

**COLUMBIA COUNTY BUILDING DEPARTMENT  
RESIDENTIAL MINIMUM PLAN REQUIREMENTS AND CHECKLIST  
FOR THE FLORIDA RESIDENTIAL BUILDING CODE 2004 with 2005 & 2006  
Supplements and One (1) and Two (2) Family Dwellings**

ALL REQUIREMENTS ARE SUBJECT TO CHANGE

**ALL BUILDING PLANS MUST INDICATE COMPLIANCE with the Current FLORIDA BUILDING CODES and the Current FLORIDA RESIDENTIAL CODE. ALL PLANS OR DRAWING SHALL PROVIDED CALCULATIONS AND DETAILS THAT HAVE THE SEAL AND SIGNATURE OF A CERTIFIED ARCHITECT OR ENGINEER REGISTERED IN THE STATE OF FLORIDA, OR ALTERNATE METHODOLOGIES, APPROVED BY THE STATE OF FLORIDA BUILDING COMMISSION FOR ONE- AND-TWO FAMILY DWELLINGS.**

**FOR DESIGN PURPOSES THE FOLLOWING BASIC WIND SPEEDS ARE PER FIGURE R301.2(4) of the Residential Code (Florida Wind speed map) SHALL BE USED.**

WIND SPEED LINE SHALL BE DEFINED AS FOLLOWS: THE CENTERLINE OF INTERSTATE 75.

1. ALL BUILDINGS CONSTRUCTED EAST OF SAID LINE SHALL BE ----- 100 MPH
2. ALL BUILDINGS CONSTRUCTED WEST OF SAID LINE SHALL BE -----110 MPH
3. NO AREA IN COLUMBIA COUNTY IS IN A WIND BORNE DEBRIS REGION

**GENERAL REQUIREMENTS:**

- ✓ Two (2) complete sets of plans containing the following:
- ✓ All drawings must be clear, concise and drawn to scale, details that are not used shall be marked void
- ✓ Condition space (Sq. Ft.) and total (Sq. Ft.) under roof shall be shown on the plans.
- ✓ Designers name and signature shall be on all documents and a licensed architect or engineer, signature and official embossed seal shall be affixed to the plans and documents per FBC 106.1.

**Site Plan information including:**

- ✓ Dimensions of lot or parcel of land
- ✓ Dimensions of all building set backs
- ✓ Location of all other structures (include square footage of structures) on parcel, existing or proposed well and septic tank and all utility easements.
- ✓ Provide a full legal description of property.

**Wind-load Engineering Summary, calculations and any details required:**

- ✓ Plans or specifications must meet state compliance with FRC Chapter 3
- ✓ The following information must be shown as per section FRC
- ✓ Basic wind speed (3-second gust), miles per hour
- ✓ Wind importance factor and nature of occupancy
- ✓ Wind exposure – if more than one wind exposure is used, the wind exposure and applicable wind direction shall be indicated
- ✓ The applicable internal pressure coefficient, Components and Cladding The design wind pressure in terms of psf (kN/m<sup>2</sup>), to be used for the design of exterior component and cladding materials not specifiably designed by the registered design professional.

**Elevations Drawing including:**

- ✓ All side views of the structure
- ✓ Roof pitch
- ✓ Overhang dimensions and detail with attic ventilation
- ✓ Location, size and height above roof of chimneys
- ✓ Location and size of skylights with Florida Product Approval
- ✓ Number of stories
- ✓ e) Building height from the established grade to the roofs highest peak

### **Floor Plan including:**

- ✓ Dimensioned area plan showing rooms, attached garage, breeze ways, covered porches, deck, balconies and raised floor surfaces located more than 30 inches above the floor or grade
- ✓ All exterior and interior shear walls indicated
- ✓ Shear wall opening shown (Windows, Doors and Garage doors)
- ✓ Emergency escape and rescue opening in each bedroom (net clear opening shown)
- ✓ Safety glazing of glass where needed
- ✓ Fireplaces types (gas appliance) (vented or non-vented) or wood burning with Hearth (see chapter 10 of FRC)
- ✓ Stairs with dimensions (width, tread and riser and total run) details of guardrails, Handrails (see FRC 311)
- ✓ Plans must show and identify accessibility of bathroom (see FRC 322)

All materials placed within opening or onto/into exterior shear walls, soffits or roofs shall have Florida product approval number and mfg. installation information submitted with the plans (see Florida product approval form)

