

PERMIT APPLICATION / MANUFACTURED HOME INSTALLATION APPLICATION

3.1 unit

For Office Use Only

(Revised 7-1-15)

Zoning Official

Building Official

AP#

47325

Date Received

9/21

By

Permit #

Flood Zone

Development Permit

Zoning

Land Use Plan Map Category

Comments

FEMA Map#

Elevation

Finished Floor

River

In Floodway

☐ Recorded Deed or ☒ Property Appraiser PO ☒ Site Plan ☐ EH # ☐ Well letter OR

☐ EXISTING well ☐ Land Owner Affidavit ☒ Installer Authorization ☐ FW Comp. letter ☐ App Fee Paid

☐ DOT Approval ☐ Parent Parcel # ☐ STUP-MH ☐ 911 App

☐ Ellisville Water Sys ☒ Assessment 21110 ☐ Out County ☐ In County ☒ Sub VF Form

Property ID # 29-15-17-04599-000

Subdivision

Lot#

▪ New Mobile Home ☒ Used Mobile Home ☐ MH Size 24x50 Year 2020

▪ Applicant HEIDE MORRISON Phone # (386) 984-9334

▪ Address 301 SW Fair Ct, Lake City, FL, 32024

▪ Name of Property Owner Christine Morris Phone# (386) 752-0936

▪ 911 Address TBD NW King Ct, LAKE CITY, FL

▪ Circle the correct power company - FL Power & Light - (Circle One) - Suwannee Valley Electric - Duke Energy

▪ Name of Owner of Mobile Home Christine Morris Phone # (386) 752-0936

Address TBD NW King Ct

▪ Relationship to Property Owner self.

▪ Current Number of Dwellings on Property 2.

▪ Lot Size Total Acreage 39.47

▪ Do you : Have Existing Drive or Private Drive or need Culvert Permit or Culvert Waiver (Circle one)
(Currently using) (Blue Road Sign) (Putting in a Culvert) (Not existing but do not need a Culvert)

▪ Is this Mobile Home Replacing an Existing Mobile Home No

▪ Driving Directions to the Property Turn (2) onto NE Madison St, Turn (2) onto N. Marion Ave, Turn (2) onto NW Spradley Rd, Turn (2) onto NW King Ct, the destination is on your (2)

▪ Name of Licensed Dealer/Installer Robert Sheppard Phone # (386) 623-2203

▪ Installers Address 6355 SE CR 245, Lake City, FL, 32025

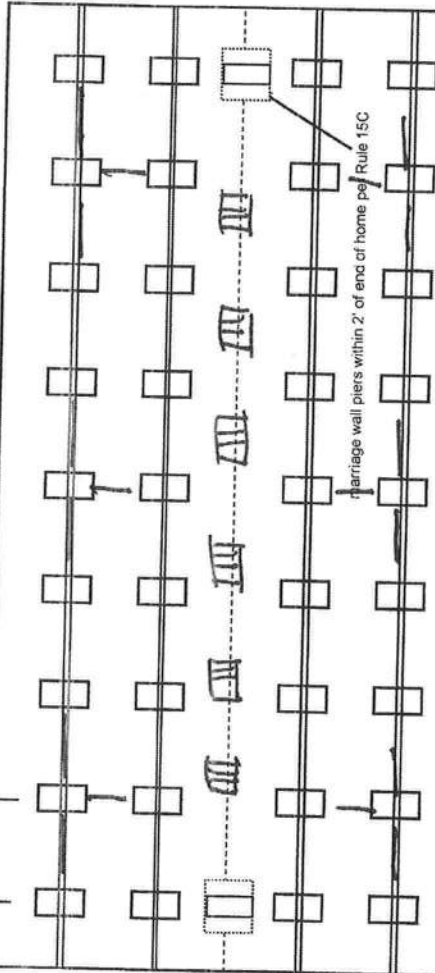
▪ License Number IH/1025386 Installation Decal # 92056

Mobile Home Permit Worksheet

Installer: Robert Sheppard License # TH-1025386
 Address of home being installed: TBD New Kings CT
 City, State, Zip: Lake City, FL, 32024
 Manufacturer: Champion Length x width: 24 x 50

NOTE: if home is a single wide fill out one half of the blocking plan
 if home is a triple or quad wide sketch in remainder of home
 I understand Lateral Arm Systems cannot be used on any home (new or used)
 where the sidewall ties exceed 5 ft 4 in.

Installer's initials: RS



Application Number: _____

Date: _____

New Home ☒ Used Home ☐

Home installed to the Manufacturer's Installation Manual
 Home is installed in accordance with Rule 15-C ☒

Single wide ☐ Wind Zone II ☒ Wind Zone III ☐

Double wide ☒ Installation Decal # 92056

Triple/Quad ☐ Serial # H1261-00P-H-B202306A/B

PIER SPACING TABLE FOR USED HOMES

Load bearing capacity	Footer size (sq in)	16" x 16" (256)	18 1/2" x 18 1/2" (342)	20" x 20" (400)	22" x 22" (484)*	24" x 24" (576)*	26" x 26" (676)
1000 psf	3'	4'	4'	5'	6'	7'	8'
1500 psf	4'	6'	6'	7'	8'	8'	8'
2000 psf	6'	8'	8'	8'	8'	8'	8'
2500 psf	7'	8'	8'	8'	8'	8'	8'
3000 psf	8'	8'	8'	8'	8'	8'	8'
3500 psf	8'	8'	8'	8'	8'	8'	8'

* Interpolated from Rule 15C-1 pier spacing table.

