



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 4/24/2025 Meeting Date: 5/1/2025

Department: BCC Administration

1. Nature and purpose of agenda item:

Meeting Minutes - Regular Meeting - 4/17/2025

2. Recommended Motion/Action:

Approve

3. Fiscal impact on current budget.

This item has no effect on the current budget.

Columbia County
Board of County Commissioners

Minutes of
April 17, 2025

The Columbia County Board of County Commissioners met in a regular scheduled meeting in the auditorium of the School Board Administrative Complex at 5:30 a.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America followed.

Commissioners in Attendance: Chairman Timothy Murphy, Kevin Parnell, Robby Hollingsworth and Everett Phillips, Rocky Ford

Others in Attendance: County Manager David Kraus ("CM")
Assistant County Manager Kevin Kirby (ACM")
County Attorney Joel Foreman
Deputy Clerk Tricia Carter

Agenda Additions/Deletions

Additions:

- CARC
- Annie Mattox Recreational Park

Deletions:

None.

MOTION by Commissioner Hollingsworth to approve the agenda. SECOND by Commissioner. Phillips. The motion carried unanimously.

Proclamations

Tim Murphy, Chairman

- 1) Proclamation No. 2025P-09 – National Lineman Day

The National Rural Electric Cooperative Association has established that the second Monday of April each year should serve as National Lineman Appreciation Day.

MOTION by Commissioner Ford to approve Proclamation No. 2025P-09.
SECOND by Commissioner Hollingsworth. The motion carried unanimously.

2) Proclamation No. 2025P-10 – Youth Appreciation Week.

Youth Appreciation will be set April 24th to April 30th, 2025.

MOTION by Commissioner Phillips to approve Proclamation No. 2025P-10.
SECOND by Commissioner Parnell. The motion carried unanimously.

Public Hearings

David Kraus, County Manager

1) CDBG First Public Hearing

Columbia County is considering applying to the Department of Commerce for an FFY 2023-24 Small Cities Community Development Block Grant. The county is eligible to apply for funds in the following categories: Neighborhood Revitalization; Commercial Revitalization; Housing Revitalization; and Economic Development.

MOTION by Commissioner Parnell to approve moving forward with application.
SECOND by Commissioner Phillips. The motion carried unanimously.

Louie Goodin, County Planner

2) Ordinance No. 2025-15 - Requesting a Zoning Change from RSF/MH-2 to RMH-P- District 3

The public hearing opened and closed with no comment.

Z250103, a petition by Lance Jones, agent for FIVE ASH FOREST, requested a zoning change from RSF/MH-2 to RMH-P on the lands as described: Parcel # 28-3S-16-02376-000

MOTION by Commissioner Hollingsworth to approve Ordinance No 2025-15 by the Planning and Zoning Board. SECOND by Commissioner Ford. The motion carried unanimously.

3) Ordinance No. 2025-16 - Requesting a Future Land Use Map Amendment - District 3

The public hearing opened and closed with no comment.

MOTION by Commissioner Hollingsworth to approve Ordinance No 2025-16 by the Planning and Zoning Board. SECOND by Commissioner Phillips. The motion carried unanimously.

- 4) Ordinance No. 2025-17 - Requesting a Text Amendment to Land Development Regulations - District 4

The public hearing opened and closed with no comment.

MOTION by Commissioner Phillips to approve Ordinance No 2025-17 by the Planning and Zoning Board. SECOND by Commissioner Ford. The motion carried unanimously.

- 5) Ordinance No. 2025-18 - Future Land Use Map Change from Commercial to Residential - Moderate - District 3

The public hearing opened and closed with no comment.

MOTION by Commissioner Hollingsworth to approve Ordinance No 2025-18 by the Planning and Zoning Board. SECOND by Commissioner Phillips. The motion carried unanimously.

- 6) Deplat Application from Oak Ridge Estates - District 5

SD250201 – a petition by Richard Cobb, agent for Umesh Mhatre, requesting that Lot 1 of Oak Ridge Estates S/D Unit 1 be de-platted from the Oak Ridge Estates S/D approved by the Columbia County Board of County Commissioners on March 20, 1978.

The public comment opened:

- Jimmy Pitt
- Jim Moses
- Greg Bowdin
- Mike Knowles
- Kyle Colepepper
- David Martin
- Harmon Chandler
- Jim Moffet

The public comment closed.

