

March 8, 2019

TO: Mitch Fenton, Chief of Office Services
FROM: Kevin Bailey, Director of Administrative Services
SUBJECT: Delegation of Authority



You are granted the authority to initiate Fixed Capital Outlay Contracts up to \$1,000,000 for the Department.

Exercise of any delegated authority must conform to applicable laws, administrative rules, approved budgets, and federally approved state plans.

KB/sn