

City of Lake City Approval Letter  
(Required before Building Permit Issuance)



Please submit form to : [growthmanagement@lcfla.com](mailto:growthmanagement@lcfla.com), [PelhamS@lcfla.com](mailto:PelhamS@lcfla.com),  
[MedearisK@lcfla.com](mailto:MedearisK@lcfla.com), [McGhinB@lcfla.com](mailto:McGhinB@lcfla.com)

Date 3-3-22 County Application #: \_\_\_\_\_

**Contact Information:**

Name At Lakeside Alum. ann Phone 386-438-3228  
Email Lakesidealum.ann@CS.com

**Project Site Information:**

Site Address 783 SW Van wood Ct Lake City FL 32025  
Parcel ID Number 31-35-17-07969 Acres .03  
Description of project Screen Pool Enclosure  
Existing Structures on the property YES  
Any Tree Removal – YES NO Number of trees removed \_\_\_\_\_ Trees Remaining \_\_\_\_\_  
Any Existing Development Applications or permits NO

**To Be Completed By City Officials**

**Utilities:**

Water: Y Active: ☒ Y / N  
Sewer: Y Active: ☒ Y / N  
Gas: Y Active: ☒ Y / N

**City Letter of Availability Required:** YES ☒ NO

**Customer Service Official Clearance:** Name: Brandy McGhin Date: 03/07/22 Notes: The City of Lake City provides water, sewer and gas to this location. The utility account is active.

**Zoning:**

Minimum Setback Requirements: Front: \_\_\_\_\_ Side: \_\_\_\_\_ Rear: \_\_\_\_\_  
Landscape requirements \_\_\_\_\_  
Flood Zone- \_\_\_\_\_ B.F.E.- \_\_\_\_\_ Finished Floor Elevation Requirement- \_\_\_\_\_  
Site Plan Approval- \_\_\_\_\_ Special Exception- \_\_\_\_\_ Variance- \_\_\_\_\_  
Documents Required- \_\_\_\_\_  
Needed Before Power \_\_\_\_\_  
Needed Before CO \_\_\_\_\_

**Zoning Official Clearance:** Name: \_\_\_\_\_ Date: \_\_\_\_\_ Notes: \_\_\_\_\_

**Access:**

Permit Issued \_\_\_\_\_ Needed before CO \_\_\_\_\_

**Access Official Clearance:** Name: \_\_\_\_\_ Date: \_\_\_\_\_ Notes: \_\_\_\_\_

**Code Enforcement:**

Open Code Enforcement Cases – YES / NO \_\_\_\_\_

**Code Enforcement Clearance:** Name: \_\_\_\_\_ Date: \_\_\_\_\_ Notes: \_\_\_\_\_

**Previous Permits Issued:**

**Special Notes to be Notated on Permit:**

**Stamp of Approval:**

**APPROVED**

By Ann Jones City of Lake City at 8:35 am, Mar 04, 2022

**APPROVED**

By Marshall Sova at 9:31 am, Mar 07, 2022

**APPROVED**

By Brandy McGhin at 8:47 am, Mar 07, 2022