



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 4/23/2021 Meeting Date: 5/6/2021

Name: David Kraus Department: BCC Administration

Division Manager's Signature: 

**1. Nature and purpose of agenda item:**

The County annually establishes a Price Index rate so that private investor owned utilities can adjust their rates to keep up with inflation without passing the expense of a rate case on to the utility customers. On May 6, 2021, the Board of County Commissioners will consider adopting the Florida Public Service Commission index of 1.17% as the index for Columbia County for 2021. College Manor Utilities is requesting a 1.17% price index rate increase.

**2. Recommended Motion/Action:**

Motion to approve 1.17% Price Index rate increase for College Manor

**3. Fiscal impact on current budget.**

This item has no effect on the current budget.

**College Manor Utilities LLC**  
5911 Trouble Creek Road  
New Port Richey, FL 34652

Columbia County

**Request for 2021 Price Index Adjustment**

In support for the utilities request for a 2021 price index rate adjustment please find enclosed the following documents as required per Rule 25-30.420 F.A.C.

1. 2021 Price Index Application
2. Revised Tariff Sheets.
3. Computation of increase in annual revenue resulting from price index application.
4. Affirmation reflecting the authorized rate of return on equity required by Section 367.08(4)(c), F.S.
5. Annualized Revenue Statement
6. Copy of notice to customers.
7. Statement of Quality of Service.

The Utility's Florida Department of Environmental Protection Water Treatment Plant Operating Number is 2120224.

For the Utility,  
Michael Smallridge  
Managing Member  
April 6, 2021

**COLUMBIA COUNTY**  
**2021 PRICE INDEX APPLICATION**  
**TEST YEAR ENDED DECEMBER 31, 2020**  
**College Manor Utilities LLC**

	WATER	WASTEWATER
DEP PWS ID NO. 2120224		
DEP WWTs ID NO.		
Operation and Maintenance Expenses (1)	\$ 23,958	\$ -
LESS:		
(a) Pass-Through Items		
(1) Purchased Power	\$ (1,066)	\$ -
(2) Purchased Water	\$ -	\$ -
(3) Purchased Wastewater Treatment	\$ -	\$ -
(5) Other (2)	\$ -	\$ -
(b) Rate Case Expense Included in Expenses Adjustments to O&M Expense from last rate case, if applicable: (3)	\$ -	\$ -
(c) <sup>(1)</sup> <sup>(2)</sup>	\$ -	\$ -
Cost to be Indexed	\$ 22,892	\$ -
Multiply by Annual Commission-Approved Price Index	<u>0.0117</u>	
Total Indexed Cost	\$ 268	\$ -
Add Change in Pass-Through Items (4)		
<sup>(1)</sup>	\$ -	\$ -
<sup>(2)</sup>	\$ -	\$ -
Sum of Indexed Cost and Pass-Through Items Divide Index and Pass-Through Sum by RAF Expansion Factor for Regulatory Assessment Fees	<u>0.9550</u>	\$ -
Increase in Revenues	\$ 280	
Divided by Applicable Test Year Revenue (5)		
Actual Revenue (Less Misc. Rev.)	\$ -	\$ -
Annualized Revenue	\$ 18,045	\$ -
<b>Percentage Increase in Rates</b>	<u>1.55%</u>	

FOOTNOTES APPEAR ON THE FOLLOWING PAGE

PAGE 1 NOTES

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- 1 This amount must match last year's annual report.
- 2 Other expense items may include increases in required Department of Environmental Protection testing, ad valorem taxes, permit fees charged by the Department of Environmental Protection or a local government authority, National Pollutant Discharge Elimination System fees, and regulatory assessment fees. These items should not be currently embedded in the utility's rates.
- 3 This may include adjustments that follow a methodology referenced in the Order from a utility's last rate case (i.e. average bad debt expense or excessive unaccounted for water percentage applied to chemicals expense).
- 4 This may include an increase in purchased power, purchased water, purchased wastewater treatment, required DEP testing, and ad valorem taxes, providing that those increases have been incurred within the 12-month period prior to the submission of the pass-through application. Pass-Through NPDES fees and increases in regulatory assessment fees are eligible as pass-through but not subject to the twelve month rule. DEP water and wastewater testing pass-through require invoices. See Rule 25-30.425 for more information.
- 5 If rates change after January 1 of applicable test year, the book revenues must be adjusted to show the changes and an explanation of the calculation should be attached to this form. See annualized Revenue Worksheet for instructions and a sample format.

COLLEGE MANOR UTILITIES LLC  
Water Rates, Fees and Miscellaneous Charges

WATER RATES -

<u>Meter Sizes</u>	<u>Base Facility Charge</u>
All Meter Sizes	21.28
Charge per 1,000 gallons	2.12
<u>Misc. Fees and Charges</u>	
Late Fee	10.00
Initial Connection	25.00
Reconnection Fee	25.00
Meter Tampering Fee	75.00
Deposit	85.00
Return Check Charge	Pursuant to FL Statute 832.08(5)
MINIMUM CHARGE - Base Facility Charge	

**TERMS OF PAYMENT** Bills are due and payable when rendered. In accordance with Rule 25.30.320, Florida Administrative Code, if a Customer is delinquent in paying the bill for water service, service may then be discontinued.