PIER PAD SIZES

I-beam pier pad size 17x25

Perimeter pier pad size 16x16

Other pier pad sizes (required by the mfg.) 17x25

Draw the approximate locations of marriage wall openings 4 foot or greater. Use this symbol to show the piers.

List all marriage wall openings greater than 4 foot and their pier pad sizes below.

Opening

Pier pad size

ANCHORS

4 ft ☒ 5 ft

FRAME TIES

within 2' of end of home spaced at 5' 4" oc

TIEDOWN COMPONENTS

Longitudinal Stabilizing Device (LSD)

Manufacturer

Longitudinal Stabilizing Device w/ Lateral Arms

Manufacturer

OTHER TIES

Sidewall

Longitudinal

Marriage wall

Shearwall

Number

26

8

4

Mobile Home Permit Worksheet

POCKET PENETROMETER TEST

The pocket penetrometer tests are rounded down to _____ psf or check here to declare 1000 lb. soil ☒ without testing.

X _____ X _____ X _____

POCKET PENETROMETER TESTING METHOD

1. Test the perimeter of the home at 6 locations.
2. Take the reading at the depth of the footer.
3. Using 500 lb. increments, take the lowest reading and round down to that increment.

X _____ X _____ X _____

TORQUE PROBE TEST

The results of the torque probe test is 290 inch pounds or check here if you are declaring 5' anchors without testing ☐. A test showing 275 inch pounds or less will require 5 foot anchors.

Note: A state approved lateral arm system is being used and 4 ft. anchors are allowed at the sidewall locations. I understand 5 ft. anchors are required at all centerline tie points where the torque test reading is 275 or less and where the mobile home manufacturer may require anchors with 4000 lb. holding capacity.

Installer's initials

ALL TESTS MUST BE PERFORMED BY A LICENSED INSTALLER

Installer Name

Robert Sheppard

Date Tested

09/10/20

Electrical

Connect electrical conductors between multi-wide units, but not to the main power source. This includes the bonding wire between multi-wide units. Pg. 29

Plumbing

Connect all sewer drains to an existing sewer tap or septic tank. Pg. 23

Connect all potable water supply piping to an existing water meter, water tap, or other independent water supply systems. Pg. 28

Application Number: _____

Date: _____

Site Preparation

Debris and organic material removed ☒

Water drainage: Natural ☒ Swale ☐ Pad ☒ Other ☐

Fastening multi wide units

Floor: Type Fastener: Lags Length: 5 Spacing: 16"

Walls: Type Fastener: staples Length: 4 Spacing: 16"

Roof: Type Fastener: Lags Length: 6 Spacing: 16"

For used homes a min. 30 gauge, 8" wide, galvanized metal strip will be centered over the peak of the roof and fastened with galv. roofing nails at 2" on center on both sides of the centerline.

Gasket (weatherproofing requirement)

I understand a properly installed gasket is a requirement of all new and used homes and that condensation, mold, mildew and buckled marriage walls are a result of a poorly installed or no gasket being installed. I understand a strip of tape will not serve as a gasket.

Installer's initials

RS

Type gasket

Foam

Installed:

