

Permit Application / Manufactured Home Installation Application

For Office Use Only (Revised 6/24)	Zoning Official _____	Building Official _____
AP# <u>69716</u>	Date Received _____	By _____ Permit # _____
Flood Zone _____	Development Permit _____	Zoning _____ Land Use Plan Map Category _____
Comments _____		
FEMA Map# _____	Elevation _____	Finished Floor _____ River _____ In Floodway _____
☐ Recorded Deed or ☐ Property Appraiser PO ☐ Site Plan ☐ EH # _____		
☐ Land Owner Affidavit ☐ Installer Authorization ☐ FW Comp. letter ☐ App Fee Paid ☐ 911 App		
☐ DOT Approval ☐ Parent Parcel # _____ ☐ STUP-MH _____		
☐ Ellisville Water Sys ☐ Assessment _____ ☐ In County ☐ Sub VF For _____		

*This page not required if Online Submission

Property ID # 27-65-17-09784-138 Subdivision Shadow Wood Lot# 38/39

- ☐ New Mobile Home ☒ Used Mobile Home MH Size 14x50 Year 1992
- Applicant Tracy & William Sauls JR Phone# 386 234 5585
- Address 432 SE Stardust Pl Lakecity 71 32024
- Name of Property Owner Tracy & William Sauls Phone# 386 234 5585
- 911 Address ↑ same as above
- Circle the correct power company - ☐ FL Power & Light - ☒ Clay Electric

(Circle One) ☐ - Suwannee Valley Electric - ☐ Duke Energy

- Name of Owner of Mobile Home Tracy Sauls
- Phone # 386 234 5585 Address 432 SE Stardust Pl Lakecity 71 32024
- Relationship to Property Owner Self
- Current # of Dwellings on Property 1 # of Bed/bath 2 Bed / 1 bath
- Lot Size _____ Total Acreage 10.03 Acres 5.08 / 5.05
- Do you: (Circle one) ☒ Have Existing Drive ☐ Private Drive ☐ Need a Driveway Permit 2x5 acre lots
(Currently using) (Blue Road Sign)

Please be advised all MH applications may prompt a driveway permit regardless of existing/private driveway

- Is this Mobile Home Replacing an Existing Mobile Home ☐ Yes ☒ No
- Name of Licensed Dealer/Installer Robert Sheppard
- Installers Phone # 386-623-2203
- Installers Address 6355 SE CR 245 Lake City FL 32025
- License Number: TH1025386
- Installation Decal # 69847
- Is the mobile home currently located in Columbia County? ☒ Yes ☐ No
(Only required for used mobile homes)

Applicant Email Address: tgartner75@gmail.com

(This is where application updates will be sent)

Mobile Home Permit Worksheet

Application Number: _____

Date: _____

Installer: _____

License # _____

Address of home being installed

324 SE STARDUST PI
LAKELAND 3132024

Manufacturer

HOMES OF MEXICO

Length x width

32' x 12'

NOTE:

if home is a single wide fill out one half of the blocking plan
if home is a triple or quad wide sketch in remainder of home

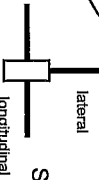
I understand Lateral Arm Systems cannot be used on any home (new or used) where the sidewall ties exceed 5 ft 4 in.

Installer's initials

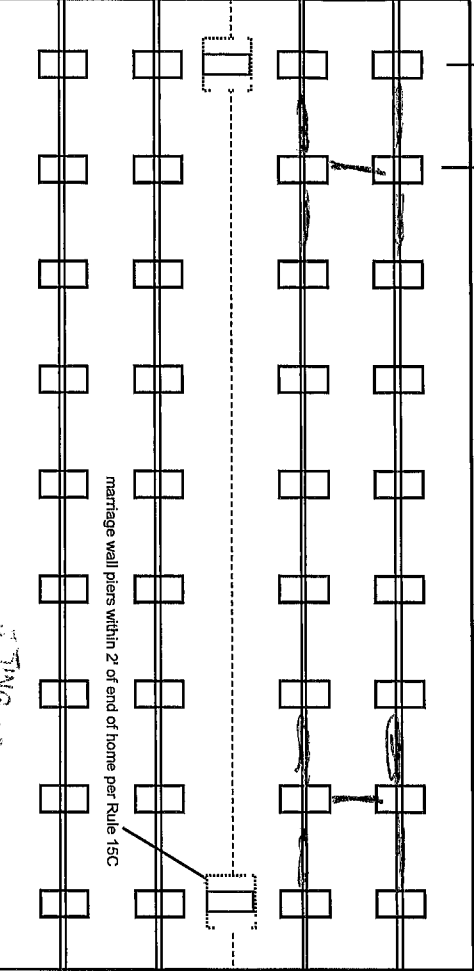
LS

Typical pier spacing

2' 5'



