



Town of Fort White
P.O. Box 129 Fort White, FL 32038
386-497-2321 Fax: 386-4974946

APPLICATION FOR BUILDING PERMIT/COMPLIANCE

\$50.00 FEE

FILE No. _____ RECPT No. _____

Applicant's Name: Fort White Thrift Shop, Inc. Phone: _____
Address: P.O. Box 996 Fort White, FL 32038
Owner's Name: SAME Phone: _____
Address: SAME
Contractor's Name: YSR Contracting 352-339-5280
Address: 27605 NW CR 239 Alachua, FL 32615
6344 SW
*****Location of property: 04059-003 CR18
100'X100' FORT WHITE
*****Type of development: Construction of metal bldg. FL 32038
Land use & zoning: COMMERCIAL GENERAL
Minimum set-back: Street-front/side 20' rear 15' side 10'
Legal Description (acres): 4 acres
Parcel # 04059-003

I certify that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction and that all the foregoing information is accurate and all work will be done in compliance with all laws regulating construction and zoning.

Danby J. Mandy Contractor's
License Number Applicant/Owner Contractor
Connie Brecheen 3-4-24 Date Approved
by Reviewing Clerk

*****IF PROPERTY IS NOT OWNED BY APPLICANT, A STATEMENT FROM THE OWNER AUTHORIZING USE OF PROPERTY FOR THE TYPE OF DEVELOPMENT STATED ON THIS APPLICATION WILL BE REQUIRED.

File No. _____

Town of Fort White
Building Compliance Check List

Name of Applicant Fort White Thrift Shop, Inc.

Address P.O. Box 996 Ft. White, FL 32038

Phone _____

Physical location of site and current zoning COMMERCIAL GENERAL

Type of Construction ☒ New () remodel/renovation/fire damage

Describe Construction construction of 100' x 100' metal building

☒ Authorized owner or builder signs compliance application.

☒ Zoning is appropriate for type of construction.

() Property will () will not require application to SRWMD for water use/runoff permit.

() Property will require curb cut or access/culvert over road right of way from:

____ DOT ☒ Columbia County ____ Town of Fort White

☒ Property will () will not require Health Dept. Sanitary WasteWater Permit.

☒ Property will () will not require potable fresh water supply from:

____ private well ☒ Town of Fort White municipal water works.

☒ ~~Property will require~~ slab to be at least 1 foot above elevation (crown) of roadway.

() Property will ☒ will not require approval of solid waste removal facilities.

() Property will ☒ will not require permit for infill or land removal.

☒ Applicant understands that a copy of the Town of Fort White Land Use Certification must be taken to Columbia County Building Department for application and issuance of building permit. Certification of land use or zoning by the Town of Fort White is NOT a building permit.

☒ **Other steps required for Building Compliance:** *Property Owner will be responsible for submitting a copy of the Columbia County Building Permit to the Town of Fort White.*

The applicant and Town of Fort White Clerk's Office have reviewed the foregoing information and the information is true and correct.

Douglas Mearls

Signature of Applicant

3/7/24

Date

Corrin Brecheen

Signature of Reviewing Clerk

Compliance given to applicant on

Date 3-5-24



Town of Fort White, Florida

*P.O. Box 129
118 SW Wilson Springs Rd
Fort White, FL
32038
(386) 497-2321
www.fortwhitefl.com*

August 24, 2021

Ms. Connie Moseley
Fort White Community Thrift Store
P.O. Box 996
Fort White, FL 32038

Dear Ms. Moseley:

This letter is to inform you that your requests for Site Plan Approval and Special Use Permit pertaining to parcel 04059-003 were both approved at the Fort White Town Council Meeting on August 23, 2021.

When you are ready to begin construction you will need to apply for a Compliance Letter from Fort White Town Hall which you will need to obtain a Building Permit from Columbia County.

If you should need any additional information, please do not hesitate to contact me.

Sincerely,

Connie Brecheen
Town Clerk

Town of Fort White

P.O. Box 129

Fort White, FL 32038

Application for Special Use Permit

Office Use Only

Application No. _____
Receipt No. _____

Date 7-12-21

Fee \$ 200.00
Staff Initials _____

Owner(s) of Record (please print)	
Name:	Fort White Comm
Address:	Thrill Shop
	P.O. Box 996 Ft. White FL
Phone:	Fax 32038
E-mail:	
(Attach additional owners' information)	

Applicant(s)/Agent(s), if different	
Name:	
Address:	
Phone:	Fax:
E-mail:	
(Attach Affidavit if Applicant/Agent is not Owner)	

Property Information	
Street Address or Location:	CR 18
Section - Township-Range:	Section 34 T6S R16E
Parcel Number:	04059-003
Property Size:	acre(s)

Future Land Use and Zoning Designation	
Present zoning designation:	CG
Future Land Use Map designation:	Commercial

Description of Special Use	
Describe the special use.	
Construction of 100' x 100' metal building to house the Fort White Community Thrift Shop upon completion	

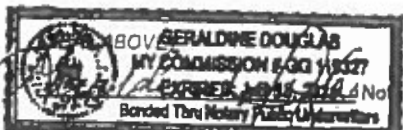
The undersigned has read the above application, as well as attachments, and is familiar with the information submitted. It is agreed and understood that the undersigned will be held responsible for its accuracy. The undersigned hereby attests to the fact that the parcel number(s) and legal description(s) is/are the true and proper identification of the area for which the petition is being submitted. Signatures of all owners or the agent are required on this form. Signatures by other than the owner(s) will be accepted only with notarized proof of authorization by the owner(s).

