



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 8/30/2024 Meeting Date: 9/5/2024

Department: Purchasing

1. Nature and purpose of agenda item:

The County received two responses to RFQ 2024-11 Ellisville Transportation. Staff requests to approve the ranking and authorize negotiations with Osiris 9 Consulting, LLC.

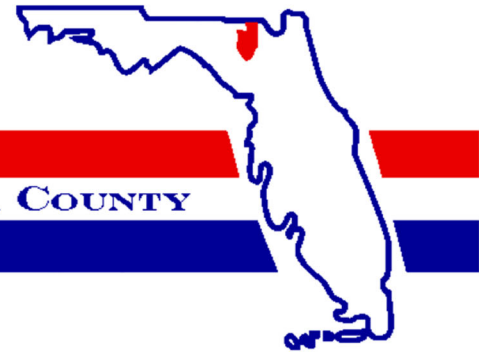
2. Recommended Motion/Action:

Approve the ranking and authorize negotiations with Osiris 9 Consulting, LLC

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

DATE: August 30, 2024
TO: Board of County Commissioners
FROM: Erica Jones, Purchasing Officer
RE: Agenda item for September 5, 2024
RFP 2024-11 Ellisville Transportation

Columbia County, Florida, Board of County Commissioners is seeking proposals from interested and qualified individuals or firms to provide operational improvements to the I-75 at SR 25 interchange and US 41/441 to the I-75 Southbound Ramps to SR 238 in Columbia County, Florida.

RFP 2024-11 was issued on July 16, 2024. Two (2) Responses were timely received:

- Osiris 9 Consulting, LLC
- Kimley-Horn and Associates, Inc.

The Evaluation Committee consisted of Chad Williams, Cody Pitts, and Jake Beach. The Evaluation Committee completed individual Evaluation Sheets.

Based upon the results of the scoring sheets, staff is recommending the Board to approve the **ranking** as follows:

First - - Osiris 9 Consulting, LLC
Second - - Kimley-Horn and Associates, Inc.

Staff further recommends the Board to authorize staff to negotiate with the highest ranked firm **Osiris 9 Consulting, LLC.**

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529 LAKE CITY, FLORIDA 32056-1529 PHONE (386) 755-4100

**FINAL RANKING
RFQ 2024-11
ELLISVILLE TRANSPORTATION**

Columbia County, Florida
Board of County Commissioners

COMPANY/FIRM	CHAD WILLIAMS	CODY PITTS	JAKE BEACH	TOTAL	FINAL RANKING
OSIRIS 9 CONSULTING	97	93	96	286	1
KIMLEY HORN	98	87	92	277	2

Signature of Rater/Recorder  Print Name Erica Jones

Date: 8/30/2024

SCORE SHEET – TO BE USED BY THE SELECTION COMMITTEE
RFQ 2024-11 RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	<u>Max Score</u>	<u>Rating</u>
1. Firm's Qualifications, Expertise, Experience with Regulatory Agencies	<u>20</u>	<u>20</u>
2. Qualifications and Abilities of Professional Personnel	<u>15</u>	<u>15</u>
3. Consultant Experience with Scope of Services for RFQ	<u>15</u>	<u>14</u>
4. Client References for similar Projects	<u>15</u>	<u>14</u>
5. Ability to work with County and solid waste staff	<u>10</u>	<u>10</u>
6. Ability to complete project in a timely manner	<u>15</u>	<u>15</u>
7. Quality of Submittal	<u>10</u>	<u>10</u>

SAMPLE SCORES:

0	Non-responsive-included no information on subject criteria
1	Poor
3	Fair
5	Average
7	Good
10	Excellent

Name of Consultant Being Scored: Kimley Horn

Chad Williams

Digitally signed by Chad Williams
Date: 2024.08.30 10:27:49 -04'00'

R:2

SCORE SHEET – TO BE USED BY THE SELECTION COMMITTEE
RFQ 2024-11 RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	<u>Max Score</u>	<u>Rating</u>
1. Firm's Qualifications, Expertise, Experience with Regulatory Agencies	<u>20</u>	<u>20</u>
2. Qualifications and Abilities of Professional Personnel	<u>15</u>	<u>15</u>
3. Consultant Experience with Scope of Services for RFQ	<u>15</u>	<u>14</u>
4. Client References for similar Projects	<u>15</u>	<u>14</u>
5. Ability to work with County and solid waste staff	<u>10</u>	<u>09</u>
6. Ability to complete project in a timely manner	<u>15</u>	<u>15</u>
7. Quality of Submittal	<u>10</u>	<u>10</u>

SAMPLE SCORES:

- 0 Non-responsive-included no information on subject criteria
- 1 Poor
- 3 Fair
- 5 Average
- 7 Good
- 10 Excellent

Name of Consultant Being Scored: Osiris 9

Chad Williams Digitally signed by Chad Williams
Date: 2024.08.30 10:25:50 -04'00'

R: 1

SCORE SHEET – TO BE USED BY THE SELECTION COMMITTEE
RFQ 2024-11 RATING CRITERIA

All submittals received in accordance with this Request for Statement of Qualifications will be evaluated using the following worksheet.

