



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 12/29/2021 Meeting Date: 1/6/2022

Name: Purchasing Department: Purchasing

Division Manager's Signature:

A handwritten signature in blue ink, appearing to be "J. H. Smith", is written over the line for the Division Manager's Signature.

1. Nature and purpose of agenda item:

Staff received two (2) proposals for engineering services for the Ellisville water treatment plant water main extension to Fort White. The Selection Committee will meet on Thursday, 12/30/21 to rank the companies. The final rankings will be posted once finalized as supplemental material

2. Recommended Motion/Action:

Approve the Final Ranking and Authorization for Contract Negotiations for RFQ 2022-A

3. Fiscal impact on current budget.

This item has no effect on the current budget.

Submissions
Columbia County, Florida
Board of County Commissioners

Date: 12/14/2021
RFQ 2022-A
Professional Engineering Services for Ellisville WTP
Water Main Extension

| Company/Firm Name |
|---|
| |
| |
| Arcadis |
| North Florida Professional Services, Inc. |
| |
| |

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Toby Witt
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

DATE: December 30, 2021

TO: Board of County Commissioners

FR: Mike Null, Purchasing Officer *RM*

RE: RFQ 2022-A Professional Engineering and Design Services
Ellisville WTP Water Main Extension
Final Ranking and Negotiation Authorization

The County received two (2) Responses for the above referenced solicitation. A meeting of the Evaluation Committee was held today. The Responses were thoroughly reviewed and then ranked by the Evaluation Committee as follows:

1. North Florida Professional Services, Inc.
2. Arcadis

At this time, Staff is recommending approval of the final ranking and to begin negotiations with the top ranked firm.

XC: RFQ 2022-A Bid File

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

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**COLUMBIA COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

Evaluation Committee Meeting Minutes

RFQ 2022-A

Professional Engineering and Design Services for Ellisville WTP Water Main Extension

December 30, 2021

I. Call to Order

The Evaluation Committee met at the Board of County Commissioner Administrative Building Conference Room at 10:00 AM on December 30, 2021.

II. Roll Call

Committee Members

Chad Williams, County Engineer
Kevin Kirby, Asst County Manager
David Kraus, County Manager

Others in Attendance

Mike Null, Purchasing Officer

III. Discussion

Mr. Null explained the purpose of the meeting was to discuss the submittals and scoring/ranking of the firms for RFQ 2022-A which was publically opened on December 14, 2021 at 2:00PM.

Discussion by committee members ensued, each submitted their score sheets, and unanimously agreed to the results as follows:

| Firm/Company Name | Total Score | Final Ranking |
|---|--------------------|----------------------|
| Arcadis | 245 | 2 |
| North Florida Professional Services, Inc. | 262 | 1 |

The committee came to a consensus to recommend to the Board the top ranked firm, North Florida Professional Services, Inc. and request authorization for contract negotiations upon State approval. If negotiations fail, authorization to proceed negotiations with the firms as ranked.


IV. Adjournment

The meeting adjourned at 10:25 AM.

FINAL RANKING
Engineering Services Ellisville WTP Water Main Ext
RFQ 2022-A

Columbia County, Florida
Board of County Commissioners
Criteria for Ranking:

| | David Kraus | Kevin Kirby | Chad Williams | | | Total | Final Ranking |
|---------------------------------------|-------------|-------------|---------------|--|--|-------|---------------|
| Arcadis | 72 | 77 | 96 | | | 245 | 2 |
| North Florida Professional Svcs, Inc. | 75 | 94 | 93 | | | 262 | 1 |
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Signature of Rater: 

Print Name: Mike Null, Purchasing Officer

Date: December 30, 2021