



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 8/13/2025 Meeting Date: 8/21/2025

Department: Public Works

1. Nature and purpose of agenda item:

Utility permit from Comcast requesting to install a cable at SW Bascom Norris.

2. Recommended Motion/Action:

Approve Utility permit from Comcast requesting to install a cable at SW Bascom Norris.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

COLUMBIA COUNTY BOARD OF COUNTY COMISSIONERS
UTILITY PERMIT

Date: 07/30/2025 Permit No. 250091 County Road SW Bascom Norris Dr Section No. _____

Permittee BTR on behalf of Comcast

Address 1855 Cassat Ave, Unit 11, Jacksonville, FL 32210 Telephone Number 941-223-2938

Requesting permission from Columbia County, Florida, hereinafter called the County, to contract, operate and maintain 301' UG of 2" 13.5 SDR roll pipe containing cable parallel to SW Bascom Norris Rd.

JB0002295602

FROM: SW MAIN BLVD TO: SW BASCOM NORRIS DR

Submitted for the Utility Owner by: Brittany Bruneau - Permit Specialist Brittany Bruneau 07/30/2025
Typed Name & Title Signature Date

1. Permittee declares that prior to filing this application it has determined the location of all existing utilities, both aerial and underground and the accurate locations are shown on the plans attached hereto and made a part of this application. Proposed work is within corporate limits of Municipality: YES (✓) NO (). If YES: LAKE CITY (✓) FORT WHITE (). A letter of notification was mailed on _____ to the following utility owners Suwannee River Water District, AT&T, Alpine

2. The Columbia County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work. The Public Works Director is Kevin Kirby, located at 607 NW Quinten St Lake City, FL. 32024 Telephone Number 386-758-1019. The PERMITTEE's employee responsible for Maintenance of Traffic is Toby Kaneiss Telephone Number 941-223-2938 (This name may be provided at the time of the 24 hour notice to starting work.)

3. This PERMITTEE shall commence actual construction in good faith within 30 days after issuance of permit, and shall be completed within 10 days after permitted work has begun. If the beginning date is more than 60 days from date of permit approval, then PERMITTEE must review the permit with the Columbia County Public Works Director to make sure no changes have occurred in the transportation facility that would affect the permitted construction.

4. The construction and maintenance of such utility shall not interfere with the property and rights of a prior PERMITTEE.

5. It is expressly stipulated that this permit is a license for permissive use only and that the placing of utilities upon public property pursuant to this permit shall not operate to create or vest any property right in said holder.

6. Pursuant to Section 337-403(1), Florida Statutes, whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said transportation facility as determined by the Columbia County Public Works Director and/or County Engineer, any or all utilities and appurtenances authorized hereunder, shall be immediately removed from said transportation facility or reset or

relocated thereon as required by the Columbia County Public Works Director and/or County Engineer and at the expense of the PERMITTEE.

7. In case of non-compliance with the County's requirements in effect as of the approval date of this permit, this permit void and the facility will have to be brought into compliance or removed from the right of way at no cost to the County.

8. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the PERMITTEE, and the PERMITTEE will, at all times, and to the extent permitted by law, assume all risk of and indemnify, defend, and save harmless Columbia County, Florida from any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said PERMITTEE of the aforesaid right and privileges.

9. During construction, all safety regulations of the County shall be observed and the PERMITTEE must take measures, including pacing and the display of safety devices that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices, as amended for highways.

10. Should the PERMITTEE be desirous of keeping its utilities in place and out of service, the PERMITTEE, by execution of this permit acknowledges its present and continuing ownership of its utilities located between SW Main Blvd and SW Bascom Norris Dr within the County's right of way as set forth above. PERMITTEE, as its sole expense, shall promptly remove said out of service utilities whenever Columbia County Public Works Director and/or County Engineer determines said removal is in the public interest.

11. Special instructions: Minimum cover of thirty inches (30") will be required at all locations. Columbia County will not be financially responsible for any damage to facilities with less than thirty inches (30") cover. Cables shall not be located within driveway ditches.

12. Additional Stipulations: _____

It is understood and agreed that commencement by the PERMITTEE is acknowledgment and acceptance of the binding nature of these specialist instructions.

Submitted By: Brittany Bruneau
Permittee

Place Corporate Seal

Brittany Bruneau Permit Specialist
Signature and Title

Attested

Utilities Permit
Page three
Revised: 8/17/00

Recommended for Approval:

