



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: June 4, 2018

Meeting Date: June 21, 2018

Name: Penny Stanley

Department: BCC Administration

Division Manager's Signature: _____

Ben Scott

1. Nature and purpose of agenda item:

Minute Approval

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

☒

N/A

☐

Yes Account No. _____

☐

No Please list the proposed budget amendment to fund this request

Budget Amendment Number: _____

Fund: _____

FROM: _____

TO: _____

AMOUNT: _____

For Use of County Manger Only:

☒

Consent Item

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Discussion Item

Columbia County
Board of County Commissioners

Minutes of
May 17, 2018

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Timothy Murphy, Rusty DePratter, Bucky Nash, Everett Phillips and Ronald Williams.

Others in Attendance: County Manager Ben Scott ("CM")
Assistant County Manager Kevin Kirby ("ACM")
County Attorney Joel Foreman
Deputy Clerk Katrina Vercher

Agenda Additions/Deletions

Additions:

- Consent agenda item #12
- State Aid Library Grant

Deletions:

None

MOTION by Commissioner Williams to approve the agenda as amended.
SECOND by Commissioner Phillips. The motion carried unanimously.

Public Hearings

Land Development Regulations ("LDR") Amendment

CPA 0228 – A request to amend the Future Land Use Map of the Comprehensive Plan from Residential very low density to Industrial for parcel 07481-003. [Ordinance No. 2018-08]

Richard Cole addressed the Board and requested this hearing be continued to allow his partner Daniel Crapps to attend and make a presentation.

MOTION by Commissioner DePratter to deny request for continuance. SECOND by Commissioner Nash. The motion carried unanimously

The public hearing opened.

The following citizens spoke in opposition:

Julie McNeil Bassett	William M. Nettles Sr.	William M. Nettles Jr.
Greg Boyette	Bill Liphrott	Jim Tatum
Teresa Bulbus	Laurie Douglas Akins	Wendell Feagle
Merrillee Malwitz-Jipson	John Able	Edward Hunter

MOTION by Commissioner Phillips to recess public hearing until June 7, 2018 meeting. SECOND by Commissioner DePratter. The motion carried unanimously.

Consent Agenda:

MOTION by Commissioner Phillips to approve the consent agenda with item 12 pulled for discussion. SECOND by Commissioner Nash. The motion carried unanimously.

- (1) 9-1-1 Communications Center - Training Quality Assurance Coordinator Salary Adjustment - Approved by BCC for Public Safety Telecommunicators in FY 2014 Budget
- (2) BCC Administration - Donate Plotter to City of Lake City
- (3) BCC Administration - Release of Lien - Suwannee River Economic Council (S.H.I.P.) - Rebecca A. Meredith - \$1,600
- (4) BCC Administration - Resolution No. 2018R-14 - Supplementing Resolution 2017R- 57 to Include Improvements to County Jail Facility - 2017 Project
- (5) Building And Zoning - Special Family Lot Permit (SFLP 18 11) - Jacqualene Adkins, Daughter - James & Graceila Dobbins, Property Owner - 11590 SE County Road 245
- (6) Building And Zoning - Special Family Lot Permit (SFLP 18 12) - Cristobal Rodriquez, Brother - Graceila Dobbins, Property Owner - 11590 SE County Road 245, Lulu, FL
- (7) Building And Zoning - Special Family Lot Permit (SFLP 18 13) - Hernon R. Peters, Son - Joyce M. Peters, Property Owner - 353 SW Hammock Hill Circle
- (8) Building And Zoning - Special Family Lot Permit (SFLP 18 14) - Taylor D. Beach, Daughter - Daniel and Wanda Hill, Property Owner - 287 SW Horse Way
- (9) Building And Zoning - Special Family Lot Permit (SFLP 18 15) - Gary & Lidia

Strickland, Parents - Joseph & Cari Parrish, Property Owner - 238 NW Parrish Court

- (10) Clerk to Board Finance - BA 18-47 - Appropriate Special Assessment Revenue for Carolyn Heights - \$1,555
- (11) Economic Development - Resolution 2018R-15 - Support of Rural Area of Opportunity Designation through DEO
- (12) Economic Development - North Florida Economic Development Partnership (NFEDP) Agreement Tiered Services - \$10,000

MOTION by Commissioner Nash to adopt the consent agenda as amended.
SECOND by Commissioner Williams. The motion carried unanimously.

Discussion and Action Items:

North Florida Economic Development Partnership ("NFEDP") – Former Consent Item #12

Economic Development Director Hunter addressed the Board concerning the renewal of the NFEDP Tiered Services Agreement.

MOTION by Commissioner DePratter to approve \$10,000 contract.
SECOND by Commissioner Williams.

Discussion ensued.

The Chairman called for the vote. The motion carried unanimously.

Fiscal Year 2016-2017 Audit

Richard Powell with Powell and Jones presented to 2016-2017 budget audit. Mr. Powell stated that there were no reportable findings and that he believes this is the first time that there have been no reportable findings in the County Audit Report.

Discussion ensued.

MOTION by Commissioner Williams to approve the audit. SECOND by Commissioner Phillips. The motion carried unanimously.

