



Columbia County Building Department  
 135 NE Hernando Ave, Suite B-21  
 Lake City, FL 32055  
 Phone: 386.758.1008

Please email request to [bldginfo@columbiacountyfla.com](mailto:bldginfo@columbiacountyfla.com)

## Permit Renewal/Extension Request for Expired Permit

Date: 10/22/2025

To Whom It May Concern:

I am requesting renewal of the building permit listed below, which has expired under the provisions of the Florida Building Code. I am aware that this request is subject to review and approval by the Building Department, and that additional documentation, fees, or inspections may be required.

### Reason for delay/Justification for Renewal Request

Unexplained when I (owner) was suppose to contact for inspection after building was framed.

### Permit Time Limit (F.S. 553.79)

Pursuant to Florida Statutes 553.79 and the Florida Building Code, a permit shall expire if:

- Work has not commenced within 180 days of issuance,
- Work has been suspended or abandoned for 180 days after commencement, or
- No passed inspection has occurred within 180 days.

\*An expired permit may be eligible for renewal provided no substantial changes have occurred and the project remains compliant with current codes.

### Renewal Fee Calculation

Fees are based on the percentage of inspections completed before the permit expired:

- **No Inspections Complete:** 100% of original permit fee
- **1/4 Inspections Complete:** 75% of original permit fee
- **1/2 Inspections Complete:** 50% of original permit fee
- **3/4 Inspections Complete:** 25% of original permit fee
- **Minimum Fee:** \$100.00

### Acknowledgement & Certification

By signing below, I affirm that the information provided is true and correct. I understand that this request is subject to review and approval by Building Department staff, and that additional documentation or inspections may be required.

I affirm that:

- I am the original permit applicant, licensed contractor, or property owner, and am authorized to make this request.
- No substantial changes have been made to the project since the original permit was issued.
- I agree to comply with all applicable provisions of the Florida Building Code and Florida Statutes.

### Permit Information

Permit #: 43257

(Please select one)

- Owner-Builder  
 Licensed Contractor  
 Authorized Agent

Printed Name of Requestor: Flonketa Sheppard

Requestor Signature: Flonketa Sheppard

\*Note: Only the original permit applicant, licensed contractor, or property owner listed on the original permit may request a renewal. Proof of authorization may be required.

### Notarization (Required)

STATE OF: Florida

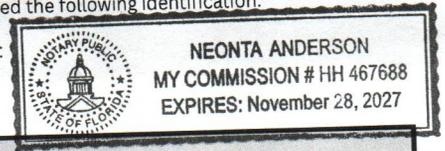
COUNTY OF: Columbia

The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, this 22 day of Oct, 2025 by Flonketa Sheppard, who is  personally known to me or  has provided the following identification:

Notary Public Printed Name: Neonta Anderson

Notary Public Signature: [Signature]

Notary Seal:



### FOR OFFICE USE ONLY:

Approved  Denied

Reviewed by: \_\_\_\_\_

Permit Reinstatement Fee: \_\_\_\_\_

Date: \_\_\_\_\_

Notes/Conditions: \_\_\_\_\_