



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 10/26/2018 Meeting Date: 11/15/2018

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature:

A handwritten signature in blue ink, appearing to be "Penny Stanley", written over a light blue grid background.

1. Nature and purpose of agenda item:

BCC Administration - Minutes - Board of County Commissioners - Regular Meeting - October 4, 2018

2. Recommended Motion/Action:

Motion to approve the Minutes of the October 4, 2018 regular meeting of the Columbia County Board of County Commissioners

3. Fiscal impact on current budget.

This item has no effect on the current budget.

Columbia County
Board of County Commissioners

Minutes of
October 4, 2018

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Timothy Murphy, Rusty DePratter, Bucky Nash, Everett Phillips and Ronald Williams.

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager David Kraus ("ACM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
Deputy Clerk Susan Weeks

Agenda Additions/Deletions

Additions:

- Mosquito Spraying at Music Park
- Spivey Lane
- Speed Bump Process at Woodhaven

Deletions:

- County Attorney Contract

MOTION by Commissioner Williams to approve the agenda as amended.
SECOND by Commissioner Nash. The motion carried unanimously.

Ministerial Matters

As part of the County's Community Development Block Grant application for CDBG Economic Development funds and pursuant to Section 102 of the HUD Reform Act of 1989, ACM Kraus conducted a Fair Housing training and awareness presentation.

Public Hearings

Resolution No. 2018R-43 - Community Development Block Grant ("CDBG")

Staff is proposing a \$970,000 CDBG application to fund the expansion of the Ellisville Wastewater Treatment Facility to accommodate the growth of the Ellisville area.

The public hearing opened.

Stewart Lilker offered comment and asked questions.

The public hearing closed.

Discussion ensued.

MOTION by Commissioner Phillips to adopt Resolution No. 2018R-43 authorizing the Chairman or the County Manager, to make application to the Florida Department of Economic Opportunity for approval of Columbia County Community Development Block Grant Economic Development application, providing an effective date and for other purposes. SECOND by Commissioner Williams. The motion carried unanimously.

Consent Agenda:

MOTION by Commissioner Williams to approve the consent agenda. SECOND by Commissioner Phillips. The motion carried unanimously.

- (1) 9-1-1 Communications Center - Amend Pay Grade Scale - To Include Additional Sources for Public Safety Telecommunicator/Dispatcher Certifications
- (2) BCC Administration - BA 18-75 - HMGP - Irma Application Preparation - \$20,700
- (3) BCC Administration - Florida Forestry Service - Fire Protection Program Annual Report
- (4) BCC Administration - Palms Medical Group - Low Income Pool Letter of Agreement - State FY 2018-2019 - \$48,500
- (5) BCC Finance - Payment of Bills and Vouchers - \$2,319,084
- (6) Human Resource - Position Description - Code Enforcement Director
- (7) Information Technology - AT&T Internet Bandwidth Upgrade - \$1,475 monthly
- (8) Public Works - Entering Private Property - 888 SE CR 241 - Billy Ray Hunter, II, Property Owner - Erosion of Driveway Attributed to Clogged Drain Pipe
- (9) Public Works - Work on Private Property - Columbia County Fairgrounds - Tree Removal, Grading, and Sweeping
- (10) Public Works - Utility Permit - AT&T - SW Ring Court
- (11) Public Works - Utility Permit - Comcast - SW Birch Glen

- (12) Public Works - Provide Labor and Tools - Repairs to Watertown Boat Ramps and Piers
- (13) Purchasing - Bid Award No. 2018-L - Annual Herbicide Spraying - DeAngelo Brothers, LLC - \$49 per mile
- (14) Purchasing - Bid Award No. 2018-M - Annual Limerock - Beaver Bulk - FOB Limerock Pit \$6 per ton, FOB Delivered \$12 per ton
- (15) Tourist Development - FY 2018-2019 - ITI Website Hosting Contract - \$4,500
- (16) Tourist Development - FY 2018-2019 - ITI #GetSocial Contract - \$6,000
- (17) Tourist Development - FY 2018-2019 - Madden Media SEM and Content Campaign - \$72,000
- (18) Tourist Development - Madden Media Fall 2018 Retargeting Campaign - \$4,675
- (19) Tourist Development - Smith Travel Research (STR) Contract - \$8,540
- (20) Tourist Development - Sport Facility Advisory Contract - \$42,850

