

**City of Lake City Approval Letter**  
(Required before Building Permit Issuance)



Please submit form to : [growthmanagement@lcfla.com](mailto:growthmanagement@lcfla.com), [PelhamS@lcfla.com](mailto:PelhamS@lcfla.com),  
[MedearisK@lcfla.com](mailto:MedearisK@lcfla.com), [McGhinB@lcfla.com](mailto:McGhinB@lcfla.com)

Date 3/22/2022

County Application #: 54058

**Contact Information:**

Name MATT BURNS-BURNS ELECTR Phone 386-365-3688

Email MBELECTRIC@HOTMAIL.COM

**Project Site Information:**

Site Address 359 W DUVAL ST LAKE CITY, FL 32055

Parcel ID Number 00-00-00-12422-000 (In City Limits) Acres 0.27

Description of project Electrical Service(Commercial)

Existing Structures on the property \_\_\_\_\_

Any Tree Removal – Number of trees removed \_\_\_\_\_ Trees Remaining \_\_\_\_\_

Any Existing Development Applications or permits \_\_\_\_\_

**To Be Completed By City Officials**

**Utilities:**

Water: Yes Active: No

Sewer: Yes Active: No

Gas: Yes Active: No

**City Letter of Availability Required:** No

Has Impact Fee?: \_\_\_\_\_

Impact Fees paid: \_\_\_\_\_

**Customer Service Official Clearance:** Name: Shasta Pelham

Date: 3/22/2022 Notes: \_\_\_\_\_

The City of Lake City provides water and sewer to this location. The utility account is inactive. Utility lines border the property. The electrician must call in locates to ensure that the utility infrastructure is not damaged. A pamphlet is attached with more information

**Zoning:**

Minimum Setback Requirements: Front: 20 Side: 10 Rear: 15

Landscape requirements \_\_\_\_\_

Flood Zone- ? we do not have anyone to B.F.E.- \_\_\_\_\_ Finished Floor Elevation Requirement- \_\_\_\_\_

Site Plan Approval- Yes (per City LDR 4.12.2) see Note Special Exception- N/A Variance- N/A

Documents Required- Site Plan

Needed Before Power No

Needed Before CO No

**Zoning Official Clearance:** Name: Ann Jones

Date: 3/22/2022 Notes: \_\_\_\_\_

Site Plan Approval: Per Land Development Regulations 4-12.2 Site and development plan approval (see Article 13) is required for all commercial developments

**Access:**

Permit Issued na Needed before CO \_\_\_\_\_

**Access Official Clearance:** Name: Ann Jones

Date: 3/22/2022 Notes: \_\_\_\_\_

**Code Enforcement:**

Open Code Enforcement Cases – \_\_\_\_\_

**Code Enforcement Clearance:** Name: Ann Jones

Date: 3/22/2022 Notes: \_\_\_\_\_

**Previous Permits Issued:**

**Special Notes to be Notated on Permit:**

**Stamp of Approval:**

