

**COLUMBIA COUNTY BUILDING DEPARTMENT**

135 NE Hernando Ave., Suite B-21, Lake City, FL 32055

Office: 386-758-1008 Fax: 386-758-2160

www.columbiacountyfla.com/BuildingandZoning.asp**MOBILE HOME APPLICATION CHECKLIST****AN INSPECTION MUST BE APPROVED WITHIN 180 DAYS AFTER PERMIT ISSUANCE OR YOUR PERMIT IS NOT VALID.**

☒ **Review Process for Mobile Home Applications-** All of the information in this packet must be completely filled out. The packet is then submitted to the Building Department for review. When the review process is complete, the applicant will be contacted to then pull the Mobile Home Move On Permit. **Mobile Homes can only be set up by a Licensed Installer and the permits must be pulled by an authorized person.**

☐ **Used Mobile Homes.** All used mobile homes placed or relocated in Columbia County must have a pre-inspection form completed before the home is moved to the new location. Any homes that do not meet Wind Zone II or higher requirements can not be moved or set up in Columbia County. Most mobile homes built before 1976 do not meet these requirements therefore cannot be placed or set up in this county. When coming from another county, have that county Inspector complete our pre-inspection form or this form can be completed by a licensed private home inspector. Then return the form to the Building Department before the permit will be issued.

☒ **Site Plan.** FOLLOW THE SITE PLAN CHECKLIST, included in this packet.

☐ **Fort White City Approval.** If the project is located within the city limits of Fort White, prior approval is required. The town of Fort White approval letter is required to be submitted to this office when applying for a Building Permit.

☐ **Ownership of Property.** Proof of ownership of the property is required, such as a recorded deed.

☒ **Parcel Number.** The parcel number (Tax ID number) from the Property Appraiser (386- 758-1084) is required. This may also be obtained on-line at http://q2.columbia.floridapa.com/GIS/Search_F.asp.

☒ **Driveway Connection** (Circle this on the Application) If the property does not have an existing access to a county maintained public road, then you must apply for culvert permit (\$25.00) or a culvert waiver (\$50.00) if you feel that a culvert is not needed. The waiver is either approved or denied by the Columbia County Public Works Department. If the property will have access from a state maintained road, then an approved application for driveway access from F.D.O.T. must be submitted before a permit will be issued. **No release of final power will be given until driveway access is complete and given final inspection approval.**

ONLY AFTER ZONING DEPARTMENT APPROVAL - ITEMS NEEDED

If Denied the applicant will be contacted. NO Mobile Home permit can be issued.

☐ **911 Address.** Contact 911 Addressing at (386) 752-8787, an example of the requirements to get the address are included.

☒ **Environmental Health Permit or Sewer Tap Approval.** A copy of the Environmental Health signed site plan or a release must be submitted before the permit is issued. Contact them at (386) 758-1058

☐ **Private Wells.** The well driller has to give you a letter on your well, stating (a) size of pump motor (b) size of pressure tank (c) cycle stop valve if used. This letter should be on there letterhead. Any questions on this contact (386) 758-1008.

INFORMATION

Flood Information. All projects within the Floodway of the Suwannee or Santa Fe Rivers shall require permitting through the Suwannee River Water Management District, before submitting to our office. Any project located within a flood zone where the base flood elevation (100 year flood) has been established shall meet the requirements of Section 8.8 of the Columbia County Land Development Regulations. Any project located within a flood zone where the base flood elevation (100 year flood) has not been established shall meet the requirements of section 8.7 of the Columbia County Land Development Regulations. **Certified Finished Floor Elevations Will Be Required On Any Project Where The Base Flood Elevation (100 year flood) Has Been Established.** A development permit will also be required (\$50.00) fee.

*All dwellings must be placed one foot above the adjacent roadway or a floor height letter submitted from a licensed Engineer.

(a) Cost of Mobile Home Permit. The fee associated with your size Mobile home SW=\$325.00, DW=\$375.00, TW=\$425.00; + the current Special Assessment fees. **(b) Special Assessment Fees.** For Fire and Solid Waste, it is prorated monthly starting October 1st.