Signature: 149

Title: Asst County Manager

Date: 08-12-00

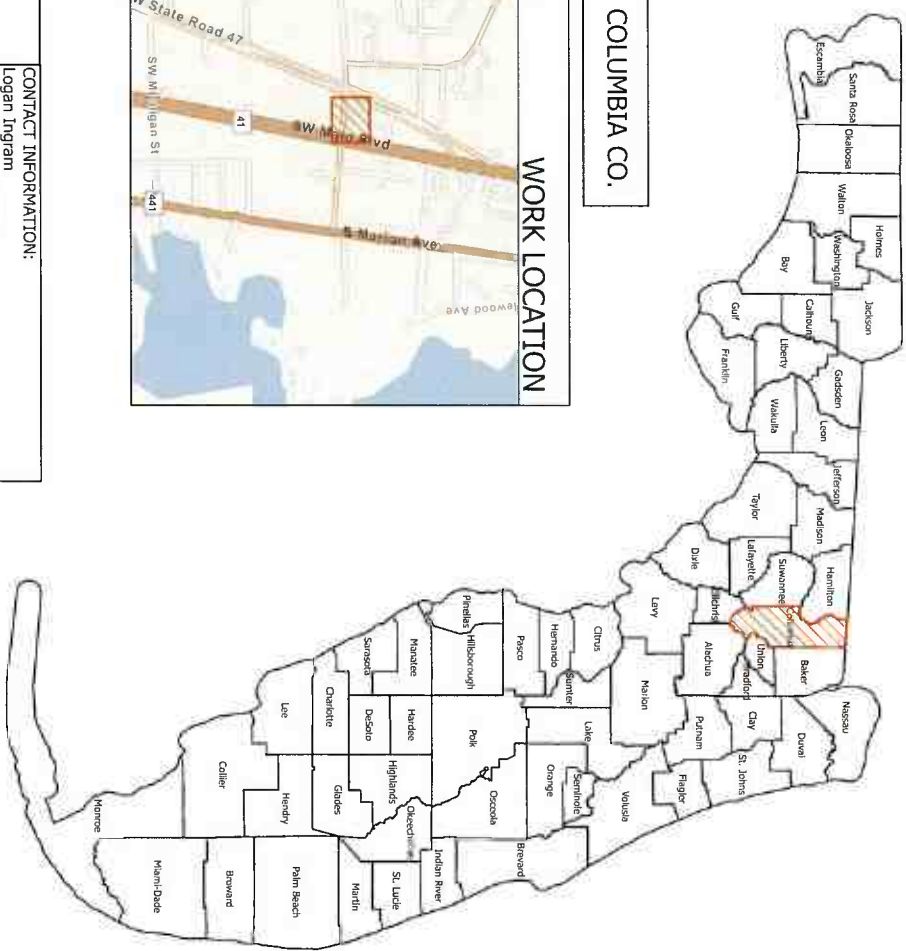
Approval by Board of County Commissioners, Columbia County, Florida:

YES () NO ()

Date Approved: _____

Chairman's Signature: _____

COLUMBIA CO.



VICINITY MAP WORK LOCATION

TABLE OF CONTENTS:	CONTACT INFORMATION:
SHEET A: COVERSHEET	Logan Ingram
SHEET 1: PLAN VIEW	Director of Operations
SHEET B: GENERAL NOTES & SYMBOLOGY	Phone: 904-910-9700
SHEET C-D: TRAFFIC CONTROL	Email: Logan.Ingram@Empirecommunicationsllc.com
SHEET E: SEDIMENT CONTROL	
SHEET F-H: TYPICALS	
	Kelcee Feitlin
	Project Manager
	Phone: (407)401-1808
	Email: kelcee.feitlin@empirecommunicationsllc.com

UTILITY OWNER

DESIGNER

BILL OF MATERIAL:
 1. INSTALL 301' OF 2" 13.5 SDR ROLL PIPE CONTAINING CABLE
 PARALLELING COLUMBIA COUNTY ROW.

**1788 SW BARNETT WAY
 (COUNTY)
 LAKE CITY, FL 32025**

NTS
 N

SHEET TITLE:	COVERSHEET
Director of Operations:	LOGAN INGRAM
Project Manager:	KEECE FEITLIN
Project Number:	88728502
Description:	LAKE CITY, FL 32025
Drawing Name:	1788 SW BARNETT WAY (COUNTY)
County:	COLUMBIA
Date:	7/29/2025
MPV:	N/A
SHEET:	A