### **Foundation Plans Per FRC 403:**

- ✓ a) Location of all load-bearing walls footings indicated as standard, monolithic, dimensions, size and type of reinforcing.
- ✓ b) All posts and/or column footing including size and reinforcing
- ✓ c) Any special support required by soil analysis such as piling.
- ✓ d) Assumed load-bearing value of soil \_\_\_\_\_ (psf)
- ✓ e) Location of horizontal and vertical steel, for foundation or walls (include # size and type)

### **CONCRETE SLAB ON GRADE Per FRC R506**

- Show Vapor retarder (6mil. Polyethylene with joints lapped 6 inches and sealed)
- Show control joints, synthetic fiber reinforcement or welded fire fabric reinforcement and Supports

### **PROTECTION AGAINST TERMITES Per FRC 320:**

- Indicate on the foundation plan if soil treatment is used for subterranean termite prevention or submit other approved termite protection methods. Protection shall be provided by registered termiticides

**PERIMETER TERMITE TREATMENT BEFORE FINAL INSPECT.**

### **Masonry Walls and Stem walls (load bearing & shear Walls) FRC Section R606**

- Show all materials making up walls, wall height, and Block size, mortar type
- Show all Lintel sizes, type, spans and tie-beam sizes and spacing of reinforcement

**Metal frame shear wall and roof systems shall be designed, signed and sealed by Florida Prof. Engineer or Architect**

### **Floor Framing System: First and/or second story**

- ✓ Floor truss package shall including layout and details, signed and sealed by Florida Registered Professional Engineer
- ✓ Show conventional floor joist type, size, span, spacing and attachment to load bearing walls, stem walls and/or piers
- ✓ Girder type, size and spacing to load bearing walls, stem wall and/or piers
- ✓ Attachment of joist to girder
- ✓ Wind load requirements where applicable
- ✓ Show required under-floor crawl space
- ✓ Show required amount of ventilation opening for under-floor spaces
- ✓ Show required covering of ventilation opening.
- ✓ Show the required access opening to access to under-floor spaces
- ✓ Show the sub-floor structural panel sheathing type, thickness and fastener schedule on the edges & intermediate of the areas structural panel sheathing
- ✓ Show Draft stopping, Fire caulking and Fire blocking
- ✓ Show fireproofing requirements for garages attached to living spaces, per FRC section R309
- ✓ Provide live and dead load rating of floor framing systems (psf).

## **WOOD WALL FRAMING CONSTRUCTION FRC CHAPTER 6**

- ✓ Stud type, grade, size, wall height and oc spacing for all load bearing or shear walls.
- ✓ Fastener schedule for structural members per table R602.3 (1) are to be shown.
- ✓ Show wood structural panel's sheathing attachment to studs, joist, trusses, rafters and structural members, showing fastener schedule attachment on the edges & intermediate of the areas structural panel sheathing
- ✓ Show all required connectors with a max uplift rating and required number of connectors and oc spacing for continuous connection of structural walls to foundation and roof trusses or rafter systems.
- ✓ Show sizes, type, span lengths and required number of support jack studs, king studs for shear wall opening and girder or header per FRC Table R502.5 (1)
- ✓ Indicate where pressure treated wood will be placed.
- ✓ Show all wall structural panel sheathing, grade, thickness and show fastener schedule for structural panel sheathing edges & intermediate areas
- ✓ A detail showing gable truss bracing, wall balloon framing details or/ and wall hinge bracing detail

## **ROOF SYSTEMS:**

- ✓ Truss design drawing shall meet section FRC R802.10 Wood trusses. Include a layout and truss details and be signed and sealed by Fl. Pro. Eng.
- ✓ Show types of connector's assemblies' and resistance uplift rating for all trusses and rafters
- ✓ Show gable ends with rake beams showing reinforcement or gable truss and wall bracing details
- ✓ Provide dead load rating of trusses

## **Conventional Roof Framing Layout Per FRC 802:**

- ✓ Rafter and ridge beams sizes, span, species and spacing
- ✓ Connectors to wall assemblies' include assemblies' resistance to uplift rating.
- ✓ Valley framing and support details
- ✓ Provide dead load rating of rafter system.

