



7

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: March 28, 2018

Meeting Date: April 5, 2018

Name: Jeff Crawford

Department: Fire Department

Division Manager's Signature: Ben Scott

1. Nature and purpose of agenda item:

BA 18-35: Budget allocation for Volunteer Fire Assistance Grant-\$10,853.

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

2. Fiscal impact on current budget.

Is this a budgeted item?

☐

N/A

☐

Yes Account No. _____

☒

No Please list the proposed budget amendment to fund this request

Budget Amendment Number:

BA 18-35

Fund:

102-MSBU

FROM:

102-2200-522.30-64

OPERATING EXPENDITURES / NON-CAPITAL EQUIPMENT

TO:

102-2201-522.30-46

OPERATING EXPENDITURES / REPAIR & MAINTENANCE

AMOUNT:

\$5,427.00

102-0000-331.20-22

FED PUBLIC SAFETY GRANT / VFA ASSISTANCE GRANT

102-2201-522.30-46

OPERATING EXPENDITURES / REPAIR & MAINTENANCE

\$5,426.00

For Use of County Manger Only:

☒

Consent Item

☐

Discussion Item



Fire Chief
Jeffery Crawford

COLUMBIA COUNTY FIRE RESCUE

509 SW Bascom Norris Dr., Lake City, FL 32025
Office (386) 754-7057 Fax (386) 754-7064

MEMORANDUM

TO: Scott Ward, Assistant County Manager-Administration
FR: Tad Cervantes, Assistant Fire Chief
DATE: March 27, 2018
RE: Award of Volunteer Fire Assistance Grant

On February 15, 2018, the Board approved for us to submit an application to the Florida Department of Agriculture and Consumer Services for the Volunteer Fire Assistance Grant. We have received notification of approval and request a budget amendment for \$10,853 be processed in order for us to make the needed purchases.

XC: Grant file #G444

FLORIDA DEPARTMENT OF
AGRICULTURE AND CONSUMER
SERVICES

FLORIDA FOREST SERVICE

FOREST PROTECTION BUREAU



FAX COVER PAGE

PAGES: 1 of 2

TO: Volunteer Fire Assistance Grant Recipient

FROM: Matt Weinell, Fire Resource Manager

PHONE: (850) 681-5981

FAX: (850) 681-5901

Attached you will find a list of approved items for purchase through the VFA Grant Program. The "**AMOUNT APPROVED**" column lists the amount that was approved to spend, the column marked "**FED COST SHARE (50%)**" is the total possible to be reimbursed. The recipient can spend up to the approved amount, but will only get reimbursed for half of that amount.

Please remember to provide the complete Proof-of-Purchase package (ex. copy of check, invoice with zero balance) for approved items to be reimbursed. **Invoices must be stamped paid and indicate a check number.**

Send Proof-of-Purchase package with Certificate of Expenditure to our office for reimbursement:

VFA Grants - Room 159
Florida Forest Service
3125 Conner Boulevard
Tallahassee, Florida 32399-1650

The **Certificate of Expenditure** must be signed and notarized and returned with the Proof-of-Purchase package. Copies of the Certificate of Expenditure can be found on our website at: <http://forms.freshfromflorida.com/11485.pdf>. Please remember that the sooner the proof-of-purchase package is returned, the sooner we can reimburse the 50% match.

T-547 P0002/0002 F-633

850-681-5901

03-26-'18 12:42 FROM-

2017 APPROVED FEDERAL COST SHARE

06 Columbia

Columbia County BOCC

AMOUNT APPROVED	FED COST SHARE (50%)	NUMBER	DESCRIPTION
NEW → \$10,853	\$5,426.50	2	Outfit 2 new water tenders with equipment. See attached quote.
\$9,943	\$4,971.50	2	Outfit two (2) new brush trucks with equipment. See attached quote for details.
FIRE DEPT. TOTAL			\$10,398.00