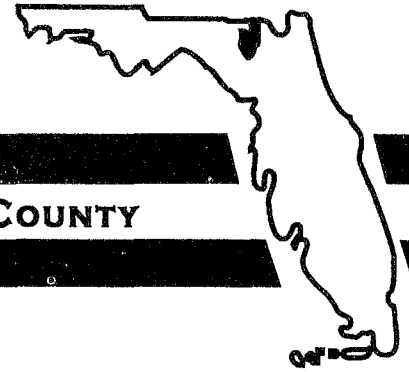


District No. 1 - Ronald Williams  
District No. 2 - Rusty DePratter  
District No. 3 - Bucky Nash  
District No. 4 - Stephen E. Bailey  
District No. 5 - Scarlet P. Frisina



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

**MEMORANDUM**

**TO:** Brian Kepner, County Planner  
**FROM:** Lisa K.B. Roberts, Administrative Manager  
**DATE:** February 12, 2014  
**SUBJECT:** Special Family Lot Permits

Please be advised the Columbia County Board of County Commissioners, in regular session held February 6, 2014, approved the special family lot permits as follows:

- FL14-01      Immediate Family Member: Brannon Koontz  
Parent Parcel Owner: Jacky & Bobbie Steele  
Family Relationship: Son  
Acreage Being Deeded: 2.0  
Acreage Remaining: 3.04  
Location of Property: See attachment "A"
- FL14-02      Immediate Family Member: Brenton Koontz  
Parent Parcel Owner: Jacky & Bobbie Steele  
Family Relationship: Son  
Acreage Being Deeded: 1.75  
Acreage Remaining: 3.26  
Location of Property: See attachment "B"
- FL14-03      Immediate Family Member: Katherine M. Williams  
Parent Parcel Owner: Shirley J. Hutchinson  
Family Relationship: Daughter  
Acreage Being Deeded: 4.28  
Acreage Remaining: 5.22  
Location of Property: See attachment "C"

BOARD MEETS FIRST THURSDAY AT 5:30 P.M.  
AND THIRD THURSDAY AT 5:30 P.M.

MEMORANDUM

Brian Kepner, County Planner

February 12, 2014

Page Two

---

FL 14-04      Immediate Family Member: Takerra S. Capers  
Parent Parcel Owner: James Capers, Jr.  
Family Relationship: Daughter  
Acreage Being Deeded: 1.5  
Acreage Remaining: 2.61  
Location of Property: See attachment "D"

The applicants met the requirements of Section 14.9 of the Land Development Regulations, as amended.

XC: Dale Williams, County Manager  
Outgoing Correspondence

*Deeded lot  
Used by 1-27-14*

COLUMBIA COUNTY, FLORIDA  
SPECIAL FAMILY LOT PERMIT  
APPLICATION

---

**NOTICE TO APPLICANT**

The purpose of Section 14.9 of the Land Development Regulations is intended to promote the perpetuation of the family homestead in rural areas by making it possible for immediate family members to reside on lots as their primary residence. Immediate family member is defined as parent, grandparent, adopted parent, stepparent, sibling, child, adopted child, stepchild or grandchild. The lot conveyed to the immediate family member is at least one (1) acre in size and the remaining lot is at least one (1) acre in size. The Board of County Commissioners may approve, approve with appropriate conditions, or deny a Special Family Lot request.

The following are the procedures for obtaining a Special Family Lot Permit:

1. Complete the Special Family Lot Permit Application and attach all required documentation listed on the application. Turn in complete application with \$50.00 fee to the Planning and Zoning Department.
2. Your application will be processed for completeness. Upon receiving a complete application, it will be placed on the consent agenda for the Board of County Commissioners consideration. Approximately two (2) weeks after receiving a complete application.
3. The Board of County Commissioners will notify the Planning and Zoning Department of its decision concerning the application and notify the department of the decision. If approve, applicant will be required to obtain a legal description of the property being deeded to the family member, include the legal description on the deed, record the deed of the special family lot in the Clerk of Courts Office and then obtain a new parcel ID # from the Columbia County Property Appraiser's Office.
4. Apply for a building permit or mobile home move-on permit within one (1) year of the date of approval by the Board of County Commissioners. At the time of application for the permit, applicant will need to provide a copy of the recorded deed, new parcel ID #, and the completed and recorded Affidavit for a Special Family Lot Permit.
5. Upon completion of the home, applicant will need to file for Homestead Exemption between January 1 and March 31<sup>st</sup>.