Show locations of Longitudinal and Lateral Systems (use dark lines to show these locations)



marriage wall piers within 2' of end of home per Rule 15C

Application Number: _____

Date: _____

New Home ☐

Used Home ☒

Home installed to the Manufacturer's Installation Manual
Home is installed in accordance with Rule 15-C

Single wide ☒

Wind Zone II ☒

Wind Zone III ☐

Double wide ☐

Installation Decal #

Triple/Quad ☐

Serial #

FLM11C0152-9184

PIER SPACING TABLE FOR USED HOMES

Load bearing capacity (sq in)	Footer size (256)	18 1/2" x 18 (342)	20" x 20" (400)	22" x 22" (484)*	24" x 24" (576)*	26" x 26" (676)
1000 psf	3'	4'	5'	6'	7'	8'
1500 psf	4' 6"	6'	7'	8'	8'	8'
2000 psf	6'	8'	8'	8'	8'	8'
2500 psf	7' 6"	8'	8'	8'	8'	8'
3000 psf	8'	8'	8'	8'	8'	8'
3500 psf	8'	8'	8'	8'	8'	8'

* interpolated from Rule 15C-1 pier spacing table

PIER PAD SIZES

I-beam pier pad size 17' x 25'
Perimeter pier pad size 16' x 16'
Other pier pad sizes (required by the mfg.) 17' x 25'

Draw the approximate locations of marriage wall openings 4 foot or greater. Use this symbol to show the piers.

List all marriage wall openings greater than 4 foot and their pier pad sizes below.

Opening

Pier pad size

4 ft 5 ft

FRAME TIES

within 2' of end of home spaced at 5' 4" oc

TIEDOWN COMPONENTS

Longitudinal Stabilizing Device (LSD)
Manufacturer
Longitudinal Stabilizing Device w/ Lateral Arms
Manufacturer
Diver 1/01V

OTHER TIES

Sidewall
Longitudinal Marriage wall
Shearwall
Number
29
4
4

Mobile Home Permit Worksheet

Application Number: _____

Date: _____

POCKET PENETROMETER TEST

The pocket penetrometer tests are rounded down to 1500 psi or check here to declare 1000 lb. soil without testing.

X 1700

X 1700

X 1600

POCKET PENETROMETER TESTING METHOD

1. Test the perimeter of the home at 6 locations.
2. Take the reading at the depth of the footer.
3. Using 500 lb. increments, take the lowest reading and round down to that increment.

X 1600

X 1500

X 1600

TORQUE PROBE TEST

The results of the torque probe test is 295 inch pounds or check here if you are declaring 5' anchors without testing _____. A test showing 275 inch pounds or less will require 5 foot anchors.

Note: A state approved lateral arm system is being used and 4 ft. anchors are allowed at the sidewall locations. I understand 5 ft anchors are required at all centerline tie points where the torque test reading is 275 or less and where the mobile home manufacturer may requires anchors with 4000 lb holding capacity.

RS

Installer's initials

ALL TESTS MUST BE PERFORMED BY A LICENSED INSTALLER

Installer Name

Robert Shepard

Date Tested

2-12-25

Electrical

Connect electrical conductors between multi-wide units, but not to the main power source. This includes the bonding wire between multi-wide units. Pg. 24

Plumbing

Connect all sewer drains to an existing sewer tap or septic tank. Pg. 28

Connect all potable water supply piping to an existing water meter, water tap, or other independent water supply systems. Pg. 28

Site Preparation

Debris and organic material removed ☒ Swale ☒ Pad ☒ Other ☐

Water drainage: Natural

Fastening multi wide units

Floor Type Fastener: _____ Length: _____ Spacing: _____
Walls: Type Fastener: _____ Length: _____ Spacing: _____
Roof Type Fastener: _____ Length: _____ Spacing: _____
For used homes a min. 30 gauge, 8" wide, galvanized metal strip will be centered over the peak of the roof and fastened with galv. roofing nails at 2" on center on both sides of the centerline.

Gasket (weatherproofing requirement)

I understand a properly installed gasket is a requirement of all new and used homes and that condensation, mold, mildew and buckled marriage walls are a result of a poorly installed or no gasket being installed. I understand a strip of tape will not serve as a gasket.

