, Women Owned and Minority Businesses for Use in Administering Community Development Block Grants (pg. 47)
- 3) BCC Administration - Resolution No. 2023R-36 - CDBG Financial Management Project (pg. 54)
- 4) BCC Administration - Resolution No. 2023R-37 - CDBG - Mitigation Quality Assurance/Quality Control (pg. 70)
- 5) BCC Administration - Resolution No. 2023R-38 - 2 C.F.R. 200 Uniform Administration Requirements for Federal Awards (pg. 83)
- 6) BCC Administration - Release of Lien - Elizabeth and Favian Hunter (pg. 102)
- ~~7) BCC Administration - Subdivision Infrastructure Maintenance - Municipal Services Benefit Unit (MSBU) (pg. 108)~~
- 8) BCC Finance - Bills and Vouchers - 6/21/23 - \$1,477,232 (pg. 109)
- 9) Building Department - Building Permit Fee Refund - \$100.00 - Permit #47205 (pg. 122)
- 10) Public Works - BA 23-62 (pg. 125)
- 11) Public Works - FY23/24 Mosquito Control- Detailed Work Plan Budget (pg. 129)
- 12) Public Works - Utility Permit - Duke Energy to Replace Pole on SW Well Street (pg. 135)
- 13) Public Works - Utility Permit - Duke Energy to Replace Pole on SW Caboose Dr. (pg.148)

- 14) Public Works - Utility Permit - Duke Energy to Replace Pole on SW Bryant St. (pg. 156)
- 15) Public Works - Utility Permit - Comcast to install cable at 108 NW Bengi Ln (pg. 168)
- 16) Public Works - Utility Permit - Duke Energy to Replace a Pole on SW Durant St. (pg.176)
- 17) Public Works - Utility Permit - Hargray of Florida to Replace Cable Along the Following: SW Whitetail, SW Huckleberry, SW Doe, SW Nathan, and SW Trey Ct. (pg. 184)
- 18) Public Works - Utility Permit - Hargray of Florida to Run a Cable Along SW Deputy J. Davis Ln and CR 252B (pg. 201)
- 19) Public Works - Utility Permit - Comcast to Run Cable Along SW Bascom Norris Dr. (pg.221)
- 20) Public Works - Utility Permit - Duke Energy to Replace Pole on SW Utah, SW Ontario, SW Daybreak, SW Wilson Springs (pg. 231)

Item #7 moved for discussion under County Manager Kirby.

MOTION by Commissioner Williams to adopt the consent agenda as amended. SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion and Action Items

Joel Foreman, County Attorney

- 1) Memorandum of Understanding - Criminal Justice Information Technology Services, Information Exchange, Dispatch Services, and Criminal Justice Agency Oversight - Columbia County Sheriff's Office, Lake City Police Department, Columbia County

Stew Lilker and Sheriff Hunter offered comment.

MOTION by Commissioner Williams to approve Memorandum of Understanding. SECOND by Commissioner Murphy. The motion carried unanimously.

MOTION by Commissioner Murphy to go from 120 to 360 for termination clause. SECOND by Commissioner Hollingsworth. The motion carried unanimously.

MOTION by Commissioner Williams to add personal in the 9-11 dispatch center. SECOND by Commissioner Murphy. The motion carried unanimously.

Kevin Kirby, Assistant County Manager

2) 2023-L – Guardrail Maintenance - \$43,382

On June 6, 2023 two (2) submittals were received in response to 2023-L. Bids were opened and tallied on June 6, 2023; all bids were determined to be qualified meeting all of the required specifications.

MOTION by Commissioner Hollingsworth to approve and award 2023-L to Grading & Bush Hog Services, Inc. SECOND by Commissioner Williams. The motion carried unanimously.

3) FY 23/24 Traffic Signal Maintenance Agreement - \$120,474

The reimbursement amount will be \$120,474.

MOTION by Commissioner Murphy to approve and adopt Resolution 2023R-27. SECOND by Commissioner Phillips. The motion carried unanimously.

4) ASO79 Highway Lighting Work Order 2023-2024 - \$165,600

MOTION by Commissioner Hollingsworth to approve ASO79 Highway Lighting Work Order 2023-2024. SECOND by Commissioner Williams. The motion carried unanimously.