PERMIT APPLICATION / MANUFACTURED HOME INSTALLATION APPLICATION

For Office Use Only (Revised 7-1-15) Zoning Official _____ Building Official _____
 AP# _____ Date Received _____ By _____ Permit # _____
 Flood Zone X Development Permit _____ Zoning _____ Land Use Plan Map Category _____
 Comments _____

FEMA Map# _____ Elevation _____ Finished Floor _____ River _____ In Floodway _____

- ☐ Recorded Deed or ☐ Property Appraiser PO ☐ Site Plan ☐ EH # _____ ☐ Well letter OR
☐ Existing well ☐ Land Owner Affidavit ☐ Installer Authorization ☐ FW Comp. letter ☐ App Fee Paid
☐ DOT Approval ☐ Parent Parcel # _____ ☐ STUP-MH _____ ☐ 911 App
☐ Ellisville Water Sys ☐ Assessment _____ ☐ Out County ☐ In County ☐ Sub VF Form

Property ID # 34-SS-16-03752-214 Subdivision Ancient Oaks Lot# 14

- New Mobile Home ☒ Used Mobile Home _____ MH Size 1494^{sq ft} Year 2020
- Applicant GTS- Chelsea Knight Phone # 8134806157
- Address 884 Morningstar Glen Dr Fort White FL
- Name of Property Owner Christopher White / Eleanor Rivera Phone# 954-802-4926
- 911 Address 884 Morningstar Glen Dr.
- Circle the correct power company - FL Power & Light - Clay Electric
 (Circle One) - Suwannee Valley Electric - Duke Energy
- Name of Owner of Mobile Home Eleanor Rivera Phone # 9548024926
 Address 884 Morningstar Glen Dr Fort White FL
- Relationship to Property Owner _____
- Current Number of Dwellings on Property 0
- Lot Size 5 acres Total Acreage 5
- Do you : Have Existing Drive or Private Drive or need Culvert Permit or Culvert Waiver (Circle one)
 (Currently using) (Blue Road Sign) (Putting in a Culvert) (Not existing but do not need a Culvert)
- Is this Mobile Home Replacing an Existing Mobile Home No
- Driving Directions to the Property _____

- Name of Licensed Dealer/Installer Jeffrey Wagner Phone # 8134806157
- Installers Address 3102 Jay Tucker Rd Plant City FL 33566
- License Number 1H1025438 Installation Decal # _____

MOBILE HOME INSTALLATION SUBCONTRACTOR VERIFICATION FORM

APPLICATION NUMBER _____ CONTRACTOR GTS PHONE 813 917 3705

THIS FORM MUST BE SUBMITTED PRIOR TO THE ISSUANCE OF A PERMIT

In Columbia County one permit will cover all trades doing work at the permitted site. It is REQUIRED that we have records of the subcontractors who actually did the trade specific work under the permit. Per Florida Statute 440 and Ordinance 89-6, a contractor shall require all subcontractors to provide evidence of workers' compensation or exemption, general liability insurance and a valid Certificate of Competency license in Columbia County.

Any changes, the permitted contractor is responsible for the corrected form being submitted to this office prior to the start of that subcontractor beginning any work. Violations will result in stop work orders and/or fines.

ELECTRICAL	Print Name <u>Barnes Electric</u> License #: <u>ES12000724</u> Qualifier Form Attached ☐	Signature <u>[Signature]</u> Phone #: <u>863 213 5129</u>
MECHANICAL/ A/C _____	Print Name <u>Browns AC</u> License #: <u>CNC1818095</u> Qualifier Form Attached ☐	Signature <u>[Signature]</u> Phone #: <u>863 213 5129</u>

F. S. 440.103 Building permits; identification of minimum premium policy.--Every employer shall, as a condition to applying for and receiving a building permit, show proof and certify to the permit issuer that it has secured compensation for its employees under this chapter as provided in ss. 440.10 and 440.38, and shall be presented each time the employer applies for a building permit.



