



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 6/12/2023 Meeting Date: 7/6/2023

Name: Melissa Garber Department: Building Department

### 1. Nature and purpose of agenda item:

Building permit fee refund requested of all eligible fees for permit #47205. Contractor is no longer completing this job.

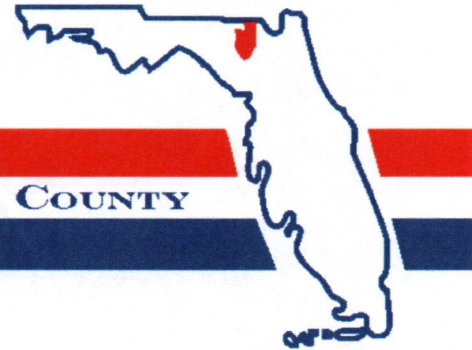
### 2. Recommended Motion/Action:

Approve the refund request for permit #47205

### 3. Fiscal impact on current budget.

District No. 1 – Ronald Williams  
District No. 2 – Rocky Ford  
District No. 3 – Robby Hollingsworth  
District No. 4 – Everett Phillips  
District No. 5 – Tim Murphy

**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**



**MEMORANDUM**

TO: David Kraus, County Manager  
FR: Melissa Garber, Administrative Supervisor *MG*  
DATE: June 12, 2023  
RE: Refund Request for Permit #47205

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We issued permit #47205 on May 11, 2023. After the permit was issued, the contractor cancelled their contract and the permit is no longer needed.

The eligible refund information is included along with the address of the recipient.

Permit #47205 Refund Total: 100.00  
102-000-322.10-00 - \$100.00

Reed McDaniel Construction, Inc  
2230 SE Baya Drive, Ste 101  
Lake City, FL 32025

XC: Permit File



- Shingles
- Metal
- Re-roofing
- Repairs

A DIVISION OF REED MCDANIEL CONSTRUCTION, INC.

June 12, 2023

REF: Gary and Lisa Zwerdling Permit #47205

Dear Columbia County Building Department,

Please cancel the permit for Gary and Lisa Zwerdling, permit # 47205 for a bathroom remodel. There were unforeseen issues discovered at demo that the homeowner gave the previous Contractor the opportunity to correct. We have agreed to cancel the project for this reason. We would like to request a refund for any eligible fees.

Regards,

Leslie Reed McDaniel

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