	<u>Max Score</u>	<u>Rating</u>
1. Firm's Qualifications, Expertise, Experience with Regulatory Agencies	<u>20</u>	<u>18</u>
2. Qualifications and Abilities of Professional Personnel	<u>15</u>	<u>14</u>
3. Consultant Experience with Scope of Services for RFQ	<u>15</u>	<u>14</u>
4. Client References for similar Projects	<u>15</u>	<u>14</u>
5. Ability to work with County and solid waste staff	<u>10</u>	<u>10</u>
6. Ability to complete project in a timely manner	<u>15</u>	<u>14</u>
7. Quality of Submittal	<u>10</u>	<u>9</u>

SAMPLE SCORES:

- 0 Non-responsive-included no information on subject criteria
- 1 Poor
- 3 Fair
- 5 Average
- 7 Good
- 10 Excellent

Name of Consultant Being Scored: OSIRIS 9

Cody Pitts

Digitally signed by Cody Pitts
DN: C=US,
E=copitts@columbiacountyfla.com,
O=Columbia, OU=Public Works,
CN=Cody Pitts
Date: 2024.08.30 10:57:32-04'00'

2: 2

SCORE SHEET – TO BE USED BY THE SELECTION COMMITTEE
RFQ 2024-11 RATING CRITERIA

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	<u>Max Score</u>	<u>Rating</u>
1. Firm's Qualifications, Expertise, Experience with Regulatory Agencies	<u>20</u>	<u>17</u>
2. Qualifications and Abilities of Professional Personnel	<u>15</u>	<u>13</u>
3. Consultant Experience with Scope of Services for RFQ	<u>15</u>	<u>13</u>
4. Client References for similar Projects	<u>15</u>	<u>13</u>
5. Ability to work with County and solid waste staff	<u>10</u>	<u>9</u>
6. Ability to complete project in a timely manner	<u>15</u>	<u>12</u>
7. Quality of Submittal	<u>10</u>	<u>10</u>

SAMPLE SCORES:

- 0 Non-responsive-included no information on subject criteria
- 1 Poor
- 3 Fair
- 5 Average
- 7 Good
- 10 Excellent

Name of Consultant Being Scored: KIMLEY HORN

Cody Pitts

Digitally signed by Cody Pitts
DN: C=US,
E=cpitts@columbiacountyfla.com,
O=Columbia, OU=Public Works,
CN=Cody Pitts
Date: 2024.08.30 10:58:57-04'00'

SCORE SHEET – TO BE USED BY THE SELECTION COMMITTEE
RFQ 2024-11 RATING CRITERIA

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5. Ability to work with County and solid waste staff	<u>10</u>	<u>10</u>
6. Ability to complete project in a timely manner	<u>15</u>	<u>15</u>
7. Quality of Submittal	<u>10</u>	<u>9</u>

SAMPLE SCORES:

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- 1 Poor
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- 5 Average
- 7 Good
- 10 Excellent

Name of Consultant Being Scored: OSIRIS 9

Garrett Beach

Digitally signed by Garrett Beach
DN: C=US,
E=gbeach@columbiacountyfla.com,
CN=Garrett Beach
Date: 2024.08.30 11:03:21-04'00'

SCORE SHEET – TO BE USED BY THE SELECTION COMMITTEE
RFQ 2024-11 RATING CRITERIA

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4. Client References for similar Projects	<u>15</u>	<u>13</u>
5. Ability to work with County and solid waste staff	<u>10</u>	<u>9</u>
6. Ability to complete project in a timely manner	<u>15</u>	<u>15</u>
7. Quality of Submittal	<u>10</u>	<u>8</u>

SAMPLE SCORES:

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- 1 Poor
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- 5 Average
- 7 Good
- 10 Excellent

Name of Consultant Being Scored: Kimley-Horn

Garrett Beach



Digitally signed by Garrett Beach
DN: C=US,
E=gbeach@columbiacountyfla.com,
CN=Garrett Beach
Date: 2024.08.30 11:00:10-04'00'