COLUMBIA COUNTY

911 ADDRESSING / GIS DEPARTMENT

P. O. Box 1787, Lake City, FL 32056-1787
263 NW Lake City Ave., Lake City, FL 32055
Telephone: (386) 758-1125 * Fax: (386) 758-1365 * Email: gis@columbiacountyfla.com



Application for 9-1-1 Address Assignment Form

NOTE: ADDRESS ASSIGNMENT MAY REQUIRE UP TO 10 WORKING DAYS.
IF THE ADDRESSING DEPARTMENT NEEDS TO CONDUCT ON SITE GPS LOCATION
IDENTIFICATION OR OTHER ACTIONS, ADDITIONAL TIME MAY BE REQUIRED.

Date of Request: 11-30-20

REQUESTER Last Name: Knight

First Name: Chelsea

Contact Telephone Number: - 8134806157

(Cell Phone Number if Provided): _____

Requested for Self: ☐ or Requested for Company: ☒

If Address is Requested by a Company, Provide Name of Requesting Company:

GTS

Parcel Identification Number: 34-SS - 16 03752 - 214

If in Subdivision, Provide Name Of Subdivision:

Ancient Oaks

Phase or Unit Number (if any): _____ Block Number (if any): _____

Lot Number: 14

Attach Site Plan or you may use page 2 of Application Form for Site Plan:
Requirements for Site Plan Are Listed on page 2 of Application Form:
(NOTE: Site Plan Does NOT have to be a survey or to scale; FURTHER a
Environmental Health Dept. Site Plan showing only a 210 by 210 cutout of a
property will NOT suffice for Addressing Application Requirements.)

Addressing / GIS Department Use Only:

Date Received: _____

Received by: Walk in: _____ Fax: _____ Email: _____ Other: _____

Columbia County Property Appraiser

Jeff Hampton

2020 Preliminary Certified

updated: 10/9/2020

Parcel: << 34-5S-16-03752-214 >>

Owner & Property Info

Result: 1 of 1

Owner	BROWN CHRISTOPHER N 884 SW MORNINGSTAR GLN FORT WHITE, FL 32038		
Site	884 MORNING STAR GLN, FORT WHITE		
Description*	LOT 14 ANCIENT OAKS S/D, AG 1041-1372, WD 1398-1979,		
Area	5 AC	S/T/R	34-5S-16E
Use Code**	SINGLE FAM (000100)	Tax District	3

*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.

**The Use Code is a FL Dept. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning & Zoning office for specific zoning information.

Property & Assessment Values

2019 Certified Values		2020 Preliminary Certified	
Mkt Land (2)	\$29,000	Mkt Land (2)	\$32,000
Ag Land (0)	\$0	Ag Land (0)	\$0
Building (1)	\$54,177	Building (1)	\$56,260
XFOB (1)	\$2,160	XFOB (1)	\$2,160
Just	\$85,337	Just	\$90,420
Class	\$0	Class	\$0
Appraised	\$85,337	Appraised	\$90,420
SOH Cap [?]	\$585	SOH Cap [?]	\$3,719
Assessed	\$84,752	Assessed	\$86,701
Exempt	HX H3 \$50,000	Exempt	HX H3 \$50,000
Total Taxable	county:\$34,752 city:\$34,752 other:\$34,752 school:\$59,752	Total Taxable	county:\$36,701 city:\$36,701 other:\$36,701 school:\$81,701

Aerial Viewer Pictometry Google Maps

☒ 2019
 ☐ 2016
 ☐ 2013
 ☐ 2010
 ☐ 2007
 ☐ 2005
 ☒ Sales
**▼ Sales History**

Sale Date	Sale Price	Book/Page	Deed	V/I	Quality (Codes)	RCode
11/4/2019	\$100	1398/1979	WD	I	U	11
1/5/2016	\$0	1312/1284	AG	I	U	30
12/9/2010	\$100	1206/0740	TR	V	U	30
8/28/2003	\$28,000	1041/1372	AG	V	U	01

▼ Building Characteristics

Bldg Sketch	Bldg Item	Bldg Desc*	Year Blt	Base SF	Actual SF	Bldg Value
Sketch	2	PREF M B A (008700)	2013	3200	3200	\$56,260

*Bldg Desc determinations are used by the Property Appraisers office solely for the purpose of determining a property's Just Value for ad valorem tax purposes and should not be used for any other purpose.