Between Floors Yes ☒

Between Walls Yes ☒

Bottom of ridgebeam Yes ☒

Weatherproofing

The bottomboard will be repaired and/or taped. Yes ☒

Siding on units is installed to manufacturer's specifications. Yes ☒

Fireplace chimney installed so as not to allow intrusion of rain water. Yes ☒

Miscellaneous

Skirting to be installed. Yes ☒ No ☐

Dryer vent installed outside of skirting. Yes ☒ No ☐

Range downflow vent installed outside of skirting. Yes ☒ N/A ☐

Drain lines supported at 4 foot intervals. Yes ☒ N/A ☐

Electrical crossovers protected. Yes ☒

Other: _____

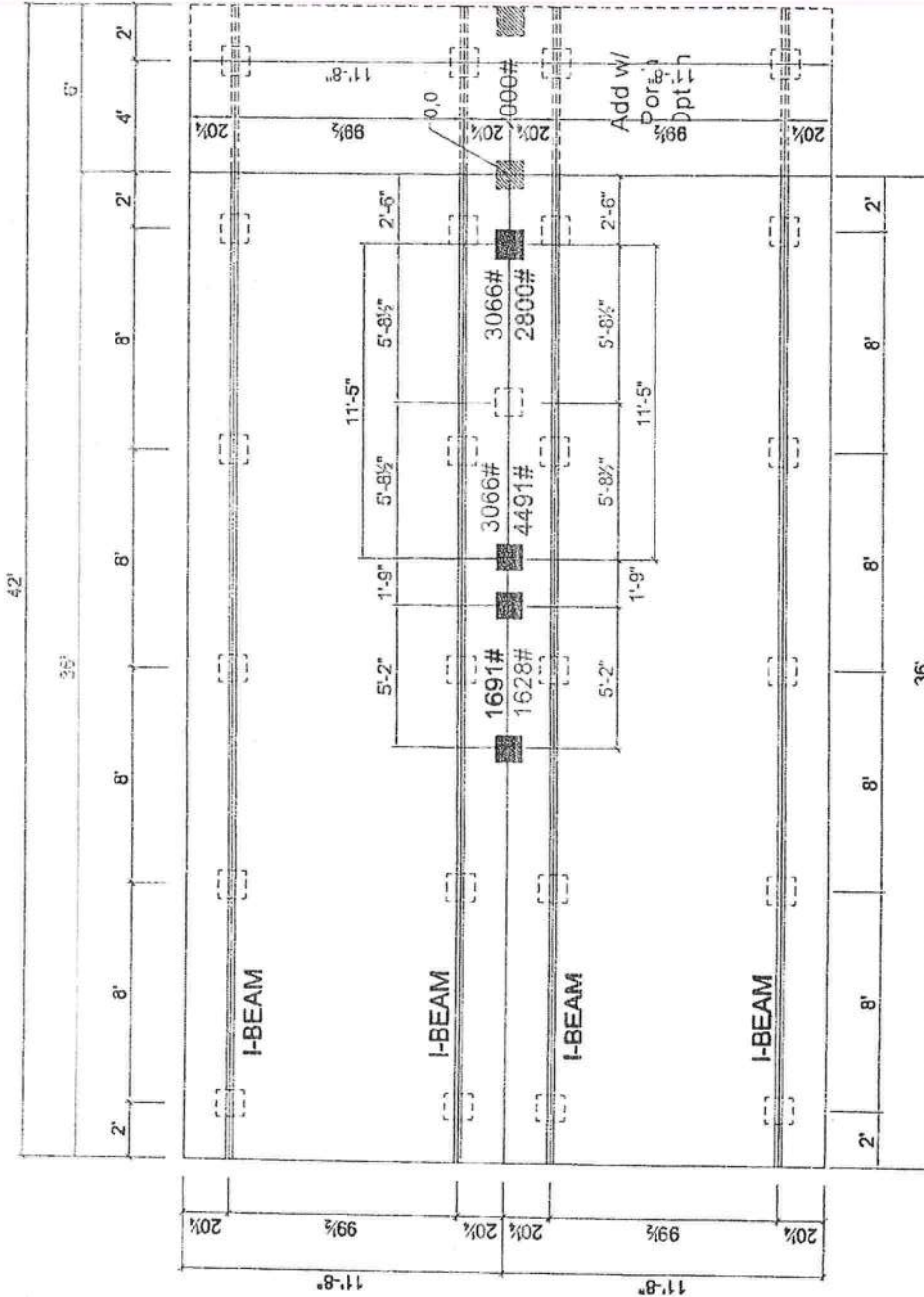
Installer verifies all information given with this permit worksheet is accurate and true based on the manufacturer's installation instructions and or Rule 15C-1 & 2

Installer Signature

Robert Sheppard

Date

09/10/20



- 1) ALL EXTERIOR DOORS, BAY WINDOWS, RECESSED SIDEWALLS AND EXTERIOR WALL OPENINGS 48" OR GREATER, WILL REQUIRE BLOCKING ON EACH SIDE

COLUMN BLOCKING
SEE SOIL BEARING CAPACITY CHARTS FOR PAD SIZE
BLOCKING

SHEET

S-20

MODEL 261-RH3362B

TITLE
PIER FOUNDATION

DRAWN BY BOB DATE: 06-18-15

MODIFICATIONS

PROPRIETARY AND CONFIDENTIAL
THESE DRAWINGS AND SPECIFICATIONS ARE ORIGINALS
PREPARED BY AND FOR THE EXCLUSIVE USE OF CHAMPION
CORPORATION. NO REPRODUCTION OR TRANSMISSION IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, IS PERMITTED WITHOUT THE WRITTEN PERMISSION OF CHAMPION CORPORATION.

CHAMPION

P.O. BOX 2097 HWY 100 EAST LAKE CITY, FL 32056

H&L Customer Service, LLC
301 SW Faul Court, Lake City, Florida 32024

LIMITED POWER OF ATTORNEY

I, Mary Christine Norris, do hereby authorize H&L Customer Service, LLC and it's members, Heide Morrison and/or Lamanda Mote, to act fully on my behalf in all aspects of applying for permits, pulling permits, and picking up permits as needed for the installation of a new mobile home located at the below address;

TBD NW King Ct
Lake City, FL 32024
In Columbia County, Florida.

Mary Christine Norris
Signature

09/10/20
Date

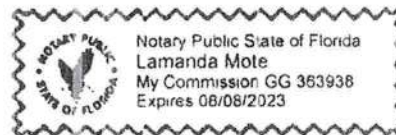
State of Florida

County of Columbia

This Instrument was signed or acknowledged before me on this 10th day of September 2020 by Mary Christine Norris. If ID provided, type of state issued ID provided personally known.