MICHAEL SMALLBRIDGE  
ISSUING OFFICER  
MANAGING MEMBER  
TITLE

## RATE CALCULATIONS

### College Manor Utilities LLC Water Rates

	Current Rates	Increase Factor		Proposed Rates
<b>Residential and General Service</b>				
<u>Meter Size</u> MONTHLY BASE CHARGE All Meters	\$20.96	101.55%		\$21.28
<u>Gallon Charge</u> Per 1,000	\$2.09	101.55%		\$2.12

**AFFIRMATION**

I, Michael Smallridge, hereby affirm that the figures and calculations upon which the change in rates is based are accurate and that the change will not cause College Manor Utilities LLC, to exceed the range of the most recent leverage formula.

I, the undersigned/receiver of the above-named utility, have read the foregoing and declare that, to the best of my knowledge and belief, the information contained in this application is true and correct.

This affirmation is made pursuant to my request for a price index and/or pass-through rate increase, in conformance with Section 367.081(4), Florida Statutes.

Further, I am aware that pursuant to Section 837.06, Florida Statutes, whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree.

Signature:

*Michael Smallridge*

Name:

Michael Smallridge

Title:

Managing Member

Telephone Number:

(727) 937-6275

Sworn to and subscribed before me this 12 day of April, 2021.

Personally known

Identification presented

My Commission expires: 5/21/2022

(SEAL)

*Ericka Dominguez*

Notary Public  
State of Florida



Ericka Dominguez  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# GG220413  
Expires 5/21/2022

## ANNUALIZED REVENUE WORKSHEET

Have the rates charged for customer services changed since January 1, 2020?

- ( ) If no, the utility should use actual revenues. This form may be disregarded.  
 (X) If yes, the utility must annualize its revenues. Read the remainder of this form.

**College Manor Utilities LLC  
Water Revenues**

**Calculated Year 2020**

<b>Jan-Aug 2020</b>	<b>Customer Bills</b>	<b>Consumption Gallons</b>	<b>Authorized Tariff **</b>	<b>Calculated Revenues</b>
Residential BFC per 1,000 gallons	346	1538	\$20.54 \$2.05	\$7,106.84 \$3,152.71
General Service BFC per 1,000 gallons	14	52	\$20.54 \$2.05	\$287.56 \$107.38
<b>Sep-Dec 2020</b>				
Residential BFC per 1,000 gallons	244	862	\$20.96 \$2.09	\$5,114.24 \$1,802.24
General Service BFC per 1,000 gallons	10	24	\$20.96 \$2.09	\$209.60 \$49.49
	614	2,476		\$17,830.06
Per 2020 Annual Report Difference (not material)				\$17,819.72 \$10.34
<b>Jan-Dec 2020</b>	<b>Customer Bills</b>	<b>Consumption Gallons</b>	<b>Authorized Tariff **</b>	<b>Calculated Revenues</b>
Residential BFC per 1,000 gallons	590	2400	\$20.96 \$2.09	\$12,366.40 \$5,016.47
General Services BFC per 1,000 gallons	24	76	\$20.96 \$2.09	\$503.04 \$158.97
	614	2,476		\$18,044.87

All customers are residential and are served by 5/8" meter.

**NOTICE TO CUSTOMERS**

Pursuant to Section 367.081(4)(a), Florida Statutes, water and wastewater utilities are permitted to adjust the rates and charges to its customers without those customers bearing the additional expense of a public hearing. These adjustments in rates would depend on increases or decreases in noncontrollable expenses subject to inflationary pressures such as chemicals, and other general operation and maintenance costs.

On April 6, 2021 filed its notice of intention with Columbia County to increase water rates in Columbia County pursuant to this Statute. The filing is subject to review by the Staff for accuracy and completeness. Water rates will increase by approximately 1.55%. These rates should be reflected for service rendered on or after June 6, 2021.

**STATEMENT OF QUALITY OF SERVICE**

Pursuant to Rule 25-30.420(2)(h) and (i), Florida Administrative Code, College Manor Utilities LLC:

[ X ] does not have any active written complaints, corrective orders, consent orders, or outstanding citations with the Department of Environmental Protection (DEP) or the County Health Departments.

[ ] does have the attached active written complaint(s), corrective order(s), consent order(s), or outstanding citation(s) with the DEP or the County Health Department(s). The attachment(s) includes the specific system(s) involved with DEP permit number and the nature of the active complaint, corrective order, consent order, or outstanding citation.

Signature:



Name:

Michael Smallridge

Title:

Managing Member

Telephone Number:

(727) 937-6275

Date:

4/12/21