▼ Extra Features & Out Buildings (Codes)

Code	Desc	Year Blt	Value	Units	Dims	Condition (% Good)
0294	SHED WOOD/	2005	\$2,160.00	288.000	12 x 24 x 0	(000.00)

▼ Land Breakdown

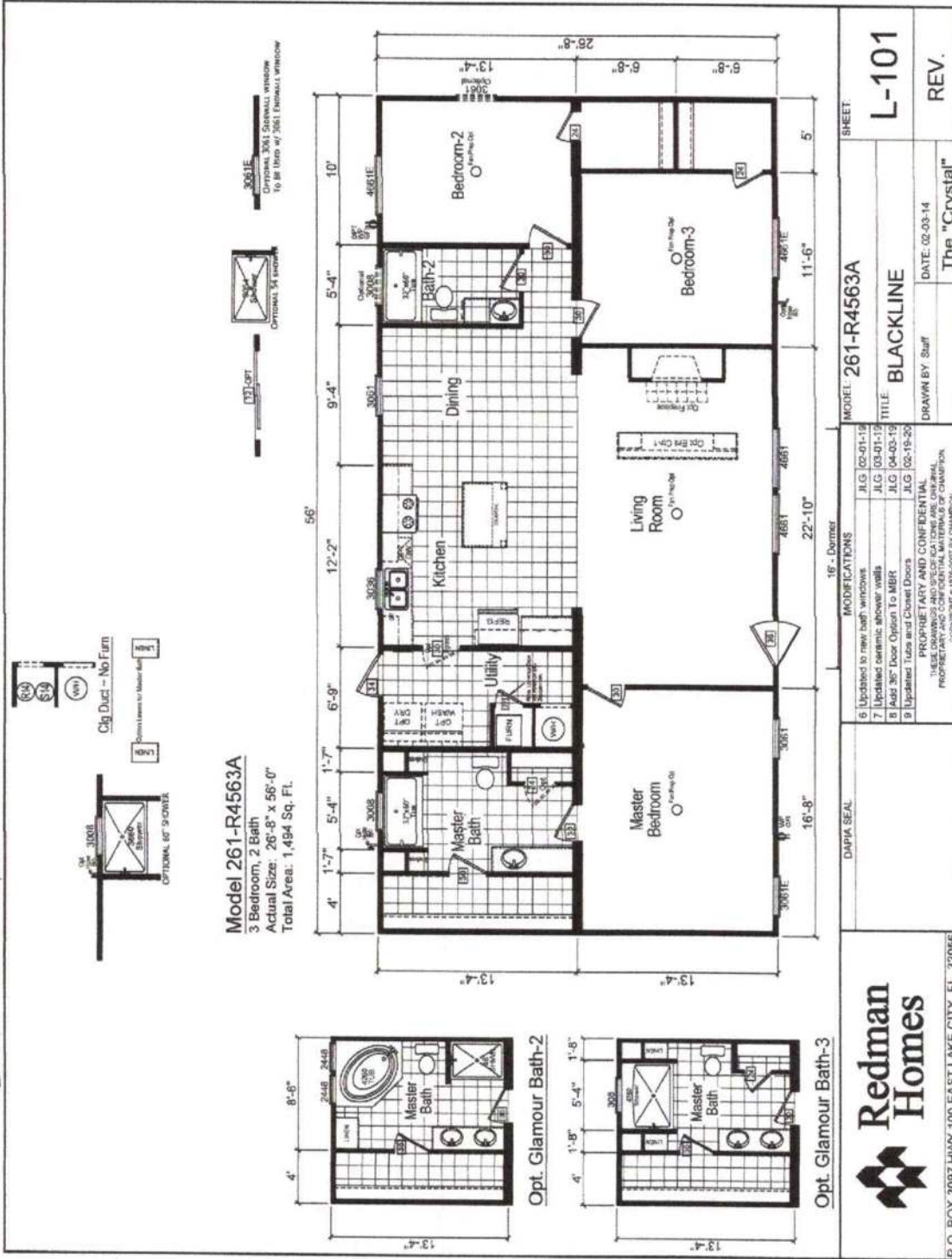
Land Code	Desc	Units	Adjustments	Eff Rate	Land Value
000100	SFR (MKT)	1.000 LT - (5.000 AC)	1.00/1.00 1.00/1.00	\$30,000	\$30,000