CONFIDENTIAL/PROPRIETARY

GENERAL NOTES & SYMBOLOLOGY

- GENERAL NOTES:**
1. ALL C&V CONSTRUCTION WITHIN THE PUBLIC RIGHTS OF WAY SHALL BE IN CONFORMITY WITH THE LOCAL JURISDICTIONS "MINIMUM STANDARDS" AND MEET N.E.S.C., F.C.C., MUTCD AND FDOT STANDARDS.
 2. THE CONTRACTOR SHALL NOTIFY CALL SUNSHINE AND OTHER UTILITIES PRIOR TO COMMENCEMENT OF CONSTRUCTION.
 3. USE THE "DIRECTIONAL BORE METHOD" FOR ALL ROADWAY & DRIVEWAY CROSSINGS, NO "AGRICULTURE MISUSE" BORES PERMITTED.
 4. NO OPEN ASPHALT CUTS WILL BE PERMITTED UNLESS PRE-APPROVED MUST REFER TO FOOT OPEN CUT DETAIL.
 5. ALL SIDEWALK REMOVAL AND REPLACEMENT SHALL BE RESTORED TO THE LOCAL JURISDICTIONS AND FDOT STANDARD SPECIFICATION NO. S22-001 AND FOOT SPEC 522.
 6. ALL AERIAL CONSTRUCTION SHALL MAINTAIN A MINIMUM OF 18' CLEARANCE PARALLEL TO AND CROSSING ALL F.D.O.T. CULVERTS & MUNICIPAL RIGHTS OF WAY.
 7. MUST MAINTAIN A MINIMUM 3' CLEARANCE FROM ALL WATER & SEWER LINES.
 8. FOOT SHALL BE NOTIFIED THREE (3) WORKING DAYS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
 9. UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. THEREFORE, UTILITY LOCATIONS WILL BE VERIFIED 10' IN ADVANCE OF TRENCHING AND BORING, SO THAT CHANGES CAN BE MADE IN EVENT OF CONFLICT.
 10. RESTORATION SHALL BEGIN WITHIN THREE (3) WEEKS AFTER THE INSTALLATION OF CABLE/CONDUIT. FULL GRASS BY SEED AND MULCH OR SOODING AS APPROVED.
 11. NO OPEN TRENCHING TO BE LEFT OPEN OVERNIGHT. NEEDS TO BE BACKFILLED OR COVERED. (PUBLIC SAFETY HAZARD)
 12. NO EXCAVATION SHALL BE PERMITTED WITHIN 10' OF PROTECTED TREES (20' FOR GRAND OAKS). ALL UTILITY INSTALLATION SHALL BE PLACED BY DIRECTIONAL BORE BEGINNING OUTSIDE OF PROTECTED RADIIUS.
 13. EROSION CONTROL MEASURES MUST BE USED AT ALL TIMES.
 14. THESE DRAWINGS ARE FOR PERMITTING PURPOSES ONLY.
 15. ALL PROPOSED UTILITY LOCATED WITHIN ROADSIDE DRAINAGE DITCHES SHALL BE A MINIMUM OF 30" BELOW THE LOWEST POINT OF THE DITCH OR THE INVERT OF ANY CULVERTS WITHIN RIGHT OF WAY WHICHEVER IS LOWER.
 16. ALL MATERIALS USED FOR BACKFILL SHALL BE FREE FROM LARGE LUMPS, CLAY, WOOD OR OTHER EXTRANEUS MATERIAL, FOOT SS SECTION 12-5-8 BACKFILLING SHALL BE REDONE ACCORDING TO FOOT SS SECTION 12-5-8. HYDRAULIC METHOD OF BACKFILL IS NOT ACCEPTABLE. BACKFILLING UNDER WET CONDITIONS SHALL CONFORM TO FOOT SS SECTION 12-5-8.
 17. SUBMIT A ROADWAY BORE LOG TO FOOT DISTRICT 7 AT 813-975-6000 OR 8800-226-7220 WITHIN SEVEN DAYS OF THE COMPLETION OF THE SUCCESSFUL OR FAILED BORE PATH. THE BORE LOG SHALL INCLUDE ALL OF THE FOLLOWING: A) FOOT RIGHT OF WAY USE PERMIT NUMBER. IF THE UTILITY WORK WAS DONE DURING A CONSTRUCTION PROJECT INCLUDE THE PROJECT IDENTIFICATION NUMBER, B) NAME OF PERSON COLLECTING DATA, INCLUDING TITLE, POSITION, COMPANY NAME AND PHONE NUMBER, C) A TIE TO A PERMANENT STRUCTURE OR A STATION WHEN WITHIN A CONSTRUCTION PROJECT, D) THE DETECTION METHOD USED, BORE DIAMETER, UTILITY DIAMETER, DRILLING FLUID COMPOSITION, COMPOSITION OF ANY OTHER MATERIALS USED TO FILL THE ANNULAR VOID BETWEEN THE BORE AND THE UTILITY DIAMETER, OR UTILITIES PLACED OUT OF SERVICE, E) A PLAN VIEW OF THE BORE PATH SHOWING DEPTH AND OFFSET DIMENSIONS IN RELATION TO ROADWAY TO AN ACCURACY OF WITHIN 1 INCH OF THE PHYSICALLY EXPOSED BEGINNING AND END POINTS OF THE BORE AND OTHER EXPOSED POINTS ALONG THE PATH AND INDICATE IF THE BORE FAILED. IMPORTANT CONDITION NO GUY ANCHORING ASSEMBLY WAS INSTALLED UNDER THIS SUBMITTAL. HENCE, NO GUY ANCHORING ASSEMBLY SHALL BE OBSERVED UNDER THIS PERMIT UNLESS CORRECTIONS ARE MADE AND RESUBMITTED FOR REVIEW.
 18. MUST MAINTAIN MINIMUM 30" CLEARANCE FROM ALL DRAINAGE STRUCTURES WHETHER BORING UNDER AND TRENCH/BORING PARALLEL TO.
 19. SEDIMENT CONTROL DEVICES MUST BE INSTALLED AT ALL TRENCH & DIRECTIONAL BORE LOCATIONS.

LEGEND

	PROPOSED UNDERGROUND ROUTE
	PROPOSED AERIAL ROUTE
	EXISTING TELECOMMUNICATIONS
	EXISTING ELECTRIC
	EXISTING GAS
	EXISTING SEWER
	EXISTING WATER
	EXISTING IRRIGATION SYSTEM
	EXISTING STORM DRAIN / DITCH
	PARCEL DATA
	EOP
	CENTERLINE
	RAILROAD TRACK
	PROPOSED BORE
	FIRE HYDRANT
	MONUMENT
	ELECTRICAL BOX
	PROPOSED POWER SUPPLY W/ METER
	PROPOSED VAULT
	PROPOSED PEDESTAL
	PROPOSED POLES
	PROPOSED BORE PIT
	EXISTING POLES
	EXISTING VAULT
	EXISTING PEDESTAL
	EXISTING TRANSFORMER
	TRAFFIC LIGHT