Installer's initials

Type gasket Pg. _____

Installed: Between Floors Yes _____
Between Walls Yes _____
Bottom of ridgebeam Yes _____

Weatherproofing

The bottomboard will be repaired and/or taped. Yes _____ Pg. _____
Siding on units is installed to manufacturer's specifications. Yes _____
Fireplace chimney installed so as not to allow intrusion of rain water. Yes _____

Miscellaneous

Skirting to be installed. Yes _____ No ☒
Dryer vent installed outside of skirting. Yes _____ N/A ☒
Range downflow vent installed outside of skirting. Yes _____ N/A ☒
Drain lines supported at 4 foot intervals. Yes ☒
Electrical crossovers protected. Yes ☒
Other: _____

Installer verifies all information given with this permit worksheet is accurate and true based on the manufacturer's installation instructions and or Rule 15C-1 & 2

Installer Signature

Robert Shepard

Date

2-14-25

NOTICE TO APPLICANT/OWNER REGARDING FLOODING

Please read carefully before you begin your construction project.

WARNING: The degree of flood protection required by this County's floodplain ordinance and the Florida Building Code are considered as minimum for regulatory purposes only. The floodplain ordinance and Florida Building Code are based on scientific and engineering considerations, but do not include actual, observed events of flooding that may have occurred at your property. You should also keep in mind that larger floods have, can, and will occur from time to time. Flood heights may be increased by man-made or natural causes. Approval of your permit under the floodplain ordinance does not imply that the permitted structure will be free from flooding or flood damage. The Special Flood Hazard Areas and Base Flood Elevations are contained in the Flood Insurance Study and shown on Flood Insurance Rate Maps. The County adopts these maps for purposes of compliance with the National Flood Insurance Program but makes no representations or assurances of their accuracy or reliability. The County does not maintain, track, or provide flood history data for any particular parcel of land.

THERE IS NO GUARANTY OF VESTED USE, EXISTING USE, OR FUTURE USE CREATED BY YOUR COMPLIANCE WITH THE FLOODPLAIN ORDINANCE. YOU ARE RESPONSIBLE FOR ASSESSING YOUR OWN PARTICULAR FLOOD RISK AND YOU ARE ENCOURAGED TO SPEAK WITH NEIGHBORING OWNERS AND THE PREVIOUS OWNERS OF YOUR LAND TO OBTAIN FIRST-HAND KNOWLEDGE OF YOUR PROPERTY'S SPECIFIC FLOOD HISTORY.

DISCLAIMER OF LIABILITY. The County floodplain ordinance does not create liability on the part of Board of County Commissioners of Columbia County or any officer or employee thereof for any flood damage that results from reliance on the ordinance, or any administrative decision lawfully made thereunder. Again, it is your responsibility to assess your property's flood risk and build accordingly.

For more information, see the Columbia County Code of Ordinances, Land Development Regulations, Article 8, at: https://library.municode.com/fl/columbia_county. Additional information can also be found on the County Building Department's web page: <https://www.columbiacountyfla.com/BuildingandZoning.asp>.

ACKNOWLEDGMENT

I have read and understand the foregoing NOTICE TO APPLICANT/OWNER REGARDING FLOOD ZONES. I understand it is my responsibility to determine my property's flood risk, and that the County has made me no assurances that my property can not or will not flood.

OWNER SIGNATURE: _____

PRINT NAME: _____

PARCEL # OR ADDRESS: 422/324 SE Starburst Pl Lakeland, FL 33804

MOBILE HOME INSTALLATION SUBCONTRACTOR VERIFICATION FORM

APPLICATION NUMBER _____ CONTRACTOR Robert Sheppard PHONE 386/223-2203

THIS FORM MUST BE SUBMITTED PRIOR TO THE ISSUANCE OF A PERMIT

In Columbia County one permit will cover all trades doing work at the permitted site. It is REQUIRED that we have records of the subcontractors who actually did the trade specific work under the permit. Per Florida Statute 440 and Ordinance 89-6, a contractor shall require all subcontractors to provide evidence of workers' compensation or exemption, general liability insurance and a valid Certificate of Competency license in Columbia County.

Any changes, the permitted contractor is responsible for the corrected form being submitted to this office prior to the start of that subcontractor beginning any work. Violations will result in stop work orders and/or fines.

