



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 7/19/2022 Meeting Date: 8/4/2022

Name: Susan Heimer Department: BCC Administration

Approved By:

A handwritten signature in blue ink, appearing to be "SH", is written over a light blue horizontal line.

1. Nature and purpose of agenda item:

Meeting Minutes - Regular Meeting - June 16, 2022

2. Recommended Motion/Action:

Approve

3. Fiscal impact on current budget.

This item has no effect on the current budget.

Columbia County
Board of County Commissioners

Minutes of
June 16, 2022

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Robby Hollingsworth, Timothy Murphy, Toby Witt, Rocky Ford and Ronald Williams

Others in Attendance: County Manager David Kraus ("CM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
Deputy Clerk Susan Heimer

Agenda Additions/Deletions

Additions:

- Sarah Wheeler – Altrusa lending library
- FWC – Lake Montgomery Pier – Memorandum of Understanding

Deletions: None.

MOTION by Commissioner Witt to approve the agenda as amended. SECOND by Commissioner Ford. The motion carried unanimously.

Presentations to the Board

Economic Development Advisory Board

Ryan Barkus and Chris Peterson presented Property Assessed Clean Energy ("PACE") to the Board.

See attached presentation.

Kyle Keen spoke in opposition of the PACE program for residential consumers.

See attached presentation “Good intentions gone wrong.”

MOTION by Commissioner Ford try to negotiate a contract with PACE for commercial only at this time, not residential. SECOND by Commissioner Witt for discussion.

Discussion ensued.

RESTATED MOTION by Commissioner Ford “to have the County Attorney work on this and draw us up something the Board can review and possibly approve for commercial only.” SECOND by commissioner Witt as amended for discussion. The motion carried unanimously.

MOTION by Commissioner Ford for the County Attorney to invite the Tax Collector and the Property Appraiser to review the resolution and have it brought back before the Board for further consideration. SECOND by Commissioner Williams. The motion carried unanimously.

Jennifer Daniels, Economic Development Supervisor, gave an opinion from the EDB perspective. There are 4 (four) potential commercial consumers that are interested in the PACE program.

The Greater Lake City Community Development Corp., Inc.

(1) Sweetwater Affordable Housing Project Update

Lester McKellum gave an update to the Board and asked for revised assistance. The request is for a \$500,000 commitment from the Board. The monies, if allocated, would not be utilized on the project until the 4th (fourth) quarter, which would be in the year 2024.

MOTION by Commissioner Williams to grant the development of the \$500,000 within the next 18 months, and with the payback verbiage that was on the original request for funds. SECOND by Commissioner Witt. The motion carried unanimously.

County Attorney Foreman will prepare a resolution to bring back before the Board for approval. The money will need to be appropriated by the end of next 2 (two) budget workshops.

Altrusa – Sarah Wheeler

See attached.

Sarah Wheeler presented to the Board Altrusa plans for a book drive that would benefit the lending library of Altrusa of Lake City. The lending library will provide resources to students and their families who may not have literacy opportunities at home and those that may not have transportation to our public libraries.

MOTION by Commissioner Witt to grant the request and allow the use of community centers for this project. SECOND by Commissioner Ford. The motion carried unanimously.

Public Hearings

Brandon Stubbs, Code Compliance Officer/Zoning/EMDD

- (1) CPA 0242 – Ordinance 2022-04 – A request by Brad Womble, Managing Member of 386 Development, LLC., Owner, to amend the Future Land Use Plan Map of the Comprehensive Plan by amending the Future Land Use Plan classification from INDUSTRIAL to RESIDENTIAL, LOW DENSITY for Tax Parcel numbers 27-3s-16-02323-002, 27-3s-16-02323-003, and 27-3s-16-2323-004 – District 3, Commissioner Hollingsworth

The public hearing opened and closed without comment.

MOTION by Commissioner Williams to adopt Ordinance 2022-04. SECOND by Commissioner Hollingsworth. The motion carried unanimously.

