



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 5/12/2022 Meeting Date: 5/19/2022

Name: Mike Null Department: BCC Administration

Division Manager's Signature:

A handwritten signature in blue ink, appearing to read "Mike Null", is written over the line for the Division Manager's Signature.

1. Nature and purpose of agenda item:

Current Copy Machine Leases are set to expire and the County staff recommends replacing the existing copiers with Sharp copiers listed on the State Contract. This will provide a better copier and reduce costs.

2. Recommended Motion/Action:

Approve New Copy Machine Leases

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams
 District No. 2 - Rocky Ford
 District No. 3 - Robby Hollingsworth
 District No. 4 - Toby Witt
 District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

DATE: May 12, 2022
TO: Board of County Commissioners
FROM: Mike Null, Purchasing Officer *PM*
RE: May 19, 2022 Board Agenda
 Request approval on new copy machine leases

Within various departments, the County has Copy Machine Leases; most leases have a term of sixty months. At two departments, the leases have already expired and the County continues to pay the monthly rate. There are also three (3) copiers within the Library System that are set up for Public Use; the lease is with Great America Financial Services with an expiration of June 30, 2022. Staff is recommending approval for the replacement of these copiers and to enter into new lease agreements as follows:

Location	Current Copier	Current Lease	Current Mo. Rate	Proposed Copier	Prop. Lease	New Mo. Rate
Library Main	Lanier MP-2555	Great Am. exp 6/30/22	\$206.34 For 3	Sharp MX-M3071	60 mo. State Contract	\$143.53 (3 copiers)
Library West	Lanier MP-2555	Great Am. exp 6/30/22	Included above	Sharp MX-M3071	Same As above	Included With above
Library FW	Lanier MP-301SPF	Great Am exp 6/30/22	Included above	Sharp MX-B376WH	Same As above	Included With above
Richardson Com. Ctr.	Xerox W7225PT	Xerox exp 3/15/21	\$93.10	Sharp BP-70C31	60 mo. S C	\$83.12
Emer. Mgt.	Xerox W7855PT	Xerox exp 3/30/22	\$189.35	Sharp MX-6071S	60 mo. S C	\$147.71

Proposed replacements are included on the attached sheets.

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

Columbia County Public Library



(X2) MX-M3071 & MX-B376WH PO Breakdown - Columbia County Library

Item	Description	Purchase Price	Unit	Unit Price	Amount
MX-M3071S	30 PPM B&W Workgroup Document System	\$2,108.00	60	\$44.80	\$2,688.00
MX-DE25N	1 x 550 Sheet Paper Feed Unit	\$225.00	60	\$4.78	\$286.80
MX-TU16	Center Exit Tray Unit	\$45.05	60	\$0.96	\$57.60
AR-D5133NT	15 AMP Power Filter	\$117.00	60	\$2.49	\$149.40
MX-M3071S	30 PPM B&W Workgroup Document System	\$2,108.00	60	\$44.80	\$2,688.00
MX-DE25N	1 x 550 Sheet Paper Feed Unit	\$225.00	60	\$4.78	\$286.80
MX-TU16	Center Exit Tray Unit	\$45.05	60	\$0.96	\$57.60
AR-D5133NT	15 AMP Power Filter	\$117.00	60	\$2.49	\$149.40
MX-B376WH	37 PPM B&W - Desktop B/W Document System	\$1,383.00	60	\$29.39	\$1,763.40
MX-DS22N	Stand High	\$136.00	60	\$2.89	\$173.40
MX-CS14N	600 sheet paper feeder	\$127.00	60	\$2.70	\$162.00
AR-D5133NT	15 AMP Power Filter	\$117.00	60	\$2.49	\$149.40
				\$143.50	\$8,611.80
Total		\$6,753.10			
Lease Rate		0.02125			

NOTES: "Amount" should be the unit price multiplied by the lease term (60 Months)

- VENDOR Information

Sharp Electronics Corporation
 c/o MOS / McCrimon's Office Systems
 100 Paragon Drive, Box B
 Montvale, NJ 07645

- The contract number needs to be referenced on the PO: State of Florida Contract #44000000-NASPO-19-ACS

MOS / McCrimon's Office Systems

www.moscopier.com



February 9, 2022

Columbia County Public Library
Mike Null

308 NW Columbia Ave.
Lake City FL 32055

Adam Messer

904-451-3705

SYSTEM PROPOSAL

(x2) Sharp MX-M3071 Advanced Series Monochrome Document System - includes 30 PPM, walk-up motion sensor, wireless connectivity, quad-core multitasking controller, retractable keyboard, Sharp OSA® technology, Application Communication and External Accounting modules, 500 GB hard disk drive with document filing system, PCL®6 and Adobe® PostScript® 3™ printing systems, network printing, network scanning, 150-sheet duplexing single-pass feeder, auto duplexing, 550-sheet paper drawer and 100-sheet bypass tray. Quoted system includes MX-DE25N 550 sheet paper stand, MX-TU16 center exit tray and surge protector.



Sharp MX-B376W Advanced Series Monochrome Document System delivers crisp, high-quality output with exceptional ease of use. 37 PPM Networked Printing / copying, Super G3 Facsimile, and Scan to Email / Desktop Folder. Comes stand with 500 sheet paper drawer and 50 sheet bypass. Configured system also includes MX-CS14N 600 sheet paper drawer, MX-DS22N stand.