MOTION by Commissioner Williams to adopt the consent agenda.
SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion and Action Items:

Recreational Vehicle use within Environmentally Sensitive Area Zone Districts

Currently travel trailers and recreational vehicles are not allowed in campgrounds that are located in Environmentally Sensitive Area Zone Districts. Amendments to the Land Development Regulations (“LDR”) Article 2 are necessary to define campgrounds and to include recreational vehicles, as defined by Florida Statute 320.01(1) (b), and to amend Article 4 to remove reference to travel trailer parks.

Discussion ensued.

MOTION by Commissioner DePratter to approve Brandon to move forward with the campground designation in Environmental Sensitive Areas and allow RV’s in campgrounds. SECOND by Commissioner Nash. The motion carried unanimously.

Rail Spur at the North Florida Mega Industrial Park

The Florida Department of Transportation (“FDOT”) requires a Stipulation of Parties Agreement between FDOT, the Weyerhaeuser NR Company and Columbia County before construction of the rail spur at the Mega site may begin.

Discussion ensued. Board requested a spread sheet of the estimated costs of operation, maintenance, and what will trigger the flyover at the next meeting.

MOTION by Commissioner DePratter to have this information brought back at the October 18 meeting. SECOND by Commissioner Nash. The motion carried unanimously.

Emergency Shelters

Following Hurricane Irma, the Florida Division of Emergency Management has determined that School Systems cannot file for sheltering reimbursement. The school systems are required to file through the county because it has been deemed that sheltering is a mutual aid effort. The school system must invoice the county, the county pays the school system, and the county requests reimbursement from FEMA, in FEMA eligible events. Staff would like to enter into Interlocal Agreement with the School District for future sheltering operations in times of emergency.

Discussion ensued.

MOTION by Commissioner Williams to postpone until October 18 meeting. SECOND by Commissioner DePratter.

Citizen Sandra Smith offered comment.

The Chairman called for a vote. The motion carried unanimously.

BA 19-01 Troy Street Drainage Project

A Task Order for engineering services from North Florida Professional Services ("NFPS") in the amount of \$19,750 and one in the amount of \$10,000 for surveying is needed to begin the project.

Discussion ensued.

MOTION by Commissioner Nash to approve BA 19-01, the task order from NFPS in the amount of \$19,750 and fund task order and surveying costs of \$10,000 from reserves for a total of \$29,750. SECOND by Commissioner Williams.

Discussion ensued.

The Chairman called for the vote. The motion carried unanimously.

Rum Island Restrooms

Steve Martin, State Floodplain Manager, is concerned that the proposed construction site is in the floodway and is not being elevated above the 100 year flood

plain; therefore it would not meet the FVC and FEMA regulations. In order to be compliant the building will need to be located within the wetlands. This site would still be below the 100 year flood elevation.

Discussion ensued.

Commissioner DePratter requested that staff look into options for regulating Rum Island Park.

Florida Department of Corrections ("FDOC") Work Squad

Staff is requesting approval of the 2018-2019 Work Squad Contract with FDOC in the amount of \$170,241.

MOTION by Commissioner DePratter to approve FDOC contract for 2018-2019. SECOND by Commissioner Williams. The motion carried unanimously.

Cypress Lake Road Paving

Citizen Carl Allison has requested the county pave a section of Cypress Lake Road. The road is scheduled for construction in 2021. Mr. Allison is willing to pay to have the construction done right away and will donate the necessary right-of-way in order to facilitate the project.

Discussion ensued.

