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Columbia County Building Permit Application
Re-Roof's, Roof Repairs, Roof Over's

For Office Use Only Application # 61484 Date Received _____ By _____ Permit # _____

Plans Examiner _____ Date _____ ☐ NOC ☐ Deed or PA ☐ Contractor Letter of Auth. ☐ F W Comp. letter
☐ Product Approval Form ☐ Sub VF Form ☐ Owner POA ☐ Corporation Doc's and/or Letter of Auth.
Comments _____

Applicant (Who will sign/pickup the permit) Adam Gamble FAX _____
Address 730 SW Brandywine Dr Lake City, FL 32025 (Building J) Phone 352-255-5851

Owners Name Lake City Homes Phone 352-348-8917

911 Address 730 SW Brandywine Dr Lake City, FL 32025 (Building J)

Contractors Name Adam Gamble / Blue Valor Roofing Inc. Phone 352-431-9913
Address 4216 Williams St. Fruitland Park, FL 34731

Contractors Email A2bluevalorroofing@gmail.com ***Include to get updates for this job.

Fee Simple Owner Name & Address _____

Bonding Co. Name & Address _____

Architect/Engineer Name & Address _____

Mortgage Lenders Name & Address _____

Property ID Number 01-4S-16-02670-002 (10838)

Subdivision Name Brandywine Apartments Lot _____ Block _____ Unit _____ Phase _____

Special Driving Instructions (only) Please see attached page

Construction of (circle) Replacement-Tear off Existing and Replace; Overlay with Metal; Recover-New Material over Existing; Partial Roof Repairs or Other _____

Ventilation: (circle) Ridge Vent; Off ridge vent; Powered Vent; Unvented

Flashing: (circle) Use Existing; Repair Existing; Replace All; Replace w/L-Flashing; Replace w/step-Flashing

Drip Edge: (circle) Use Existing; Repair Existing; Replace All

Valley Treatment: (circle) Use Existing; New Metal; New Mineral Surface

Cost of Construction _____ X Commercial OR _____ Residential

Type of Structure (House; Mobile Home; Garage; Exxon) Multi Family

Roof Area (For this Job) SQ FT _____ Roof Pitch 5 /12, 3 /12 Number of Stories 1

Is the existing roof being removed Yes If NO Explain _____

Type of New Roofing Product (Metal; Shingles; Asphalt Flat) Shingles FL18355-R6 Revised 5.20.21



COLUMBIA COUNTY BUILDING DEPARTMENT

135 NE Hernando Ave., Suite B-21, Lake City, FL 32055

Office: 386-758-1008 Fax: 386-758-2160

www.columbiacountyfla.com/BuildingandZoning.asp

RESIDENTIAL OR COMMERCIAL RE-ROOF'S ~ ROOF REPAIRS ~ ROOF OVER'S

Submit Permit Applications Online at: <https://www.columbiacountyfla.com/PermitSearch/MyBNZPortalLogin.aspx>

PERMIT EXEMPTION: If the construction job cost is \$4000.00 or less, no permit is required. (County Ord.2012-2) This does not change the requirement for the use of licensed contractors and the requirement of recording a Notice of Commencement when the cost is \$2500.00 or more. (F.S. ch:489, F.S. ch:713)

NOTE: If exempt, a permit can be issued, as most insurance companies require proof of a permit.

The Deeded Property Owner must sign the 2nd page of the application. If the customer has a **notarized Power of Attorney for from the Deeded Property Owner**, then that named person can sign for the owner.

Agents cannot sign the Application for the contractor this must be the license holder.

Roofing permits are issued on the spot unless a plan review is required.

***Page 1 of 2 – Not required when submitted Online. Information on form completed as part of the Online application.**

____ If paper submission, must submit both pages - Two page Permit Application with *PROPERTY OWNER'S SIGNATURE & notarized* contractor signature on 2nd page.

____ Roofing Affidavit – Required for all jobs unless done as an owner builder.

☒ License Holders (Contractors) must complete a "Letter of Authorization" for who signs the permit.

____ If an Owner Builder, Notarized Disclosure Statement (Owner Builders must sign for the Permit).

☒ Recorded deed or Property Appraiser's parcel details printout; **and if**

☒ Owner is Corporation or Trust; **provide** corporate articles listing the signor, trust executor or POA forms.

____ Form required on Paper/Walk-in submissions - Roofing Underpayment Selection Form.

☒ Product Approval Code Specification Form.

____ 2 sets of Signed & Sealed Truss Engineering and/or Sealed Engineering, if required.

____ Subcontractors Verification Form, SIGNED by the license holder (contractor), if required.

☒ Recorded Notice of Commencement; before the 1st inspection.

☒ Special driving instructions (only).

CONTRACTOR FILING:

Certified Roofing Contractors not on file, **provide** ____ State License, ____ (COI) Certificate of Liability insurance including Worker's Comp insurance with Columbia County Building Department as the certificate holder or ____ W/C Exemption card along with ____ the Detail Entity page showing "Active" for your Articles of Incorporation from the website sunbiz.org. No filing fees.

Registered Roofing Contractors not on file, call about reciprocity and fees.

FINAL INSPECTION & CERTIFICATE OF COMPLETION:

This completed form and photographs must be uploaded to your permit via online at the Application Submission login at www.columbiacountyfla.com/BuildingandZoning.asp

Clearly visible in the Photographs must be the permit number or address and must include a ruler or measuring device to confirm nail spacing and overlaps including drip edge and valley flashing.

Revised 5-20-21