



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 6/21/2022 Meeting Date: 7/7/2022

Name: Mike Null Department: BCC Administration

Approved By:

A handwritten signature in blue ink, appearing to be "Mike Null", is written over a light blue horizontal line.

1. Nature and purpose of agenda item:

Columbia County provides space for the Health Department. Their current facility is approximately 12,000 square feet and is undersized to meet their needs. The County has requested a donation of 3 buildings from the Lake Shore Hospital Authority for the Health Department, but have not received a response. The Director of the Health Department and Bill Rutherford believe that Legislative Special Facilities Funding, separate from school funding, will be available for the construction of a new facility in the next legislative session if we have a design prepared to submit in the fall.

2. Recommended Motion/Action:

Discussion

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Toby Witt
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

M E M O R A N D U M

DATE: June 24, 2022

TO: Board of County Commissioners

FROM: Mike Null, Purchasing Officer *BN*

RE: Pre-design Services for Columbia County Health Unit

Request approval to issue a Task Order to Clemons Rutherford & Associates, Inc. to conduct Pre-design Services (this is a study activity only) using the Continuing Contract for Architect Services.

Lump Sum Fee per attached proposal is \$28,800.00

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

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PHONE (386) 755-4100



CLEMONS, RUTHERFORD & ASSOCIATES, INC.

ARCHITECTS ■ PLANNERS ■ INTERIOR DESIGNERS ■ CONSTRUCTION MANAGERS

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105 South Broad Street, Thomasville, GA 31792
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www.craarchitects.com

May 20, 2022

David Kraus
County Manager
P. O. Box 1529
Lake City, FL 32055-1529

Dear Mr. Kraus,

Clemons, Rutherford & Associates, Inc. (CRA) appreciates the opportunity you have presented to us to be a part of a proposed new Columbia County Health Unit. We understand that the project is in its infancy and our services have been requested to assist in developing the program of spaces that would be needed for such a facility and to prepare an order of magnitude cost estimate to assist with funding determination.

Below is a general description of the project, scope to be provided by CRA, and proposed fee. If after your review you feel additional information and detail is needed, please let us know and we will accommodate.

General Project Description and Initial Information:

Construction Type: New construction of a health unit
Location: Columbia County, Florida
Approximate square foot area: To be determined
Preliminary Project Budget: \$20,000,000

Pre-Design General Scope:

- Meeting(s) with County staff to evaluate health unit needs to assist in preparing program.
 - 0 Types of spaces required
 - 0 Services to be provided
 - 0 Size of Space
 - 0 Number of occupants
 - 0 Proximity requirements for spaces
- Develop conceptual document(s) (site plan and floor plan) based on program of spaces
- Review draft concept document(s) with County and revise accordingly
- Prepare order of magnitude cost estimate using approved concept plan
- Evaluate options for cost control measures
- Submit final proposed concept and cost estimate to Columbia County

Clarifications:

- Only architectural effort is included in scope. Services of consultants, mechanical, electrical, plumbing, structural, civil, surveyor, Geotech, etc. are excluded from scope.
- Documents provided will be conceptual in nature and not suitable for permitting, bidding or construction.
- Cost estimate(s) will be order of magnitude and not based on a detailed quantity takeoff.

Pre-design Services Fee:

Lump Sum Fee:.....\$28,800.00

If after your review, there are services you would like to discuss, add, or remove please let us know. If you approve of the proposal as prepared and would like CRA to proceed with the proposed services, please sign below and return a copy to our office at your earliest convenience.

Sincerely,



James H. Lewis

Production Manager/Architect

Authorization By:

Signature: _____

Print _____

Title _____

Date _____