



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 11/2/2016 Meeting Date: 11/17/2016

Name: Ben Scott Department: BCC Administration

Division Manager's Signature:

A handwritten signature in blue ink that reads "Ben Scott".

1. Nature and purpose of agenda item:

Supervisor of Elections 2015-2016 Year End Close out Report and Budget Amendment.- \$23,896; BA 17-08.

2. Recommended Motion/Action:

There is no recommended motion or action.

3. Fiscal impact on current budget.

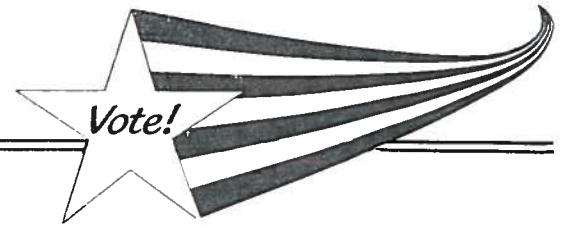
This item is not budgeted. The proposed budget amendment to fund this request is provided below.

The budget amendment number is BA 17-08 using fund(s) 001-GENERAL FUND.

FROM:	TO:	AMOUNT:
001-0000-386.25-00 CONSTITUTIONAL OFFICERS / TRANSFER FROM SUPERVISOR	001-8100-581.91-18 INTERFUND TRANSFERS OUT / SUPERVISOR OF ELECTIONS	\$23,004.00

Liz P. Horne

SUPERVISOR OF ELECTIONS, COLUMBIA COUNTY



November 8, 2016

Board of County Commissioners
Columbia County
Lake City, Florida 32055

Re: Amendment to End of Budget Year 2015-16

Dear Board:

Enclosed are amended forms necessary for my office to comply with Florida Statue, this amendment was due to an accounting error in the HAVA grant fund. These forms include both the Elections and the Supervisor of Elections accounts. The amount that was over paid was \$892.00. We would like to add this to the next draw request for December if possible.

Thank You for your help.

Sincerely,



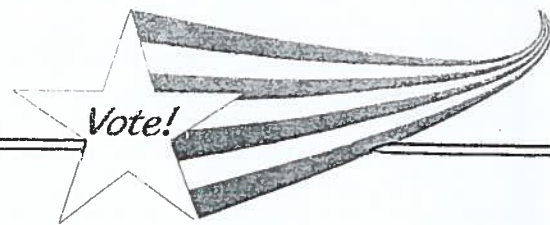
Elizabeth P. Horne

Elizabeth P. Horne

Office (386) 758-1026 ★ Fax (386) 755-7233
971 W. Duval Street, Suite 102 ★ Lake City, Florida 32055-3734
www.votecolumbia.com ★ Email: election@votecolumbia.com

Liz P. Horne

SUPERVISOR OF ELECTIONS, COLUMBIA COUNTY



October 31, 2016

Board of County Commissioners
Columbia County
Lake City, Florida 32055

Re: End of Budget Year 201~~5~~-16

Dear Board:

Enclosed are all forms necessary for my office to comply with Florida Statue. These forms include both the Elections and the Supervisor of Elections accounts.

I am enclosing a check to the Board of Commissions in the amount of 23,896.00. I am requesting that these funds be returned to the Supervisors of Elections office to assist with unknown expenses relating to the 2016-17 Fiscal Year and this General 2016 Election.

Thank You for your help.

Sincerely,



Elizabeth P. Horne

Elizabeth P. Horne

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STATE OF FLORIDA CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR

Amended Copy

Name of governmental unit:

Columbia Co. Supervisor of Elections

Address:

971 W Duval St Suite 102

City and zip code:

Lawrence FL 32024

Name of chief financial officer:

Mary Ann Hansen

Title of chief financial officer:

Bookkeeper

Telephone number: (386) 758-1026 EXT 3112

Person who may be contacted regarding this report.

Name: Mary Ann Hansen Toni Brown

Telephone number: (386) 758-1026 EXT 3112
EXT 3114

FORM DBF-AA-405

CERTIFICATION

I do solemnly swear that the information reported herein is a true, correct and complete report of all revenues and expenditures of my office for the year ending September 30, 20 16.

Elizabeth P. Horne
(Signature)

Office of _____

STATE OF FLORIDA _____ County

COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____, 20 _____, by _____

Signature of Notary Public - State of Florida

(Print, Type, or Stamp Commissioned Name of Notary Public)
Personally Known _____ or Produced Identification _____

Type of Identification Produced: _____

AMENDED COPY

ID NUMBER: 12005

General / Operating

*REVENUES AND OTHER CREDITS
(311.000 THROUGH 390.000)*

Whole Dollars Only

[illegible]

TOTAL REVENUES AND OTHER CREDITS

887,555.00

Duplicate this page if additional lines are needed.

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REPORTING FUND GROUP: General / Operating

Whole Dollars Only

[illegible]

915,309.00

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COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

LIABILITIES	Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum Only)
Accounts payable	2XX	4,750.00			XXXXXX	XXXXXX	
Interfund payables	20X				XXXXXX	XXXXXX	
Payables to other governments	208	23,004.00			XXXXXX		
Other liabilities	23X				XXXXXX		
Deposits	220				XXXXXX	XXXXXX	
Obligations under reverse repurchase agreements	222				XXXXXX	XXXXXX	
Deferred revenue	223				XXXXXX	XXXXXX	
Bonded debt payable	25X				XXXXXX		
Other debt payable	22X				XXXXXX		
Compensated absences	21X				XXXXXX		
TOTAL LIABILITIES		27754.00					

NOTE: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness.

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COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

ASSETS And OTHER DEBITS	Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General Fixed assets	General long-term debt	Total (memorandum Only)
Cash	10X	15,755.00			XXXXXX	XXXXXX	
Taxes and assessments receivable (net)	11X				XXXXXX	XXXXXX	
Accounts receivable (net)	115	12,000.00			XXXXXX	XXXXXX	
Interfund receivables and advances	13X				XXXXXX	XXXXXX	
Receivables from other governments	133				XXXXXX	XXXXXX	
Other receivables (net)	12X				XXXXXX	XXXXXX	
Inventories	14X				XXXXXX	XXXXXX	
Investments (net)	151				XXXXXX	XXXXXX	
Prepaid items	155				XXXXXX	XXXXXX	
Other assets	156				XXXXXX	XXXXXX	
Fixed assets	16X	XXXXXX				XXXXXX	
Amount available in debt service	180	XXXXXX	XXXXXX	XXXXXX	XXXXXX		
Amount to be provided	181	XXXXXX	XXXXXX	XXXXXX	XXXXXX		
TOTAL ASSETS AND OTHER DEBITS		27,755.00					

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COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY

EQUITY And Other CREDITS	Code	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum Only)
Fund balance - reserved	24X		XXXXXX		XXXXXX	XXXXXX	
Fund balance - unreserved	271		XXXXXX		XXXXXX	XXXXXX	
Contributed capital	250	XXXXXX			XXXXXX	XXXXXX	
Retained earnings - reserved	248	XXXXXX		XXXXXX	XXXXXX	XXXXXX	
Retained earnings - unreserved	272	XXXXXX		XXXXXX	XXXXXX	XXXXXX	
Investment in general fixed assets	280	XXXXXX	XXXXXX	XXXXXX		XXXXXX	
TOTAL EQUITY						XXXXXX	
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS		27,755.00					