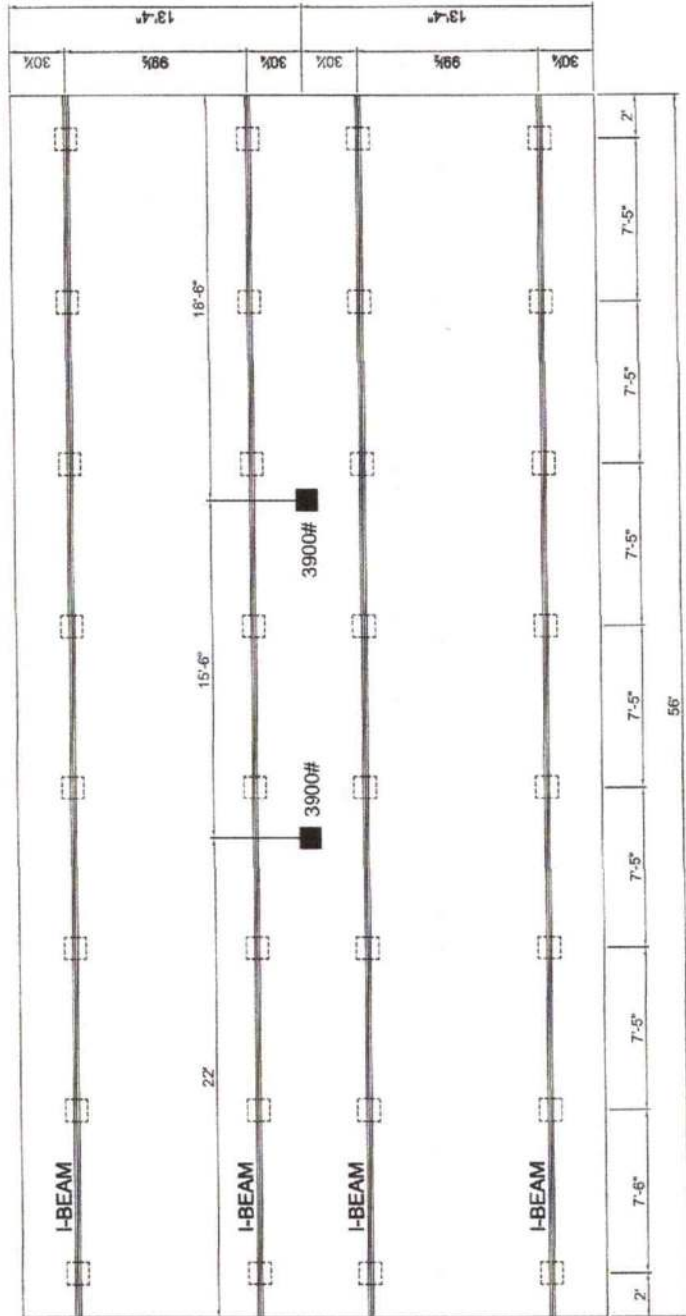
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SN# 202436





COLUMN BLOCKING
 SEE SOIL BEARING CAPACITY CHARTS FOR PAD SIZE
 BLOCKING

1) ALL EXTERIOR DOORS, BAY WINDOWS, RECESSED
 SIDEWALLS AND EXTERIOR WALL OPENINGS 48"
 OR GREATER, WILL REQUIRE BLOCKING ON EACH SIDE.

