



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 5/11/2023 Meeting Date: 5/18/2023

Name: John Crews Department: BCC Administration

Approved By: 

**1. Nature and purpose of agenda item:**

The Columbia County School District has declared the building at the Fort White Elementary School known as "The Fort" as surplus effective summer of 2024. It is a historic building currently used for classrooms that will not be needed after the completion of the District's expansion of Fort White Elementary School. The District is interested in donating the building to Columbia County if the County has any interest..

**2. Recommended Motion/Action:**

For discussion only for FY 2023-2024 Budget -- not funded in current budget.

**3. Fiscal impact on current budget.**

This item has no effect on the current budget.



**Sheriff Mark Hunter**

**COLUMBIA COUNTY SHERIFF'S OFFICE**

4917 US Hwy. 90 East • Lake City, Florida 32055-6288

[www.columbiasheriff.org](http://www.columbiasheriff.org)



May 9, 2023

David Krause, County Manager

Re: County Operations at the Fort

Mr. Krause,

In response to your letter requesting a written response expressing whether or not the Columbia County Sheriff's Office is interested in operating at the location known as "the Fort", I have no issue with having offices operating out of this location should the County Commission agree to the transfer of ownership.

Sincerely,

A handwritten signature in blue ink that reads "Mark Hunter".

Mark Hunter  
Sheriff



# Kyle Keen, Tax Collector

---

*Proudly Serving The People of Columbia County*  
135 NE Hernando Ave., Suite 125 • Lake City, Florida 32055-4006  
(386) 758-1077 • (386) 719-7426 Fax

May 1, 2023

David Kraus, County Manager  
Columbia County BOCC

**Hand Delivered**

Dear Mr. Kraus,

I am writing in reference to your April 25<sup>th</sup> letter in regards to the school board building in Fort White, "The Fort".

My office is very interested in having our offices moved from their current location to the Fort location. I feel like the extra room that each classroom provides will allow us to accommodate more customers and hopefully at a later date more employees.

If we do make this move, I would like to put in my request for the classroom located on the first floor, left-hand side, and rear of the building. My office is probably going to have the most consistent traffic flow and this will allow for ease of access to my office.

Once the school vacates the building later this summer, I would like to take a couple of my staff members down there to look at the classrooms.

If I can be of any assistance in this matter, please let me know.

Thanks

Kyle Keen, Tax Collector

# *Tomi S. Brown*

SUPERVISOR OF ELECTIONS, COLUMBIA COUNTY

---

April 27, 2023

To whom it may concern:

In response to our visit to "The Fort "as Supervisor of Elections I like the idea. I feel it would be beneficial for the citizens of Fort White and it would better their experience with our local government to have a central location. I also like that I would have increased security due to the Sheriffs' Department and the other Constitutional under the same roof and the opportunity to expand our voter outreach program for the people of Fort White.

Respectfully,



Tomi S. Brown

Columbia County

Supervisor of Elections

Office (386) 758-1026 • Fax (386) 755-7233  
971 W. Duval Street, Suite 102 • Lake City, Florida 32055-3734  
www.votecolumbia.com Email: vote@votecolumbia.com