Kenneth L. Crenshaw
Owner/Agent Signature

7-15-21
Date

STATE OF FLORIDA
COUNTY OF Columbia

SWORN AND SUBSCRIBED BEFORE ME
THIS 15 DAY OF July, 2021
BY Kenneth L. Crenshaw
WHO IS/ARE PERSONALLY KNOWN TO ME OR HAS/HAVE
PRODUCED
AS IDENTIFICATION



Notary Public, Commission No. CG 169327

(Name of Notary typed, printed, or stamped)



AGENDA MEMO

MEETING DATE: July 26, 2021
FROM: Connie beechen, Town clerk
SUBJECT: SP 21-01 Thrift Shop

Staff Recommendation: Staff recommends approval of the Special Permit and accompanying Site Plan.

Background Information: The applicant submitted the original site plan application in June, 2020. Staff reviewed the application and provided the applicant with Comments for corrections and additions shortly thereafter. The applicant was also notified that a special permit application would also need to be filed per the Land Development Code. On June 27, 2021. The town received a revised application regarding corrections to the site plan and request for approval of a special permit.

Analysis:

The property is zoned Commercial General (CG) which allows retail commercial uses as a permitted use (Sec. 3.06.01(B)) and is permitted via a Site Plan approval. However, Sec. 3.06.02(A) indicates that 'any commercial use proposed within one hundred feet of a parcel of property uses for residential purposes or which has a zoning designation of RSF-1 or RSF-2' is required to obtain Special Use Permit approval (along with a Site Plan approval). The project site is immediately abutting a residential property, so a Special Use Permit application is required.

The following provides an analysis and applicant response to the comments from staff.

1. The Special Use Permit process and list of application submittal requirements are found in Sec. 10.03, which include demonstration of consistency with the following criteria (to be determined by the Town Council):

Included documents and Special Use Permit Application Package demonstrates compliance with Section 10.03.03 (C) and 3.09.07.

2. The following items appear to be missing from the materials we received to review, per the list of Site Plan submittal requirements in Sec. 10.02.08(E):

k. A landscape plan

Notes and details for the landscaped areas were provided on the Site Plan (SIT2) through a separate sheet was not provided. Please see the included Landscape Plan (LSP1). A separate sheet has been provided with additional details. Specific species of plantings are not shown. Instructions on how to meet the LDC are provided. The intent is for the contractor to provide the Plan to a landscape professional for selection and installation. Staff finds this response satisfactory as long as species selected do not require extensive watering and maintenance i.e., xeriscape.

o. Architectural elevations of all buildings and structures

Building elevations have been provided by engineer responsible for building design.

3. Confirm that the application complies with the following Commercial Design Standards found in Sec. 6.05.02:

C. Lighting (no photometric plan with footcandles was included in submittal)

Please see the included Lighting Plan (LTG1). Specific luminaires are not shown. Instructions on how to meet the LDC are provided. The intent is for the contractor to provide the Plan to a lighting professional for selection and installation.

E. Façade Standards (not included in submittal)

Building elevations will be provided by engineer responsible for building design.

G-Q Additional building design information

G-L, N, O – See building elevations included.

M, P – Notes will be added to the Site Plan giving LDC requirements.

5. The proposed parking lot appears to provide the required number of off-site vehicular parking spaces per Table 6.03.01.1. However, the plan does not include the following:

C. One motorcycle space shall be required per ten vehicle spaces required by this Section. Motorcycle spaces are optional if less than 10 vehicle spaces are required. Motorcycle spaces shall be clearly labeled as such.

See Site Plan included. Motorcycle spaces have been added.

D. Two bicycle parking spaces shall be required per twenty vehicle spaces required by this Section. For lots with fewer than twenty vehicle parking spaces, two bicycle parking spaces shall be required.

See Site Plan included. Bicycle spaces have been added.

6. It is unclear if any regulated trees are proposed for removal. If so, they mitigation requirements for tree removal should be addressed per Sec. 5.02.04.

No trees meeting the definition of "Protected Tree" is planned to be removed. Any tree to be removed is less than 12" BDH. As many existing trees as possible will remain within the required Buffer Areas.

Engineering Review Comment and Responses:

Paving and Drainage Plan (PAV1) –

1. Grades should be added along northwest of the property line to demonstrated swale is rerouting runoff from CR-18.

Appropriate grades and detail will be added to clarify intent and demonstrate positive drainage.

Utility Plan (UTY1) –

2. Existing water line is shown under proposed stormwater. Engineer recommends relocating water line outside of the stormwater basin to maintain minimum cover over water line.

Engineer will show existing water line beyond proposed connection to building as "to be removed."

3. Existing overhead electric pole is located on southwest corner of proposed basin. Engineer recommends re-grading the proposed stormwater to avoid pole.

Engineer will show existing power poles beyond proposed connection to existing service to be removed. This is not a transmission line.

Attachments:

- A. Site Plan and Engineers notes.
- B. **Options: Please consider the approval of the Special Permit first. Each application should be considered separately.**

Concurrency/Fiscal Analysis

Staff anticipates that all Comprehensive Plan addressed infrastructure will meet or exceed concurrency requirements. Staff does not anticipate any fiscal impact to the town.