	P.O. BOX 2087 HWY 100 EAST LAKE CITY, FL 32056	DAPIA SEAL	MODIFICATIONS	MODEL: 261-R4563A	SHEET: S-20
		TITLE: PIER FOUNDATION			
		PROPRIETARY AND CONFIDENTIAL THESE PLANS AND SPECIFICATIONS ARE ORIGINAL PROPERTY OF CHAMPION		DRAWN BY: GCK	DATE: 02/03/14
				The "Crystal"	

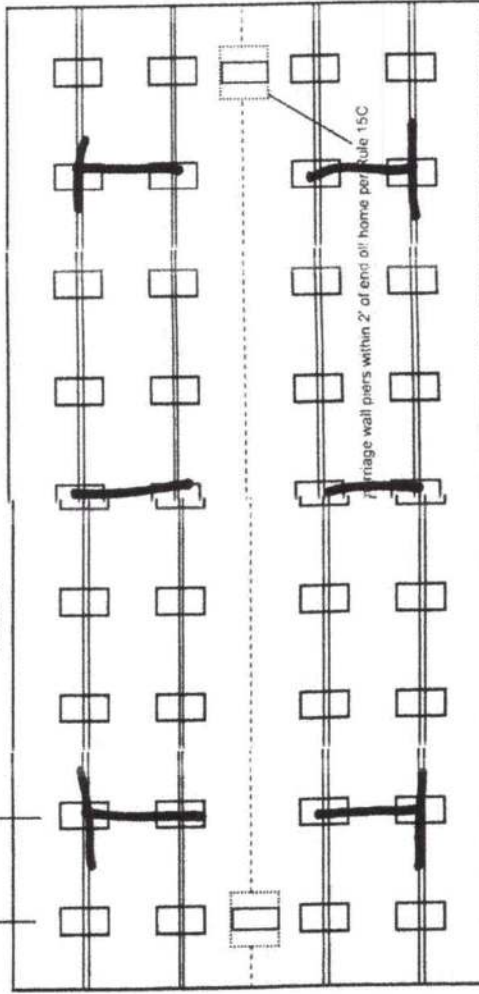
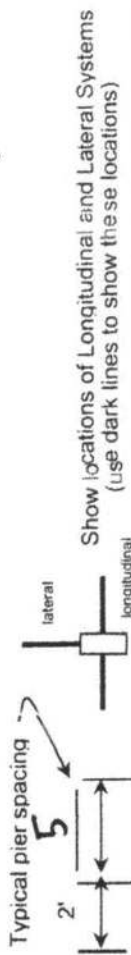
PERMIT NUMBER

Installer Jeff Wagon License # IA 1025508
 Installer Mobile Phone # 812 997 1705
 Address of home being installed 884 MARSHALL GLEN DR
PORT WINTER
 Manufacturer Chopre Length x width 28 x 36

NOTE: if home is a single wide fill out one half of the blocking plan
 if home is a triple or quad wide sketch in remainder of home

I understand Lateral Arm Systems cannot be used on any home (new or used)
 where the sidewall ties exceed 5 ft 4 in.

Installer's initials JB



New Home ☒ Used Home ☐
 Home installed to the Manufacturer's Installation Manual ☒
 Home is installed in accordance with Rule 15-C ☐
 Single wide ☐ Wind Zone II ☒ Wind Zone III ☐
 Double wide ☒ Installation Decal # _____
 Triple/Quad ☐ Serial # _____

Roof System: Typical Hinged

PIER SPACING TABLE FOR USED HOMES

Load bearing capacity	Footer size (sq ft)	16" x 16" (2.56)	18 1/2" x 18 1/2" (342)	20" x 20" (400)	22" x 22" (484)	24" x 24" (576)	26" x 26" (676)
1000 psf	3'	3'	4'	5'	6'	7'	8'
1500 psf	4'	4'	5'	6'	7'	8'	8'
2000 psf	5'	5'	6'	7'	8'	8'	8'
2500 psf	6'	6'	7'	8'	8'	8'	8'
3000 psf	7'	7'	8'	8'	8'	8'	8'
3500 psf	8'	8'	8'	8'	8'	8'	8'

* interpolated from Rule 15C-1 pier spacing table.