The Ordinance is attached.

- (2) Z 606 – Ordinance 2022-05 – A request by Brad Womble, Managing Member of 386 Development, LLC., Owner, to amend the Official Zoning Atlas of the Land Development Regulations by amending the Zoning District from INDUSTRIAL (“I”) to RESIDENTIAL, SINGLE/FAMILY MOBILE HOME-2 (“RSF/MH-2”) for Tax Parcel numbers 27-3s-16-02323-002, 27-3s-16-02323-003, and 27-3s-16-02323-004 – District 3, Community Hollingsworth

The public hearing opened and closed without comment.

MOTION by Commissioner Williams to adopt Ordinance 2202-5. SECOND by Commissioner Murphy. The motion carried unanimously.

The Ordinance is attached.

Consent Agenda:

MOTION by Commissioner Ford to approve the consent agenda. SECOND by Commissioner Murphy. The motion carried unanimously.

AMENDED MOTION by Commissioner Ford to approve the consent agenda with item number 5 (five) being pulled for discussion/clarity. SECOND by Commissioner Murphy. The motion carried unanimously.

- 1) BCC Administration - Amend Cooperative Agreement Contract # 1905 to Provide Fire Protection Services - Division of Forestry - \$23,797
- 2) BCC Administration - Copy Machine Lease - \$105 per Month
- 3) BCC Administration - Release of Lien - Courtney Rene Brewer - SHIP
- 4) BCC Administration - Surplus Vehicle for Auction
- 5) BCC Finance - BA 22-71 - On Eagles' Wings Audit - \$5,000
(Note: This item was pulled for discussion – separate action)
- 6) Building Department - BA 22-72 - Allocate Release of Lien Payments
- 7) Building Department - Special Family Lot Permit Application - SFLP 2217 - Daniel and Gwen Deas Deeding 3.16 Acres to their Son, Hunter Deas
- 8) Clerk of Courts - Meeting Minutes - Regular Meeting - 9/2/2021
- 9) Clerk of Courts - Meeting Minutes - Regular Meeting - 10/7/2021
- 10) Clerk of Courts - Meeting Minutes - Regular Meeting - 10/21/2021
- 11) Clerk of Courts - Meeting Minutes - Regular Meeting - 11/4/2021
- 12) 9-1-1 Communications Center - 2022 Update of County 911 Plan
- 13) Finance - Bills and Vouchers - 6/8/22 - \$3,180,432
- 14) Information Technology - Request for Private Road Name - SE Cypress Ct
- 15) Lake City - Columbia County Chamber of Commerce - Request for Permit for the Annual 4th of July Fireworks - Lake City - Columbia County Chamber of Commerce
- 16) Public Works - Utility Permit

MOTION by Commissioner Ford to adopt the consent agenda. SECOND by Commissioner Williams. The motion carried unanimously.

Discussion and action items

BCC Finance - BA 22-71 - On Eagles' Wings Audit - \$5,000

This item, formerly item #5 on the foregoing consent agenda, was pulled from the agenda for discussion/clarity by Commissioner Murphy. CM Kraus clarified the monies that were paid for this audit, was monies previously allocated, this \$5,000 is not new or additional funds.

MOTION by Commissioner Ford to approve BA 22-71. SECOND by Commissioner Murphy. The motion carried unanimously.

Kevin Kirby, Assistant County Manager

- (1) BID NO. 2022-W – Water main materials – Consolidated Pipe and Supply Company - \$999,159

MOTION by Commissioner Ford to approve bid to Consolidated Pipe and Supply Company for HDPE Dr-13.5 in the amount of \$999,158.98. SECOND by Commissioner Witt. The Motion carried unanimously.

- (2) Permission to enter private property

A request to enter onto private property located at 237 SW Gary Liberty Loop for the purpose of removing a tree which is a public safety concern. The appropriate hold harmless agreement has been executed by the property owner..

