



## COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 11/6/2019 Meeting Date: 11/21/2019

Name: Shayne Morgan Department: Emergency Management

Division Manager's Signature:

A handwritten signature in blue ink, appearing to be "Shayne Morgan", written over a light blue horizontal line.

### 1. Nature and purpose of agenda item:

To approve the modification of the Emergency Preparedness and Assistance Grant (EMPA) in the amount of \$105,806

### 2. Recommended Motion/Action:

Staff recommends the approval of the Modification #1 to the Emergency Preparedness and Assistance Grant (EMPA)

### 3. Fiscal impact on current budget.

This item has no effect on the current budget.



## **COLUMBIA COUNTY EMERGENCY MANAGEMENT**

P.O. Box 1787, Lake City, FL 32056-1787

Telephone (386) 758-1125 or (386) 758-1126 • Fax (386) 752-9644

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[www.columbiacountyem.com](http://www.columbiacountyem.com)

### **MEMORANDUM**

DATE: November 6, 2019

TO: David Kraus, Assistant County Manager

FR: Shayne Morgan, FPEM, Emergency Management Director

RE: Modification #1 to EMPA State Grant for 2019-2020

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I am placing the attached modification to the Emergency Management Preparedness and Assistance (EMPA Grant) awarded by the Florida Division of Emergency Management (FDEM). The amount of the grant remains \$105,806 all that is changed with this modification is a clarification on some of the items that I am required to report to the State as a part of the quarterly reporting process.

If you have any questions or concerns please let me know.

**MODIFICATION #1 TO STATE-FUNDED GRANT AGREEMENT BETWEEN  
THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT AND  
COLUMBIA COUNTY**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Columbia County ("Recipient"), to modify Agreement Number **A0050**, which began on July 1, 2019 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the Emergency Management Preparedness and Assistance Grant program of **\$105,806**;

WHEREAS, the Division and the Recipient desire to modify the Agreement;

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The Response Capabilities, Attachment E to the Agreement, is hereby modified as set forth in 1<sup>st</sup> Revised Attachment E to this Modification, which is attached hereto and incorporated herein by reference.
2. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective as of the date of the last execution of this Modification by both parties.
3. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

**RECIPIENT: COLUMBIA COUNTY**

By: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**FLORIDA DIVISION OF EMERGENCY MANAGEMENT**

By: \_\_\_\_\_

Name and Title: **Jared Moskowitz, Division Director**

Date: \_\_\_\_\_

## ATTACHMENT E RESPONSE CAPABILITIES

**Contacts** - The Recipient shall maintain current county emergency management and other contacts through the Division's SharePoint portal available at <https://portal.floridadisaster.org>.

From the Portal main page, click "County Links", then pulldown and select "Update County Contacts."

This information includes the following but not limited to:

- County Director and Alternate contacts
- State Mutual Aid Agreement contacts

**SharePoint Site Identification** - The Recipient shall upload current GIS Site Data to the Division's SharePoint portal available at <https://portal.floridadisaster.org>. SharePoint site identification data includes:

- Through SharePoint - location and attribute information of all Emergency Services sites –
  - Fire Stations
  - Law Enforcement
  - Emergency Medical Services
  - Emergency Operations Center(s)
  - Call Centers

Attribute information shall include at a minimum: facility name, facility type, physical address, USNG coordinates, and Latitude/Longitude in decimal degrees. Site address shall be mapped by clicking on Map icon to verify address.

### **NOTES:**

For Site Identification data uploaded through SharePoint –

To facilitate emergency services sites review, FDEM GIS will annually (Q1) upload a spreadsheet extracted from the critical facilities inventory. This spreadsheet is intended to provide Counties with the catalog of current sites that the State has in its critical facilities inventory. Critical facility inventory spreadsheets uploaded will contain only emergency service facility types that are required for review. Any additional facility types provided to the State will be at the discretion of the County.

Counties with GIS resources may, instead of reviewing this spreadsheet for updates –

- Upload zipped shapefile(s) or file geodatabase(s) extracted from a county GIS system,
- Upload a zipped geodatabase of Essential Facilities created using HAZUS Comprehensive Data Management System (<https://www.fema.gov/comprehensive-data-management-system>)
- Provide URL to a GIS data download website maintained by the County

If counties have no changes since the last agreement period, a statement of "no change" shall be submitted via the SharePoint portal.

**WebEOC Site Identification** - The Recipient shall upload current Site Data to WebEOC available at <https://eoc.floridadisaster.org>. WebEOC site identification data includes:

- Through the SERT County Emergency Sites Board via the State's WebEOC Instance or through your local instance if you are subscribed to this Board - location and attribute information of all pre-identified-
  - County Staging Areas (CSAs)
  - County Points of Distribution (PODs)

Attribute information shall include at a minimum: Site Name, Site Type, Site Address, Full Address with Latitude/Longitude in decimal degrees, Primary Contact (name, e-mail and phone) Secondary Contact (name, e-mail and phone).



The following Site Information upload is optional:

- Picture attachment of Site.
- Comments regarding access, transportation routes or any planning information.

**SITE SUGGESTIONS:**

**County Staging Areas (CSAs)**

- Sites should be located adjacent to a major highway and have the ability to establish safe one-way traffic through the compound and reasonably secured. County Staging Areas must also be located in a region that can support countywide relief operations.
- For coastal counties, sites should not be located in a "Zone A" Evacuation Zone where possible, exceptions can be made.

**Point of Distribution (PODs)**

- PODs should not be nearby a business that has water and food for sale.
- Counties should focus on placing PODS in outlying areas where these types of stores are not located in-order to insure that resources are available in those areas.
- For coastal counties, sites should not be located in a "Zone A" Evacuation Zone where possible, exceptions can be made.