PIER PAD SIZES

I-beam pier pad size 12 x 25

Perimeter pier pad size 11 x 11

Other pier pad sizes (required by the mfg.) 22 x 22

Draw the approximate locations of marriage wall openings 4 foot or greater. Use this symbol to show the piers.

List all marriage wall openings greater than 4 foot and their pier pad sizes below.

Opening

Pier pad size

14' 22 x 22

Long 6' 11 x 11

4' 5 ft

FRAME TIES

within 2' of end of home spaced at 5' 4" oc

TIEDOWN COMPONENTS

Longitudinal Stabilizing Device (LSD)
 Manufacturer 1101
 Longitudinal Stabilizing Device w/ Lateral Arms
 Manufacturer 1101

OTHER TIES

Sidewall
 Longitudinal
 Marriage wall
 Shearwall
 Number 28
2

ANCHORS

PERMIT NUMBER

POCKET PENETROMETER TEST

The pocket penetrometer tests are rounded down to _____ psf or check here to declare 1000 lb. soil without testing.

X _____ X _____ X _____

POCKET PENETROMETER TESTING METHOD

1. Test the perimeter of the home at 6 locations.
2. Take the reading at the depth of the footer.
3. Using 500 lb. increments, take the lowest reading and round down to that increment.

X _____ X _____ X _____

TORQUE PROBE TEST

The results of the torque probe test is 305 inch pounds or check here if you are declaring 5' anchors without testing _____. A test showing 275 inch pounds or less will require: 5 foot anchors.

Note: A state approved lateral arm system is being used and 4 ft. anchors are allowed at the sidewall locations. I understand 8 ft anchors are required at all centerline tie points where the torque test reading is 275 or less and where the mobile home manufacturer may require anchors with 4000 lb holding capacity.

ALL TESTS MUST BE PERFORMED BY A LICENSED INSTALLER

Installer Name Jeff Wagon

Date Tested 9-20-20

Installer's initials JP

Electrical

Connect electrical conductors between multi-wide units, but not to the main power source. This includes the bonding wire between multi-wide units. Pg. 3

Plumbing

Connect all sewer drains to an existing sewer tap or septic tank. Pg. 3
Connect all potable water supply piping to an existing water meter, water tap, or other independent water supply systems. Pg. _____

Site Preparation

Debris and organic material removed _____
Water drainage: Natural _____ Swale _____ Other _____

Fastening multi wide units

Floor: _____
Walls: _____
Roof: _____
Type Fastener: car Length: 6" Spacing: 16"
Type Fastener: car Length: 6" Spacing: 16"
Type Fastener: car Length: 6" Spacing: 16"
For used homes a min. 30 gauge, 8" wide, galvanized metal strip will be centered over the peak of the roof and fastened with galv. roofing nails at 2" on center on both sides of the centerline.

Gasket (weatherproofing requirement)

I understand a properly installed gasket is a requirement of all new and used homes and that condensation, mold, mildew and buckled marriage walls are a result of a poorly installed or no gasket being installed. I understand a strip of tape will not serve as a gasket.

Installer's initials JP

Type gasket _____
Pg. _____

Installed:

Between Floors Yes _____
Between Walls Yes _____
Bottom of ridgebeam Yes _____

Weatherproofing

The bottomboard will be repaired and/or taped. Yes _____ Pg. _____
Siding on units is installed to manufacturer's specifications. Yes _____
Fireplace chimney installed so as not to allow intrusion of rain water. Yes _____

Miscellaneous

Skirting to be installed. Yes _____ No _____
Dryer vent installed outside of skirting. Yes _____ N/A _____
Range downflow vent installed outside of skirting. Yes _____ N/A _____
Drain lines supported at 4 foot intervals. Yes _____
Electrical crossovers protected. Yes _____
Other: _____

Installer verifies all information given with this permit worksheet is accurate and true based on the manufacturer's installation instructions and or Rule 15C-1 & 2

Installer Signature JP

Date 9-20-20