



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 3/26/2025 Meeting Date: 4/3/2025

Department: Tourist Development

1. Nature and purpose of agenda item:

Previously, the TDC awarded the City of Lake City \$150,000 for the construction of the Wilson Park Amphitheater. These funds went unspent in that fiscal year and moved to the TDC Reserves. On March 26, 2025, the TDC recommended moving the \$150,000 from TDC Reserves for this project. in the amount of \$150,000. TDC approved this request at the April 03, 2019, TDC meeting.

2. Recommended Motion/Action:

Approve BA 25-33

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below. The budget amemdment number is BA 25-33 using fund(s) 107-TOURIST DEV/OPERATING.

Table with 3 columns: FROM, TO, AMOUNT. FROM: 107-8400-584.90-97 RESERVES/EQUIPMENT RESERVE; TO: 107-5210-574.80-08 GRANTS & AIDS/WILSON PARK AMPHITHEA; AMOUNT: \$150,000.00

**1. Call to Order (Commissioner Ron Williams)**

Chairman Ron Williams called the meeting to order at 12:00 pm.

**2. Pledge to U.S. Flag**

**3. Roll Call – Paula Vann**

**4. Staff or TDC Member Additions or Deletions to Agenda**

TDC members in attendance: Ron Williams, Tim Murphy, Stephanie Sanchez, Melinda Moses, Chris Candler, Robert Mann, Mahendra Patel, Nick Patel, and Nupur Shukla. **A quorum was present.**

Staff in attendance: Paula Vann, Cody Gray, Alden Rosner, and Michelle Moore.

Guests included: Clint Pittman (CCBOCC), Commissioner Rocky Ford (CCBOCC), Merrilee Jipson (Rum138), Joe Helfenberger (City of LC), Thomas Henry (City of LC), Sandra Buck-Camp (LCB), Tony Britt (LCR), Melissa Capps (DOC), Theresa Pinto (LC/CC Chamber), Joel Foreman (County Attorney), Glenn Hunter (CCBOCC), and Mike Collins (former TDC member).

Addition to Agenda – Service award presentation for Mike Collins.

**5. Approval of Agenda**

**A motion was made by Melinda Moses, second by Nupur Shukla to approve the agenda. The motion was approved.**

**6. Service Award Presentation** - Chairman Ron Williams presented the service award to Mike Collins in recognition of his 30 plus years of service with the TDC.

**7. Discussion and Action Items**

a. Paula Vann, Executive Director – Tourist Development

i. Approval of Minutes

1. January 23, 2019 Meeting Minutes

**A motion was made by Melinda Moses, second by Nick Patel to approve the minutes from January 23 as presented. The motion was approved.**

ii. Bed Tax, Smith Travel Report, and Financial Reports

**A motion was made by Mahendra Patel, and second by Nupur Shukla, that states the Financial Report was received. The motion was approved.**

iii. Babe Ruth State Softball Tournament - Doug Robinson: \$10,000

**A motion was made by Mahendra Patel, and second by Melinda Moses, to approve up to \$10,000 grant funding for Babe Ruth State. The motion was approved.**

iv. City of Lake City Wilson Park Amphitheater: \$150,000

**A motion was made by Tim Murphy, and second by Mahendra Patel, to move \$150,000 from Reserves then grant it to the City of Lake City for the Wilson Park Amphitheater. The motion was approved.**

- v. Southside Sports Complex Red and Blue Quad Lights -\$485,000

**A motion was made by Melinda Moses, and second by Nupur Shukla, to authorize Clint Pittman to approach bids on doing this project - in two phases, the Blue Phase, and the entire project. The motion was approved.**

- vi. Ft. White Sports Complex Parking Lot: \$281,000 - \$765,458

A discussion was held with County Attorney Joel Foreman explaining the allowable uses of TDT funds per Florida Statute.

Chairman Ron Williams expressed that this item would fall under the consideration of the BOCC.

## **8. Staff Reports**

### a. Paula Vann, Executive Director – Tourist Development

- i. Exit 423 (Hwy 90 Exit) Landscape Update

The members asked Paula Vann to send a letter of support from the TDC to DOT.

### b. Cody Gray, Marketing Project Manager – Tourist Development

- ii. Website
- iii. #GetSocial (Social Media Update)
- iv. Advertisements
- v. Event Calendar

### c. Alden Rosner, Sports Marketing Director – Tourist Development

- vi. Year-over-Year Comparison
- vii. March Tournament Breakdown
- viii. Current Year Sports Calendar
- ix. Sports Tourism Committee Update

## **9. Open Public Comment to the TDC – 2 Minute Limit**

## **10. TDC Member Comments**

## **11. Adjournment**

There being no additional business to come before the TDC at this time, the meeting was adjourned at 2:00 pm. The next TDC meeting will be on Wednesday, May 15, 2019.