



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 11/27/2018 Meeting Date: 12/6/2018

Name: Paula Vann Department: Tourist Development

Division Manager's Signature:

A handwritten signature in blue ink, appearing to be "Paula Vann", is written over a light blue horizontal line.

1. Nature and purpose of agenda item:

BA 19-10: Request to approve proposed budget amendment to allocate an additional \$6,000 to complete the 2019 Olustee Battle Festival Economic Impact study.

2. Recommended Motion/Action:

Motion to approve budget amendment 19-10 to allocate an additional \$6,000 to complete the 2019 Olustee Battle Festival Economic Impact study.

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below.

The budget amendment number is BA 19-10 using fund(s) 107-TOURIST DEV/OPERATING.

FROM:	TO:	AMOUNT:
107-5200-552.31-48 OPERATING EXPENDITURES / EVENT PROMOTION	107-5210-574.80-06 GRANTS & AIDS / BLUE GREY ARMY, INC	\$6,000.00




971 West Duval Street, Suite 145
Post Office Box 1847
Lake City, Florida 32056-1847
(386) 758-1312
www.SpringsRUs.com

Memorandum

DATE: 11.27 .2018

TO: David Kraus, Assistant County Manager

FROM: Paula Vann, Executive Director 

RE: Olustee Battle Festival Economic Impact Study Budget Amendment Request - \$6,000

Request to approve proposed budget amendment to allocate an additional \$6,000 to 107-5210-574.80-06 GRANTS & AIDS / BLUE GREY ARMY, INC. to complete the 2019 Olustee Battle Festival Economic Impact study. The two points below explain the need for the additional unbudgeted funds.

- Request for additional \$3,000 to complete Olustee Festival economic impact study. The lowest bid to complete the study came in \$3,000 over the approved budget amount.

Original request during TDC budget meeting in July 2018:	\$5,000
Lowest bid to complete study:	<u>\$8,000</u>
Difference:	(\$3,000)
- Request for additional \$3,000 to complete Olustee Festival attendance count.

The Olustee Festival has 12 unofficial entrances. For 12 county staff members to man the entrances Friday from 8 am to 5 pm and Saturday 8 am to 6 pm to count people as they enter the festival will cost approximately \$3,000.

Per the TDC's request, I am researching less expensive options, however, due to time constraints and planning purposes, I am requesting the budget amendment for the for the most expensive scenario cost at this time. The additional options to conduct the attendance count will be presented to the TDC before moving forward.

From:	To:	Amount
107-5200-552.31-48	107-5210-574.80-06	
OPERATING EXPENDITURES / EVENT PROMOTION	GRANTS & AIDS / BLUE GREY ARMY, INC	\$6,000
<i>Increase funds to cover the 2019 Olustee Battle Festival Economic Impact Study</i>		