UTILITY OWNER



DESIGNER



1788 SW BARNETT WAY
(COUNTY)
LAKE CITY, FL 32025



NTS

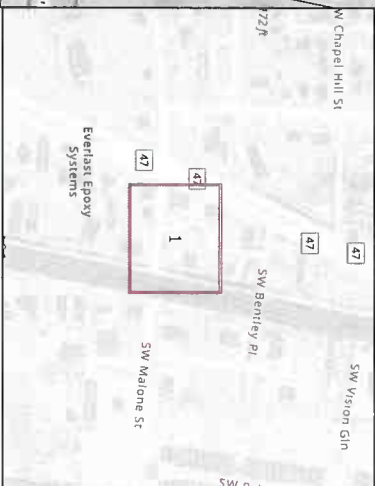


SHEET TITLE: GENERAL NOTES AND SYMBOLOLOGY

Director of Operations:	LOGAN INGRAM
Project Manager:	KELCE BETTIN
Project Number:	3829502
Description:	LAKE CITY, FL 32025
Drawing Name:	1788 SW BARNETT WAY (COUNTY)
County:	COLUMBIA
Date:	7/29/2025
MPN:	N/A

B

CONFIDENTIAL/PROPRIETARY



Legend

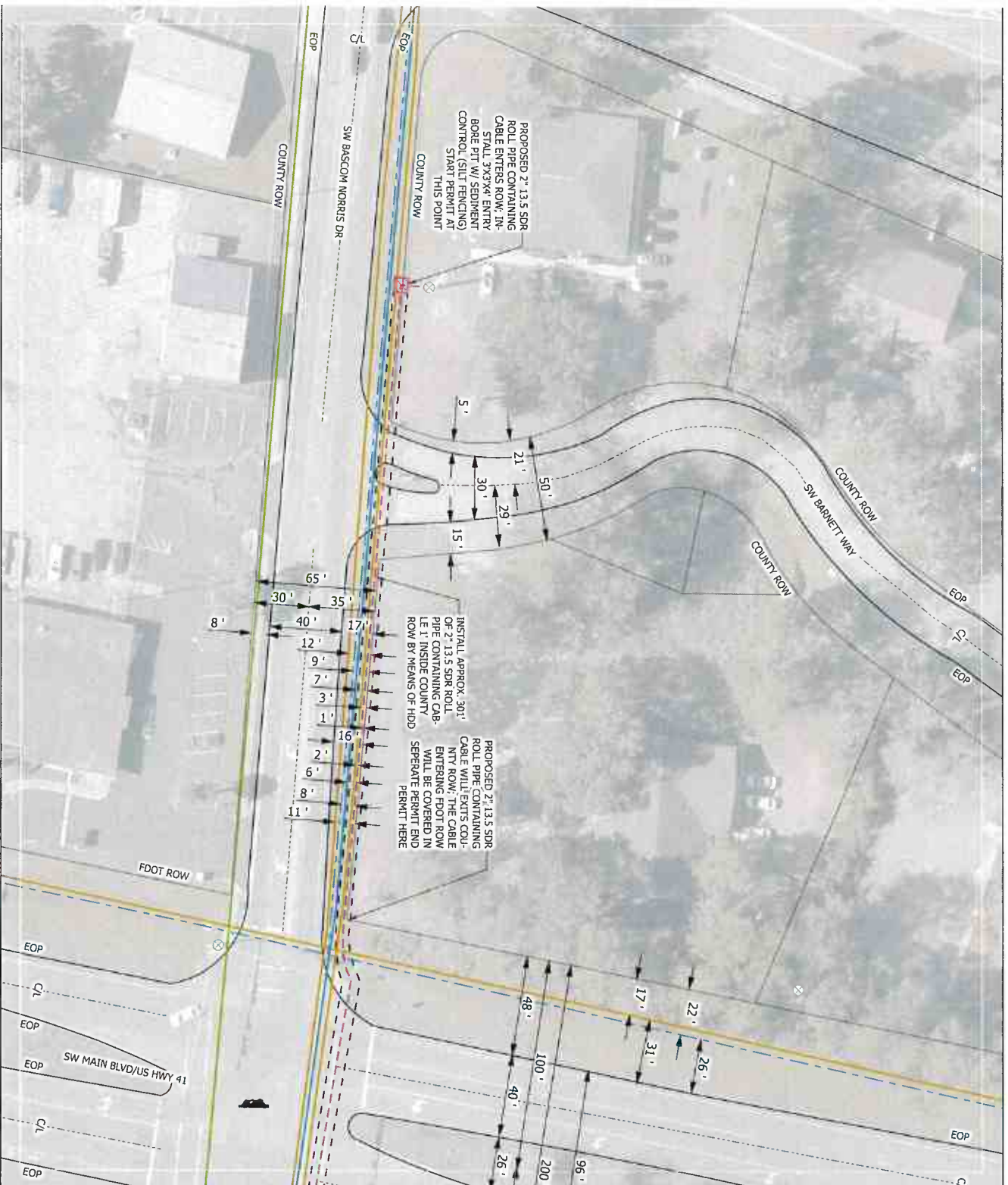
- Bore Pit
- Existing Poles
- Proposed 2" 13.5 SDR Roll Pipe Containing Cable
- Existing Culvert/Ditch Line
- Existing Water
- Existing Sewer
- Existing Communications
- Bore