Lamanda Mote
Notary Public

Seal:



My Commission Expires: 08/08/2023

Columbia County Property Appraiser

Jeff Hampton

2020 Preliminary Certified

updated: 8/12/2020

Parcel: << 29-1S-17-04599-000 >>

Owner & Property Info

Result: 12 of 97

Owner	NORRIS CHRISTINE 268 NW KING CT LAKE CITY, FL 32055		
Site	268 KING CT, LAKE CITY		
Description*	SE 1/4 OF SE 1/4, EX 1.50 AC IN SW COR. (BEING 208.9 FT E & W BY 313.40 FT N & S) & EX 1.40 AC DESC ORB 1306-1370. 335-449, 742-47, WD 1283-697,		
Area	39.47 AC	S/T/R	29-1S-17
Use Code**	IMPROVED A (005000)	Tax District	3

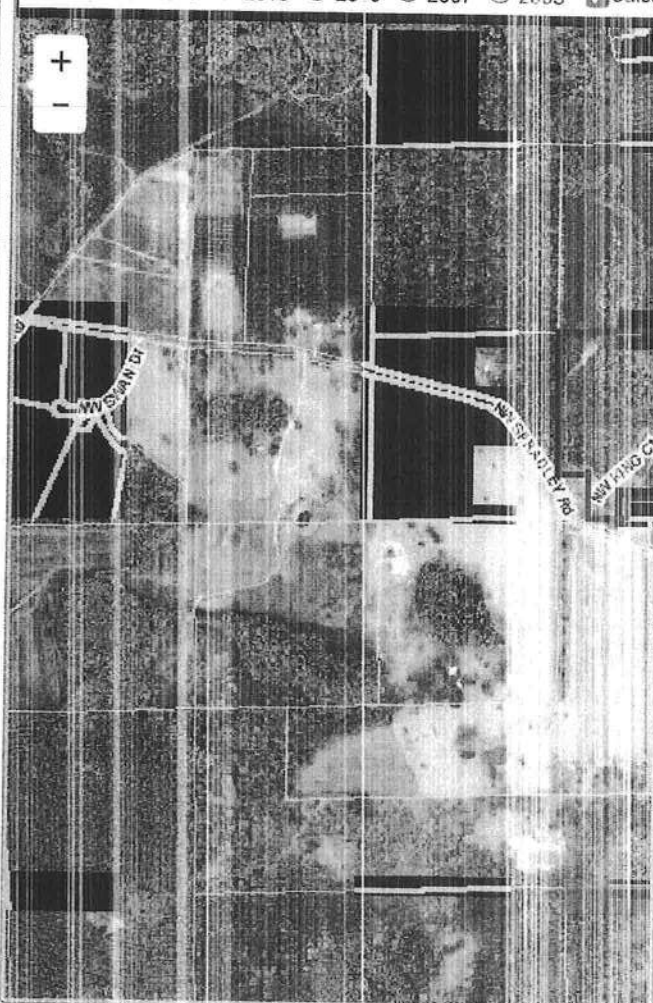
*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.

**The Use Code is a FL Dept. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning & Zoning office for specific zoning information.

Property & Assessment Values

2019 Certified Values		2020 Preliminary Certified	
Mkt Land (3)	\$13,646	Mkt Land (3)	\$13,646
Ag Land (1)	\$7,381	Ag Land (1)	\$7,568
Building (2)	\$118,817	Building (2)	\$128,535
XFOB (8)	\$21,559	XFOB (8)	\$21,037
Just	\$250,340	Just	\$259,536
Class	\$161,403	Class	\$170,786
Appraised	\$161,403	Appraised	\$170,786
SOH Cap [?]	\$22,148	SOH Cap [?]	\$28,172
Assessed	\$139,255	Assessed	\$142,614
Exempt	HX H3 \$50,000	Exempt	HX H3 \$50,000
Total Taxable	county:\$89,255 city:\$89,255 other:\$89,255 school:\$114,255	Total Taxable	county:\$92,614 city:\$92,614 other:\$92,614 school:\$117,614

Aerial Viewer Pictometry Google Maps

☒ 2019
 ☐ 2018
 ☐ 2013
 ☐ 2010
 ☐ 2007
 ☐ 2005
 ☒ Sales
**▼ Sales History**

Sale Date	Sale Price	Book/Page	Deed	V/I	Quality (Codes)	RCode
7/18/2014	\$100	1283/0697	WD	I	U	14

▼ Building Characteristics

Bldg Sketch	Bldg Item	Bldg Desc*	Year Blt	Ease SF	Actual SF	Bldg Value
Sketch	1	SINGLE FAM (000100)	1977	1967	3291	\$118,189
Sketch	2	MOBILE HME (000800)	1991	1304	1520	\$10,346

*Bldg Desc determinations are used by the Property Appraisers office solely for the purpose of determining a property's Just Value for ad valorem tax purposes and should not be used for any other purpose.

▼ Extra Features & Out Buildings (Codes)

Code	Desc	Year Blt	Value	Units	Dims	Condition (% Good)
0190	FPLC PF	2010	\$1,200.00	1.000	0 x 0 x 0	(000.00)
0294	SHED WOOD/	2010	\$50.00	1.000	0 x 0 x 0	(000.00)
0120	CLFENCE 4	2010	\$400.00	1.000	0 x 0 x 0	(000.00)
0281	POOL R/FIB	2010	\$13,056.00	512.000	16 x 32 x 0	(000.00)
0294	SHED WOOD/	2010	\$1,152.00	192.000	16 x 12 x 0	AP (040 00)

A&D Well Drilling, Inc.