ELECTRICAL	Print Name <u>Megan Hines</u> Signature <u>MH</u> License #: <u>EG3003393</u> Company Name: <u>Hines Electric</u> Phone #: <u>352-224-8670</u> ☐ Qualifier Form Attached
MECHANICAL/A/C	Print Name <u>David Hall's</u> Signature <u>DH</u> License # <u>66057424</u> Company Name: <u>David Hall's AC</u> Phone #: <u>(386)755-9792</u> ☐ Qualifier Form Attached

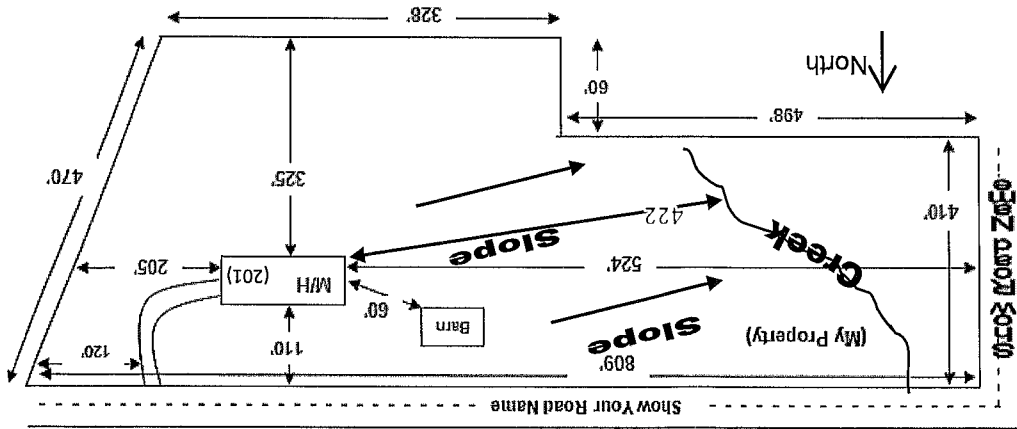
F. S. 440.103 Building permits; identification of minimum premium policy.---Every employer shall, as a condition to applying for and receiving a building permit, show proof and certify to the permit issuer that it has secured compensation for its employees under this chapter as provided in ss. 440.10 and 440.38, and shall be presented each time the employer applies for a building permit.

SITE PLAN CHECKLIST

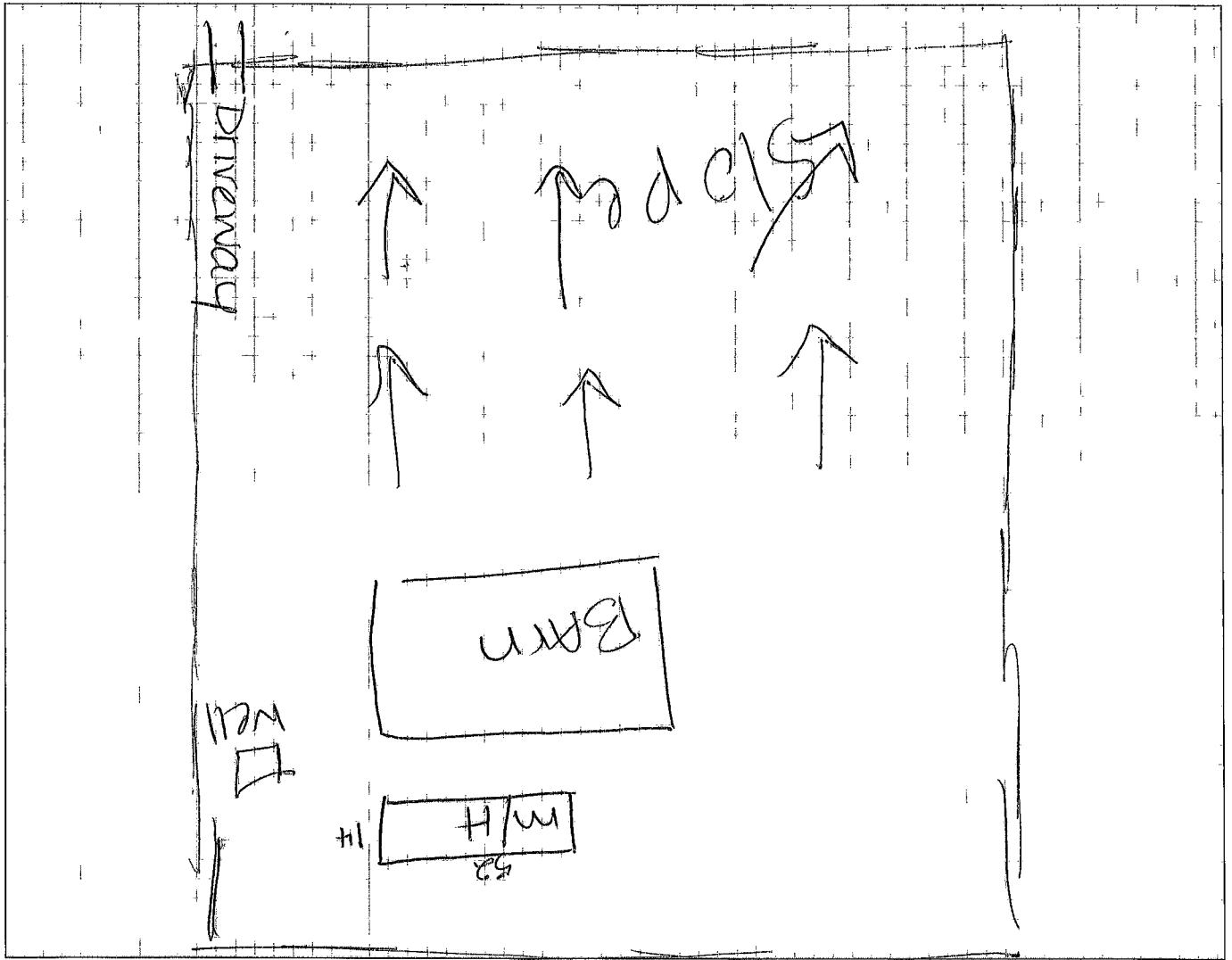
- 1) Property Dimensions
- 2) Footprint of proposed and existing structures (including decks), label these with existing addresses
- 3) Distance from structures to all property lines
- 4) Location and size of easements
- 5) Driveway path and distance to the entrance to the nearest property line
- 6) Location and distance from any waters; sink holes; wetlands; and etc.
- 7) Show slopes and or drainage paths
- 8) Arrow showing North direction

