



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 9/14/2022 Meeting Date: 10/6/2022

Name: Melissa Garber Department: Building Department

Approved By:

A handwritten signature in blue ink, appearing to be "Melissa Garber", written over a light blue horizontal line.

1. Nature and purpose of agenda item:

Building permit fee refund requested of all eligible fees for permit #45304

2. Recommended Motion/Action:

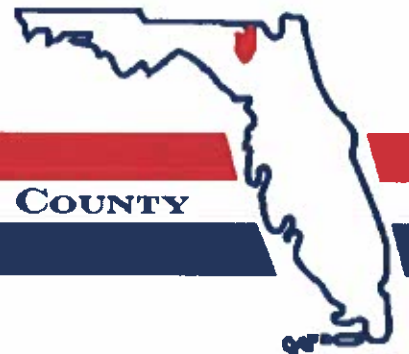
Approve the refund request for permit #45304

3. Fiscal impact on current budget.

This item has no effect on the current budget.

THIS ITEM WAS APPROVED WITHOUT EXCEPTION BY THE BOARD OF
COUNTY COMMISSIONERS ON
10/6/2022

District No. 1 – Ronald Williams
District No. 2 – Rocky Ford
District No. 3 – Robby Hollingsworth
District No. 4 – Toby Witt
District No. 5 – Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: David Kraus, County Manager
FR: Melissa Garber, Administrative Supervisor *MG*
DATE: September 14, 2022
RE: Refund Request for Permit #45304

We issued permit #45304 to Energy Roofing on August 26, 2022. It was brought to our attention that this was a duplicate permit and that one had already been issued. The contractor requested a refund due to not needing two permits for this project.

The eligible refund information is included along with the name and address of the recipient.

Permit #45304: Refund Total \$100.00
102-0000-208.10-01 - \$100.00

Energy Roofing Companies
10153 W Hwy 90
Lake City, FL 32055

XC: Permit File

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100



Florida License#: CCC1329523

Sent Via Email

September 12, 2022

**To: Columbia County Building Department
Re: Cancellation of Permit #000045304**

On August 29, 2022, Energy Roofing was issued a permit for a re-roof on a residential structure not realizing a permit had already been issued for a re-roof at the same residence a few days earlier. This is a request to cancel Permit #000045304 and return any monies owed to Energy Roofing for the cost of that permit. Property address is 115 NW Biggens Court, White Springs, FL 32096. Parcel #23-2S-15-000072-001.

Please reach out to Geraldine Hruda at Energy Roofing if you have any questions.

Thank you in advance for your attention to this matter.

Respectfully,

A handwritten signature in blue ink, appearing to be "GH", is written over a light blue circular background.

**Geraldine Hruda
Project Coordinator
geraldine.h@energyroofingco.com
386-867-5960**