5673 NW Lake Jeffery Road
Lake City, FL 32055
Telephone: (386) 758-3409
Cell: (386) 623-3151
Fax: (386) 758-3410
Owner: Bruce Park

To: Columbia County Building Department

Description of Well to be installed for Customer

Christine Norris

Located

@

Address:

TBD NW King Ct, Lake City, FL, 32024

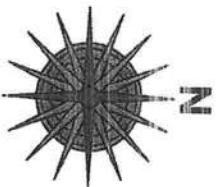
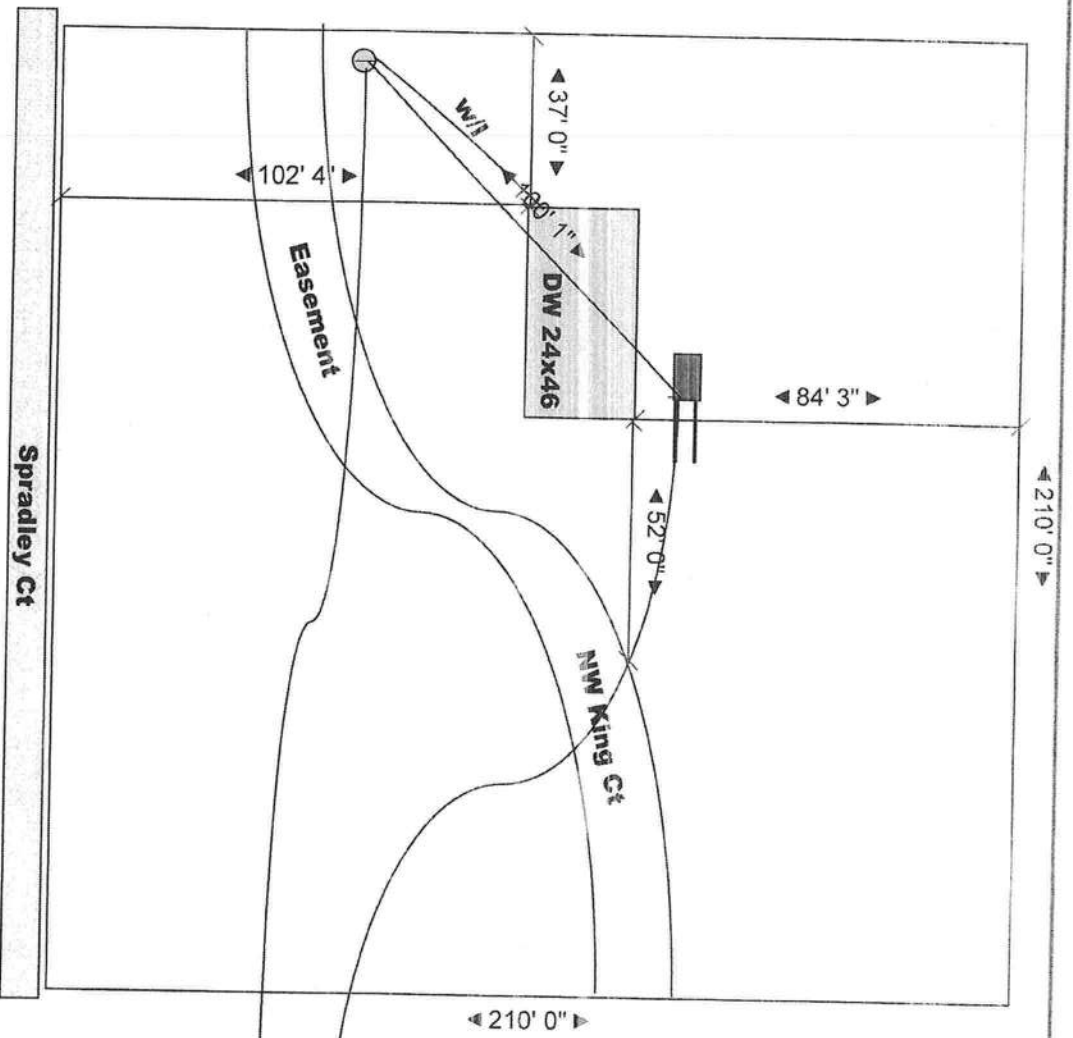
1 HP 15 GPM submersible pump, 1" drop pipe, 35 gallon captive tank, and backflow prevention. With SRWMD permit.

