



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 7/23/2025 Meeting Date: 8/7/2025

Department: BCC Administration

1. Nature and purpose of agenda item:

Minutes - Regular Meeting 7/17/2025

2. Recommended Motion/Action:

Approve

3. Fiscal impact on current budget.

This item has no effect on the current budget.

Columbia County
Board of County Commissioners

Minutes of
July 17,2025

The Columbia County Board of County Commissioners met in a regular scheduled meeting in the auditorium of the School Board Administrative Complex at 05:30 pm. The meeting opened with prayer and the Pledge of Allegiance to the Flag of the United States of America followed.

Commissioners in Attendance: Chairman, Tim Murphy
Co-Chairman, Robby Hollingsworth
Commissioner, Kevin Parnell
Commissioner, Everett Phillips
Commissioner, Rocky Ford

Others in Attendance: County Manager, David Kraus ("CM")
Assistant County Manager Kevin Kirby (ACM")
County Attorney, Joel Foreman
Deputy Clerk, Tricia Carter
Deputy Clerk, Melissa Williams

Agenda Additions/Deletions

Additions: None

Deletions: None

MOTION by Commissioner Hollingsworth to approve the agenda. SECOND by Commissioner Ford. The motion carried unanimously.

Public Hearings

Louie Goodin, County Planner

- (1) Request for Special Permit Application, SP250602- Corn Maze Event- September 12,2025-November 9, 2025, on weekends.

Public hearing opened and closed without comment.

MOTION by Commissioner Ford to approve SP250602. SECOND Commissioner Phillips. The motion carried unanimously.

(2) Minor Subdivision Request- Application SD250602 for a 3-Parcel Subdivision, Bison Estates, of Parcel # 14-2S-16-01608.

Public hearing opened and closed without comment.

MOTION by Commissioner Parnell to approve SD250602. SECOND by Commissioner Phillips. The motion carried unanimously.

Approval of Consent Agenda

MOTION by Commissioner Hollingsworth to approve the Consent Agenda SECOND by Commissioner Ford The motion carried unanimously.

Adoption of Consent Agenda

MOTION by Commissioner Hollingsworth to the Adoption of Consent Agenda SECOND by Commissioner Parnell. The motion carried unanimously.

Consent Agenda

- (1) -BCC Administration-Meeting Minutes-Stakeholder Workshop-May 22,2025
- (2) - BCC Administration-Meeting Minutes- July 3, 2025 -Approved
- (3) - Road BCC Finance – BA-25-46 - FDOT Reimbursement for CR 6 and Birley Road
- (4) - BCC Finance -25-47 – Transfer of Funds to the Utility Account
- (5) - BCC Finance – 25-48 Library Donation - \$ 250.00
- (6) - BCC Finance – Bills and Vouchers – July 2, 2025 - \$ 2,066,350.00
- (7) - Public Works – Utility Permit – Comcast Requesting to install a cable at County Road 252
- (8)-Public Works – Utility Permit- City of Lake City requesting to install a line on SW Bascom Norris Road

(9)-Public Works -Utility Permit- Apex Group Requesting to install a cable at SW County Road 240

(10) - Public Works -Utility Permit- Apex Requesting to install Cable at SW Upchurch

(11) - Public Works -Utility Permit- Windstream to install cable on SW Tustenuggee, Norma Jean, Meadowlands, High Field, Colony, Herlong

(12) - Purchasing- Surplus Items- Requesting items to be removed from inventory and declared for the auction coming up in August.

(13) - Zoning Department – Special family lot permit SFLP250603- Randall Edge for granddaughter Keirsten Duren- District 4

(14) - Zoning Department – Special family lot permit SFLP250604- Richard & Wilma Bringger for daughter, Madeline Mabile

(15)- Zoning Department- Special family lot permit SFLP240702-Arthur Daniels request an extension of 9 months- District 2

Discussion and Action Items

Joel Foreman, County Attorney

- (1) Request for Date for Adoption Hearing- Storm Debris Contractors- August 21, 2025

Chairman, Timothy Murphy posed a question about contractors. County Attorney, Joel Foreman responded. Commissioner, Rocky Ford asked a question about the EOC guidelines. County Attorney, Joel Foreman responded. This will also be the day to adopt the guideline. Needs to be done during blue skies.

MOTION by Commissioner Ford to approve the Request for the date for adoption hearing. SECOND by Commissioner Parnell. The motion carried unanimously.

David Kraus, County Manager

- (2) Resolution No. 2025R-20 – Preliminary Rate Resolution- Carolyn Heights Street MSBU

MOTION by Commissioner Hollingsworth to approve Resolution No. 2025R-20.
SECOND by Commissioner Phillips. The motion carried unanimously.

- (3) Resolution No. 2025R-21- Preliminary Rate Resolution- Emerald Lakes MSBU

MOTION by Commissioner Hollingsworth to approve Resolution No. 2025R-21.
SECOND by Commissioner Ford. The motion carried unanimously.