## **ROOF SHEATHING FRC Table R602.3(2) FRC 803**

- ✓ Include all materials which will make up the roof decking, identification of structural panel sheathing, grade, thickness and show fastener schedule for structural panel sheathing on the edges & intermediate areas

## **ROOF ASSEMBLIES FRC Chapter 9**

- ✓ Include all materials which will make up the roof assemblies covering; with Florida Product Approval numbers for each component of the roof assemblies covering.

## **FCB Chapter 13 Florida Energy Efficiency Code for Building Construction**

- ✓ Residential construction shall comply with this code by using the following compliance methods in the FBC Subchapter 13-6, Residential buildings compliance methods. Two of the required forms are to be submitted, showing dimensions condition area equal to the total condition living space area
- ✓ Show the insulation R value for the following areas of the structure: Attic space, Exterior wall cavity and Crawl space (if applicable)

## **HVAC information shown**

- ✓ Manual J sizing equipment or equivalent computation
- ✓ Exhaust fans locations in bathrooms

## **Plumbing Fixture layout shown**

- ✓ All fixtures waste water lines shall be shown on the foundation plan

## **Electrical layout shown including:**

- ✓ Switches, outlets/receptacles, lighting and all required GFCI outlets identified
- ✓ Ceiling fans
- ✓ Smoke detectors
- ✓ Service panel, sub-panel, location(s) and total ampere ratings

- ✓ On the electrical plans identify the electrical service overcurrent protection device for the main electrical service. This device shall be installed on the exterior of structures to serve as a disconnecting means for the utility company electrical service. Conductors used from the exterior disconnecting means to a panel or sub panel shall have four-wire conductors, of which one conductor shall be used as an equipment ground. Indicate if the utility company service entrance cable will be of the overhead or underground type.
- ✓ Appliances and HVAC equipment and disconnects
- ✓ Arc Fault Circuits (AFCI) in bedrooms
- ✗ Notarized Disclosure Statement for Owner Builders
- ✓ Notice of Commencement Recorded (in the Columbia County Clerk Office) Notice Of Commencement is required to be filed with the building department Before Any Inspections Will Be Done.

#### **Private Potable Water**

- Size of pump motor
- Size of pressure tank
- Cycle stop valve if used

#### **THE FOLLOWING ITEMS MUST BE SUBMITTED WITH BUILDING PLANS**

- ✓ Building Permit Application: A current Building Permit Application form is to be completed and submitted for all residential projects.
- ✓ Parcel Number: The parcel number (Tax ID number) from the Property Appraiser (386) 758-1084 is required. A copy of property deed is also requested.
- Environmental Health Permit or Sewer Tap Approval: A copy of the Environmental Health permit, existing septic approval or sewer tap approval is required before a building permit can be issued. (386) 758-1058 (Toilet facilities shall be provided for construction workers)
- City Approval: If the project is to be located within the city limits of the Town of Fort White, prior approval is required. The Town of Fort White approval letter is required to be submitted by the owner or contractor to this office when applying for a Building Permit. (386) 497-2321
- Flood Information: All projects within the Floodway of the Suwannee or Santa Fe Rivers shall require permitting through the Suwannee River Water Management District, before submitting application to this office. Any project located within a flood zone where the base flood elevation (100 year flood) has been established shall meet the requirements of Section 8.8 of the Columbia County Land Development Regulations. Any project located within a flood zone where the base flood elevation has not been established (Zone A) shall meet the requirements of Section 8.7 of the Columbia County Land Development Regulations. **CERTIFIED FINISHED FLOOR ELEVATIONS WILL BE REQUIRED ON ANY PROJECT WHERE THE BASE FLOOD ELEVATION (100 YEAR FLOOD) HAS BEEN ESTABLISHED.** A development permit will also be required. The permit cost is \$50.00.
- Driveway Connection: If the property does not have an existing access to a public road, then an application for a culvert permit (\$25.00) must be made. If the applicant feels that a culvert is not needed, they may apply for a culvert waiver (\$50.00). All culvert waivers are sent to the Columbia County Public Works Department for approval or denial.
- 911 Address: If the project is located in an area where the 911 address has been issued, then the proper Paper work from the 911 Addressing Departments must be submitted. (386) 758-1125

ALL REQUIRED INFORMATION IS TO BE SUBMITTED FOR REVIEW. NOTIFICATION WILL BE GIVEN WHEN THE APPLICATION AND PLANS ARE APPROVED AND READY TO PERMIT.