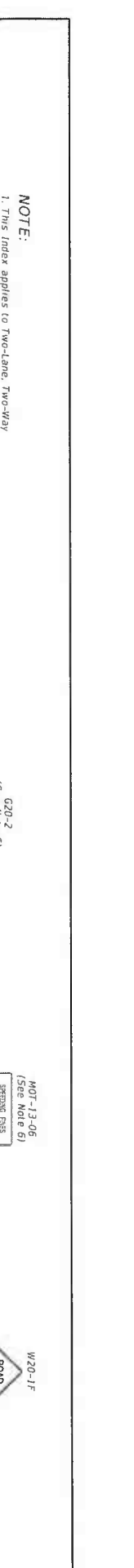
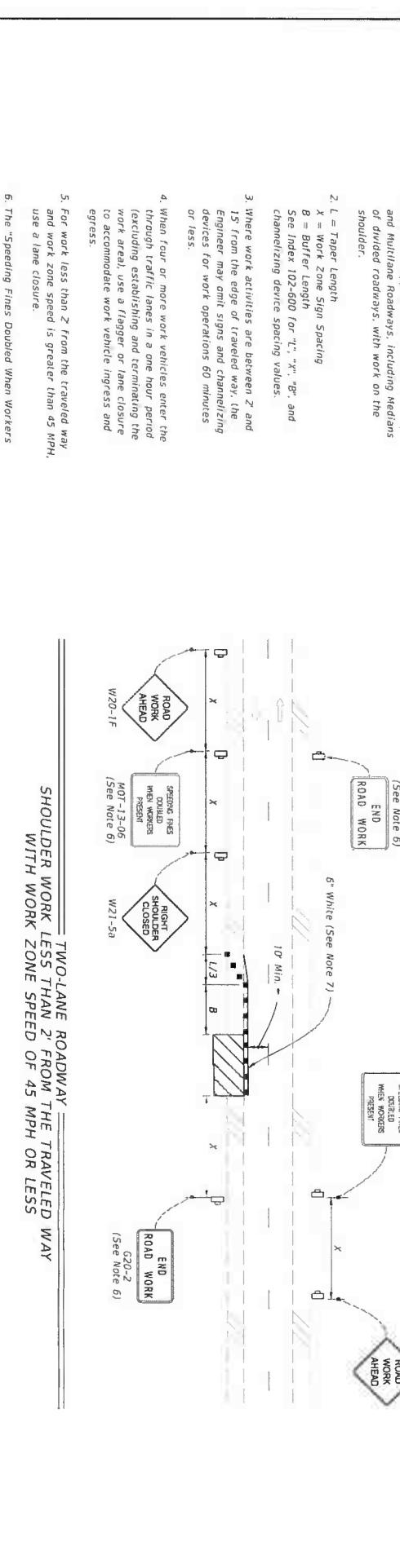
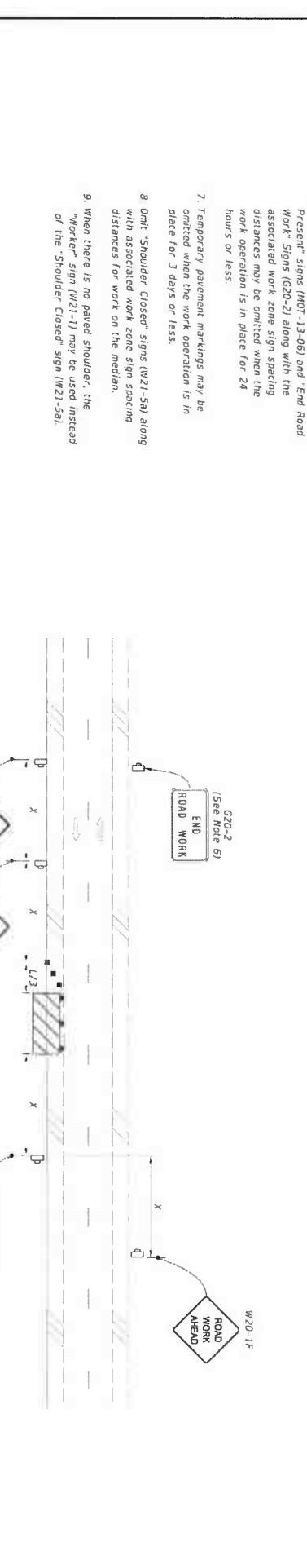
DATE: 04/11/2025
 DRAWING NUMBER: 1789 SW BARNETT WAY (COUNTY)
 PROJECT NUMBER: 182295602
 PROJECT MANAGER: KELECE FEITLIN
 DIRECTOR OF OPERATIONS: LOGAN INGRAM

SHEET TITLE: 1

Director of Operations:	LOGAN INGRAM
Project Manager:	KELECE FEITLIN
Project Number:	182295602
Description:	LAKE CITY FL 32025
Drawing Name:	1789 SW BARNETT WAY (COUNTY)
County:	COLUMBIA
Date:	7/29/2025
MP#: N/A	
SHEET:	



1. This Index applies to Two-Lane, Two-Way and Multilane Roadways, including medians or divided roadways, with work on the shoulder.
 2. L = Taper Length
 X = Work Zone Sign Spacing
 B = Buffer Length
 See Index 102-600 for "T", "W", "R", and channelizing device spacing values.
 3. Where work activities are between 2' and 15' from the edge of traveled way, the Engineer may omit signs and channelizing devices for work operations 60 minutes or less.
 4. When four or more work vehicles enter the through traffic lanes in a one hour period (excluding establishing and terminating the work area), use a flagger or lane closure to accommodate work vehicle ingress and egress.
 5. For work less than 2' from the traveled way and work zone speed is greater than 45 MPH, use a lane closure.
 6. The "Speeding Fines Doubled When Workers Present" signs (MOT-13-06) and "End Road Work" Signs (G20-2) along with the associated work zone sign spacing distances may be omitted when the work operation is in place for 24 hours or less.
 7. Temporary pavement markings may be omitted when the work operation is in place for 3 days or less.
 8. Omit "Shoulder Closed" signs (W21-5a) along with associated work zone sign spacing distances for work on the median.
 9. When there is no paired shoulder, the "Worker" sign (W21-1) may be used instead of the "Shoulder Closed" sign (W21-5a).