COLUMBIA COUNTY, FLORIDA  
SPECIAL FAMILY LOT PERMIT  
APPLICATION

- 
1. Name of Applicant (Immediate Family Member) Takerra S. Capers  
Address 370 N.W. Sophie Dr. City White Springs  
Zip Code 32096 Phone (386) 623-9336
2. Name of Title Holder (Parent Parcel Owner) James Capers Jr. ; Takerra S Capers  
Address 370 N.W. Sophie Dr. City White Springs  
Zip Code 32096 Phone (386) 397-1492
3. Applicant's Relationship to Title Holder (Parent Parcel Owner) Daughter
4. Title Holder (Parent Parcel Owner) Tax Parcel ID# 19-25-16-D1654-028
5. Title Holder (Parent Parcel Owner) Size of Property 4.11
6. Attach Copy of Parent Parcel Owners' Deed.
7. Attach Legal Description of Proposed Family Lot.
8. Attach a map, drawing or sketch of Parent Parcel showing location of proposed family lot being deeded to immediate Family Member with appropriate dimensions.
9. Attach copies of personal identification and proof of relationship of both the parent parcel owner and immediate family member. The personal identification shall consist of original documents or notarized copies from public records. Such documents may include birth certificates, adoption records, marriage certificates and/or other public records.

I (we) hereby certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and correct to the best of my (our) knowledge and belief.

Takerra S. Capers  
Applicants Name (Print or Type)

Takerra S. Capers  
Applicant Signature

1-21-14  
Date

---

**OFFICIAL USE**

Current Land Use Classification A-3 Current Zoning District A-3

Date Filed: 23 JAN 2014 Application No: SFL 14-04

Fee Amount: \$ 50.00 Receipt No.: 04390

Date Board of County Commissioner Meeting : 6 FEB. 2014

Board of County Commissioner's Decision:

Approved ✓

Approved with conditions \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Denied \_\_\_\_\_

Reason for Denial \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## OFFICE of VITAL STATISTICS

## CERTIFICATION OF BIRTH

STATE FILE NUMBER: 109-1982-004337

DATE FILED: May 28, 1982

CHILD'S NAME: TAKERRA SHANQUA CAPERS

DATE OF BIRTH: January 30, 1982

SEX: FEMALE

COUNTY OF BIRTH: MIAMI-DADE COUNTY

MOTHER'S MAIDEN NAME: ALMA JEAN WILLIAMS

FATHER'S NAME: JAMES CAPERS

DATE ISSUED: January 22, 2014

*C. Neach G. J.*  
\_\_\_\_\_, State Registrar

REQ: 2014519264

THE ABOVE SIGNATURE CERTIFIES THAT THIS IS A TRUE AND CORRECT COPY OF THE OFFICIAL RECORD ON FILE IN THIS OFFICE.  
THIS DOCUMENT IS PRINTED ON SECURITY PAPER WITH WATERMARKS OF THE GREAT SEAL OF THE STATE OF FLORIDA. DO NOT ACCEPT WITHOUT VERIFYING THE PRESENCE OF THE WATERMARKS. THE DOCUMENT FACE CONTAINS A MULTICOLORED BACKGROUND, GOLD EMBOSSED SEAL, AND THERMOCHROMIC FL. THE BACK CONTAINS SPECIAL LINES WITH TEXT. THE DOCUMENT WILL NOT PRODUCE A COLOR COPY.

## WARNING:



\* 4 2 2 2 5 5 5 8 \*

DH FORM 1946 (04-10)

CERTIFICATION OF VITAL RECORD