Bruce Park

Sincerely,

Bruce

N. Park
President



Parcel ID: 29-1S-17-04599-000

1 ACRE OF 39.47 ACRES

Proposed Septic
Proposed Well

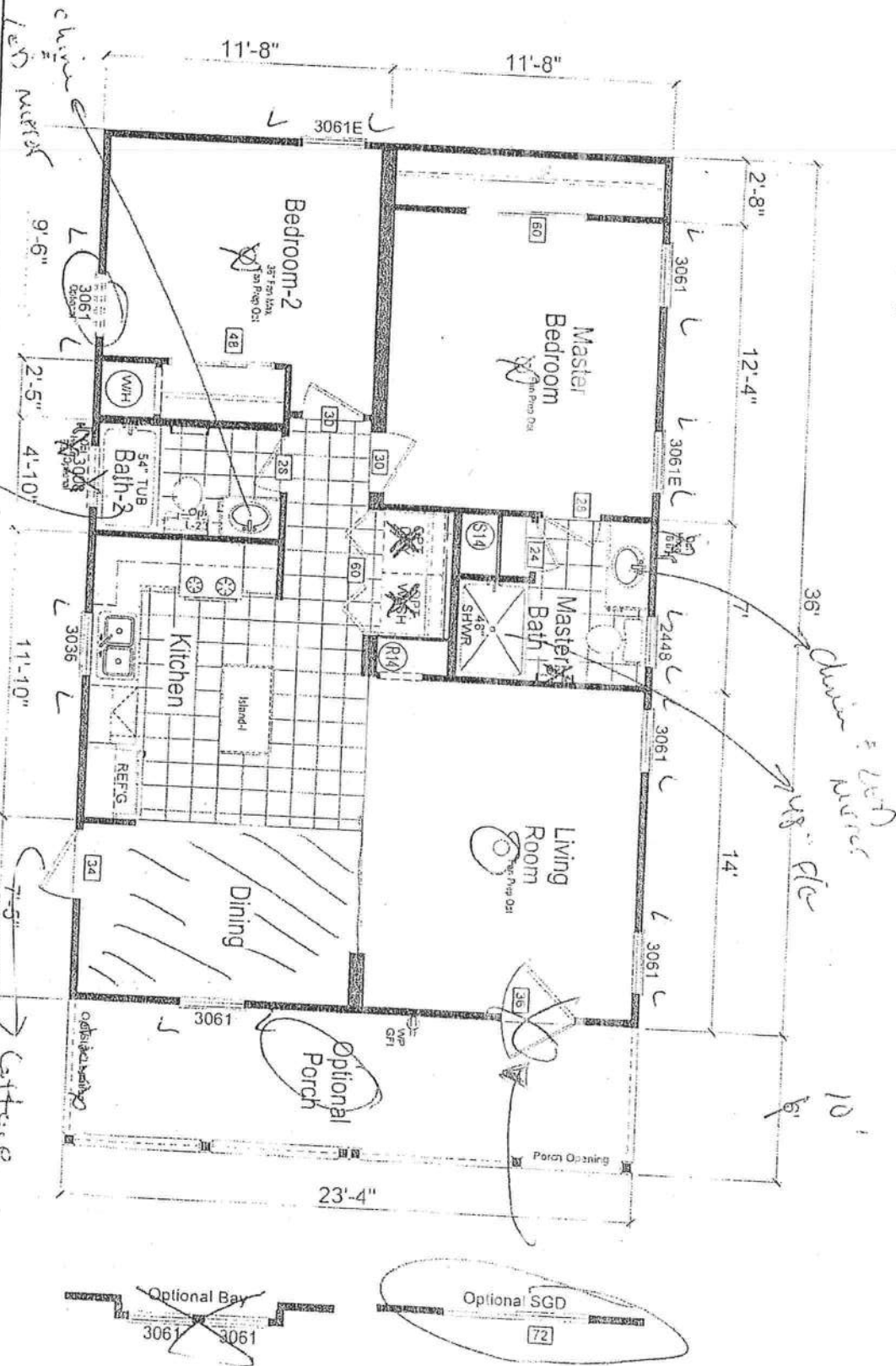
Site: TBD NW King Ct, Lake City	Drawing: 80920	Project: 0920	Drawn: Heide M	Notes: H&L Customer Service, LLC 301 SW Faul Ct Lake City, FL, 32024 (386)984-9334
Title: Christine Norris	Scale: 1"=40'	Date: 09/20/20	Rev: A	

MODEL 261-RH3362B

2 BEDROOM, 2 BATH

ACTUAL SIZE: 23'-4" x 36'-0"
TOTAL AREA: 840 SQ. FT.