- (4) Resolution No. 2025R-22- Initial Rate Resolution-Forest Cove Storm Water and Road Maintenance MSBU

MOTION by Commissioner Ford to approve Resolution-Forest Cove Storm Water and Road MSBU. SECOND by Commissioner Hollingsworth. The motion carried unanimously.

- (5) Resolution No. 2025R-23- Preliminary Rate Resolution- Laurel Lakes Street lighting MSBU

MOTION by Commissioner Hollingsworth to approve Resolution 2025R-23.
SECOND by Commissioner Ford. The motion carried unanimously.

- (6) Resolution No. 2025R-24- Preliminary Rate Resolution-Pine Ridge Court MSBU

MOTION by Commissioner Hollingsworth to approve Resolution No. 2025R-24
SECOND by Commissioner Ford. The motion carried unanimously.

- (7) Resolution No. 2025R-25- Preliminary Rate Resolution-Spring Hollow Street Lighting MSBU

MOTION by Commissioner Parnell to approve Resolution No. 2025R-25.
SECOND by Commissioner Phillips. The motion carried unanimously.

- (8) Resolution No. 2025R-27- Preliminary Rate Resolution Fire Protection Services. Setting the max rate.
Chairman, Timothy Murphy asked a question and County Manager, David Kraus replied. County Fire Chief, Jeff Crawford reminded the board that what is adopted today will be published on the notices.

MOTION by Commissioner Hollingsworth to approve Resolution No. 2025R-27.
SECOND by Commissioner Phillips. The motion carried unanimously.

- (9) Resolution No. 2025R-28 – Preliminary Rate Resolution – Solid Waste Collection and Disposal Services - \$ 210.15 proposed rate as max.

MOTION by Commissioner Ford to approve Resolution No. 2025R-28.
SECOND by Commissioner Parnell. The motion carried unanimously.

- (10) FY 2025-26 Emergency Management Preparedness and Assistance (EMPA) Grant Agreement with Florida Division of Emergency Management-\$105,806.00. Asking to execute A0595.

MOTION by Commissioner Hollingsworth to approve the FY 2025-2026 (EMPA). SECOND by Commissioner Phillips. The motion carried unanimously.

- (11) North Florida Water Utility Authority – NFWUA Executive Director Shannon Roberts presented the Update and Annual Budget Request - \$ 520,648.00. Discussion ensued. County Attorney Joel Foreman added an input item that he would like added to the budget. County Manager David Kraus mentioned the grant for NFWUA. Discussion ensued. Will be shared during the budget process.

Open Public Comments to the Board- 3 Minute Limit

Members of the public offering comment were:

- Citizen - Stew Lilker

Staff Comments and County Commissioners Comments:

Staff Comments- Assistant County Manager Kevin Kirby made a comment about bad dogs and animal control business by the County. County will capture the animals and turn them over to the Humane Society. Humane Society and the County does not have anymore room due to a business model change by the Humane Society.

Discussion ensued about business model of the Humane Society. County Attorney, Joel Foreman added input. Does County need a pound facility?

Discussion ensued about the issue.

Chairman, Timothy Murphy directed County Attorney Joel Foreman to work on the costs of a pound and funding. The Humane Society to work on a solution to the problem of no room for all dogs that need to be picked up.

County Commissioner, Rocky Ford wanted to give an update to the board about the meeting with Suwannee County on the landfill and what was decided.

County Attorney, Joel Foreman responded and wanted to make the board was aware on what happened in the meeting and this is Commissioner Kevin Parnell's area.

Discussion ensued about the issue.

Assistant County Manager, Kevin Kirby added input about the landfill expansion. He also stated that he thought it was a productive meeting.

Commissioner, Kevin Parnell responded that he wants to make sure that Columbia County is taken care before we take care of other counties.

Chairman, Timothy Murphy responded.

Discussion was ensued.

County Commissioner, Rocky Ford gave an update about the septic tank issue that was challenged in court. It is no longer an issue.

Chairman, Timothy Murphy asked what is the plan in 2026 for the plant in Ellisville for regards to sewer. County Manager, David Kraus responded.

County Commissioner, Robbie Hollingsworth added that the community needs to be aware of the septic tank issues.

County Manager, David Kraus responded about the plan for 2026 in regards to the sewer. County Commissioner, Rocky Ford and County Commissioner Robby Hollingsworth asked about someone from the County Health Department coming to the meeting.

Discussion was ensued.

County Commissioner, Kevin Parnell asked about a trampoline park coming to the County? County Commissioner, Rocky Ford and County Commissioner, Robbie Hollingsworth stated they did not agree to give property to the investor of the trampoline park. County Attorney, Joel Foreman stated that it is not unusual for the BOCC to know until further in the process.

Discussion ensued.

Updates from the County Manager:

County Manager, David Kraus stated they are redoing the scan to code LDR and are seeking public input.

Adjournment:

There being no further business, meeting adjourned at 07:01 PM.

ATTEST:

James M. Swisher, Jr.
Clerk of Court & County Comptroller

Timothy Murphy, Chairman
Board of County Commissioner

