



Columbia County Building Department
135 NE Hernando Ave, Suite B-21
Lake City, FL 32055
Phone: 386.758.1008

Please email request to bldginfo@columbiacountyfla.com

Change of General Contractor Request

Property Owners Name: Raphael Cruz
Job Site Address: 163 SW Bidd Ln Lakeland FL 32024

Permit Information

- Permit #: _____
- Original General Contractor Name: DALE HOUSTON
- License #: IH/1133271
- New General Contractor Name: _____
- License #: _____

FOR OFFICE USE

DATE RECEIVED: _____
☐ APPROVED ☐ DENIED
COMPLETED CHANGE: ☐ YES
DATE PROCESSED: _____
PROCESSED BY: _____
NOTES: _____

*Note: If the property owner will now be acting as Owner-Builder, please check below and attach an Owner Disclosure Statement.

The Owner will now be acting as Owner-Builder.

Reason for Change:

ORIGINAL INSTALLER COULDN'T MOVE HOME IN THE TIME FRAME THAT THE CUSTOMER/OWNER WANTED

Important Information & Requirements

- This form must be fully completed and notarized by all parties as indicated below.
- A new building permit application must be submitted with the new contractor's notarized signature.
- Updated plans may be required depending on the scope of work and current permit status.
- Licensing and insurance documentation for the new contractor is required.
- If the original contractor's signature cannot be obtained, the property owner must submit a notarized letter affirming that the contractor has been terminated.
- Depending on the circumstances, a new permit may be required.

Hold Harmless Acknowledgement

The undersigned agree to indemnify and hold harmless the Columbia County Building Department, its officers, agents, and employees from any claim, action, or liability arising out of or related to this Change of Contractor.

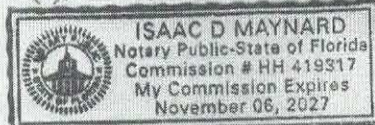
Signatures (All must be notarized)

• Property Owner

Printed Name: Raphael Cruz Date: 11-4-25
Signature: [Signature]
State: FL County: Columbia

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online notarization, this _____ day of November, 2025, by Raphael Cruz, who is ☒ personally known to me or ☐ has provided the following identification: Driver's License

Notary Printed Name: ISAAC D MAYNARD Notary Seal: _____
Notary Signature: [Signature]

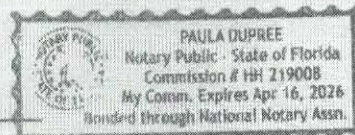


• Original Contractor

Printed Name: DALE HOUSTON Date: 11-4-25
Signature: [Signature]
State: FLORIDA County: COLUMBIA

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this _____ day of November, 2025, by Dale Houston, who is ☐ personally known to me or ☐ has provided the following identification: _____

Notary Printed Name: PAULA DUPREE Notary Seal: _____
Notary Signature: [Signature]



• New Contractor

Printed Name: Jerome Jordan Date: 11/6/25
Signature: [Signature]
State: FL County: DAVAL

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this _____ day of Nov, 2025, by Jerome Jordan, who is ☐ personally known to me or ☐ has provided the following identification: 11635 420 77 2090

Notary Printed Name: Jamie C. Jordan Notary Seal: _____
Notary Signature: [Signature]