MOTION by Commissioner Murphy to deny the deplat of Oak Ridge Estates. SECOND by Commissioner Parnell. The motion carried unanimously.

- 7) Ordinance No. 2025-19 - Z250213 - Assign Zoning to Property in the Unincorporated Areas - District 2

Commissioner Ford recused himself from voting on this Ordinance.

The public hearing opened and closed with no comment.

Property was recently removed from Fort White town limits. Z250213, a petition by Lisa Ford, owner of Lisa's Land, requesting a zoning assignment of RSF-2 to on the lands as described: Parcel #'s 34-6S-16-04063-012 & 34-6S-16-04063-013.

MOTION by Commissioner Hollingsworth to approve Ordinance No 2025-19 by the Planning and Zoning Board. SECOND by Commissioner Phillips. The motion carried unanimously.

- 8) Ordinance No. 2025-20 - CPA250103 - Future Land Use Designation in the Unincorporated Lands of Columbia County - District 2

Commissioner Ford recused himself from voting on this Ordinance.

The public hearing opened.

- Susan Sutton

The public comment closed.

Property was recently removed from the Fort White town limits. CPA250103, a petition by Lisa Ford, owner of Lisa's Land, requesting a Future Land Use MAP assignment of Residential – Low to on the lands as described: Parcel #'s 34-6S-16-04063-012 & 34-6S-16-04063-013.

MOTION by Commissioner Hollingsworth to approve Ordinance No 2025-20 by the Planning and Zoning Board. SECOND by Commissioner Phillips. The motion carried unanimously.

Consent Agenda:

MOTION by Commissioner Hollingsworth to approve the consent agenda as amended. SECOND by Commissioner Ford. The motion carried unanimously.

- 1) BCC Finance - Bills and Vouchers - 4/9/25 - \$1,495,318
- 2) Public Works - Utility Permit - AT&T Requesting to Install line at SW Condor and SW Raven

- 3) Public Works - Utility Permit - City of Lake City Requesting to Install Gas Main at NW Fairway Drive.
- 4) Public Works - Utility Permit - Comcast Requesting to Install Cable at SW Prosperity Place.
- 5) Public Works - Utility Permit - Comcast Requesting to Install Cable at SW CR 252B.

MOTION by Commissioner Hollingsworth to adopt the consent agenda as amended. SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion and Action Items

Joel Foreman, County Attorney

- 1) Fort White Sewer Plant Agreement.

MOTION by Commissioner Ford to approve of the Interlocal Agreement.
SECOND by Commissioner Phillips.

Discussion continued between Commissioners.

George Thomas, Mayor of Fort, white offered comment.

MOTION was proposed again.

MOTION by Commissioner Ford to approve of the Interlocal Agreement.
SECOND by Commissioner Phillips. Commissioner Murphy, Commissioner Hollingsworth and Commissioner Parnell voted in opposition. The motion failed.

MOTION by Commissioner Murphy that Fort White piggy back off of Columbia County's acquisition Contract as they are. SECOND by Commissioner Phillips. Commissioner Ford voted in opposition. The motion carried 4-1.

David Kraus, County Manager

- 1) Resolution No. 2025R-13 - COPCN - STAT Ambulance Company

MOTION by Commissioner Hollingsworth to approve Resolution No. 2025R-13.
SECOND by Commissioner Parnell. The motion carried unanimously.

Kevin Kirby, Assistant County Manager

- 2) BA 25-36 - Ellisville Wastewater Treatment Plant Preliminary Engineering Report - \$265,000

Kirby requested to move the funds necessary for Ellisville Wastewater Treatment Plant Preliminary Engineering Report as required by the USDA for funding.

MOTION by Commissioner Hollingsworth to approve BA 25-36.

MOTION did not pass for lack of a SECOND.

MOTION by Commissioner Hollingsworth to move this subject to the next meeting. SECOND by Commissioner Murphy. The motion carried unanimously.

- 3) Hurricane Preparedness Guideline

MOTION by Commissioner Ford to table this subject for further discussion. SECOND by Commissioner Phillips. The motion carried unanimously.

- 4) 2025-03 - Annual Resurfacing - Group 2 - Anderson Columbia - \$530,000.01

MOTION by Commissioner Hollingsworth to approve bid 2025-03 to Anderson Columbia for \$530,000.01. SECOND by Commissioner Phillips. The motion carried unanimously.

