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### COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: December 28, 2017 Meeting Date: January 4, 2018

Name: Penny Stanley Department: BCC Administration

Division Manager's Signature: 

**1. Nature and purpose of agenda item:**

**BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular Meeting - December 21, 2017**

Attach any correspondence information, documents and forms for action i.e., contract agreements, quotes, memorandums, etc.

**2. Fiscal impact on current budget.**

Is this a budgeted item?  N/A  
 Yes Account No. \_\_\_\_\_  
 No Please list the proposed budget amendment to fund this request

Budget Amendment Number: \_\_\_\_\_ Fund: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

**For Use of County Manger Only:**

Consent Item  Discussion Item

Columbia County  
Board of County Commissioners

Minutes of  
**December 21, 2017**

The Columbia County Board of County Commissioners met in a regular meeting at the auditorium of the School Board Administrative Complex at 5:30 p.m. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America.

Commissioners in Attendance: Chairman Timothy Murphy, Rusty DePratter, Bucky Nash, Everett Phillips and Ronald Williams.

Others in Attendance: County Manager Ben Scott ("CM")  
Assistant County Manager Scott Ward ("ACM")  
Assistant County Manager Kevin Kirby ("ACM")  
County Attorney Joel Foreman  
Deputy Clerk Katrina Vercher

**Agenda Additions/Deletions**

Additions: Proposed Noise Ordinance

Deletions: None

MOTION by Commissioner DePratter to approve the agenda as amended.  
SECOND by Commissioner Phillips. The motion carried unanimously.

**Consent Agenda:**

MOTION by Commissioner Williams to approve the consent agenda. SECOND by Commissioner Phillips. The motion carried unanimously.

- (1) 9-1-1 Communications Center - Requesting Approval to Change the 911 Center Administrative Policy Manual Chapter 2 Staffing
- (2) BCC Administration - Requesting Approval of Minutes - Board of County Commissioners - Regular Meeting - November 2, 2017
- (3) Building And Zoning - Special Family Lot Permit Application (SFLP 17 48) - Kimberly Allen, Daughter - Terence Allen, Property Owner - District 2 - Rusty DePratter

- (4) Emergency Management - BA 18-15 - Requesting Approval of Agreement to Modify EMPG Grant 18-FG-7A-03-22-01-084 - Increasing the Grant - \$208
- (5) Fire Department - BA 18-16 - Requesting Approval to Appropriate Funds from EMS Grant for Advanced Life Support (ALS)- \$13,474
- (6) Fire Department - Requesting Approval of Job Description Modification - Fleet Maintenance Supervisor
- (7) Public Works - Requesting Approval of Landfill Permit Renewal - Class 1 and Class III 5 year, \$65,000 and Expansion Construction - Class III Permit, \$95,000
- (8) Public Works - Requesting Approval of Recommendation to Duval Ford - Purchase of 2018 Pickup Truck Due to Scrivener's Error - \$5,105
- (9) Public Works - Utility Permit - AT& T - Cole Terrace
- (10) Public Works - Utility Permit - AT& T - County Road 252
- (11) Public Works - Utility Permit - Comcast - SW Woodbranch Lane
- (12) Public Works - Utility Permit - Terra-Com - Jacksonville Loop

MOTION by Commissioner Williams to adopt the consent agenda.  
SECOND by Commissioner Phillips. The motion carried unanimously.

**Discussion and Action Items:**

RFQ 2017-Z Jail Construction Management Firm

CM Scott presented the Board with the ranking of the firms that responded to the RFQ. Staff recommended approval of the ranking and request permission to commence negotiations with the top ranked firm, Ajax Building Corporation for the designs for options two and three.

MOTION by Commissioner Williams to take staff recommendation and enter into negotiations with Ajax. SECOND by Commissioner DePratter.

Discussion ensued.

Citizen Stewart Lilker offered comment.

The Chairman called for the vote. The motion carried unanimously.

Property Acquisition Agent Agreement

CM Scott presented the Board with the professional services agreement with Darrell W. Hunt. The only change is the hourly rate. The negotiated hourly rate is \$95; the current contract rate is \$35 per hour.

Discussion ensued.

MOTION by Commissioner Williams to reject Mr. Hunt's offer and send this back out for bid. SECOND by Commissioner Nash.

The Chairman called for the vote. The motion carried 3 to 1 with Commissioner Phillips voting in opposition and Commissioner DePratter abstaining due to a conflict.

#### RFP 2017-O – Emergency Radio Communications System

CM Scott presented the Board with the cost of the proposed seventh tower site. This addition would cost an additional \$675,000 for equipment and installation with an additional \$80,295 in maintenance.

MOTION by Commissioner DePratter to approve. SECOND by Commissioner Phillips.

Discussion ensued.

Citizen Stewart Lilker offered comment.

The Chairman called for the vote. The motion carried 3 to 2 with Commissioners Murphy and Nash voting in opposition.

#### Noise Ordinance

Commissioner DePratter would like the Board to consider adopting a Noise Ordinance. The Board directed County Attorney Foreman to draft an ordinance for consideration.

#### **Open Public Comments and/or Questions:**

Members of the public addressed the Board with their comments and/or questions regarding the following items:

Stewart Lilker on the Lake Shore Hospital Authority, tower rentals and the County's personnel policy.

#### **Commissioner Comments:**

Commissioner Murphy announced a workshop to be held on January 18, 2018 at 3:30 p.m. and a special meeting on January 25 at 5:30 p.m.

Commissioner Phillips announced that he will be out of town and unable to attend the January 4 meeting.

Each Commissioner wished everyone a Merry Christmas.

**Adjournment**

There being no further business, the meeting adjourned at 7:00 p.m.

ATTEST:

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Timothy Murphy, Chairman  
Board of County Commissioners

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P. DeWitt Cason  
Clerk of Circuit Court