60 Month \$1 Out Lease Payment

\$140.39

SERVICE PROPOSAL

McCrimon's Office Systems will supply all service, parts and supplies (except paper and staples) for \$60.00 per month for first 5,000 b/w copies run, with overage billed at .012 per copy. Agreement does not cover abuse, electrical surges or accidental damage.

Thank you for the opportunity to provide a solution for your copy/print/fax needs. Please visit us on the web at www.moscopier.com for more information on our company, products, and awards. If you have any further questions, please feel free to call me.

All rentals and leases will have a one time \$99.50 documentation fee added to first invoice. Lease option subject to credit approval. Picture may show options not quoted. See lease agreement and service agreements for full terms. Quote good for 30 Days unless otherwise noted.

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BP-70C31 PO Breakdown - Richardson Community Center

Item	Description	Unit	Unit Price	Amount
BP-70C31	31 PPM B&W / 31 PPM Full Color Workgroup Document System	60 Month	\$67.72	\$4,063.43
BP-DE12	1 x 550 Sheet Paper Feed Unit	60 Month	\$5.04	\$302.18
BP-TU10	Center Exit Tray Unit	60 Month	\$1.01	\$60.82
BP-FX11	Fax Option	60 Month	\$6.86	\$411.83
AR-D5133NT	15 AMP Power Filter		\$2.49	\$149.18
Total			\$83.12	\$4,987.42

NOTES: "Amount" should be the unit price multiplied by the lease term (60 Months)

- VENDOR Information

Sharp Electronics Corporation
c/o MOS / McCrimon's Office Systems
100 Paragon Drive, Box B
Montvale, NF 07645

- The contract number needs to be referenced on the PO; State of Florida Contract #44000000-NASPO-19-ACS

**Columbia County Board of County Commissioners -
Richardson Community Center**

255 NE Coach Anders Ln.

Lake City, FL 32055



Adam Messer

Phone: (386)755-2822

Email: Adam@moscopier.com

Proposed Equipment:

Sharp BP-70C31 Color Document System

- 31 Pages Per Minute
- 2 x 550 Sheet Paper Trays
- 300 Sheet Single Pass Document Feeder
- Up to 280 Images Per Minute Scanning
- 256GB Sold State Drive
- 5GB Memory
- Retractable Keyboard
- Walk-Up Motion Sensor
- Cloud Service Integration
- Multi-Layered Security
- Wireless Connectivity
- Enhanced Touchscreen
- Advanced Scanning Capabilities
- Fax Option
- Stapling Internal Finisher



Leasing Options:

60 Month - \$83.12

- Price does not include ending current lease.
- Basic connectivity for 5 computers.

Service Notes:

Service includes all labor, parts and supplies excluding paper and staples. Agreement does not cover abuse, electrical surges or accidental damage. If Equipment is connected as printer / scanner, agreement does not cover network or computer modifications, driver installations or adjustments. Network support plans are available. See agreement for full details.

Service Proposal:

Black CPC - .0089 per page

Color CPC - .0524 per page

- Pricing based on State of Florida Contract #:
44000000-NASPO-19-ACS

All rentals and leases will have a one time \$99.50 documentation fee added to first invoice. Lease option subject to credit approval. Picture may show options not quoted. See lease agreement and service agreements for full terms. A \$6.95 supply delivery fee applies to all maintenance agreements. Quote good for 30 Days unless otherwise noted.

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Columbia County Emergency Management



MX-6071S PO Breakdown - Columbia County Board of County Commissioners

Item	Description	Unit	Unit Price	Amount
MX-6071S	60 PPM B&W / 60 PPM Full-Color Workgroup Document System	60	\$97.67	\$5,859.90
MX-DE28N	550+2100 Sheet Tandem Paper Drawer	60	\$11.90	\$714.00
MX-FN30	3K Stacking Finisher	60	\$24.14	\$1,448.40
MX-FX15	Fax Options	60	\$6.55	\$392.70
MX-RB25N	Paper Pass Unit	60	\$4.63	\$277.95
AR-D5143NT	20 AMP Power Filter	60	\$2.83	\$169.89
Total			\$147.71	\$8,862.84

NOTES: "Amount" should be the unit price multiplied by the lease term (60 Months)

- VENDOR Information

Sharp Electronics Corporation
c/o MOS / McCrimon's Office Systems
100 Paragon Drive, Box B
Montvale, NJ 07645

- The contract number needs to be referenced on the PO: State of Florida Contract #44000000-NASPO-19-ACS

**Columbia County Board of County Commissioners -
Emergency Management**

263 NW Lake City Ave.

Lake City, FL 32055



Adam Messer

Phone: (386)755-2822

Email: Adam@moscopier.com

Proposed Equipment:

Sharp MX-6071S Color Document System

- 60 Pages Per Minute
- 2 x 550 Sheet Paper Trays + 2,100 Sheet Tandem Tray
- 150 Sheet Single Pass Document Feeder
- Up to 220 Images Per Minute Scanning
- 500GB Hard Drive
- 5GB Memory
- Retractable Keyboard
- Walk-Up Motion Sensor
- Cloud Service Integration
- 10.1" Touchscreen
- Advanced Scanning Capabilities
- Fax Option
- External Finisher



Leasing Options:

60 Month - \$147.71

- Price does not include ending current lease.
- Basic connectivity for 5 computers.

Service Notes:

Service includes all labor, parts and supplies excluding paper and staples. Agreement does not cover abuse, electrical surges or accidental damage. If Equipment is connected as printer / scanner, agreement does not cover network or computer modifications, driver installations or adjustments. Network support plans are available. See agreement for full details.

Service Proposal:

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