NO FURNACE / OVERHEAD DUCTS ONLY



CHAMPION

P.O. BOX 2097 HWY 100 EAST LAKE CITY, FL 32056

DATA SEAL

MODIFICATIONS

1. Add post and Opt stair location
2. Change Island
3. Updated Bathroom Windows

ROD 06-18-16
RAG 03-21-18
JLG 02-05-18

MODEL 261-RH3362B

LITERATURE PLAN

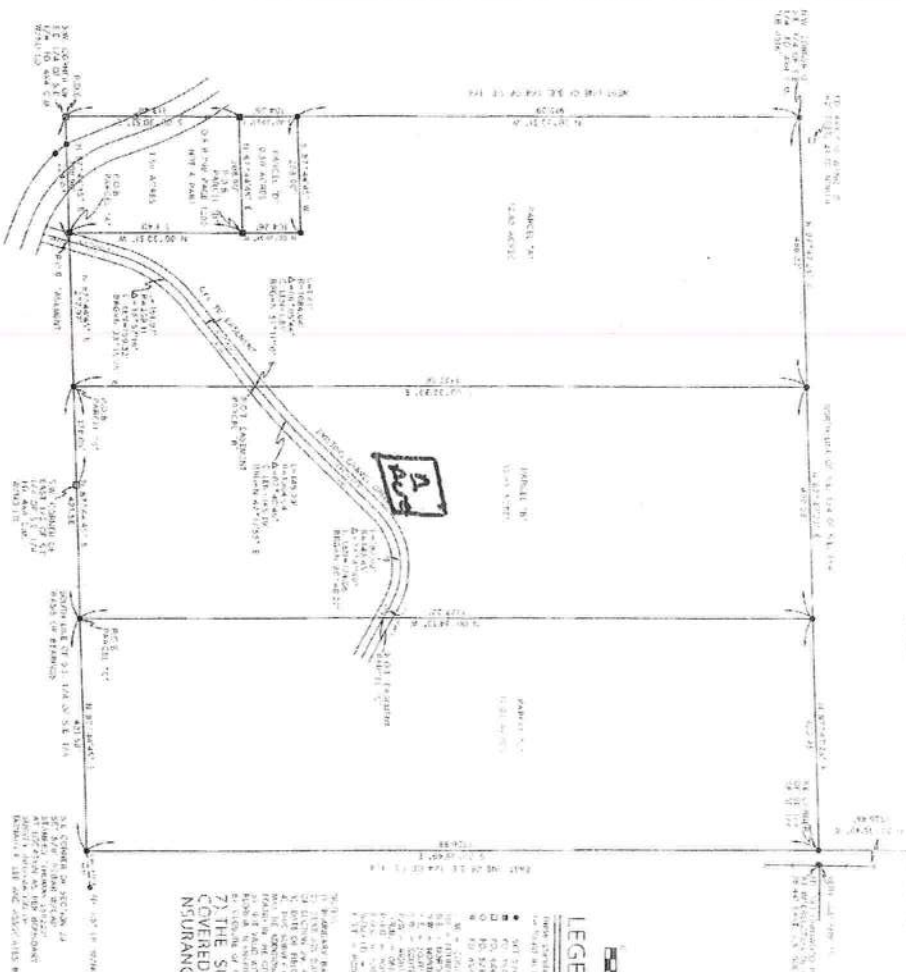
L-101

CHAWN BY BOB

DATE 06-18-15

REV. C

SECONDARY SURVEY
BY
JULIUS 174 OF THE 2000
SECTION 29 TOWNSHIP 1 SOUTH
RANGE 10 EAST
OF COLUMBIA COUNTY MISSOURI



LEGEND

1. 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046 2047 2048 2049 2050 2051 2052 2053 2054 2055 2056 2057 2058 2059 2060 2061 2062 2063 2064 2065 2066 2067 2068 2069 2070 2071 2072 2073 2074 2075 2076 2077 2078 2079 2080 2081 2082 2083 2084 2085 2086 2087 2088 2089 2090 2091 2092 2093 2094 2095 2096 2097 2098 2099 2100 2101 2102 2103 2104 2105 2106 2107 2108 2109 2110 2111 2112 2113 2114 2115 2116 2117 2118 2119 2120 2121 2122 2123 2124 2125 2126 2127 2128 2129 2130 2131 2132 2133 2134 2135 2136 2137 2138 2139 2140 2141 2142 2143 2144 2145 2146 2147 2148 2149 2150 2151 2152 2153 2154 2155 2156 2157 2158 2159 2160 2161 2162 2163 2164 2165 2166 2167 2168 2169 2170 2171 2172 2173 2174 2175 2176 2177 2178 2179 2180 2181 2182 2183 2184 2185 2186 2187 2188 2189 2190 2191 2192 2193 2194 2195 2196 2197 2198 2199 2200 2201 2202 2203 2204 2205 2206 2207 2208 2209 2210 2211 2212 2213 2214 2215 2216 2217 2218 2219 2220 2221 2222 2223 2224 2225 2226 2227 2228 2229 2230 2231 2232 2233 2234 2235 2236 2237 2238 2239 2240 2241 2242 2243 2244 2245 2246 2247 2248 2249 2250 2251 2252 2253 2254 2255 2256 2257 2258 2259 2260 2261 2262 2263 2264 2265 2266 2267 2268 2269 2270 2271 2272 2273 2274 2275 2276 2277 2278 2279 2280 2281 2282 2283 2284 2285 2286 2287 2288 2289 2290 2291 2292 2293 2294 2295 2296 2297 2298 2299 2300 2301 2302 2303 2304 2305 2306 2307 2308 2309 2310 2311 2312 2313 2314 2315 2316 2317 2318 2319 2320 2321 2322 2323 2324 2325 2326 2327 2328 2329 2330 2331 2332 2333 2334 2335 2336 2337 2338 2339 2340 2341 2342 2343 2344 2345 2346 2347 2348 2349 2350 2351 2352 2353 2354 2355 2356 2357 2358 2359 2360 2361 2362 2363 2364 2365 2366 2367 2368 2369 2370 2371 2372 2373 2374 2375 2376 2377 2378 2379 2380 2381 2382 2383 2384 2385 2386 2387 2388 2389 2390 2391 2392 2393 2394 2395 2396 2397 2398 2399 2400 2401 2402 2403 2404 2405 2406 2407 2408 2409 2410 2411 2412 2413 2414 2415 2416 2417 2418 2419 2420 2421 2422 2423 2424 2425 2426 2427 2428 2429 2430 2431 2432 2433 2434 2435 2436 2437 2438 2439 2440 2441 2442 2443 2444 2445 2446 2447 2448 2449 2450 2451 2452 2453 2454 2455 2456 2457 2458 2459 2460 2461 2462 2463 2464 2465 2466 2467 2468 2469 2470 2471 2472 2473 2474 2475 2476 2477 2478 2479 2480 2481 2482 2483 2484 2485 2486 2487 2488 2489 2490 2491 2492 2493 2494 2495 2496 2497 2498 2499 2500 2501 2502 2503 2504 2505 2506 2507 2508 2509 2510 2511 2512 2513 2514 2515 2516 2517 2518 2519 2520 2521 2522 2523 2524 2525 2526 2527 2528 2529 2530 2531 2532 2533 2534 2535 2536 2537 2538 2539 2540 2541 2542 2543 2544 2545 2546 2547 2548 2549 2550 2551 2552 2553 2554 2555 2556 2557 2558 2559 2560 2561 2562 2563 2564 2565 2566 2567 2568 2569 2570 2571 2572 2573 2574 2575 2576 2577 2578 2579 2580 2581 2582 2583 2584 2585 2586 2587 2588 2589 2590 2591 2592 2593 2594 2595 2596 2597 2598 2599 2600 2601 2602 2603 2604 2605 2606 2607 2608 2609 2610 2611 2612 2613 2614 2615 2616 2617 2618 2619 2620 2621 2622 2623 2624 2625 2626 2627 2628 2629 2630 2631 2632 2633 2634 2635 2636 2637 2638 2639 2640 2641 2642 2643 2644 2645 2646 2647 2648 2649 2650 2651 2652 2653 2654 2655 2656 2657 2658 2659 2660 2661 2662 2663 2664 2665 2666 2667 2668 2669 2670 2671 2672 2673 2674 2675 2676 2677 2678 2679 2680 2681 2682 2683 2684 2685 2686 2687 2688 2689 2690 2691 2692 2693 2694 2695 2696 2697 2698 2699 2700 2701 2702 2703 2704 2705 2706 2707 2708 2709 2710 2711 2712 2713 2714 2715 2716 2717 2718 2719 2720 2721 2722 2723 2724 2725 2726 2727 2728 2729 2730 2731 2732 2733 2734 2735 2736 2737 2738 2739 2740 2741 2742 2743 2744 2745 2746 2747 2748 2749 2750 2751 2752 2753 2754 2755 2756 2757 2758 2759 2760 2761 2762 2763 2764 2765 2766 2767 2768 2769 2770 2771 2772 2773 2774 2775 2776 2777 2778 2779 2780 2781 2782 2783 2784 2785 2786 2787 2788 2789 2790 2791 2792 2793 2794 2795 2796 2797 2798 2799 2800 2801 2802 2803 2804 2805 2806 2807 2808 2809 2810 2811 2812 2813 2814 2815 2816 281