MOTION by Commissioner Murphy to approve request to enter private property located at 237 SW Gary Liberty Loop for the purposes of tree removal. SECOND by Commissioner Williams. The motion carried unanimously.

- (3) BID NO. 2022-05 – Sidewalk Project on SW Wilson Springs Road (LAP) – John C. Hipp Construction Equipment Co. - \$205,763.60

MOTION by Commissioner Ford to approve and award bid and contract to John C. Hipp Construction Equipment Company in the amount of \$205,763.60. SECOND by Commissioner Williams. The motion carried unanimously.
Davis Kraus, County Manager

- (1) Emergency Management Preparedness and Assistance (EMPA) Grant A026
- \$105,806

This will fund Emergency Management Director Shayne Morgan's program from July 1, 2022 through June 30, 2023.

MOTION by Commissioner Williams to approve EMPA grant A0265 in the amount of \$105,806. SECOND by Commissioner Ford. The motion carried unanimously.

- (2) Interlocal Agreement with City of Lake City - Emergency Home Repair

MOTION by Commissioner Ford to approve the Interlocal Agreement with City of Lake City for emergency home repairs. SECOND by Commissioner Witt. The motion carried unanimously. (Agreement is attached)

- (3) Economic Development Agreement – New Millennium - \$97,500

MOTION by Commissioner Murphy to approve the Release and Satisfaction with Mayo Fertilizer and authorize the County Attorney to prepare an Economic Development Agreement between the County and New Millennium Steel for the purchase of the property for \$97,500. SECOND by Commissioner Williams. The motion carried unanimously. (See attached Satisfaction and Release)

- (4) Committee Appointment – Fort White – Columbia County Utility Advisory Committee

MOTION by Commissioner Williams to appoint Tom Ottum to the Fort White – Columbia County Utility Advisory Committee. SECOND by Commissioner Ford. The motion carried unanimously.

(5) FWC - Proposed Memorandum of Understanding – up to \$75,000 for the Lake Montgomery pier construction project

MOTION by Commissioner Murphy to commit the money contingent on maintenance plan of the other expansion and modifications that have been presented at the city to Montgomery Park Lake. The motion failed for lack of a second.

MOTION by Commissioner Murphy perform regular maintenance and up keep of the pier and surrounding park areas and to include enforcement of rules preventing use of the park after dark. SECOND by Commissioner Ford. The motion carried unanimously.

Open Public Comments and/or Questions:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

There were no public comments.

Staff Comments:

CM Kraus updated the Board on the following:

- The Bell Road corridor grant. The legislative did approve the EDB grant. The State Legislative announced that they have additional money to grant to our county. Staff is requesting authorization to apply for an additional \$1,000,000. The Board gave direction to move forward with the grant request.
- The Memorandum of Understanding for the consolidation of the City and County's dispatching services continues to move forward.
- Project Wave has unfortunately withdrawn and has decided to go in a different direction. Discussion ensued.
- The Rum Island kiosk is currently working. There have been several issues that will need to be addressed and Staff will place this matter on the next agenda for discussion.

Commissioner Comments:

Commissioner Hollingsworth commented on animal control enforcement and suggested a decision will need to be made. Staff will place this on the next agenda for discussion.

Commissioner Murphy requested that the Board to consider approving a verbiage change on the archway from Southside Recreation Complex to a memorial reflecting the name of Jerry Yates.

Commissioner Witt offered comment on Project Wave.

Jennifer Daniels with the Economic Development Board, offered comment in regards to Project Wave. She is currently working on a report that will consist of the start of Project Wave to present, building a timeline and an accurate record of events. An after action report will be presented to the Board at the next scheduled meeting.

Adjournment

There being no further business, the meeting adjourned at 8:01 p .m.

ATTEST:

Robby Hollingsworth, Chairman
Board of County Commissioners

James M. Swisher, Jr.
Clerk of Circuit Court