Revised 7/1/15

SITE PLAN EXAMPLE



NOTE:
This site plan can be
copied and used with
the 911 Addressing
Dept. application
forms.



CODE ENFORCEMENT DEPARTMENT

COLUMBIA COUNTY, FLORIDA

OUT OF COUNTY MOBILE HOME INSPECTION REPORT

(Only required for used homes)

COUNTY THE MOBILE HOME IS BEING MOVED FROM

Columbia County

OWNERS NAME

Tracy Davis

INSTALLER

PHONE

CELL

INSTALLERS ADDRESS

MOBILE HOME INFORMATION

MAKE Homes of Merit

YEAR

1992

SIZE

58

X

14

COLOR

Beige

SERIAL NO.

FLMHTLCP 652-9184

WIND ZONE

14

SMOKE DETECTOR

INTERIOR:

FLOORS

3/4 inch plywood / vinyl floor

DOORS

WALLS

CABINETS

ELECTRICAL (FIXTURES/OUTLETS)

EXTERIOR:

WALLS / SIDING

WINDOWS

DOORS

INSTALLER: APPROVED

NOT APPROVED

INSTALLER OR INSPECTORS PRINTED NAME

License No.

Date

NOTES:

ONLY THE ACTUAL LICENSE HOLDER CAN SIGN THIS FORM.

NO WIND ZONE ONE MOBILE HOMES WILL BE PERMITTED. MOBILE HOMES PRIOR TO 1977 ARE PRE-HUD AND THE WIND ZONE MUST BE PROVEN TO BE PERMITTED.

BEFORE THE MOBILE HOME CAN BE MOVED INTO COLUMBIA COUNTY THIS FORM MUST BE COMPLETED AND RETURNED TO THE COLUMBIA COUNTY BUILDING DEPARTMENT.

ONCE MOVED INTO COLUMBIA COUNTY AN INSPECTOR MUST COMPLETE A PRELIMINARY INSPECTION ON THE MOBILE HOME. CALL 386-719-2023 TO SET UP THIS INSPECTION. NO PERMIT WILL BE ISSUED BEFORE THIS IS DONE.

Licensed Installer Approval Signature

Date

*Use to authorize
property owners to
pull permit on
Installers behalf.

COLUMBIA COUNTY BUILDING DEPARTMENT
135 NE Hernando Ave, Suite B-21, Lake City, FL 32055
Phone: 386-758-1008 Fax: 386-758-2160



MOBILE HOME INSTALLERS LETTER OF AUTHORIZATION

I, _____, give this authority for the job address show below
Installer License Holder Name
only, 384 SE Staudt Pl, Lake City, FL 32024, and I do certify that
Job Address

the below referenced person(s) listed on this form is/are under my direct supervision and control
and is/are authorized to purchase permits, call for inspections and sign on my behalf.