- 5) Bid 2025-E - Alligator Lake Wooden Bridge Repairs - Cut It Up Custom Services - \$38,049.39

Scope of work includes removal and replacement of decking and side handrails. Material must be ground contact Pressure Treated like and same material specs as currently installed. All fasteners must be galvanized or treated for use in treated wood.

MOTION by Commissioner Hollingsworth to award bid 2025-E to Cut It Up Services for \$38,049.39. SECOND by Commissioner Parnell. The motion carried unanimously

- 6) RFP 2020-Q - HVAC Preventative Maintenance and Repair Services

Staff reviewed alternative options for HVAC Preventative Maintenance and Repair Services and requested to extend the current HVAC Maintenance Contract for an additional 6 months for County to evaluate alternative options.

MOTION by Commissioner Hollingsworth to accept Addendum to RFP 2020-Q for 6 months. SECOND by Commissioner Phillips. The motion carried unanimously

- 7) Extend Contract - 2022-T RFP - Disaster Recovery Consultant Services, Synergy Disaster Recovery LLC

The initial award of contract from 2022-T RFP for Disaster Recovery Consultant Services to Synergy Disaster Recovery LLC expires in May. In accordance with the Boards direction, Synergy has indicated their willingness to extend the current contract and terms for two additional 1-year terms.

MOTION by Commissioner Hollingsworth to approve contract extension for two additional 1-year terms. SECOND by Commissioner Phillips. The motion carried unanimously.

- 8) Monitoring Well

MOTION by Commissioner Hollingsworth to approve the installation of a small ground water monitoring well at the Mason City Community Center. SECOND by Commissioner Phillips.

- 9) BA 25-35 - Generator for Columbia County Detention Facility \$85,000

A generator is needed for Columbia County Detention Facility to operate HVAC during power outages.

MOTION by Commissioner Hollingsworth to approve BA 25-35. SECOND by Commissioner Phillips. The motion carried unanimously.

- 10) CARC – Milling and Paving on Bascom Norris.

MOTION by Commissioner Murphy to approve transporting 11 loads of milling and spreading it. SECOND by Commissioner Phillips. The motion carried unanimously.

- 11) Annie Mattox Recreation Center

Kirby requested a clarification on what is ok and what is not ok to do in this recreation center.

Clint Pitman, Parks & Landscaping Director, offered comment.

MOTION by Commissioner Parnell to terminate the license agreement with Annie Mattox recreation center. SECOND by Commissioner Phillips. The motion carried unanimously.

David Kraus, County Manager

12) RFP 025-B - Comprehensive Plan Services - Kimley-Horn

The County received three responses to RFP 2025-B Comprehensive Plan Services. Staff requested to approve ranking and authorize negotiations with Kimley-Horn.

MOTION by Commissioner Hollingsworth to approve the ranking and authorizing staff to negotiate with Kimley-Horn. SECOND by Commissioner Phillips. The motion carried unanimously.

13) Economic Development Advisory Board Appointment(s)

The Economic Development Advisory Board (EDAB) is composed of nine (9) seats, two (2) are currently vacant and have been advertised to fill. One application has been received from Chani Walker, Senior Mortgage Broker with Atlantic Bay Mortgage.

MOTION by Commissioner Hollingsworth to appoint Ms. Walker to fill 1 of 2 current vacancies. SECOND by Commissioner Ford. The motion carried unanimously.

14) BA 25-34 - EMS County Grant C2412 from Florida Department of Health
- \$15,641.91

The Board of County Commissioners accepted and executed an EMS County Grant in June 2024, last fiscal year. This BA will appropriate these funds into the current fiscal year.

MOTION by Commissioner Hollingsworth to approve BA 25-34. SECOND by Commissioner Parnell. The motion carried unanimously.

15) Request for Workshop on Office Space

CM Kraus suggested to have each Commissioner go in individually to see the Lake City Reporter Building. Once they each see the building, a workshop will be set up.

Open Public Comments and/or Questions:

Members of the public offering comment were:

None.

Staff Comments:

None.

Commissioner Comments:

Commissioner Ford mentioned that the North Florida Water Utility Authority Board hired Shannon Roberts as the Executive Director.

Adjournment

There being no further business, the meeting adjourned at 8:45 P.m.

ATTEST:

Timothy Murphy, Chairman
Board of County Commissioners

James M. Swisher, Jr.
Clerk of Circuit Court