



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 1/27/2017 Meeting Date: 2/2/2017

Name: Danielle Beard Department: BCC Administration

Division Manager's Signature:

### 1. Nature and purpose of agenda item:

The final budget passed by the Board of County Commissioners for the Local Housing/SHIP fund includes only the current year grant revenue. This request includes a budget amendment to appropriate the remaining cash balance to be used for current year expenses. BA 17-27; total amendment \$13,517.

### 2. Recommended Motion/Action:

There is no recommended motion or action.

### 3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below.

The budget amendment number is BA 17-27 using fund(s) 106-S.H.I.P. HOUSING.

FROM:	TO:	AMOUNT:
106-0000-389.04-00 OTHER SOURCES / CASH BALANCE FORWARD	106-8400-584.90-98 RESERVES / CASH BALANCE FORWARD	\$13,517.00

# Memo

**To:** Ben Scott  
**From:** Danielle Beard *DBeard*  
**Date:** 1-27-2017  
**Re:** Local Housing/SHIP Budget

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Attached to this memo is the final budget for fiscal year 16/17 as passed by the Board of County Commissioners for the Local Housing/SHIP fund. As you are aware and is identified in the attachment, the budget passed by the Board for the Local Housing/SHIP fund only includes the current year grant funds and not the estimated beginning cash. However, the grant revenues from fiscal year 15/16 were not all spent, leaving a balance of approximately \$13,500 to be appropriated via roll-forward amendment in fiscal year 16/17.

Therefore, I request that you present the Board with a budget amendment to appropriate the estimated beginning cash and subsequently proceed with a roll-forward amendment so our office is permitted to pay invoices when presented.

**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**

**BUDGET**

**LOCAL HOUSING ASSISTANCE (SHIP) FUND**

**For the Year Ending September 30, 2017**

	<u>2015-16</u>	<u>2016-17</u>
	<u>Final</u>	<u>Final</u>
	<u>Budget</u>	<u>Budget</u>
<b>REVENUES</b>		
State Grants - SHIP	\$ 359,645	\$ 444,338
Interest	-	-
Estimated Beginning Cash	-	-
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<u><u>\$ 359,645</u></u>	<u><u>\$ 444,338</u></u>
 <b>APPROPRIATIONS</b>		
Administration	\$ 53,950	\$ 44,434
Housing Assistance	305,695	399,904
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<u><u>\$ 359,645</u></u>	<u><u>\$ 444,338</u></u>

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS  
LOCAL HOUSING ASSISTANCE/SHIP FUND  
AS OF 9/30/2016

Row Labels	BASICSUBACCOUNTDESC	ACCOUNTLEMENTDESC	ACCOUNTOBJECTDESC	AMOUNT
106-0000-101.11-00	1-CASH	11-TD BANK POOLED CLAIMS	0-	\$ 0.00
106-0000-101.20-00	1-CASH	20-CASH/OTHER CASH	0-	\$ 22,016.69
106-0000-202.00-00	2-ACCOUNTS PAYABLE	00-	0-	\$ (8,500.00)
106-0000-223.00-00	3-DEFERRED REVENUE	00-	0-	\$ -
106-0000-271.00-00	1-FUND BALANCE	00-	0-	\$ (27,102.19)
106-0000-334.50-16	4-STATE GRANTS	50-ECONOMIC ENVIRONMENT	16-SHIP GRANT PROG YR 15/16	\$ (362,277.00)
106-0000-369.20-02	9-MISC REVENUE	20-MISC REVENUE	2-PROGRAM INCOME - SHIP	\$ (9,000.00)
106-1381-554.30-31	4-HOUSING & URBAN DEVELOPME	30-OPERATING EXPENDITURES	31-ADMINISTRATION	\$ 35,964.50
106-1381-554.30-34	4-HOUSING & URBAN DEVELOPME	30-OPERATING EXPENDITURES	34-CONTRACTUAL SERVICES	\$ 348,898.00
Grand Total				\$ -