7) THE SURVEY DEPICTED HERE IS NOT COVERED BY PROFESSIONAL LIABILITY INSURANCE.

[illegible]

ED NORRIS	
NAME	DATE
DATE	10/25/14
ADDRESS	10000 10000
NAME	DATE
DATE	10/25/14
ADDRESS	10000 10000

[illegible]

MOBILE HOME INSTALLATION SUBCONTRACTOR VERIFICATION FORM

APPLICATION NUMBER

47325

CONTRACTOR

Robert Sheppard

PHONE

(386) 623-2203

THIS FORM MUST BE SUBMITTED PRIOR TO THE ISSUANCE OF A PERMIT

In Columbia County one permit will cover all trades doing work at the permitted site. It is **REQUIRED** that we have records of the subcontractors who actually did the trade specific work under the permit. Per Florida Statute 440 and Ordinance 89-6, a contractor shall require all subcontractors to provide evidence of workers' compensation or exemption, general liability insurance and a valid Certificate of Competency license in Columbia County.

Any changes, the permitted contractor is responsible for the corrected form being submitted to this office prior to the start of that subcontractor beginning any work. Violations will result in stop work orders and/or fines.

ELECTRICAL ✓ 1074	Print Name <u>Glen Whittington</u> License #: <u>EC 13002957</u> Qualifier Form Attached ☐	Signature <u>Glen Whittington</u> Phone #: <u>(386) 972-1701</u>
MECHANICAL/ A/C 1765	Print Name <u>Charles Thomas</u> License #: <u>CAC 1817820</u> Qualifier Form Attached ☐	Signature <u>Charles Thomas</u> Phone #: <u>(419) 620-2022</u>

F. S. 440.103 Building permits; identification of minimum premium policy.--Every employer shall, as a condition to applying for and receiving a building permit, show proof and certify to the permit issuer that it has secured compensation for its employees under this chapter as provided in ss. 440.10 and 440.38, and shall be presented each time the employer applies for a building permit.



COLUMBIA COUNTY BUILDING DEPARTMENT
135 NE Hernando Ave, Suite B-21, Lake City, FL 32055
Phone: 386-758-1008 Fax: 386-758-2160

MOBILE HOME INSTALLERS AGENT AUTHORIZATION

I, Robert Sheppard, give this authority and I do certify that the below
Installers Name

referenced person(s) listed on this form is/are under my direct supervision and control and
is/are authorized to purchase permits, call for inspections and sign on my behalf.

Printed Name of Authorized Person	Signature of Authorized Person	Agents Company Name
Heide Morrison	H Morrison	H&L Customer Service
Lamanda Mote	Lamanda Mote	H&L Customer Service

I, the license holder, realize that I am responsible for all permits purchased, and all work done under my license and I am fully responsible for compliance with all Florida Statutes, Codes, and Local Ordinances.

I understand that the State Licensing Board has the power and authority to discipline a license holder for violations committed by him/her or by his/her authorized person(s) through this document and that I have full responsibility for compliance granted by issuance of such permits.

Robert Sheppard License Holders Signature (Notarized) TH/1025836 License Number 07/14/25 Date

NOTARY INFORMATION:

STATE OF: Florida COUNTY OF: Columbia

The above license holder, whose name is Robert Sheppard,
personally appeared before me and is known by me or has produced identification
(type of I.D.) personally known on this 16th day of July, 2025.

Lamanda Mote
NOTARY'S SIGNATURE

(Seal/Stamp)