911 Combined Communication Work Group

Commissioner Nash gave a report on the changes recommended by the Workgroup.

Those suggestions are:

1. A group consisting of Commissioner Nash, Sheriff Hunter, 911 Center Manager Tom Brazil, Fire Chief Crawford and Steve Smith with Century Ambulance will meet once a month to work out any issues.
2. Strive to facilitate better communication, the Sheriff and the Fire Department will assign a 911 Center liaison. The County IT Department and the Sheriff's IT Department will work together to ensure the FNCIC audit is in compliance.
3. It was previously approved for the Sheriff to employ the TAC person. It was agreed that Manager Brazil would employ a person to keep the continuity between the Sheriff and the 911 staff.
4. A Sheriff Office employee and a Fire Department employee be appointed to be included in the interviews and hiring of 911 staff.

MOTION by Commissioner Nash to accept all recommendations. SECOND by Commissioner Williams. The motion carried unanimously.

Project 17-10

Staff received an offer to purchase 7.9 acres of County property located on Real Terrace for \$250,000. The property was appraised at \$621,000.

Discussion ensued.

MOTION by Commissioner DePratter to deny the request. SECOND by Commissioner Phillips. The motion carried unanimously.

Discussion ensued.

MOTION by Commissioner Williams to declare this property as surplus. SECOND by Commissioner Nash. The motion carried unanimously.

Discussion ensued.

MOTION by Commissioner Phillips to auction at the minimum bid of \$500,000. SECOND by Commissioner Nash. The motion carried unanimously.

Partners of Hope International

Pastor Lonnie Johns addressed the Board concerning Partners of Hope International's request for a property swap. (a PowerPoint detailing the swap is attached to the original minutes)

Discussion ensued.

MOTION by Commissioner DePratter to accept an even trade. SECOND by Commissioner Phillips. The motion carried unanimously.

Resolution No. 2018-16 Library Fund

A resolution to commit a local communication services tax to fund county libraries and designates a special revenue library fund. An amendment needs to be made to the resolution to add the required usage of revenues as listed in 2017R-57.

Amendment; This resolution is subject to the required usage of revenues pursuant to County Resolution No. 2017R-57.

Discussion ensued.

MOTION by Commissioner Williams to approve Resolution No. 2018R-16 as amended. SECOND by Commissioner Nash. The motion carried unanimously.

Personnel Policy Update

Staff recommended changes to chapters 5, 10 and of the Personnel Policy.

Chapter 5; Authorizing the County Manager to assign the number of authorized positions within the County's classification plan

Chapter 10; Prohibiting the use of e-cigarettes in County buildings, vehicles and equipment

Chapter 20; Employees entering Deferred Retirement Option Program ("DROP") will be paid sick leave upon final separation

Discussion ensued.

MOTION by Commissioner Nash to accept the policy changes. SECOND by Commissioner Williams. The motion carried unanimously.

Bid Award 2018-E – Ellisville Fire Station

Staff recommended approval of the low bidder Home Pro Plus, LLC in the amount of \$29,820 for the renovations of Fire Station #45.

MOTION by Commissioner Nash to take staff recommendation. SECOND by Commissioner Williams. The motion carried unanimously.

BA 18-48 – Loan Proceeds

The Board previously moved the loan for the construction of a new administrative building to the construction of a new jail. That motion did not include the interest.

Budget Amendment 18-48 reallocates the interest proceeds from the administration building construction to the jail construction in the amount of \$29,018.

MOTION by Commissioner Nash to approve BA 18-48. SECOND by Commissioner Williams. The motion carried unanimously.

BA 18-50 – 2018-2019 Emergency Management Grant (“EMPA”)

The Emergency Management Preparedness and Assistance Grant funds are reimbursed annually for emergency management services. Staff is asking the Board to accept the EMPA Grant funds in the amount of \$105,806.

MOTION by Commissioner Nash to accept the grant funds in the amount of \$105,000. SECOND by Commissioner Phillips. The motion carried unanimously.

State Aid to Libraries Grant Amendment One

Section two (2) of the grant agreement needs to be revised to add the length of the agreement with a beginning date of October 1, 2017 and continuing until all grant funds have been expended, unless terminated in accordance with the provisions of Section 28 of the agreement.

MOTION by Commissioner Nash to approve amendment one. SECOND by Commissioner Williams. The motion carried unanimously.

Open Public Comments and/or Questions:

Members of the public addressed the Board with their comments and/or questions regarding the following items:

Sandra Buck-Camp – Suwannee Valley Disadvantaged Transit Board meeting.

Barbara Lemley – Lake Shore Hospital Authority

Brandon Hrapski – Flooding on Old Mill Drive

Stewart Lilker – Bike path in Fort White

Commissioner Comments:

Commissioner Murphy – Request staff to prepare estimate to make fifty acres next to Hunter Panels marketable for economic development.

Adjournment

There being no further business, the meeting adjourned at 8:00 p.m.

ATTEST:

Timothy Murphy, Chairman
Board of County Commissioners

P. DeWitt Cason
Clerk of Circuit Court