Printed Name of Authorized Person	Signature of Authorized Person

I, the license holder, realize that I am responsible for all permits purchased, and all work done
under my license and I am fully responsible for compliance with all Florida Statutes, Codes, and
Local Ordinances.

I understand that the State Licensing Board has the power and authority to discipline a license
holder for violations committed by him/her or by his/her authorized person(s) through this
document and that I have full responsibility for compliance granted by issuance of such permits.

License Holders Signature (Notarized) _____
License Number _____
Date _____

NOTARY INFORMATION:

STATE OF: _____
COUNTY OF: _____

The above license holder, whose name is _____
personally appeared before me and is known by me or has produced identification
(type of I.D.) _____ on this _____ day of _____, 20____.

NOTARY'S SIGNATURE _____

(Seal/Stamp)



COLUMBIA COUNTY BUILDING DEPARTMENT
135 NE Hernando Ave, Suite B-21, Lake City, FL 32055
Phone: 386-758-1008 Fax: 386-758-2160

*Use to authorize
Agent to pull
permit on Installers
behalf.

MOBILE HOME INSTALLERS AGENT AUTHORIZATION

I, _____, give this authority and I do certify that the below
Installers Name

referenced person(s) listed on this form is/are under my direct supervision and control and
is/are authorized to purchase permits, call for inspections and sign on my behalf.

Printed Name of Authorized Person	Signature of Authorized Person	Agents Company Name

I, the license holder, realize that I am responsible for all permits purchased, and all work done
under my license and I am fully responsible for compliance with all Florida Statutes, Codes, and
Local Ordinances.

I understand that the State Licensing Board has the power and authority to discipline a license
holder for violations committed by him/her or by his/her authorized person(s) through this
document and that I have full responsibility for compliance granted by issuance of such permits.

License Holders Signature (Notarized) _____
License Number _____
Date _____

NOTARY INFORMATION:

STATE OF: _____
COUNTY OF: _____

The above license holder, whose name is _____
personally appeared before me and is known by me or has produced identification
(type of I.D.) _____ on this _____ day of _____, 20____.

NOTARY'S SIGNATURE _____

(Seal/Stamp)

SECTION III. MINIMUM STANDARDS

1. No manufactured home or recreational vehicle shall be issued a permit for occupancy as a permanent residence unless it has a minimum of 450 square feet of net living area (not including garages, carports, balconies, storage areas or cabanas). It shall be unlawful to join together two or more such homes for residential purposes when not intended by the manufacturer.
2. No manufactured home or recreational vehicle shall be issued a permit for occupancy as a permanent residence in Columbia County unless it measures at least 10 feet in width, including attached additions.
3. No new or used manufactured home or recreational vehicle shall be issued a permit for setting up or occupancy as a permanent residence unless the same shall meet at least one of the following codes:
 - a. The Federal Mobile Home Construction and Safety Standards for single family mobile homes, promulgated by the Department of Housing and Urban Development; or
 - b. The Uniform Standards Code approved by the United States of American Standards Institute (ANSI Code) for duplex mobile homes; or
 - c. The Uniform Standards Code approved by American National Standards Institute (ANSI Code); or
 - d. The minimum housing code of Columbia County, if applicable; andmeet the following requirements :

- (1) The unit is in clean and sound condition; and
- (2) All windows are in place with no broken panes; and
- (3) The unit has and operates from an electric meter separate from any other unit.
- (4) The outdoor electrical panel box is in proper working order and the service entrance conductors are no less #8 gauge aluminum wire or equivalent copper; and
- (5) All heating equipment where applicable is or appears to be in proper working order; and
- (6) At least one set of steps providing access to the unit is in place; and
- (7) All exterior doors and door hardware are in place; and
- (8) Properly working washing machine connections are in place, if applicable; and
- (9) There are smoke alarm systems, which is or appears to be in proper working order.

4. All permits issued pursuant to this Ordinance or a copy thereof shall be displayed in the window next to the front door of the manufactured home or recreational vehicle.

5. All used mobile homes placed or relocated in Columbia County must have a pre-inspection form completed before home is moved to the new location. Any homes that do not meet wind zone II or higher requirements can not be moved into Columbia County. Most homes built before 1976 do not meet wind zone II requirements therefore cannot be placed or set up in Columbia County.