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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: December 15, 2016 Meeting Date: January 5, 2017

Name: Ben Scott Department: BCC Administration

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Budget amendment request to provide Columbia County's portion of an upgrade to the video conferencing system that is used to conduct first appearances and other court events.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item? [ ] N/A [ ] Yes Account No. [X] No Please list the proposed budget amendment to fund this request

Budget Amendment Number: BA 17-19 Fund: 105-COURT SERVICES FUND

Table with 3 columns: FROM, TO, AMOUNT. FROM: 105-8400-584.90-98 RESERVES / CASH BALANCE FORWARD TO: 105-1710-601.30-49 OPERATING EXPENDITURES / TEEN COURT AMOUNT: \$19,927.00

THIS ITEM WAS APPROVED WITHOUT EXCEPTION BY THE BOARD OF COUNTY COMMISSIONERS ON 1/5/2017

**Ben Scott**

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**From:** Sondra M. Lanier <lanier.sondra@jud3.flcourts.org>  
**Sent:** Wednesday, December 14, 2016 3:02 PM  
**To:** Ben Scott  
**Cc:** Jenn C. Lussier; John Lake  
**Subject:** FW: Approval to use court innovations funds

Hi Ben,

We need to upgrade our videoconferencing system that is used to conduct first appearances and many other court events. Failure to upgrade will result in our loss of videoconferencing capability, and waiting past December 23 will result in a 30% cost increase. For that reason, we need to order as soon as possible.

This upgrade will not only protect the capabilities we currently have, it will significantly enhance our system. New capabilities will include remote diagnostics and repair as well as the integration of videoconferencing with our remote interpreting system. Because of the enhanced abilities enabled by this upgrade, Judge Parker has approved the use of court innovations funds to cover the expenses.

The total cost of the project is \$57,000, of which Columbia County's share will be \$19,927.20. We are asking that counties send their portions to Hamilton County for processing through our shared budget.

Please let me know as soon as possible if you have any questions or concerns.

Sondra

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**From:** Greg S. Parker  
**Sent:** Wednesday, December 14, 2016 1:49 PM  
**To:** Sondra M. Lanier  
**Subject:** Re: Approval to use court innovations funds

Approval is granted for expenditure of innovations fund

for the use of court innovations funds to upgrade our videoconferencing system.

Parker  
Sent from my iPhone

On Dec 14, 2016, at 11:03 AM, Sondra M. Lanier <lanier.sondra@jud3.flcourts.org> wrote:  
Judge Parker,

Please respond to this e-mail to document your approval for the use of court innovations funds to upgrade our videoconferencing system so that we can forward your approval with our requests to the counties. As I previously explained, failure to complete this upgrade will result at some point in a circuit-wide loss of videoconferencing capability. Also, the price will go up by 30% after December 23, as this is a previously offered deal that will expire then.

Thanks.