LAST REVISION 11/01/20





REVISION DESCRIPTION:

FDOT
 FY 2025-26
 STANDARD PLANS

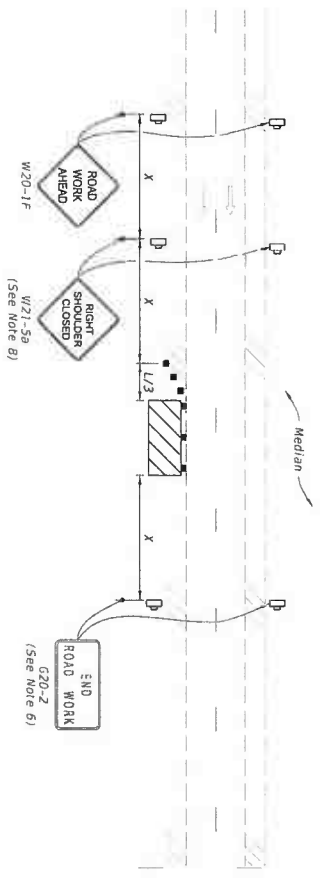
TWO-LANE AND MULTILANE, WORK ON SHOULDER

INDEX 102-602

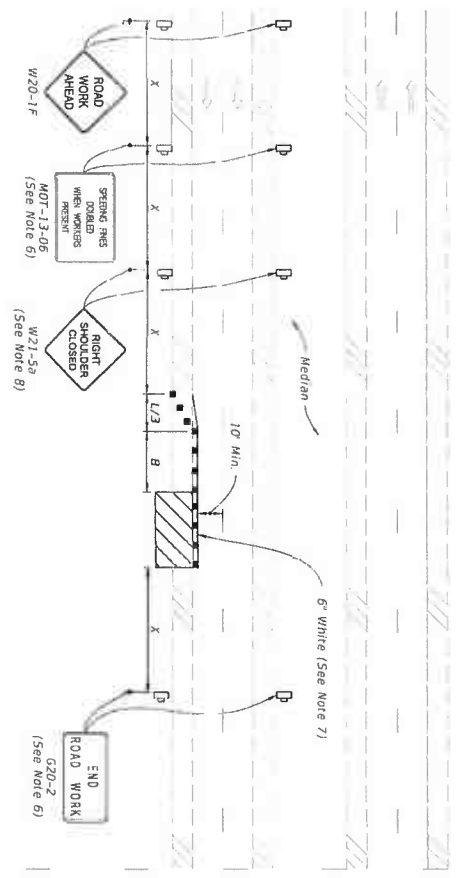
SHEET D

- SYMBOLS:**
-  Work Area
 -  Channelizing Device (See Index 102-600)
 -  Work Zone Sign
 -  Lane Identification and Direction of Traffic

SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY

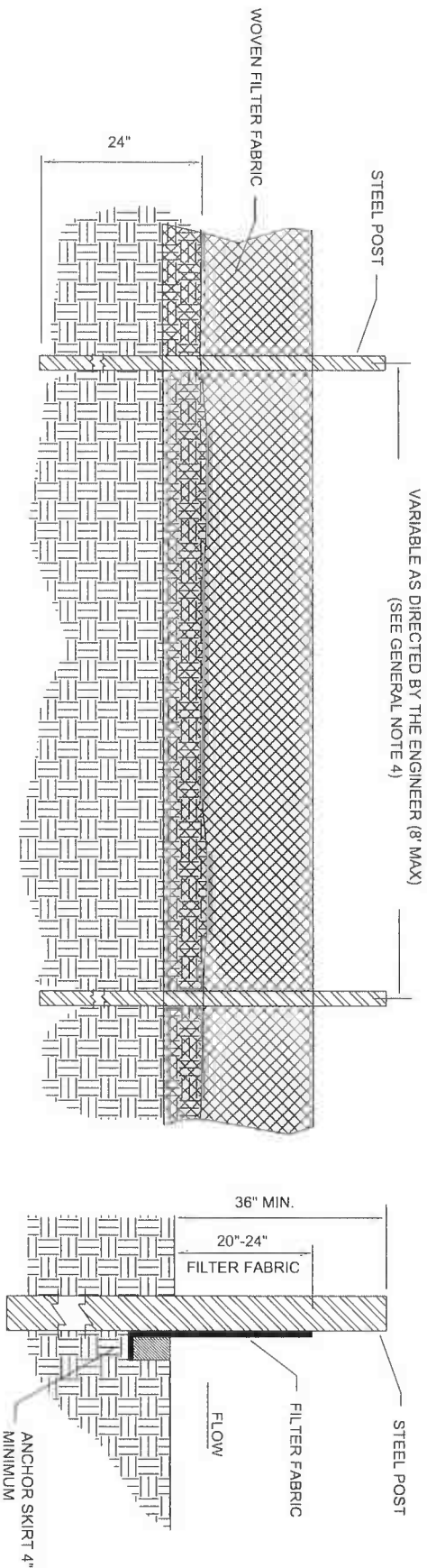


MULTILANE ROADWAY
 SHOULDER WORK LESS THAN 2' FROM THE TRAVELED WAY
 WITH WORK ZONE SPEED OF 45 MPH OR LESS



SEDIMENT CONTROL

SILT FENCE NOT TO SCALE



GENERAL NOTES

1. PREFABRICATED SILT FENCE IS NOT ACCEPTABLE ON THIS PROJECT.
2. STEEL POSTS SHALL BE USED ON THIS PROJECT INSTEAD OF WOOD POSTS. STEEL POSTS SHALL BE 3'-0" IN HEIGHT AND BE OF THE SELF-FASTENER ANGLE STEEL TYPE.
3. WOVEN FILTER FABRIC SHALL BE USED WHERE SILT FENCE IS TO REMAIN FOR A PERIOD OF MORE THAN 30 DAYS. FILTER FABRIC FENCE SHALL BE A MINIMUM OF 32" WIDTH AND SHALL HAVE A MINIMUM OF AT LEAST 6 LINE WIRES WITH 12" STAY SPACING.
4. SILT FENCE SHALL BE STANDARD STRENGTH FILTER FABRIC WITH WIRE MESH REINFORCEMENT OR EXTRA STRENGTH FILTER FABRIC. WHEN FABRIC IS USED WITH WIRE MESH, 8' CENTERED POSTS MAY BE USED. OMISSION OF THE REINFORCING WIRE IS A CONSTRUCTION CHANGE THAT NECESSITATES MORE POSTS FOR SUPPORT (IE. THE SPACING DISTANCE NEEDS TO BE REDUCED TO NO GREATER THAN SIX (6) FEET APART).
5. TURN SILT FENCE UP SLOPE AT ENDS.
6. THE USE OF SILT FENCE IN AREAS OF CONCENTRATED FLOW IS INAPPROPRIATE.

MAINTENANCE NOTES

1. INSPECT SEDIMENT FENCES AT LEAST ONCE A WEEK AND AFTER EACH SIGNIFICANT (0.5") RAINFALL. MAKE ANY REQUIRED REPAIRS IMMEDIATELY.
2. SHOULD THE FABRIC OF A SEDIMENT FENCE COLLAPSED, TEAR, DECOMPOSE OR BECOME INEFFECTIVE, REPLACE IT PROMPTLY.
3. REMOVE SEDIMENT DEPOSITS AS NECESSARY TO PROVIDE ADEQUATE STORAGE VOLUME FOR THE NEXT RAIN AND TO REDUCE PRESSURE ON THE FENCE. TAKE CARE TO AVOID UNDERMINING THE FENCE DURING CLEANOUT.
4. REMOVE ALL FENCING MATERIALS AND UNSTABLE SEDIMENT DEPOSITS AND BRING THE AREA TO GRADE AND STABILIZE IT AFTER THE CONTRIBUTING DRAINAGE AREA HAS BEEN PROPERLY STABILIZED.

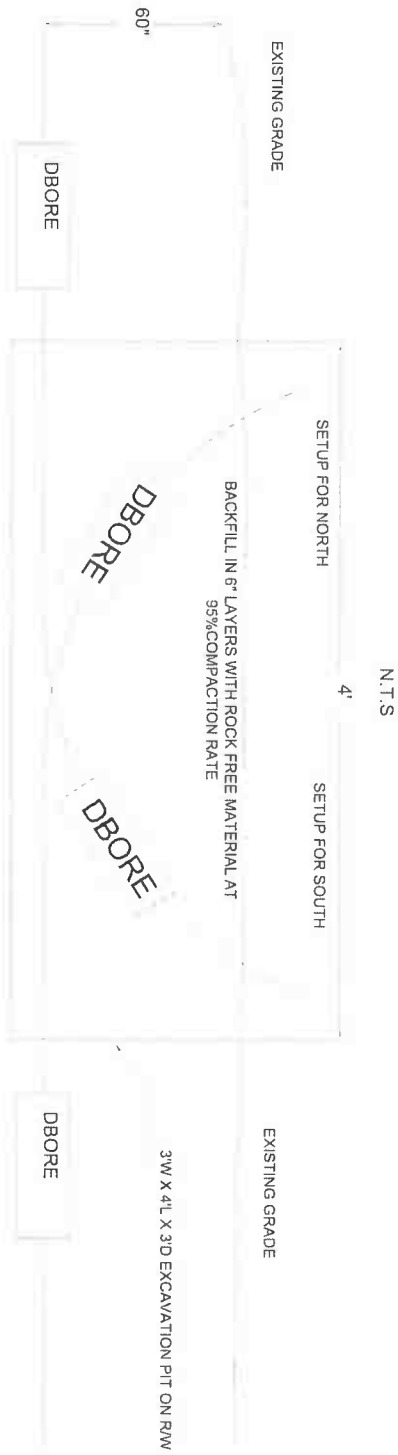
NOTE: THESE DETAILS ARE PROVIDED AS AN EXAMPLE AND ARE NOT INTENDED AS APPROVED DETAILS FOR A SEDIMENT AND EROSION CONTROL PLAN