5) BCC Administration - Subdivision Infrastructure Maintenance - Municipal Services Benefit Unit (MSBU) (pg. 108)

MOTION by Commissioner Hollingsworth to accept MSBU. SECOND by Commissioner Murphy. The motion carried unanimously.

Stew Lilker offered comment.

6) Capital Project Update

Update only.

David Kraus, County Manager

7) BA 23-63 – Legislation Appropriation for Fire Station - \$950,000

MOTION by Commissioner Williams to approve BA 23-63. SECOND by Commissioner Hollingsworth. The motion carried unanimously.

- 8) BA 23-64 Grant Agreement for Old Richardson High School Building – Florida Department of State - \$500,000

Grant funds will be used to facilitate repairs to the historic Old Richardson High School building in Lake City. Work items include lead and asbestos testing; removal of the old asbestos tiles; install new electrical, lighting, and plumbing; repair/replace a minimum of sixty-eight (68) windows; replace roof; and upgrade HVAC. Grant funds will also be used for professional architectural/engineering services.

MOTION by Commissioner Williams to approve agreement with Florida Department of State for Old Richardson High School Building. SECOND by Commissioner Phillips. The motion carried unanimously.

- 9) BA 23-65 – Grant Award Notification – Bethlehem Community Center - \$475,00

MOTION by Commissioner Phillips to approve Grant award. SECOND by Commissioner Williams. The motion carried unanimously.

- 10) 2023-2024 Emergency Preparedness and Assistance Grant (EMPA) \$105,806

MOTION by Commissioner Williams to approve of the agreement in the amount of \$105,806. SECOND by Commissioner Murphy. The motion carried unanimously.

- 11) Florida Recovery Obligation Calculation (F-ROC) Opt-In Agreement for Columbia County

This agreement is between Columbia County and the Florida Division of Emergency Management (FDEM) to opt in to the F-ROC program. This agreement will be in effect for two years. There is no cost to the County to Opt-In to the program, and based off large projects, it may help the County receive reimbursement quicker.

MOTION by Commissioner Williams to approve the agreement between Columbia County and the Florida Division of Emergency Management. SECOND by Commissioner Hollingsworth. The motion carried unanimously.

- 12) Private Investor – Owned Utilities – Consolidated Water Works

Consolidated Water Works operates a private utility system in the Shadow Oaks subdivision. They allegedly have increased their rates without Board approval and are in violation of the County Ordinances. Residents have started complaining about excessive bills. In 2007, the County voted to assume the

role of rate regulation for private investor-owned utilities from the Public Services Commission. Staff asked for direction on how to handle the situation.

MOTION by Commissioner Hollingsworth. SECOND by Commissioner Williams. The motion carried unanimously

13) Verification of Proper Zoning During Permitting Process

Discussion on the coordination of septic tank permitting with the Building and Zoning Department's zoning review.

MOTION by Commissioner Ford to require residents to obtain a project approval letter from the Building & Zoning Department prior to the issuance of a septic tank permit from the Florida Department of Health. SECOND by Commissioner Murphy. The motion carried unanimously

14) Request for Additional State Appropriated Law Enforcement Salary Funding - Sheriff's Office

The sheriff's office requested an additional \$82,843.50 of State appropriated law enforcement salary funding be added to the 22/23 budget for the last quarter.

MOTION by Commissioner Hollingsworth to approve the request for additional funding. SECOND by Commissioner Williams. The motion carried unanimously.

15) Call for Adoption Hearing for Fair housing

MOTION by Commissioner Hollingsworth to set adoption for the next meeting. SECOND by Commissioner ?. The motion carried unanimously.

16) County of the Quarter Recognition

Columbia County is the County of the Quarter.

Open Public Comments and/or Questions:

The following citizens offered comment:

- Bonnie Canonie
- Tricia Christian

Staff Comments:

CM Kraus mentioned

Commissioner Comments:

Commissioner Ford complimented Commissioner Hollingsworth and County Attorney, Joel Foreman on the Garbage Contract.

Commissioner Murphy asked CM Kraus if he has reached out to the City.

Adjournment

There being no further business, the meeting adjourned at 12:13 p.m.

ATTEST:

Rocky Ford, Chairman
Board of County Commissioners

James M. Swisher, Jr.
Clerk of Circuit Court