

# NOTICE OF COMMENCEMENT



Tax Parcel Identification Number:

03-45-16-02739-102(11409)

THE UNDERSIGNED hereby gives notice that Improvements will be made to certain real property, and in accordance with Section 713.13 of the Florida Statutes, the following information is provided in this NOTICE OF COMMENCEMENT.

- LOT 2 CYPRESS CREEK S/D. 890-1774, 890-1924, 871-967, 912-9909, 912-1602, 912-2527 DC 1077-2402, WD 1077-2404
- Description of property (legal description): 140 SW MERRIMACK PLACE LAKE CITY, FL 32024 DC 1424-2513 WD 1424-2514
    - Street (job) Address: 140 SW MERRIMACK PLACE LAKE CITY, FL 32024
  - General description of improvements: RE-ROOF
  - Owner Information or Lessee information if the Lessee contracted for the improvements:
    - Name and address: Amanda Biss
    - Name and address of fee simple titleholder (if other than owner) N/A
    - Interest in property OWNER
  - Contractor Information
    - Name and address: J & M RESIDENTIAL SERVICES, LLC 6020 PARKWAY DR N #500 CUMMING, GA 30040
    - Telephone No.: (904) 337-0509
  - Surety Information (if applicable, a copy of the payment bond is attached):
    - Name and address: N/A
    - Amount of Bond: N/A
    - Telephone No.: N/A
  - Lender
    - Name and address: N/A
    - Phone No.: N/A
  - Person within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13(1)(a)7., Florida Statutes:
    - Name and address: N/A
    - Telephone No.: N/A
  - In addition to himself or herself, Owner designates the following person to receive a copy of the Lienor's Notice as provided in Section 713.13(1)(b), Florida Statutes:
    - Name: N/A OF N/A
    - Telephone No.: N/A
  - Expiration date of Notice of Commencement (the expiration date will be 1 year from the date of recording unless a different date is specified): N/A

**WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY; A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.**

STATE OF FLORIDA  
COUNTY OF COLUMBIA

10. [Signature]  
Signature of Owner or Lessee, or Owner's or Lessee's Authorized Office/Director/Partner/Manager

Amanda Kaye Biss  
Printed Name and Signatory's Title/Office

The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, a Florida Notary,

this 20th day of JUNE, 2025, by: Amanda Biss as Homeowner  
(Name of Person) (Type of Authority)

for WILLIAM UPTHROTT who is personally known  OR produced identification   
(name of party on behalf of whom instrument was executed)

[Signature]  
Notary Signature (Notary Stamp or Seal)



**Columbia County Building Permit Application - "Owner and Contractor Signature Page"**

**CODES: 2023 Florida Building Code 8<sup>th</sup> Edition and the 2020 National Electrical Code.**

Application is hereby made to obtain a permit to do work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work be performed to meet the standards of all laws regulating construction in this jurisdiction.

**TIME LIMITATIONS OF APPLICATION :** An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless pursued in good faith or a permit has been issued.

**TIME LIMITATIONS OF PERMITS:** Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time work is commenced. A valid permit receives an approved inspection every 180 days. Work shall be considered not suspended, abandoned or invalid when the permit has received an approved inspection within 180 days of the previous approved inspection.

**FLORIDA'S CONSTRUCTION LIEN LAW: Protect Yourself and Your Investment:** According to Florida Law, those who work on your property or provide materials, and are not paid-in-full, have a right to enforce their claim for payment against your property. This claim is known as a construction lien. If your contractor fails to pay subcontractors or material suppliers or neglects to make other legally required payments, the people who are owed money may look to your property for payment, even if you have paid your contractor in full. This means if a lien is filed against your property, it could be sold against your will to pay for labor, materials or other services which your contractor may have failed to pay.

**NOTICE OF RESPONSIBILITY TO CONTRACTOR AND AGENT: YOU ARE HEREBY NOTIFIED** as the recipient of a building permit from Columbia County, Florida, you will be held responsible to the County for any damage to sidewalks and/or road curbs and gutters, concrete features and structures, together with damage to drainage facilities, removal of sod, major changes to lot grades that result in ponding of water, or other damage to roadway and other public infrastructure facilities caused by you or your contractor, subcontractors, agents or representatives in the construction and/or improvement of the building and lot for which this permit is issued. No certificate of occupancy will be issued until all corrective work to these public infrastructures and facilities has been corrected.

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

**OWNERS CERTIFICATION: I CERTIFY THAT ALL THE FOREGOING INFORMATION IS ACCURATE AND THAT ALL WORK WILL BE DONE IN COMPLIANCE WITH ALL APPLICABLE LAWS REGULATING CONSTRUCTION AND ZONING.**

**NOTICE TO OWNER:** There are some properties that may have deed restrictions recorded upon them. These restrictions may limit or prohibit the work applied for in your building permit. You must verify if your property is encumbered by any restrictions or face possible litigation and or fines.

Amanda Biss  
Printed Owners Name

[Signature]  
Owners Signature

**\*\*Property owners must sign here before any permit will be issued.**

**CONTRACTORS AFFIDAVIT:** By my signature, I understand and agree that I have informed and provided this written statement to the owner of all the above written responsibilities in Columbia County for obtaining this Building Permit including all application and permit time limitations.

[Signature]  
Contractor's Signature

Contractor's License Number CC 1331951  
Columbia County  
Competency Card Number \_\_\_\_\_

Affirmed and subscribed before me the Contractor by means of  physical presence or  online notarization, this 20<sup>th</sup> day of JUNE 2025, who was personally known  or produced ID

[Signature]  
State of Florida Notary Signature (For the Contractor)

SEAL:

