

THIS INSTRUMENT PREPARED BY:

Name: Heather Conway

Address: 5220 Shad Rd. Suite 206 Jacksonville FL 32257

NOTICE OF COMMENCEMENT

Permit Number: \_\_\_\_\_

Parcel ID Number: 28-35-17-0590-000(25826)

The undersigned hereby gives notice that Improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.

1. DESCRIPTION OF PROPERTY: (Legal description of the property and street address if available)  
LOT 12 BLOCK 12 CAROLYN HEIGHTS S/O 465-833, 590-645, DC 966-16A1, 966-16A2  
1744 NE BASCOM RD OR LAKE CITY 32055
2. GENERAL DESCRIPTION OF IMPROVEMENT:  
REPLACE 2 WINDOWS SIZE FOR SIZE
3. OWNER INFORMATION OR LESSEE INFORMATION IF THE LESSEE CONTRACTED FOR THE IMPROVEMENT:  
Name and Address: SANDRA K REEVES 1744 NE BASCOM RD OR LAKE CITY 32055  
Interest in Property: Owner  
Fee Simple Title Holder (if other than owner listed above) Name: N/A  
Address: \_\_\_\_\_
4. CONTRACTOR: Name: MORGAN EXTERIORS WINDOWS, SIDING, DOORS & MORE LLC  
Address: 5220 Shad Rd. Suite 206 Jacksonville, FL 32257 Phone Number: (904) 888-8091
5. SURETY (IF APPLICABLE, A COPY OF THE PAYMENT BOND IS ATTACHED): Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Amount of Bond: \_\_\_\_\_
6. LENDER: Name: N/A  
Address: \_\_\_\_\_
7. Persons within the State of Florida Designated by Owner upon whom notice or other documents may be served as provided by Section 713.13(1)(a)7., Florida Statutes.  
Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Address: N/A
8. In Addition, Owner Designates: \_\_\_\_\_ of \_\_\_\_\_ to receive a copy of Lessor's Notice as Provided in Section 713.13(1)(b), Florida Statutes. Phone Number: \_\_\_\_\_
9. Expiration Date of Notice of Commencement (The expiration is 1 year from date of recording unless a different date is specified): \_\_\_\_\_

**WARNING TO OWNER:** ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION DATE OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENT UNDER CHAPTER 713, PAR 1 SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYMENT TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Sandra K Reeves  
(Signature of Owner or Lessee, or Owners or Lessee's)

Sandra K Reeves  
(Print Name and Provide Signatory's Title/Office)

State of Florida County of Columbia

The following instrument was acknowledged before me this 30th day of March 2023

By: \_\_\_\_\_, who is personally known to me \_\_\_\_\_ OR  
Name of person making Statement

Who has produced identification ✓ type of identification produced: License

Notary Signature

Lisa Cadola



Lisa Cadola  
Comm.: HH222037  
Expires: Jan. 30, 2028  
Notary Public - State of Florida