MOTION by Commissioner DePratter to approve a partnership agreement with Mr. Carl Allison to pave +/- 800 Linear Feet of Cypress Lake Road utilizing \$100,000 which Mr. Allison will place in an escrow account. SECOND by Commissioner Williams. The motion carried unanimously.

Speed Humps in Woodhaven Subdivision

MOTION by Commissioner Murphy to accept the speed bumps at Woodhaven subdivision.

The petition and voting process has been completed and the vote was in favor of the installation of the speed humps.

SECOND by Commissioner Williams. The motion carried by a vote of 4 to 1 with Commissioner Phillips voting in opposition.

Interlocal Agreement for Combined Communications 911 Center

Staff is requesting approval of the Interlocal Agreement between the Columbia County Sheriff's Office and Columbia County, Florida for the combined operation of the 911 center.

Discussion ensued.

MOTION by Commissioner Nash to adopt the Interlocal Agreement between the Sheriff of Columbia County and Columbia County Florida, for a Combined Communications 911 Center. SECOND by Commissioner Williams.

Stewart Lilker offered comment.

Sheriff Hunter addressed the Board.

The Chairman called for the vote. The motion carried unanimously.

Bid Discrepancy Dispute with Duval Ford

A dispute arose with respect to the purchase price for a truck that was bid and ordered pursuant to the FSA Cooperative Purchasing Program. The bid price from Duval Ford was \$31,589. Duval Ford states the original quote was made in error. The standard pricing under the FSA Cooperative Purchasing Program for the truck as equipped is \$40,383. Duval Fords proposal for resolving the dispute is a discount of \$2,300 off the standard contract price, making the purchase price \$38,083.

MOTION by Commissioner Williams to accept the revised quote from Duval Fleet Sales to purchase a 2018 Ford F-250 as equipped according to the quote at the discounted price of \$38,083. SECOND by Commissioner DePratter.

Discussion ensued.

The Chairman called for the vote. The motion carried unanimously.

Spivey Lane

Commissioner Williams states that Spivey Lane is a private road but is listed on the County website as a county maintained road. There has been an error in the listing of this road. It is a private road. An effort is being made to prevent this error from happening again.

BA 18-74 – County Attorney Fees

The budget amendment is for one month of the County Attorney's salary and fees for hours in excess of the contractual agreement.

MOTION by Commissioner Williams to approve BA 18-74 for additional County Attorney salary and fees in the amount of \$32,000. SECOND by Commissioner Phillips. The motion carried unanimously.

SW Herlong Street/SW Howell Street

With the proposed realignment of SW Herlong Street and SW Howell Street, site addresses along these proposed sections will have to be modified. The 911 Addressing/GIS Department recommends renaming the section of SW Herlong Street, east of SW Tustenuggee Avenue to SW Howell Street.

MOTION by Commissioner Nash to approve renaming the section of SW Herlong Street, east of SW Tustenuggee Avenue, to SW Howell Street. SECOND by Commissioner Williams. The motion carried unanimously.

Suwannee Music Park

The park has requested that Columbia County spray for mosquitos during the Suwannee Roots Festival and Hulaween. The dates for the spraying are October 8 and October 15.

MOTION by Commissioner DePratter to approve. SECOND by Commissioner Williams

Open Public Comments and/or Questions:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

Katie Sweedy - recreational softball in Fort White and the need for practice lights during the week.

Discussion ensued.

MOTION by Commissioner DePratter to turn the lights on tomorrow at all fields. SECOND by Commissioner Phillips.

Discussion ensued.

The Chairman called for the vote. The motion carried unanimously.

Trisha Christiansen - the number of board members.

Stewart Lilker – flash from camera by main stream media and three minute comments.

Staff Comments:

CM Scott stated that next year is charter review time and that he and Mr. Foreman are working on suggestions on how to handle that. Mr. Foreman also commented.

Discussion ensued.

Commissioner Comments:

Commissioner Murphy would like a grant update and on the engineering building at the next meeting.

Adjournment

There being no further business, the meeting adjourned at 8:00 p.m.

ATTEST:

Timothy Murphy, Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court