SHEET

E

CONFIDENTIAL/PROPRIETARY

DIRECTIONAL BORE TIE-IN DETAIL




TIE-IN STATION

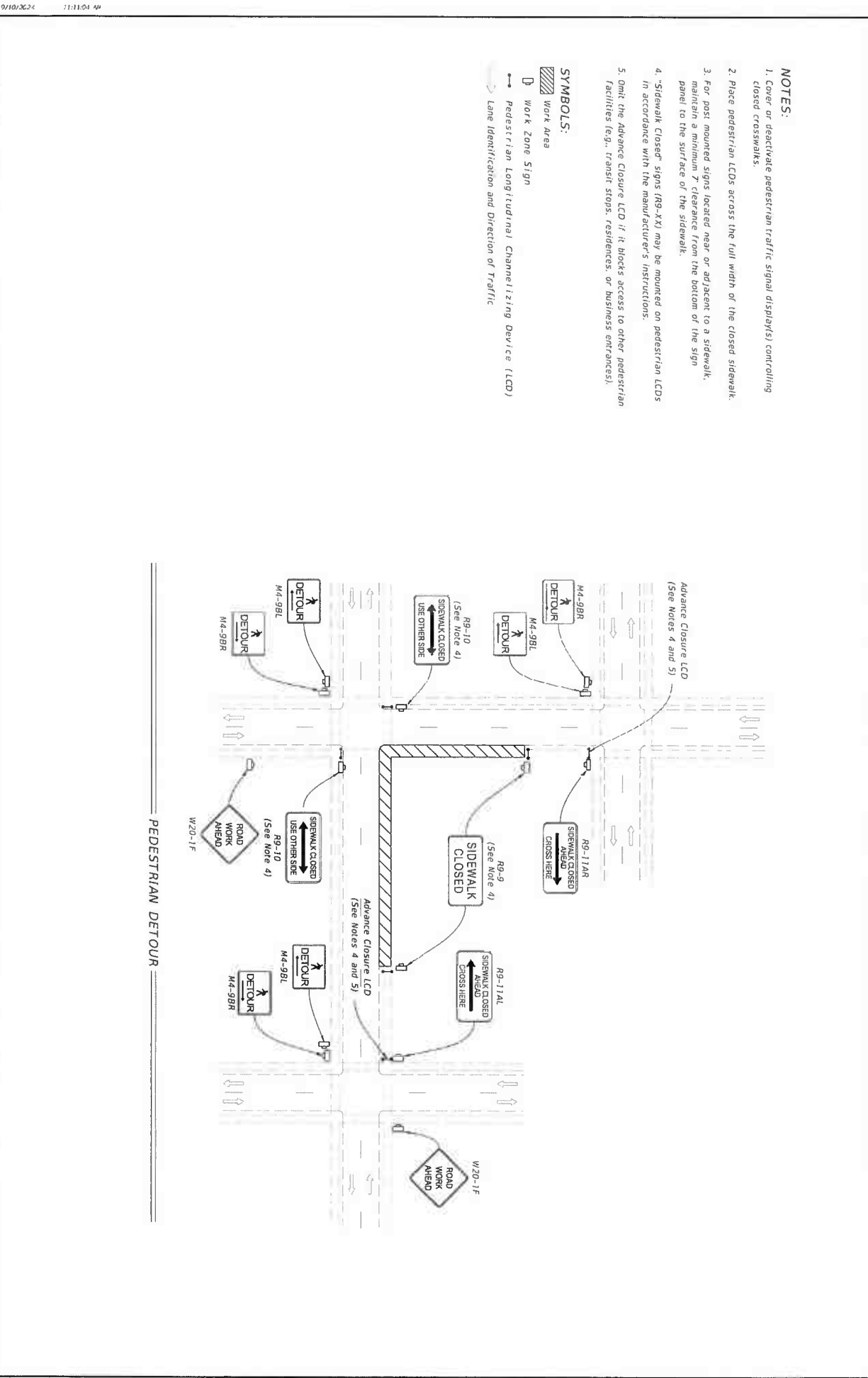
- BORE FROM EACH DIRECTION IS RUN AT DESIGN DEPTH TO 2 FEET PAST THE INTENDED TIE-IN, THEN TURNED UP TO DAYLIGHT.
- THE TIE-IN POINT IS EXCAVATED. THE CONDUITS CUT OFF WHERE THEY CROSS EACH OTHER AT DESIGN DEPTH, AND A COUPLER IS INSTALLED TO CONNECT THE TWO CONDUITS AT THE DESIGN DEPTH.
- ALL EXCAVATIONS OR TRENCHES 4 FEET OR GREATER IN DEPTH SHALL BE APPROPRIATELY BENCHED, SHORED, OR SLOPED IN OSHAS EXCAVATION STANDARD, 29 CFR 1926.650, 651, AND 652

SHEET:

F

CONFIDENTIAL/PROPRIETARY

LAST REVISION: 11/01/20	DESCRIPTION:	INDEX: 102-660	SHEET: G
REVISION:	DESCRIPTION:	INDEX: 102-660	SHEET: G
 FY 2025-26 STANDARD PLANS		SIDEWALK CLOSURE	



LAST REVISION 11/01/23	DESCRIPTION:	FDOT STANDARD PLANS	FY 2025-26	SIDEWALK CLOSURE	INDEX 102-660	SHEET H
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NOTES:

1. L = Taper Length
B = Buffer Length
X = Work Zone Sign Distance
See Index 102-600 for "L", "B", "X", channelizing device spacing values.
2. Provide a 5' wide temporary pedestrian way with a maximum cross-slope of 0.02, except where space restrictions warrant a minimum width of 4'. Provide a 5' x 5' passing space for temporary pedestrian ways less than 5' in width at intervals not to exceed 200'.
3. When temporary pedestrian ways require curb ramps, meet the requirements of Index 522-002. Detectable warnings are not required for curb ramps diverting pedestrian traffic into a closed lane.
4. The "Speeding Fines Doubled When Workers Present" signs (W20-1F) and "End Road Work" signs (G20-2) along with associated work zone sign distances, may be omitted when the work operation will be in place for 24 hours or less.
5. Pedestrian Diversion Option 2 may only be used when called for in the Plans or as approved by an Engineer.

